



Ohio Attorney General's **Ohio Peace Officer Training Academy**

Advanced Training for Ohio Peace Officers

August 2018

[Updating PowerPoint Skills](#)

With PowerPoint software, a user can add visual impact to trainings, speeches, and other presentations. The [PowerPoint skills](#) course will allow students to get hands-on practice with the software and learn how to play videos, send files, create animations, and use other features of the program.

Participants will learn about the main features of PowerPoint and newer versions and practice creating slide sets that include text, hyperlinks, images, video, audio, speaker notes, and more. The course will also cover best practices for storing and sharing files, how to create custom backgrounds, and how to address incompatibilities among various software versions.

Computers will be available for use, but students are invited to bring their own laptops with PowerPoint already installed. Students who use Apple computers also are welcome to attend.

Students are expected to have a working knowledge of basic Windows operations, such as opening, saving, and moving files.

Sept. 26, 2018
OPOTA Richfield
4055 Highlander Parkway
Richfield, Ohio 44268
\$100

[Identifying and Securing Digital Evidence](#)

Electronic data is all around – in computers, phones, cars, and appliances. This course will help students identify where electronic evidence may be found and teach them how to properly secure such evidence.

The one-day [Computer Crime First Responder](#) course will introduce participants to the wide world of cybercrime and the basic steps for handling complaints, including how to locate a

suspect. Instructors will lead participants in exercises and demonstrations to understand best practices for identifying and seizing fragile electronic evidence. Students will also learn how deleted or hidden data can be recovered by specialists.

In addition, students will review online safety and learn steps they can take to help protect themselves and their agency against cyberattacks and cybercriminals.

NOTE: This course is limited to sworn law enforcement personnel only.

Oct. 2, 2018
OPOTA Richfield
4055 Highlander Parkway
Richfield, Ohio 44268
\$100

[Enhancing Training Skills](#)

This eight-hour instructor-enhancement program is designed to help trainers focus not only on content but also on how to train. It challenges instructors to think differently about law enforcement training in an effort to improve officer performance in the field.

The [Transformational Trainer](#) course will include guided discussions, case studies, video analysis, self-assessments, and small group exercises. Participants will explore topics such as trainer characteristics, making learning stick, generational differences, communication styles, human performance, and student evaluation and feedback.

NOTE: Although this course is hosted by OPOTA, it is not an OPOTA course, so students must register online with Command Presence. Meals are not included in the cost, but students may eat in the OPOTA cafeteria for \$5 per meal (cash only). For lodging assistance, contact OPOTA registration at 740-845-2700.

Sept. 14, 2018
8 a.m. – 5 p.m.
OPOTA London
1650 State Route 56 SW
London, Ohio 43140
\$129
[Register for Sept. 14 session](#)

Oct. 30, 2018
8 a.m. – 5 p.m.
OPOTA Richfield
4055 Highlander Parkway
Richfield, Ohio 44268
\$129
[Register for the Oct. 30 session](#)

[Recognizing and Responding to Individuals With Autism Spectrum Disorder](#)

This one-day course is designed to help law enforcement officers increase officer safety and employ appropriate tactics when interacting with individuals with autism spectrum disorder.

Individuals with autism spectrum disorder (ASD) may be more likely to come into contact with law enforcement officers, and these interactions may pose higher risks of harm to both the officer and the individual. The disorder can have wide-ranging effects on an individual's ability to communicate, follow directions, or regulate emotions. Law enforcement officers need to be aware of the challenges these interactions pose.

Course instructors have experience with law enforcement and are parents of children with the disorder.

Nov. 13, 2018
OPOTA London
1650 State Route 56 SW
London, Ohio 43140
\$115

[Did You Know?](#)

Registration is open for the 2018 Ohio Attorney General's Law Enforcement Conference. Conference sessions will take place Oct. 25-26 in Columbus. This year's theme is "Protecting Ohio Together." The conference fee for two days of training and lunches is \$125. [Register and learn more about the conference online.](#)