

# PEACE OFFICER BASIC TRAINING PREPARING THE ENROLLMENT PACKET

ACADEMY NAME: _____	ACADEMY # _____
<p>_____ <b>SF110unv – STUDENT ENROLLMENT LIST</b> – TO BE SUBMITTED WITH ALL PAPERWORK</p> <p>_____ NO LESS THAN 10 STUDENTS UNLESS APPROVED BY THE EXECUTIVE DIRECTOR</p> <p>_____ STUDENTS LISTED ALPHABETICALLY BY LAST NAME</p> <p>_____ IF NON-FULLTIME STUDENT (PRIOR EQUIVALENT OR COURT OFFICER PLUG-IN), LIST THOSE STUDENTS SEPARATELY AT THE BOTTOM OF THE FORM</p> <p>_____ INDICATES REVISED &amp; SIGNED BY SCHOOL COMMANDER</p> <p>_____ <b>SF106bas – DRUG SCREEN ACKNOWLEDGMENT</b></p> <p><b>CATAGORIES OF STUDENTS AND PAPERWORK TO BE SUBMITTED:</b></p> <p><b>1. APPOINTED OFFICERS</b></p> <p>_____ SF115unv – STUDENT ENROLLMENT/CERTIFICATION RECORD</p> <p>_____ SF400adm – NOTICE OF PEACE OFFICER APPOINTMENT</p> <p>_____ SF114bas – STUDENT HEALTH DATA FORM</p> <p>_____ SF102unv – REQUEST FOR NATIONAL WEBCHECK TO BE ATTACHED TO SF110unv (IF NOT SUBMITTED AT OPENING AUDIT)</p> <p>_____ SF104unv – FERPA CONSENT TO RELEASE STUDENT INFORMATION, IF REQUIRED</p> <p>_____ POBT STUDENT HANDBOOK ACKNOWLEDGMENT &amp; VERIFICATION</p> <p><b>2. OPEN ENROLLMENT STUDENTS</b></p> <p>_____ SF115unv – STUDENT ENROLLMENT/CERTIFICATION RECORD</p> <p>_____ SF114bas – STUDENT HEALTH DATA FORM</p> <p>_____ SF102unv – REQUEST FOR NATIONAL WEBCHECK TO BE ATTACHED TO SF110unv (IF NOT SUBMITTED AT OPENING AUDIT)</p> <p>_____ SF104unv – FERPA CONSENT TO RELEASE STUDENT INFORMATION, IF REQUIRED</p> <p>_____ POBT STUDENT HANDBOOK ACKNOWLEDGMENT &amp; VERIFICATION</p> <p><b>3. TRAINING RECRUITS</b> (IF RECRUIT IS EMPLOYED BY TRAINING AGENCY)</p> <p>_____ SF115unv – STUDENT ENROLLMENT/CERTIFICATION RECORD</p> <p>_____ SF118bas – TRAINING RECRUIT LETTER</p> <p>_____ SF114bas – STUDENT HEALTH DATA FORM</p> <p>_____ SF102unv – REQUEST FOR NATIONAL WEBCHECK TO BE ATTACHED TO SF100unv, IF NOT SUBMITTED AT OPENING AUDIT</p> <p>_____ SF104unv – FERPA CONSENT TO RELEASE STUDENT INFORMATION, IF REQUIRED</p> <p>_____ POBT STUDENT HANDBOOK ACKNOWLEDGMENT &amp; VERIFICATION</p>	<p><b>NON-FULLTIME STUDENTS</b></p> <p>MUST BE SUBMITTED TO YOUR COMPLIANCE SPECIALIST DURING THE ENROLLMENT AUDIT</p> <p><b>A. PRIOR EQUIVALENT STUDENTS (EXAM REQUIRED)</b></p> <p>_____ SF115unv – STUDENT ENROLLMENT/CERTIFICATION RECORD</p> <p>_____ OPOTC LETTER OF DETERMINATION</p> <p>_____ SF114bas – STUDENT HEALTH DATA, IF REQUIRED TO TAKE UNIT 4, FIREARMS OR UNIT 6, SUBJECT CONTROL</p> <p>_____ SF104unv – FERPA CONSENT TO RELEASE STUDENT INFORMATION, IF REQUIRED</p> <p>_____ POBT STUDENT HANDBOOK ACKNOWLEDGMENT &amp; VERIFICATION</p> <p>_____ SF110unv – REVISED STUDENT ENROLLMENT LIST, IF STUDENT DOES NOT APPEAR ON ORIGINAL</p> <p>_____ SF102bas – REQUEST FOR NATIONAL WEBCHECK</p> <p>TO BE SUBMITTED PRIOR TO THE START OF THE FIREARMS COURSE</p> <p><b>B. COURT OFFICER PLUG-IN (FIREARMS ONLY, NO EXAM REQUIRED)</b></p> <p>_____ SF110unv – REVISED STUDENT ENROLLMENT LIST, IF STUDENT DOES NOT APPEAR ON ORIGINAL</p> <p>_____ SF115unv – STUDENT ENROLLMENT/CERTIFICATION RECORD</p> <p>_____ SF101unv – STUDENT DISCLOSURES AND STATEMENT OF UNDERSTANDING</p> <p>_____ SF103cob – STUDENT WAIVER OF LIABILITY AND INDEMNITY AGREEMENT</p> <p>_____ SF104unv – FERPA CONSENT TO RELEASE STUDENT INFORMATION, IF REQUIRED</p> <p>_____ SF119cob – COURT OFFICER AUTHORIZATION TO CARRY A FIREARM</p> <p>Compliance Specialist _____ Date _____</p>