

# Completions

Type: Completions  
 Run Date: Dec 14, 2021 8:36 AM  
 Shared with: Not Shared  
 Filters:  
 Users: 1 selected  
 Type: All Assignments  
 User Status: Active, Offline

First Name	Last Name	Employee ID	Assignment Name	Assignment Type	Assignment Method	Completion Date	Completion Time	Duration (hours)
Sean	Grace	201457	Intro to TargetSolutions from the Chief	Training	Create New Assignment	04/11/2019	06:12 AM	
Sean	Grace	201457	TargetSolutions User Overview Video	TargetSolutions Training	Create New Assignment	04/11/2019	06:12 AM	
Sean	Grace	201457	Galls Clothing Allowance Account Setup and Ordering Training	Training	Create New Assignment	08/14/2019	01:30 AM	
Sean	Grace	201457	2019 Use of Force Policy Updates	Training	Create New Assignment	08/14/2019	01:30 AM	
Sean	Grace	201457	Coronavirus - Update	Policy Review	Create New Assignment	03/11/2020	12:00 PM	
Sean	Grace	201457	Mandatory LEADS Newsletters	LEADS	Create New Assignment	06/01/2020	09:00 AM	
Sean	Grace	201457	Police Priority Dispatch System Training	Training	Create New Assignment	06/01/2020	09:00 AM	
Sean	Grace	201457	2019 In-Service Session III - Search and Seizure	2019 In-Service	Create New Assignment	06/01/2020	09:00 AM	
Sean	Grace	201457	2019 In-Service Session III - Crisis Intervention Training	2019 In-Service	Create New Assignment	06/01/2020	09:00 AM	
Sean	Grace	201457	2019 Employee Safety and Health Handbook Training	Training	Create New Assignment	12/09/2019	10:00 AM	
Sean	Grace	201457	2019 Wearable Camera System (WCS) Policy Update	Policy Review	Create New Assignment	12/09/2019	10:00 AM	
Sean	Grace	201457	2019 Search and Seizure Pre-load Training	Policy Review	Create New Assignment	12/09/2019	10:00 AM	
Sean	Grace	201457	Misconduct Policies Training	Training	Create New Assignment	12/17/2019	11:00 AM	
Sean	Grace	201457	Data Collection Training Session I	Training	Record Completions	12/17/2019	08:00 AM	2
Sean	Grace	201457	Suicide Prevention for Law Enforcement	Training	Create New Assignment	03/20/2020	09:45 AM	
Sean	Grace	201457	Mass Gatherings Prohibited	Policy Review	Create New Assignment	03/20/2020	09:45 AM	
Sean	Grace	201457	2019 In-Service Session III - Bias-Free	2019 In-Service	Create New Assignment	03/20/2020	09:45 AM	
Sean	Grace	201457	Summons in Lieu of Arrest - Nonviolent Misdemeanors (DN 20-104)	Policy Review	Create New Assignment	03/20/2020	09:45 AM	
Sean	Grace	201457	Force Investigation Team GPO - 2.01.07	Policy Review	Create New Assignment	05/09/2020	06:45 AM	
Sean	Grace	201457	Mandatory TAC In-Service	LEADS	Create New Assignment	09/08/2020	05:15 AM	
Sean	Grace	201457	Communication with Limited English Proficiency (LEP) or Deaf GPO	Policy Review	Create New Assignment	09/08/2020	05:00 AM	

Sean	Grace	201457	Social Media Policy and Usage GPO	Policy Review	Create New Assignment	09/08/2020	05:00 AM	
Sean	Grace	201457	2020 CPT Session I - Pistol / Shotgun / CEW Training	2020 In-Service	Record Completions	10/26/2020	08:00 AM	8
Sean	Grace	201457	Civil Response Team	Training	Record Completions	01/27/2021	02:40 PM	
Sean	Grace	201457	Mandatory LEADS Newsletters (2020)	LEADS	Create New Assignment	06/17/2021	09:15 PM	
Sean	Grace	201457	Stop Forms Training & Video	Policy Review	Create New Assignment	06/17/2021	09:15 PM	
Sean	Grace	201457	Bomb Threats GPO	Policy Review	Create New Assignment	01/25/2021	12:15 AM	
Sean	Grace	201457	Clandestine Laboratories GPO	Policy Review	Create New Assignment	01/25/2021	12:15 AM	
Sean	Grace	201457	Arrestee Restraint, Transport, and Supervision GPO	Policy Review	Create New Assignment	01/25/2021	12:15 AM	
Sean	Grace	201457	Bomb Squad and Improvised Explosive Device Protocols GPO	Policy Review	Create New Assignment	01/25/2021	12:00 AM	
Sean	Grace	201457	2020 Conducted Electrical Weapon (CEW) Training	2020 In-Service	Create New Assignment	01/25/2021	12:00 AM	
Sean	Grace	201457	Interactions With Youth GPO	Policy Review	Create New Assignment	03/16/2021	02:00 PM	
Sean	Grace	201457	Civil Response Team	Training	Save and Assign	03/16/2021	10:46 PM	
Sean	Grace	201457	Sexual Assault Kit Tracking System, DN 21-049	Policy Review	Create New Assignment	03/16/2021	10:45 AM	
Sean	Grace	201457	Interaction With TIGN Individuals GPO	Policy Review	Create New Assignment	03/16/2021	10:45 PM	
Sean	Grace	201457	2021 CPT Session I - CEW / First Aid / CIT / ABLE Training	2021 In-Service	Record Completions	05/10/2021	08:00 AM	16
Sean	Grace	201457	Domestic Violence Incidents Involving CDP Officers	Policy Review	Create New Assignment	05/05/2021	10:45 PM	
Sean	Grace	201457	HBI Guidance - Restraint or Confinement of Pregnant Women	Training	Create New Assignment	05/05/2021	10:45 PM	
Sean	Grace	201457	Stop Forms Training		Create New Assignment	06/01/2021	06:00 PM	
Sean	Grace	201457	Animal Incidents GPO	Policy Review	Create New Assignment	08/21/2021	11:00 AM	
Sean	Grace	201457	CIT Data Collection Form Refresher	Training	Create New Assignment	08/21/2021	09:30 AM	
Sean	Grace	201457	2021 Bias-Free Policing	2021 In-Service	Create New Assignment	11/01/2021	07:00 PM	

# City of Cleveland



## Police Academy

To all who shall see these presents, greeting:  
This is to certify that

**Sean Grace #140**

HAS COMPLETED A COURSE OF INSTRUCTION IN

**FTO/STO 32 Hour Certification**

**July 8, 2021**

DATE



*[Signature]* CM 6132  
COMMANDING OFFICER

*[Signature]* Sgt 9268 FTC  
COURSE OFFICER

Heartsaver®  
**Adult CPR and AED**  
**Skills Testing Checklist**



Student Name Sean Grace 140 Date of Test 5-10-21

Scenario: "You arrive at the scene for a suspected cardiac arrest. No bystander CPR has been provided. You approach the scene and ensure that it is safe. Demonstrate what you would do next."

**Assessment and Activation**

- Checks responsiveness
- Checks breathing
- Shouts for help/Sends someone to phone 9-1-1 and get an AED

Once student shouts for help, instructor says, "Here's the barrier device. I am going to phone 9-1-1 and get the AED."

**Cycle 1 of CPR (30:2)**

**Adult Compressions**

- Performs high-quality compressions\*:
  - Hand placement on lower half of breastbone
  - 30 compressions in no less than 15 and no more than 18 seconds
  - Compresses at least 2 inches (5 cm)
  - Complete recoil after each compression

**Adult Breaths**

- Gives 2 breaths with a barrier device:
  - Each breath given over 1 second
  - Visible chest rise with each breath
  - Gives 2 breaths in less than 10 seconds

\*CPR feedback devices preferred for accuracy.

**Cycle 2 of CPR (repeats steps in Cycle 1) Only check box if step is successfully performed**

- Gives 30 high-quality compressions
- Gives 2 effective breaths

Instructor says, "Here is the AED."

**AED (follows prompts of AED)**

- Powers on AED
- Correctly attaches pads
- Clears for analysis
- Clears to safely deliver a shock
- Presses button to deliver shock
- Student immediately resumes compressions

AED trainer says, "The shock has been delivered."

**Cycle 3 of CPR (repeats steps in Cycle 1) Only check box if step is successfully performed**

- Gives 30 high-quality compressions
- Gives 2 effective breaths

**STOP TEST**

**Instructor Notes**

- Place a check in the box next to each step the student completes successfully.
- If the student does not complete all steps successfully (as indicated by at least 1 blank check box), the student must receive remediation. Make a note here of which skills require remediation (refer to instructor manual for information about remediation).

**Test Results** Check **PASS** or **NR** to indicate pass or needs remediation:  **PASS**  **NR**

Instructor Initials GB Instructor Number 12190839020 Date 5-10-21



Heartsaver®  
**Child CPR**  
**Skills Testing Checklist**



Student Name Sean Bruce 140 Date of Test 5-16-21

Scenario: "You are home alone with a child, and the child suddenly collapses in front of you. The scene is safe and you have a cell phone with you but no AED nearby. Demonstrate what you would do next."

**Assessment and Activation**  
 Checks responsiveness     Shouts for help/Sends someone to phone 9-1-1     Checks breathing

Once student shouts for help, instructor says, "Here's the barrier device. I am going to phone 9-1-1 and get the AED."

**Cycle 1 of CPR (30:2)**

<p><b>Child Compressions</b></p> <input checked="" type="checkbox"/> Performs high-quality compressions*: <ul style="list-style-type: none"> <li>• Hand placement on lower half of breastbone</li> <li>• 30 compressions in no less than 15 and no more than 18 seconds</li> <li>• Compresses at least one third the depth of the chest, approximately 2 inches (5 cm)</li> <li>• Complete recoil after each compression</li> </ul>	<p><b>Child Breaths</b></p> <input checked="" type="checkbox"/> Gives 2 breaths with a barrier device: <ul style="list-style-type: none"> <li>• Each breath given over 1 second</li> <li>• Visible chest rise with each breath</li> <li>• Gives 2 breaths in less than 10 seconds</li> </ul>
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\*CPR feedback devices preferred for accuracy.

**Cycle 2 of CPR (repeats steps in Cycle 1) Only check box if step is successfully performed**  
 Gives 30 high-quality compressions     Gives 2 effective breaths

**Cycle 3 of CPR (repeats steps in Cycle 1) Only check box if step is successfully performed**  
 Gives 30 high-quality compressions     Gives 2 effective breaths

Instructor says, "EMS has arrived and is taking over."

**STOP TEST**

**Instructor Notes**

- Place a check in the box next to each step the student completes successfully.
- If the student does not complete all steps successfully (as indicated by at least 1 blank check box), the student must receive remediation. Make a note here of which skills require remediation (refer to instructor manual for information about remediation).

<b>Test Results</b> Check <b>PASS</b> or <b>NR</b> to indicate pass or needs remediation:	<input checked="" type="checkbox"/> <b>PASS</b>	<input type="checkbox"/> <b>NR</b>
Instructor Initials <u>GB</u> Instructor Number <u>12190839020</u> Date <u>5-16-21</u>		

Heartsaver®  
**Infant CPR**  
**Skills Testing Checklist**



Student Name Sean Bruce 140 Date of Test 5-10-21

Scenario: "While you are pushing a baby in a stroller at the park, you notice something is wrong with the baby. You do not have a phone nearby. You ensure that the scene is safe and take the baby out of the stroller. Demonstrate what you would do next."

**Assesses and Shouts for Help**  
 Checks responsiveness     Shouts for help     Checks breathing

Once student shouts for help, instructor says, "No one is around to help."

**Cycle 1 of CPR (30:2)**

**Infant Compressions**  
 Performs high-quality compressions\*:  
 • Uses 2 fingers or 2 thumbs of 1 hand, or the heel of 1 hand, to give compressions in the center of the chest, just below the nipple line  
 • 30 compressions in no less than 15 and no more than 18 seconds  
 • Compresses at least one third the depth of the chest, about 1½ inches (4 cm)  
 • Complete recoil after each compression

**Infant Breaths**  
 Gives 2 breaths with a barrier device:  
 • Each breath given over 1 second  
 • Visible chest rise with each breath  
 • Gives 2 breaths in less than 10 seconds

\*CPR feedback devices preferred for accuracy.

**Cycle 2 of CPR (repeats steps in Cycle 1) Only check box if step is successfully performed**  
 Gives 30 high-quality compressions     Gives 2 effective breaths

**Cycle 3 of CPR (repeats steps in Cycle 1) Only check box if step is successfully performed**  
 Gives 30 high-quality compressions     Gives 2 effective breaths

Instructor says, "You have just completed 5 sets of 30 compressions and 2 breaths."

**Activates Emergency Response System (9-1-1)**  
 Verbalizes the need to leave to phone 9-1-1

**STOP TEST**

**Instructor Notes**  
 • Place a check in the box next to each step the student completes successfully.  
 • If the student does not complete all steps successfully (as indicated by at least 1 blank check box), the student must receive remediation. Make a note here of which skills require remediation (refer to instructor manual for information about remediation).

**Test Results**    Check **PASS** or **NR** to indicate pass or needs remediation:     **PASS**     **NR**

Instructor Initials GB    Instructor Number 12190839020    Date 5-10-21

**Heartsaver®  
First Aid  
Skills Testing Checklist**



Student Name Sean Grace #140 Date of Test 5-10-21

Scenario: "EMS has arrived and takes over. You may now remove your gloves. Demonstrate what you would do next."

**Removing Gloves**

Grips one glove on the outside, near the cuff, to peel it off  Cups the inside-out glove with the gloved hand

Places 2 fingers of the bare hand inside the cuff to peel the second glove off, with the first glove inside it

Verbalizes the need to dispose of the gloves properly

Scenario: "You find a coworker lying on the floor in the break room. A phone, a first aid kit, and an AED are on the wall. Demonstrate on how you would find the problem."

**Finding the Problem**

Verbalizes that the scene is safe  Taps and shouts\*  Shouts for help/Phones 9-1-1/Gets the first aid kit and AED  Checks breathing†  Looks for injury and medical information jewelry‡

Verbalizes that he or she will stay with the person until EMS arrives

\*After the student taps and shouts, the instructor says, "The person is unresponsive."

†After the student verbalizes that they have checked for breathing, the instructor says, "The person is breathing normally."

‡After the student checks for injury and medical information jewelry, the instructor says, "The person is not injured, and there is no medical information jewelry."

Scenario: "A coworker has a severe allergic reaction, has an epinephrine pen, and needs help using it. You have completed all previous steps and are now ready to use the epinephrine pen. You have read the manufacturer's instructions, which state to inject for 3 seconds. Demonstrate what you would do next."

**Using an Epinephrine Pen**

Holds epinephrine pen in fist  Takes off safety cap  Holds leg in place; presses epinephrine pen firmly against outer side of thigh for 3 seconds  Removes epinephrine pen  Rubs injection site for 10 seconds

Scenario: "You will demonstrate controlling bleeding and then bandaging a small cut on the person's forearm. You have the first aid kit and are now ready to begin."

**Controlling Bleeding and Bandaging**

Verbalizes putting on gloves, and places pressure over cut with a clean dressing\*

Presses harder to ensure that bleeding is stopped†  Applies bandages over the dressings

\*After about 15 seconds, the instructor says, "The bleeding is not stopping."

†After another 5 seconds, the instructor says, "The bleeding has stopped."

**STOP TEST**

**Instructor Notes**

- Place a check in the box next to each step the student completes successfully.
- If the student does not complete all steps successfully (as indicated by at least 1 blank check box), the student must receive remediation. Make a note here of which skills require remediation (refer to instructor manual for information about remediation).

<b>Test Results</b>	Check PASS or NR to indicate pass or needs remediation:	<input checked="" type="checkbox"/> PASS	<input type="checkbox"/> NR
Instructor Initials	<u>[Signature]</u>	Instructor Number	<u>12190839016</u>
		Date	<u>5-10-21</u>

## INDIVIDUAL SKILL BY SKILL ASSESSMENT

DATE: 5-10-21

STUDENT NAME: Sean Grace #140

INSTRUCTOR NAME / SIGNATURE: [Signature]

PERFORMANCE STEPS COMBAT APPLICATION TOURNIQUET	1 <sup>st</sup> Attempt		2 <sup>nd</sup> Attempt	
	P	F	P	F
1. Slid the injured arm or leg through the loop of the self-adhering band or wrapped the band around the extremity and pulled the free end through the routing buckle to control life-threatening bleeding from a wound in a location where a tourniquet can be applied.		✓		
2. Positioned a tourniquet above a severely bleeding wound; leaving at least 2-3 inches of uninjured skin between the tourniquet and the wound site or placing the tourniquet high and tight.	C	✓		
3. Pulled the self-adhering band TIGHT, fastening it back on itself, and twisted the windlass rod until the tourniquet stopped the bleeding within 1 minute.	C	✓		
4. Checked for a pulse in the arm/leg after the tourniquet had been applied.		✓		
5. Locked the windlass rod inside the windlass clip securing it; ensured that the band did not untwist.	C	✓		
6. Re-checked the tourniquet to make sure that the bleeding has not started again, and the pulse is still absent.		✓		
7. Routed the self-adhering band between the clips and around the rod.		✓		
8. Secured the windlass rod and self-adhering band under the windlass safety strap.	C	✓		
9. Wrote the time of tourniquet application on the windlass safety strap		✓		
Demonstrated Basic Proficiency: <u>Yes</u> No				

Notes:



# City of Cleveland

## Police Academy



CITY OF CLEVELAND  
Mayor Frank G. Jackson

This is to certify that

**Sean R Grace**

has successfully completed 1208 hours of instruction in

*Basic Law Enforcement Officer Training*

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Director of Public Safety

  
\_\_\_\_\_  
Chief of Police

  
\_\_\_\_\_  
School Commander

July 3, 2019  
\_\_\_\_\_  
Date

18-088  
\_\_\_\_\_  
School Number



# OHIO PEACE OFFICER TRAINING COMMISSION & THE OFFICE OF THE ATTORNEY GENERAL

This is to certify that

**Sean Ryan Grace**

has completed the Ohio  
Peace Officer Basic Training Program

Conducted by  
**Cleveland Police Academy**

Awarded on  
July 03, 2019

Dave Yost  
Attorney General

Vernon P. Stanforth, Chairperson  
Ohio Peace Officer Training Commission



Jeffrey K. Scott, Executive Director  
Ohio Peace Officer Training Commission

Mark Magitt  
School Commander

BAS18-088 190815



**DIVISION OF POLICE**  
CLEVELAND, OHIO  
**DIVISIONAL INFORMATION**

DISCLAIMER: THE CITY OF CLEVELAND AND THE CLEVELAND DIVISION OF POLICE ARE NOT RESPONSIBLE FOR ANY DAMAGE TO THE PERSONAL PROPERTY, OR LOSS OF PROPERTY, OR FOR ANY INJURY TO ANY PERSON SUFFERED WHILE TRAINING, PRACTICING, OR IN ANY OTHER WAY INVOLVED IN THE PHYSICAL TRAINING ACTIVITIES HELD AT THE CLEVELAND DIVISION OF POLICE GYMNASIUM FOR ANY REASON WHATSOEVER, INCLUDING ORDINARY NEGLIGENCE ON THE PART OF THE CITY OF CLEVELAND, DIVISION OF POLICE, ITS AGENTS, OR EMPLOYEES.

In consideration of my participation in a training program or my individual use of the Cleveland Division of Police Gymnasium, I hereby release and covenant not-to-sue the City of Cleveland, the Cleveland Division of Police, and any of its employees, instructors, or agents, from any and all present and future claims resulting from ordinary negligence on the part of the City of Cleveland, the Cleveland Division of Police or others listed for property damage, personal injury, or wrongful death arising as a result of my engaging in any training activity or receiving instruction in physical training activities (e.g., physical conditioning and fitness training, strength training, self defense training, arrest techniques, crowd control training, taser training, force continuum/suspect control training) or any activities incidental thereto, wherever, whenever, or however the same may occur. I hereby voluntarily waive any and all claims resulting from ordinary negligence, both present and future, that may be made by me, my family, estate, heirs, or assigns.

Further, I am aware that physical training is a vigorous activity involving cardiovascular stress and active physical contact. I understand that physical training involves certain risks of injury, including but not limited to, death, spinal injuries, and injury to bones, joints, and muscles. In addition, I understand that participation in such training involves activities incidental thereto, including, but not limited to, travel to and from the site of training, participation at a site where professional medical services are not available, and the possible reckless conduct of other participants. I am voluntarily participating in this training with the knowledge of the risk involved and hereby agree to accept any and all inherent risks of property damage, personal injury, or death.

I further agree to indemnify and hold harmless the City of Cleveland, the Cleveland Division of Police and others listed for any and all claims arising as a result of my engaging in or receiving instruction in physical training activities or any activities incidental thereto, wherever, whenever, or however the same may occur. I understand that this waiver is intended to be as broad and inclusive as permitted by the laws of Ohio and agree that if any portion is held invalid, the remainder of the waiver will continue in full legal force and effect. I further agree that the venue for any legal proceeding shall be in Ohio. I affirm that I am freely signing this agreement. I have read this form and fully understand that by signing this form, I am giving up legal rights and/or remedies which may be available to me for the ordinary negligence of the City of Cleveland, the Cleveland Division of Police, or any of the parties listed above.



12/11/2018

Signature of Participant/User

Date

Signature of Parent of Legal Guardian  
(If Participant is under 18 years of age)

Date

# Emergency Management Institute



## FEMA

This Certificate of Achievement is to acknowledge that

**SEAN R GRACE**

has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

**IS-00700.b**

**An Introduction to the National Incident  
Management System**

*Issued this 16th Day of May, 2019*

A handwritten signature in black ink, appearing to read "Michael J. Sharon".

Michael J. Sharon  
Deputy Superintendent  
Emergency Management Institute  
Federal Emergency Management Agency





# Emergency Management Institute



## FEMA

This Certificate of Achievement is to acknowledge that

**SEAN R GRACE**

has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

**IS-00100.c**

**Introduction to Incident Command System, ICS-100**

A handwritten signature in black ink, appearing to read "Michael J. Sharon".

*Issued this 17th Day of May, 2019*



0.2 IACET CEU

Michael J. Sharon  
Deputy Superintendent  
Emergency Management Institute  
Federal Emergency Management Agency

# LEADS

Automated Data System  Automated Data System

This is to certify that

**SEAN GRACE**

has successfully completed the Ohio LEADS testing on

April 5, 2019

by completing the following exam:

Inquiry Test

This certificate is good through

April 5, 2021



# CLEVELAND DIVISION OF POLICE



## Motorola Portable Radio

### STATEMENT OF RECEIPT AND ACKNOWLEDGEMENT OF RESPONSIBILITY

I, GRACE, SEAN , 0140 acknowledge receipt of the following equipment:

- Motorola Portable Radio

Serial # 481CPF7266 ✓

SG #140

INITIALS & BADGE#

- Two (2) Portable radio batteries

Serial # 5000017FFF2D ✓

SG #140

INITIALS & BADGE#

Serial # 50000183A4B2 ✓

- One (1) battery charge & User guide

SG #140

INITIALS & BADGE#

- One (1) Lapel Microphone

SG #140

INITIALS & BADGE#

- One (1) Leather Carry Holder

SG #140

INITIALS & BADGE#

- One (1) Plastic carry holder

SG #140

INITIALS & BADGE#

- One (1) Dust cover (for use when no lapel)

SG #140

INITIALS & BADGE#

I understand and accept responsibility under Chapter 6 of the Manual of Rules for the above City-issued equipment. If any of the above City-issued equipment becomes lost, stolen, or damaged through misuse or neglect, I am responsible for the cost of replacing that item.

I acknowledge that I have completed training on the use of the above City-issued equipment and that I completely understand all policies and procedures relative to the care and use of this equipment.

[Signature]

SIGNATURE

#140

BADGE#

04/02/2019

DATE

807

- 4

OHIO PEACE OFFICER BASIC TRAINING CURRICULUM

NAME Recruit Sean brace #140

UNIT 10: TRAFFIC

TOPIC 4: TRAFFIC CRASH INVESTIGATION

TEST

1. Officer Jones was dispatched to an incident and upon arriving on scene, Officer Jones learned that a car operating on Interstate 71 South, operated off the right side of the road and made contact with a guardrail. There was no visible damage to the car or the guardrail and no injuries were reported. Should Officer Jones prepare an OH-1?
  - a) No, this is not a motor vehicle accident
  - b) Yes, this is a motor vehicle accident
  - c) Yes, if the resulting injuries is below \$1,000
  - d) Yes, if the resulting injuries is above \$1,000
  
2. Officer Smith was dispatched to an incident and upon arriving on scene, Officer Smith learned that a car operating on Interstate 90 West, operated off the right side of the road and made contact with a guardrail. There was no visible damage to the car or the guardrail but the driver sustained minor injuries. Should Officer Smith prepare an OH-1?
  - a) No, this is not a motor vehicle accident
  - b) Yes, this is a motor vehicle accident
  - c) Yes, if the resulting injuries is below \$1,000
  - d) Yes, if the resulting injuries is above \$1,000
  
3. Trooper Davis was dispatched to an incident and upon arriving on scene, Trooper Davis learned that a car operating on Interstate 480 West struck a deer. There was heavy damage to the car with no injuries reported. Should Trooper Davis prepare an OH-1?
  - a) No, this is not a motor vehicle accident
  - b) Yes, this is a motor vehicle accident
  - c) Yes, if the resulting injuries is below \$1,000
  - d) Yes, if the resulting injuries is above \$1,000
  
4. Trooper Hicks was dispatched to an incident and upon arriving on scene, Trooper Hicks learned that a train struck a car that improperly crossed the railroad tracks near 800 Caboose Lane. There was heavy damage to the car and the driver was killed. Should Trooper Hicks prepare an OH-1?
  - a) No, this is not a motor vehicle accident
  - b) Yes, this is a motor vehicle accident
  - c) Yes, if the resulting injuries is below \$1,000
  - d) Yes, if the resulting injuries is above \$1,000

tracks

ng the crash on the freeway, the officer should always:

- he patrol car ahead of the accident
- traffic
- r high visibility safety vest
- a fault before anything else

at a crash scene, Officer Martinez should position her patrol vehicle to best:

- ect the flow of vehicle and pedestrian traffic around the crash
- ommunicate with dispatch information needed to investigate
- investigate the collision to determine cause
- Protect vehicles and evidence at the crash scene

le investigating a one car crash, Deputy Johnson had the driver complete a written statement. After completing the written statement, the driver complained of a back injury. Deputy Johnson should:

- a) Notify a supervisor of the injury
- b) Advise the driver to the hospital
- c) Request EMS to respond to the scene
- d) Advise the driver to note the injury on the written statement

13. Unit-1 went off the right side of the roadway, side swiped a tree, went back across the roadway and struck Unit-2, went off the left side of the roadway, hit a utility pole, flipped upside down, and caught fire. The first harmful event for Unit-1 in this crash sequence would have been:

- a) utility pole
- b) tree
- c) fire
- d) Unit-2

14. Unit-1 went off the right side of the roadway, side swiped a tree, went back across the roadway and struck Unit-2, went off the left side of the roadway, hit a utility pole, flipped upside down, and caught fire. The first harmful event for Unit-2 in the above crash sequence would have been:

- a) utility pole
- b) tree
- c) fire
- d) Unit-1



# MIKE DEWINE

★ OHIO ATTORNEY GENERAL ★



Ohio Peace Officer Training Commission  
Office 800-346-7682  
Fax 740-845-2675

P.O. Box 309  
London, OH 43140  
www.OhioAttorneyGeneral.gov

## NOTICE OF PEACE OFFICER APPOINTMENT

Check Box if:  Correction to Record  Name Change

- Within ten days of the appointment or status change, or promotion to Chief, submit one copy of this form either by email (SF400@ohioattorneygeneral.gov), fax or mail.
- Type or print legibly and complete all blanks. Officer and Agency email addresses need to be entered to receive training determinations.
- Submit pages 1 and 2 when an officer is newly-appointed to your agency, or has previously left the agency and returns.
- Submit only page 1 when an officer continues to be appointed by your agency, but has a change from one status, as listed in Box 15, to a different status, or is promoted to Chief.
- Enter any necessary information for a Correction to Record, submitting all affected pages, and attach a letter explaining the requested change.

<b>OFFICER INFORMATION</b>		1. Name (Last) Grace	(First) Sean	(Middle) Ryan	2. Social Security Number [REDACTED]
3. Previous Name(s) or Alias (Last)		(First)			(Middle)
4. Birth date (mm/dd/yyyy) 2/12/1997	5. Officer's Individual Email Address sgrace@city.cleveland.oh.us			6. Phone Number [REDACTED]	
7. Home Mailing Address (#/Street/PO Box) [REDACTED]		(City) [REDACTED]	(State) OH	(Zip Code) 44070	(County Name) Cuyahoga
8. Basic Training Academy (Only complete if this is the officer's first appointment or OSP)		(Academy Name)	(Academy Number)	(Dates of Training)	

<b>AGENCY INFORMATION</b>		9. Agency Name Cleveland Division of Police			
10. Reporting Authority's Email Address DJones3@city.cleveland.oh.us		11. Agency Phone Number 216-623-5138			
12. Agency Mailing Address (#/Street/PO Box) 1300 Ontario Avenue		(City) Cleveland	(Zip Code) 44113	(County Name) Cuyahoga	

<b>APPOINTMENT INFORMATION</b> (Complete Date, Status and ORC)		13. New Appointment Date July 3, 2019	14. Status Change Date / /
15. Select New Status <input checked="" type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/> Auxiliary <input type="checkbox"/> Reserve <input type="checkbox"/> Special <input type="checkbox"/> Seasonal			
For the purpose of this form, full-time means those in active pay status (including those on vacation, sick, bereavement, personal or administrative leave; on compensatory time or holidays) receiving compensation and benefits for 40 hours in a work week or 80 hours in a 14-day period.			
16. Select New ORC			
<input checked="" type="checkbox"/> City Full-Time/Part-Time (737.02)	<input type="checkbox"/> City Auxiliary/Reserve/Special (737.051)	<input type="checkbox"/> City Chief (737.02)	
<input type="checkbox"/> Village Full-Time/Part-Time/Special (737.16)	<input type="checkbox"/> Village Auxiliary/Reserve (737.161)	<input type="checkbox"/> Village Chief (737.15)	
<input type="checkbox"/> Township Police Officer (505.49)	<input type="checkbox"/> Township Constable (509.01)	<input type="checkbox"/> Other Chief - List ORC/Charter _____	
<input type="checkbox"/> Other - List ORC/Charter _____	<input type="checkbox"/> Deputy Sheriff (311.04)	<input type="checkbox"/> Sheriff (311.01)	

**ATTESTATION OF REPORTING AUTHORITY**

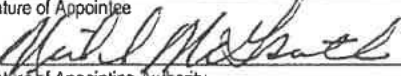
I have carefully read this document and fully understand its contents and I sign it of my own free will and volition. I attest that the information provided on this document is true and correct and is based on my personal knowledge or inquiry. I further understand and acknowledge that submission of falsified records is a criminal violation.

17. Signature of Reporting Authority 	18. Printed Name and Title Deirdre Jones, Commander, Bureau of Support Services	19. Date 7/3/2019
20. Signature of Witness 	21. Printed Name (First, Middle, Last) Mark Thomas Maguth	22. Date 7/3/2019

Officer Name (Last) (First) (Middle) Social Security Number  
 Grace Sean Ryan [REDACTED]

**23. OATH OF OFFICE**

I do solemnly swear or affirm that I will support the Constitution and Laws of the United States of America, the Constitution and Laws of the State of Ohio, and Laws and Ordinances of the political subdivision to which I am appointed and to the best of my ability will discharge the duties of this office.

  
 Signature of Appointee  
  
 Signature of Appointing Authority

Michael McGrath  
 Name of Appointing Authority (Typed or Printed Legibly)  
 Director of Public Safety  
 Title of Appointing Authority (Typed or Printed Legibly)

**OHIO PEACE OFFICER APPOINTMENT HISTORY**

*Please list all prior appointments. Use additional copies of page 2, as needed, to list the entire appointment history.*

24. Appointed By (Agency Name and County):	25. From(mm/dd/yyyy):	To(mm/dd/yyyy):
26. Appointment Status (Check Appropriate Box) <input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/> Auxiliary <input type="checkbox"/> Reserve <input type="checkbox"/> Special <input type="checkbox"/> Seasonal		
27. Appointed By (Agency Name and County):	28. From(mm/dd/yyyy):	To(mm/dd/yyyy):
29. Appointment Status (Check Appropriate Box) <input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/> Auxiliary <input type="checkbox"/> Reserve <input type="checkbox"/> Special <input type="checkbox"/> Seasonal		
30. Appointed By (Agency Name and County):	31. From(mm/dd/yyyy): /    /	To(mm/dd/yyyy): /    /
32. Appointment Status (Check Appropriate Box) <input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/> Auxiliary <input type="checkbox"/> Reserve <input type="checkbox"/> Special <input type="checkbox"/> Seasonal		
33. Appointed By (Agency Name and County):	34. From(mm/dd/yyyy): /    /	To(mm/dd/yyyy): /    /
35. Appointment Status (Check Appropriate Box) <input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/> Auxiliary <input type="checkbox"/> Reserve <input type="checkbox"/> Special <input type="checkbox"/> Seasonal		
36. Appointed By (Agency Name and County):	37. From(mm/dd/yyyy): /    /	To(mm/dd/yyyy): /    /
38. Appointment Status (Check Appropriate Box) <input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/> Auxiliary <input type="checkbox"/> Reserve <input type="checkbox"/> Special <input type="checkbox"/> Seasonal		
39. Appointed By (Agency Name and County):	40. From(mm/dd/yyyy): /    /	To(mm/dd/yyyy): /    /
41. Appointment Status (Check Appropriate Box) <input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/> Auxiliary <input type="checkbox"/> Reserve <input type="checkbox"/> Special <input type="checkbox"/> Seasonal		



# City of Cleveland

## Police Academy



CITY OF CLEVELAND  
Mayor Frank C. Jackson

This is to certify that

**Sean R Grace**

has successfully completed 1208 hours of instruction in

*Basic Law Enforcement Officer Training*

Mayor

Director of Public Safety

Chief of Police

School Commander

July 3, 2019

Date

18-088

School Number



**City of Cleveland**

**Employee Consent Form for Internet/Intranet and E-mail Usage**

I, Sean Grace, have read the City's Policy on Employee Use of E-Mail and Internet/Intranet ("Net") and agree to comply with all of its terms and conditions. I understand and agree that all computer and electronic activity, including, but not limited to, electronic mail and Net network activity, being conducted with City resources is the property of the City.

I acknowledge and consent to the City's right to monitor, log, access, and review all such activity, with or without notice. I therefore understand and agree that I have *no expectation of privacy* in the use of these resources. I understand that such City monitoring may include printing and reading all electronic mail, websites, and data entered, left, backed up, or stored on the City's computing equipment, whether or not I have intended its deletion.

Finally, I understand that violation of this Policy may subject me to disciplinary action, up to and including, termination of employment.

Sean Grace  
Employee Name

11/28/2018  
Date

Sean Grace  
Employee Signature

Police  
Division

Received By:  
\_\_\_\_\_  
(Supervisor or Appointing Authority)

11/28/18  
Date

- Distribution of Copies:**  
**One Copy - Attention: Personnel and Human Resources Department**  
**One Copy - Employee Department File**  
**One Copy - Division of Information Technology and Services**  
**One Copy - Employee**



# OHIO PEACE OFFICER TRAINING COMMISSION & THE OFFICE OF THE ATTORNEY GENERAL

This is to certify that

**Sean Ryan Grace**

has completed the Ohio  
Peace Officer Basic Training Program

Conducted by  
**Cleveland Police Academy**

Awarded on  
July 03, 2019

Dave Yost  
Attorney General

Vernon P. Stanforth, Chairperson  
Ohio Peace Officer Training Commission



Jeffrey K. Scott, Executive Director  
Ohio Peace Officer Training Commission

Mark Magitt  
School Commander  
BAS18-088 190815



# E-mail and Network Access Request Form

Action Requested:  New user account  Update user information  Terminate user account

## User Information

Full Name (Please print): Grace Sean R  
Last First MI

Title/Position: Recruit Employee ID (if available): 201457

Start Date: 11/26/2018 End Date (Temps/Interns): \_\_\_\_\_

Were you previously employed with the City?  Yes  No If yes, where? \_\_\_\_\_

Did you transfer from another department?  Yes  No If yes, which one? \_\_\_\_\_

## Network Information

Requesting access to:  Network  E-mail  SharePoint  Other: \_\_\_\_\_

VPN access required?  Yes  No *If yes, please include the VPN request form.*

## Department Information

Department: Public Safety Division: Police

Work Location: 1300 Ontario 7th Floor New User's Phone: 216-623-5040

## Public Safety Users Additional Information (Required)

Unit: Training Section Shift / Platoon: A Platoon

Supervisor Name: Sgt. Maguth Maguth Supervisor Phone #: 216-623-5043

*Please read the E-mail and Internet Usage policy, and complete the Employee Consent form for Internet/Intranet and Email Usage.  
 A signed copy of the Employee Consent form must be attached to this form.*

## Director / Chief Approvals (Required)

Director's Name (Please print): \_\_\_\_\_  
Last First

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## ITS Internal Use Only

ITS Commissioner (Please print): \_\_\_\_\_  
Last First

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please return completed forms to:  
 Information Technology Services • 205 West St. Clair 4th FL, Cleveland, Ohio • 44114  
 E-mail: ITSupport@city.cleveland.oh.us • Fax: ATTN: ITS Help Desk @ (216) 420-8095

NOTEBOOK GRADING SHEET

GRADER: P.O. Harper #1515

DATE:12/17/2018

LAST NAME Grace

FIRST NAME Sean

BADGE #140

COMMENTS

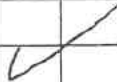
P F

SPO CARDS

SPO BOOK

PRACTICE EXERCISES

TYPED NOTES



UNIT NUMBER

SPO

SxHs

IA

ALC

1

1

1

1

1

2

2

TOPIC

WpV

DRG

1

2

3

4

5

1

3

PAGES

1

1

1

1

1

6

3

10

4

3

10

SUFFICIENCY OF COURSE CONTENT

ORGANIZATION

APPROPRIATENESS OF MATERIAL

REGULARITY OF ENTRIES

NEATNESS

ACCURACY

LEGIBILITY

Passed

GENERAL COMMENTS

All sections are completed to Academy Requirements

GRADING OFFICER SIGNATURE

SCHOOL COMMANDER

Handwritten signatures and names: P.O. Harper #1515 and another signature #1518

Grading status boxes: P F and P F

NOTEBOOK GRADING SHEET				GRADER: HARPER #1515				DATE: 12/17/2018											
LAST NAME Grace				FIRST NAME Sean				BADGE # 140											
COMMENTS												P	F						
SPO CARDS																			
SPO BOOK																			
PRACTICE EXERCISES																			
TYPED NOTES													✓						
UNIT NUMBER	SPO	SxHs	IA	ALC	1	1	1	1	1	2	2								
TOPIC		WpV		DRG	1	2	3	4	5	1	3								
PAGES	1	1	1	1	1	6	3	10	4	3	10								
SUFFICIENCY OF COURSE CONTENT																			
ORGANIZATION																			
APPROPRIATENESS OF MATERIAL																			
REGULARITY OF ENTRIES																			
NEATNESS																			
ACCURACY																			
LEGIBILITY																			
GENERAL COMMENTS																			
PLEASE CORRECT INSTRUCTOR'S NAMES. PLEASE ADD																			
SECTION 2.1 TO TIME FOR ORC (INTRO)																			
VERIFY CORRECT SPELLING OF (ALL) INSTRUCTOR'S NAMES.																			
SECTION 2.3 (INSTRUCTOR NAME) KEVIN RALD LANTON																			
SECTION I.A. - PLEASE CORRECT SPELLING. *** SPISE LABEL MUST BE CLOSE PROPERLY ***																			
GRADING OFFICER SIGNATURE												P	E						
SCHOOL COMMANDER												P	F						

DIVISION OF POLICE  
CLEVELAND, OHIO  
DIVISIONAL INFORMATION

DIST. BSS ZONE TS

December 24, 2018

EXAMINED BY [Signature] RANK Sgt.

12/24/18

FROM: P.O. Anthony Harper #1515

to: Matthew Gallagher, Captain

SUBJECT: Pre-Disciplinary Counseling of Recruit Sean Grace #140

COPIES TO CHIEF'S OFFICE, BSS, Academy Files

RECRUITS NAME **Sean Grace #140** COUNSELING DATE: 12-24-2018 COUNSELING TIME: 1350hrs

TYPE OF DEFICIENCY / SUBSTANDARD PERFORMANCE / VIOLATION

- ATTENDANCE
- TARDINESS
- INSUBORDINATION
- APPEARANCE
- PHYSICAL TRAINING
- SUBJECT CONTROL
- FIREARMS
- PERSONAL HYGIENE
- DEFENSIVE DRIVING
- NOTEBOOK
- ACADEMICS
- TACTICS

OTHER (DESCRIBE):

TIME / DATE OF OCCURENCE: 12-17-2018/ 1200 HOURS

DETAILS OF OCCURENCE: Recruit Sean Grace #140 failed the first Class #143 notebook inspection.

CORRECTIVE ACTION TAKEN:

I reviewed the Recruit Manual of Rules, specifically: 2.01 Notebooks. Also,, made corrections to errors

RECRUIT STATEMENT-Form-1 ATTACHED: YES NO

*By signing this notice, I am acknowledging that I have been counseled about my sub-standard performance /conduct / deficiencies and I have been informed of the consequences if improvements are not made per the references (GPO 8.1.01 & CPD RULES & REGULATIONS FOR POLICE RECRUITS).*

COUNSELED RECRUITS SIGNATURE: [Signature] DATE: 12/24/2018

COUNSELING OFFICERS SIGNATURE: [Signature] #1515 DATE: 12-24-18

RECRUITS STATEMENT:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

OFFICER IN CHARGE SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

# CLEVELAND DIVISION OF POLICE

CLEVELAND, OHIO  
DIVISIONAL INFORMATION

DIST./BUR. BSS      ZONE/UNIT Academy      12/20      20 18  
EXAMINED BY [Signature] RANK Sgt      12 20      20 18  
FROM Recruit Sean Grace      TO Lt. Mathew Gallagher #8505  
SUBJECT Notebook Corrections  
COPIES TO Chief's Office, BHR, and Academy Files

---

Sir,

On Wednesday, December 19, 2018, while assigned to the Police Academy Patrol Officer Anthony Harper #1515 informed me that I had failed my first notebook inspection. I was told that I got a failing grade because I spelled a few different instructors names wrong and gave the section 2.3 the wrong title. This will be an isolated incident, and I will improve it by paying attention to detail while typing notes in the future.

Respectfully,

[Signature] #140



**NOTEBOOK GRADING SHEET**

**GRADER:** P.O. Anthony Harper #1515

**DATE:** 01/23/2019

**LAST NAME** Grace

**FIRST NAME** Sean

**BADGE #**140

**COMMENTS**

**P F**

SPO CARDS

X

SPO BOOK

X

PRACTICE EXERCISES

X

TYPED NOTES

**UNIT NUMBER**

SPO SxHs IA ALC 1 1 1 1 1 2 2

**TOPIC**

WpV DRG 1 2 3 4 5 1 3

**PAGES**

1 1 1 1 1 6 3 10 4 3 10

SUFFICIENCY OF COURSE CONTENT

ORGANIZATION

APPROPRIATENESS OF MATERIAL

REGULARITY OF ENTRIES

NEATNESS

ACCURACY

LEGIBILITY

**GENERAL COMMENTS**

SPO Cards are up to academy standards

Practice Exercises are up to academy standards

SPO Book is up to academy standards

**GRADING OFFICER SIGNATURE**

*[Handwritten Signature]* #1515

F

**SCHOOL COMMANDER**

*[Handwritten Signature]* 9158

F



CLEVELAND POLICE ACADEMY RECRUIT RULES & REGULATIONS

I Sean Grace have received the Cleveland Police Academy Recruit Rules & Regulations (11/12/2018) and the Cleveland Division of Police Manual of Rules (10/1/2012). I agree to abide by all the rules contained therein. I understand that violating any of the rules and regulations contained therein will result in disciplinary action up to and including termination.

Respectfully,

Sean Grace  
Signature

11/27/2018  
Date

PRACTICE EXERCISE GRADING SHEET 1 of 1

GRADER: *P.D. Kelly #203*

DATE: 5/16/2019

LAST NAME Grace

FIRST NAME Sean

BADGE # 140

COMMENTS

P

F

SPO CARDS

SPO BOOK

PRACTICE EXERCISES

TYPED NOTES

UNIT NUMBER	1	2	3	5	7	8	10	11	13
TOPIC	Admin	Legal	HR	DRV	1stAid	Patrol	TFC	Invest	Homeland
PAGES									
SUFFICIENCY OF COURSE CONTENT	✓	✓	✓	✓	✓	✓	✓	✓	✓
ORGANIZATION	✓	✓	✓	✓	✓	✓	✓	✓	✓
APPROPRIATENESS OF MATERIAL	✓	✓	✓	✓	✓	✓	✓	✓	✓
REGULARITY OF ENTRIES	✓	✓	✓	✓	✓	✓	✓	✓	✓
NEATNESS	✓	✓	✓	✓	✓	✓	✓	✓	✓
ACCURACY	✓	✓	✓	✓	✓	✓	✓	✓	✓
LEGIBILITY	✓	✓	✓	✓	✓	✓	✓	✓	✓

GENERAL COMMENTS

*All sections complete. PASS*

*#203*

GRADING OFFICER SIGNATURE

*P.D. Kelly #203*

SCHOOL COMMANDER

P

F

P

F

TYPED NOTEBOOK GRADING SHEET 1 of 1

GRADER:

*R. L. Kelly #203*

DATE: 5/16/2019

LAST NAME Grace

FIRST NAME Sean

BADGE # 140

COMMENTS

P F

SPO CARDS

SPO BOOK

PRACTICE EXERCISES

TYPED NOTES

UNIT NUMBER

7 8 8 8 11 11 11 13 13 Con

TOPIC

2 4 5 10 2 11 12 1 2 Law

PAGES

2 6 5 1 2 2 1 5 1 1

SUFFICIENCY OF COURSE CONTENT

✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓

ORGANIZATION

✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓

APPROPRIATENESS OF MATERIAL

✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓

REGULARITY OF ENTRIES

✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓

NEATNESS

✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓

ACCURACY

✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓

LEGIBILITY

✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓

GENERAL COMMENTS

*All sections complete. PASS*  
*R#203*

GRADING OFFICER SIGNATURE

*R. L. Kelly #203*

SCHOOL COMMANDER

P F  
P F

**SPO NOTEBOOK GRADING SHEET 1 of 1**

**GRADER:** *P.O. Kelly #203* **DATE:** 5/16/2019

**LAST NAME** Grace

**FIRST NAME** Sean

**BADGE #** 140

**COMMENTS**

	P	F
SPO CARDS		
SPO BOOK		
PRACTICE EXERCISES		
TYPED NOTES		

UNIT NUMBER	1	2	3	5	7	8	10	11	13
TOPIC	Admin	Legal	HR	Drv	1stAid	Patrol	Tfc	Invest	Homeland
PAGES									
SUFFICIENCY OF COURSE CONTENT	✓	✓	✓	✓	✓	✓	✓	✓	✓
ORGANIZATION	✓	✓	✓	✓	✓	✓	✓	✓	✓
APPROPRIATENESS OF MATERIAL	✓	✓	✓	✓	✓	✓	✓	✓	✓
REGULARITY OF ENTRIES	✓	✓	✓	✓	✓	✓	✓	✓	✓
NEATNESS	✓	✓	✓	✓	✓	✓	✓	✓	✓
ACCURACY	✓	✓	✓	✓	✓	✓	✓	✓	✓
LEGIBILITY	✓	✓	✓	✓	✓	✓	✓	✓	✓

**GENERAL COMMENTS**

*All sections complete PASS*  
*Kelly #203*

**GRADING OFFICER SIGNATURE**

*P.O. Kelly #203*

**SCHOOL COMMANDER**

P	F
P	F

NOTEBOOK GRADING SHEET 1 of 2

GRADER: P.O. Kelly Smith #203

DATE: 4/1/2019

4/8/19

LAST NAME GRACE

FIRST NAME SEAN

BADGE # 140

COMMENTS

P F

SPO CARDS N/A

SPO BOOK N/A

PRACTICE EXERCISES N/A

TYPED NOTES SEE BELOW

**\* RE-GRADE \***

UNIT NUMBER	1	1	2	2	2	2	2	2	3	3	3	3	3	3	3	5	7	8	8	8	8	8	10
TOPIC	6	7	2a	2e	2k	2o	6	7	1	2	4	5	6	7	8	1	1	1	6	7	8	9	1
PAGES	2	4	6	5	4	3	3	3	3	1	6	5	3	3	2	1	3	2	2	2	2	2	1
SUFFICIENCY OF COURSE CONTENT	C	<del>C</del>				C			C	✓	C				C								
ORGANIZATION	C	<del>C</del>				C			C	✓	C				C								
APPROPRIATENESS OF MATERIAL	R					R			R	✓	R				R								
REGULARITY OF ENTRIES	R					R			R	✓	R				R								
NEATNESS	C					C			C	✓	C				C								
ACCURACY	T					T			T	✓	T				T								
LEGIBILITY	E					E			E	✓	E				E								

GENERAL COMMENTS

FORM-1 COMPLETED ✓  
 MISSING SECTION ACCOUNTED FOR AND ALL CORRECTIONS MADE.

**PASS**

\* RE-GRADED MON. 4/8/19  
 19 #203

GRADING OFFICER SIGNATURE P.O. Kelly Smith #203

SCHOOL COMMANDER

P F  
 P F

LAST NAME Grace FIRST NAME Sean BADGE # 140

COMMENTS Form-2 AND CORRECTIONS DUE BY P F

SPO CARDS N/A THIS GRADING PERIOD MONDAY 4/8/19

SPO BOOK "

PRACTICE EXERCISES "

TYPED NOTES SEE BELOW

UNIT NUMBER	1	1	2	2	2	2	2	2	3	3	3	3	3	3	3	5	7	8	8	8	8	8	10
TOPIC	6	7	2a	2e	2k	2o	6	7	1	2	4	5	6	7	8	1	1	1	6	7	8	9	1
PAGES	2	4	6	5	4	3	3	3	3	1	6	5	3	3	2	1	3	2	2	2	2	2	1
SUFFICIENCY OF COURSE CONTENT	✓	✓	X	✓	✓	X	✓	✓	✓	M	✓	✓	✓	✓	✓	M	M	✓	✓	✓	✓	✓	✓
ORGANIZATION	X	✓	✓	✓	✓	✓	✓	✓	✓	I	✓	✓	✓	✓	X	I	I	✓	✓	✓	✓	✓	✓
APPROPRIATENESS OF MATERIAL	✓	✓	✓	✓	✓	✓	✓	✓	✓	S	✓	✓	✓	✓	✓	S	S	✓	✓	✓	✓	✓	✓
REGULARITY OF ENTRIES	✓	✓	✓	✓	✓	✓	✓	✓	✓	S	✓	✓	✓	✓	✓	S	S	✓	✓	✓	✓	✓	✓
NEATNESS	✓	✓	✓	✓	✓	✓	✓	✓	✓	I	✓	✓	✓	✓	✓	I	I	✓	✓	✓	✓	✓	✓
ACCURACY	✓	✓	✓	✓	✓	X	✓	✓	X	N	X	✓	✓	X	✓	N	N	✓	✓	✓	✓	✓	✓
LEGIBILITY	✓	✓	✓	✓	✓	✓	✓	✓	✓	G	✓	✓	✓	✓	✓	G	G	✓	✓	✓	✓	✓	✓

GENERAL COMMENTS

TYPED NOTES: 1.6 IS IN WRONG ORDER; SEE YELLOW POST-IT NOTE AND CORRECT  
 2.20 - INSTRUCTOR'S NAME IS SPELLED INCORRECTLY AND ONLY 213 REQUIRED PAGES OF TYPED NOTES ARE COMPLETE  
 3.1 - INSTRUCTOR'S NAME IS SPELLED WRONG  
 3.2 - MISSING ENTIRE SECTION OF NOTES (BLUE COURAGE)  
 3.4 - INSTRUCTOR'S NAME IS SPELLED WRONG  
 3.8 - NOT IN TIMES NEW ROMAN FONT (SEE NEXT PAGE)

GRADING OFFICER SIGNATURE P.O. Kelly A. Smith #203 P F  
 SCHOOL COMMANDER P F

NOTEBOOK GRADING SHEET 2 of 2

GRADER: P.O. KERRY A. SMITH # 203

DATE: 4/1/2019

LAST NAME Grace FIRST NAME Sean BADGE # 140

COMMENTS

SPO CARDS N/A  
 SPO BOOK N/A  
 PRACTICE EXERCISES N/A  
 TYPED NOTES See Below

P F

UNIT NUMBER	10	10	10	10	10	10	11
TOPIC	2	4	5	6	7	8	1
PAGES	3	8	1	8	2	10	3
SUFFICIENCY OF COURSE CONTENT	✓	✓	✓	✓	✓	✓	M
ORGANIZATION	X	✓	✓	✓	✓	✓	I
APPROPRIATENESS OF MATERIAL	✓	✓	✓	✓	✓	✓	S
REGULARITY OF ENTRIES	✓	✓	✓	✓	✓	✓	S
NEATNESS	✓	✓	✓	✓	✓	✓	I
ACCURACY	✓	✓	X	✓	✓	✓	N
LEGIBILITY	✓	✓	✓	✓	✓	✓	B

GENERAL COMMENTS

10.2 - INCORRECT SPACING; SEE GREEN POST-IT NOTE  
 10.5 - INSTRUCTOR'S NAME IS SPELLED WRONG.

5.1 - DRIVING }  
 7.1 - FIRST AID/CPR } COMPLETE AFTER YOU TAKE THE CLASS  
 11.1 - CRIME SCENE }

GRADING OFFICER SIGNATURE P.O. Kerry A. Smith # 203  
 SCHOOL COMMANDER

P F  
 P F



Test

Name: Recruit Sean Bravo #140

Date: 4/19/2019

Instructor: Almeida#2/Lud.rosky #1508

1. Choose the option which defines the Purpose of GPO 3.2.20.
  - a. To establish guidelines for the use, management, storage, retrieval, and supervision regarding the Taser International WCS.
  - b. To make guidelines for the use, management, storage, retrieval, and supervision regarding
  - c. To make policy for the use, management, storage, retrieval, and supervision regarding
  - d. To make more work for the use, management, storage, retrieval, and supervision regarding
2. Choose the option which identifies the significant value of the WCS
  - a. The prosecution of criminal offenders and reducing violent confrontation, officer's use of force, and complaints against officers.
  - b. To give the media more things to take about.
  - c. To document what really happened on scene
  - d. To give supervisors evidence to put you up on charges
3. Choose the option which with identifies the two modes the WCS operate in.
  - a. On and off
  - b. Standby and off
  - c. On, off and standby
  - d. Buffering and Event
4. Choose the option which Identifies how long after the WCS is powered on, will it continuously loop.
  - a. 2 minutes
  - b. Will not stop
  - c. 30 seconds
  - d. Until the operator stops it



5. Choose the option which states what alerts members that the WCS is activated.

- a. Flashing light
- b. Audible tone
- c. Both Flashing light and audible tone
- d. It does not have an alert

6. Choose the option which states who may access evidence.com

- a. Anyone can
- b. Only a supervisor
- c. Only Mobile support
- d. Person with security clearance.

7. Choose the option which IS a tactic to consider when using a WCS.

- a. The temperature outside
- b. The background noise
- c. Officer safety
- d. None of the above

8. Choose the option which IS a tactical limitation of the WCS.

- a. Cameras do not follow your eyes
- b. Cameras reduce false complaints
- c. Cameras reduce injuries to officers
- d. None of the above

9. Choose the option which states what an officer should do before writing a report.

- a. Relax and get something to drink
- b. Review your video
- c. Confer with your partner
- d. Nothing you have all the information you need

10. Choose the option which states the time frame an officer should notify a person that they are recording them.

- a. We don't have to notify them at all
- b. After we get what we want to record
- c. The first reasonable opportunity
- d. None of the above

USE OF FORCE GENERAL POLICE ORDER TRAINING 2017

EVALUATION




DATE	6/13/2019	LOCATION	RANGE-TAC HOUSE
BADGE #	LAST NAME	FIRST NAME	UNIT
140	Grace	Sean	
TOPIC	THREAT ASSESSMENT SCENARIO	INSTRUCTOR: Reddy #2176	

ASSESSMENT CRITERIA	SATISFACTORY	UNSATISFACTORY	NOTES
CALLS FOR BACK UP	✓		
SLOWS DOWN THE SITUATION	✓		
USES CONTACT/COVER PRINCIPLES	✓		
OBJECTIVELY REASONABLE USE OF FORCE DECISION	✓		
USES ONLY NECESSARY AND PROPORTIONAL FORCE	✓		
USED EFFECTIVE COMMUNICATION TACTICS	✓		
UNDERSTANDS AFTER ACTION RESPONSIBILITIES	✓		
UNDERSTANDS REPORTING REQUIREMENT	✓		


REMEDATION	SATISFACTORY	UNSATISFACTORY	NOTES
SUPERVISOR SIGNATURE			BADGE

USE OF FORCE GENERAL POLICE ORDER TRAINING 2019

EVALUATION


DATE	6/10/19	LOCATION	ACADEMY	
BADGE #	LAST NAME	FIRST NAME	ASSIGNMENT	
140	Grace	Sean	143	
TOPIC	Video Assessment 1	INSTRUCTOR		
ASSESSMENT CRITERIA		SATISFACTORY	UNSATISFACTORY	NOTES
Is this a use of force per GPO		✓		
What the level of resistance officer is encountering		✓		
What the level of force is used by officers		✓		
What type of De-escalation attempts are made		✓		
Opportunities to de-escalate during encounter		✓		
Other de-escalations techniques that you could use		✓		
Legal grounds for the encounter		✓		
REMEDATION		SATISFACTORY	UNSATISFACTORY	NOTES
SUPERVISOR SIGNATURE			BADGE	

USE OF FORCE GENERAL POLICE ORDER TRAINING 201 Class #143 Video Assessm. EVALUATION

DATE	6/10/19	LOCATION	ACADEMY	
BADGE #	LAST NAME	FIRST NAME	UNIT	
140	Grace	Sean	143	
TOPIC	Video Assessment	INSTRUCTOR	Harper #1515	
		2017	2019	
ASSESSMENT CRITERIA		SATISFACTORY	UNSATISFACTORY	NOTES
Is this a use of force per GPO		✓		
What the level of resistance officer is encountering		✓		
What the level of force does this fall under and why		✓		
What type of De-escalation attempts are made		✓		
Is the Taser effective and within GPO guidelines		✓		
Level of resistance encountered		✓		
Level of force used by officers		✓		
Opportunities to de-escalate during encounter		✓		
Other de-escalations techniques that you could use		✓		
Legal grounds for these encounters		✓		
REMEDATION		SATISFACTORY	UNSATISFACTORY	NOTES
SUPERVISOR SIGNATURE				BADGE

USE OF FORCE GENERAL POLICE ORDER TRAINING 2016-2017

EVALUATION

DATE	6/13/2019	LOCATION	ACADEMY	
BADGE #	LAST NAME	FIRST NAME	UNIT	
140	Grace	Seun		
TOPIC	CONTACT COVER	INSTRUCTOR	DIMARIA	
ASSESSMENT CRITERIA		SATISFACTORY	UNSATISFACTORY	NOTES
ASSUMES CONTACT COVER ROLE'S		✓		
USES CONTACT/COVER PRINCIPLES		✓		
USE CONTACT COVER TO ASSESS AND DE-ESCALATE		✓		
USED EFFECTIVE COMMUNICATION		✓		
UNDERSTANDS REPORTING REQUIREMENT		✓		
REMEDATION		SATISFACTORY	UNSATISFACTORY	NOTES
SUPERVISOR SIGNATURE				BADGE