



DAVE YOST
OHIO ATTORNEY GENERAL



Ohio Peace Officer Training Commission
Office 800-346-7682

P.O. Box 309
London, OH 43140
www.OhioAttorneyGeneral.gov

Corrections Instructor- Special Subject Renewal Application

Persons certified as special subject instructors shall renew their certificate every three years, at least 60 days and no more than 90 days before expiration of the certificate.

Please include the following information with your application:

- Written evidence from the educational or training facility where the instructor received the training indicating the instructor successfully completed a **minimum of eight clock-hours of training in topics related to the Commission-approved corrections curriculum or to improve instructional abilities within the past three years.**
- Written evidence from the Correction's School Commander indicating the instructor has taught in two Commission-approved Full-Service Facility Corrections Training schools for **a minimum total of eight teaching hours within the past three years.**

Return application with all supporting documentation to:

Email: OPOTC.Instructors@OhioAttorneyGeneral.gov

Ohio Peace Officer Training Commission
Professional Standards Division
P.O. Box 309
London, Ohio 43140



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Corrections Instructors- Special Subject Renewal Application

This form may be emailed to: OPOTC.Instructors@OhioAttorneyGeneral.gov

Name _____ Alias: _____
Last First Middle

Address _____
No./Street/P.O.Box City County State Zip Code

Phone Number: _____ - _____ - _____ SSN (Last 5): _____ DOB: _____ Male ☐ Female ☐

Email _____

***Email required for receiving Certificate.**

☐ By checking this box, you are authorizing OPOTC to add your Instructor information to the Instructor Directory on OHLEG. You may be contacted in their efforts to find an instructor.

Commander Email _____

☐ Check if certificate is also to be emailed to Commander.

Attach written evidence of training in topics related to the basic training curriculum, minimum of 8 hours required.

<u>Educational/Training Facility</u>	<u>Course Title</u>	<u>Date</u>	<u>Total Hours</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Attached written evidence of a minimum of 8 teaching hours in the last 3 years from 2 separately numbered academies.

<u>School Name & Number</u>	<u>Date(s) Taught</u>	<u>Topic Number</u>	<u>Total Hours</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Have you ever been investigated, disciplined, or terminated for any matters alleging theft, falsification, dishonesty, violence, immorality, ethical misconduct, and/or sexual misconduct? If yes, include a detailed summary.

☐ Yes ☐ No

Have you ever been convicted of a felony, or are you subject to a firearms disability or prohibition? If yes, include a detailed summary.

☐ Yes ☐ No

I declare that the information in this application is true and correct to the best of my knowledge.

Name of Applicant

Signature of Applicant

Date