



**BCI Latent Print Submission Policy
Effective 11/08/2022**

As part of BCI's on-going effort to effectively and efficiently assist law enforcement in Ohio, the Laboratory has adopted the following policies for all latent print evidence submissions:

PACKAGING REQUIREMENTS

Upon receipt, evidence items must be packaged to protect them from loss, cross transfer, cross contamination and/or deleterious change.

- Small evidence items must be submitted in a minimum of ~ 5x7 package(s).
- Package questioned and known items separately.
- Latent lifts collected from one crime scene may be packaged together; however, each individual lift should be labeled as to where it was collected from

LABORATORY REQUEST DETAILS

- I. Provide a summary narrative of the case facts. The synopsis should provide the following information:
 - How the evidence relates to the crime in question
 - To whom the evidence belongs
 - Where the evidence was located
- II. To accommodate timely results for all law enforcement agencies throughout Ohio, BCI works evidence in order of submission. Rush requests impede this process; therefore, they will be accepted on a limited basis. Consult with a BCI Laboratory Supervisor with any rush request. Criteria that may constitute a rush request include significant public safety concerns and approaching jury trial proceedings.

EVIDENCE ITEM ACCEPTANCE

The types and number of evidence items accepted are dependent on the case type. Known exemplars will not count against the number of items that may be submitted. Evidence may be submitted for both DNA and Latent Prints. The evidence type, case circumstances, and current laboratory testing methods will be considered in order to determine the best workflow for the evidence. If a probative identification is made to a subject, additional items will not routinely be examined, unless circumstances dictate the need for additional analysis (i.e. multiple perpetrators).

- I. **Presumed limits on the first laboratory submission:**
 - Crimes against a person(s) (includes Homicides, Robbery, Assault) – 5 evidence items
 - Property Crimes (includes Burglary) – 2 evidence items
- II. **Preferred evidence items on first laboratory submission (as applicable):**
 - Latent prints recovered from the scene (lifts) will be accepted first. If no probative identification is made or no latent lifts from the scene are available, items or objects left or touched by the perpetrator may be submitted.
 - Crimes against a person(s) - lifts recovered from the scene or items left or touched by the perpetrator
 - Items submitted for violent crimes (e.g. items foreign to the scene, knives, robbery notes) may be assigned both DNA and Latent Prints at time of submission
 - Property Crime - lifts recovered from the scene or items the perpetrator had contact with (e.g. flashlights, papers, bottles/cans).
 - Items submitted for non-violent crimes will be initially assigned to one unit only

The following evidence items will not be accepted for Latent Print analysis:

- Firearms used in violent crimes
- Fired and unfired cartridges
- Items foreign to the scene (e.g. tools) in non-violent crimes
- Money (unless suspected counterfeit)
- Baggies containing unknown powder



DAVE YOST

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- Syringes
- Latex gloves

Before testing, BCI recommends that the forensic scientists, lead investigator(s) and the prosecutor confer and identify which items are best-suited for testing.

We invite you to direct your questions concerning the policy to:

Jennifer Duvall, Comparative Sciences Laboratory Manager
(740) 845-2514
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Thank you for your cooperation in helping BCI to provide consistent, quality service to law enforcement agencies throughout Ohio and we look forward to working with you.

BCI Laboratory Supervisors

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