

# Completions


Type:  
 Completions  
 Run Date:  
 Dec 14, 2021 8:37 AM  
 Shared with:  
 Not Shared  
 Filters:  
 Users: 1 selected  
 Type: All Assignments  
 User Status: Active, Offline

First Name	Last Name	Employee ID	Assignment Name	Assignment Type	Assignment Method	Completion Date	Completion Time	Duration (hours)
Mathew	Gulak	202765	Stop Forms Training & Video	Policy Review	Create New Assignment	06/16/2021	06:00 PM	
Mathew	Gulak	202765	Domestic Violence Incidents Involving CDP Officers	Policy Review	Create New Assignment	05/14/2021	03:45 PM	
Mathew	Gulak	202765	Mandatory LEADS Newsletters (2020)	LEADS	Create New Assignment	06/08/2021	11:45 AM	
Mathew	Gulak	202765	Bomb Threats GPO	Policy Review	Create New Assignment	06/08/2021	04:00 PM	
Mathew	Gulak	202765	2019 Use of Force Policy Updates	Training	Create New Assignment	04/28/2021	11:15 AM	
Mathew	Gulak	202765	CIT Data Collection Form Refresher	Training	Create New Assignment	08/14/2021	12:00 AM	
Mathew	Gulak	202765	Social Media Policy and Usage GPO	Policy Review	Create New Assignment	07/08/2021	09:00 AM	
Mathew	Gulak	202765	2020 Conducted Electrical Weapon (CEW) Training	2020 In-Service	Create New Assignment	07/08/2021	09:45 AM	
Mathew	Gulak	202765	Misconduct Policies Training	Training	Create New Assignment	07/08/2021	10:30 AM	
Mathew	Gulak	202765	2019 Wearable Camera System (WCS) Policy Update	Policy Review	Create New Assignment	07/08/2021	10:00 AM	
Mathew	Gulak	202765	Force Investigation Team GPO - 2.01.07	Policy Review	Create New Assignment	07/08/2021	08:15 AM	
Mathew	Gulak	202765	Suicide Prevention for Law Enforcement	Training	Create New Assignment	07/08/2021	10:00 AM	
Mathew	Gulak	202765	Interactions With Youth GPO	Policy Review	Create New Assignment	07/08/2021	09:00 AM	
Mathew	Gulak	202765	Bomb Squad and Improvised Explosive Device Protocols GPO	Policy Review	Create New Assignment	07/08/2021	09:15 AM	
Mathew	Gulak	202765	Communicating with the Limited English Proficient and Deaf GPO	Policy Review	Create New Assignment	07/08/2021	09:00 AM	
Mathew	Gulak	202765	Interaction With TIGN Individuals GPO	Policy Review	Create New Assignment	07/08/2021	08:30 AM	
Mathew	Gulak	202765	Sexual Assault Kit Tracking System, DN 21-049	Policy Review	Create New Assignment	07/08/2021	10:15 AM	
Mathew	Gulak	202765	Police Priority Dispatch System Training	Training	Create New Assignment	07/08/2021	09:45 AM	
Mathew	Gulak	202765	2019 Employee Safety and Health Handbook Training	Training	Create New Assignment	07/08/2021	10:30 AM	
Mathew	Gulak	202765	2019 Search and Seizure Pre-load Training	Policy Review	Create New Assignment	07/08/2021	10:30 AM	
Mathew	Gulak	202765	2018 Bias-Free GPO Exam	2018 In-service	Create New Assignment	07/05/2021	03:22 PM	
Mathew	Gulak	202765	2019 Traffic Crash Report Update Training	Training	Create New Assignment	07/05/2021	03:45 PM	

Mathew	Gulak	202765	Intro to TargetSolutions from the Chief	Training	Create New Assignment	07/05/2021	03:25 PM	
Mathew	Gulak	202765	HBI Guidance - Restraint or Confinement of Pregnant Women	Training	Create New Assignment	07/05/2021	03:30 PM	
Mathew	Gulak	202765	Clandestine Laboratories GPO	Policy Review	Create New Assignment	07/05/2021	04:00 PM	
Mathew	Gulak	202765	Animal Incidents GPO	Policy Review	Create New Assignment	07/05/2021	03:00 PM	
Mathew	Gulak	202765	Arrestee Restraint, Transport, and Supervision GPO	Policy Review	Create New Assignment	07/05/2021	04:15 AM	
Mathew	Gulak	202765	Galls Clothing Allowance Account Setup and Ordering Training	Training	Create New Assignment	07/05/2021	04:00 PM	
Mathew	Gulak	202765	2021 Bias-Free Policing	2021 In-Service	Create New Assignment	08/27/2021	11:30 AM	
Mathew	Gulak	202765	2021 Employee Safety and Health Handbook Training	Training	Create New Assignment	11/13/2021	02:15 PM	
Mathew	Gulak	202765	Cuyahoga County Diversion Center	Training	Create New Assignment	11/13/2021	02:30 PM	
Mathew	Gulak	202765	Mandatory LEADS Newsletters (2021)	LEADS	Create New Assignment	12/03/2021	03:15 PM	
Mathew	Gulak	202765	Mandatory LEADS TAC In-Service Training (2021)	LEADS	Create New Assignment	12/03/2021	03:30 PM	
Mathew	Gulak	202765	Recording Offsite Training	SCORM Course	Create New Assignment	07/08/2021	09:44 AM	.5
Mathew	Gulak	202765	Use of Force	SCORM Course	Create New Assignment	11/18/2021	11:31 PM	0


USE OF FORCE GENERAL POLICE ORDER TRAINING 2016-2017

EVALUATION

DATE	(6-16-21)	LOCATION	Ti Trailer	
BADGE #	LAST NAME	FIRST NAME	UNIT	
982	Gulak	Mathew		
TOPIC	TI SCENARIO	INSTRUCTOR	Ryan #628	
ASSESSMENT CRITERIA		SATISFACTORY	UNSATISFACTORY	NOTES
1. ANNOUNCES PRESENCE		✓		
2. SLOWS DOWN THE SITUATION		✓		
3. USES CONTACT/COVER PRINCIPLES		✓		
4. OBJECTIVELY REASONABLE USE OF FORCE DECISION		✓		
5. USES ONLY NECESSARY AND PROPORTIONAL FORCE		✓		
6. USED EFFECTIVE COMMUNICATION TACTICS		✓		
7. UNDERSTANDS AFTER ACTION RESPONSIBILITIES		✓		
8. UNDERSTANDS REPORTING REQUIREMENT		✓		
9. SITUATIONAL AWARENESS OF TARGET/BACKSTOP AND BEYOND		✓		
REMEDATION		SATISFACTORY	UNSATISFACTORY	NOTES
SUPERVISOR SIGNATURE			BADGE	


USE OF FORCE GENERAL POLICE ORDER TRAINING 2016-2017

EVALUATION

DATE	06/16/2021	LOCATION	ACADEMY	
BADGE #	LAST NAME	FIRST NAME	UNIT	
982	Gulak	Mathew	Academy	
TOPIC	De-escalation	INSTRUCTOR	Cox #1720	
ASSESSMENT CRITERIA	SATISFACTORY	UNSATISFACTORY	NOTES	
legal justification to engage	✓			
act within the law during scenario	✓			
was it feasible to de-escalate	✓			
IF FORCE WAS NEEDED	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX
Objectively reasonable	N/A			
proportional	N/A			
necessary	N/A			
reproting requirements	N/A			
REMEDATION	SATISFACTORY	UNSATISFACTORY	NOTES	
SUPERVISOR SIGNATURE			BADGE	

USE OF FORCE GENERAL POLICE ORDER TRAINING 2018

EVALUATION

DATE	06/16/2021	LOCATION	RANGE	
BADGE #	LAST NAME	FIRST NAME	ASSIGNMENT	
482	Gulak	Matthew	Academy #147 Training	
TOPIC	Intermediate Weapons	INSTRUCTOR	Mooney 1807	
ASSESSMENT CRITERIA		SATISFACTORY	UNSATISFACTORY	NOTES
1. Announces Presence		✓		
2. Slows Down The Situation		✓		
3. Uses Contact / Cover Principles		✓		
4. Objectively Reasonable Use Of Force Dec.		✓		
5. Uses Only Necessary & Proportional Force		✓		
6. Used Effective Communication Tactics		✓		
7. Understands After Action Responsibilities		✓		
8. Understands Reporting Requirement		✓		
REMEDATION		SATISFACTORY	UNSATISFACTORY	NOTES
SUPERVISOR SIGNATURE			BADGE	

# GENERAL PURPOSE ANSWER SHEET

Name: Recruit Mathew Gwalt #982

Date: 06/16/2021

Class: CDP 2019 Use of Force Training

Score:  $\frac{18}{18}$

Graded By: Charles Leavitt #1006

! Fill-in completely!

✓ a b c d  
○ ○ ○ ○

- |               |         |             |         |             |         |             |         |
|---------------|---------|-------------|---------|-------------|---------|-------------|---------|
| 1. ○ ○ ○ ○ ●  | a b c d | 21. ○ ○ ○ ○ | a b c d | 31. ○ ○ ○ ○ | a b c d | 41. ○ ○ ○ ○ | a b c d |
| 2. ○ ○ ○ ○ ●  | a b c d | 22. ○ ○ ○ ○ | a b c d | 32. ○ ○ ○ ○ | a b c d | 42. ○ ○ ○ ○ | a b c d |
| 3. ○ ○ ○ ○    | a b c d | 23. ○ ○ ○ ○ | a b c d | 33. ○ ○ ○ ○ | a b c d | 43. ○ ○ ○ ○ | a b c d |
| 4. ○ ○ ○ ○ ●  | a b c d | 24. ○ ○ ○ ○ | a b c d | 34. ○ ○ ○ ○ | a b c d | 44. ○ ○ ○ ○ | a b c d |
| 5. ○ ○ ○ ○ ●  | a b c d | 25. ○ ○ ○ ○ | a b c d | 35. ○ ○ ○ ○ | a b c d | 45. ○ ○ ○ ○ | a b c d |
| 6. ○ ○ ○ ○    | a b c d | 26. ○ ○ ○ ○ | a b c d | 36. ○ ○ ○ ○ | a b c d | 46. ○ ○ ○ ○ | a b c d |
| 7. ○ ○ ○ ○ ●  | a b c d | 27. ○ ○ ○ ○ | a b c d | 37. ○ ○ ○ ○ | a b c d | 47. ○ ○ ○ ○ | a b c d |
| 8. ○ ○ ○ ○    | a b c d | 28. ○ ○ ○ ○ | a b c d | 38. ○ ○ ○ ○ | a b c d | 48. ○ ○ ○ ○ | a b c d |
| 9. ○ ○ ○ ○ ●  | a b c d | 29. ○ ○ ○ ○ | a b c d | 39. ○ ○ ○ ○ | a b c d | 49. ○ ○ ○ ○ | a b c d |
| 10. ○ ○ ○ ○ ● | a b c d | 30. ○ ○ ○ ○ | a b c d | 40. ○ ○ ○ ○ | a b c d | 50. ○ ○ ○ ○ | a b c d |

- |             |         |             |         |             |         |             |         |              |         |
|-------------|---------|-------------|---------|-------------|---------|-------------|---------|--------------|---------|
| 51. ○ ○ ○ ○ | a b c d | 61. ○ ○ ○ ○ | a b c d | 71. ○ ○ ○ ○ | a b c d | 81. ○ ○ ○ ○ | a b c d | 91. ○ ○ ○ ○  | a b c d |
| 52. ○ ○ ○ ○ | a b c d | 62. ○ ○ ○ ○ | a b c d | 72. ○ ○ ○ ○ | a b c d | 82. ○ ○ ○ ○ | a b c d | 92. ○ ○ ○ ○  | a b c d |
| 53. ○ ○ ○ ○ | a b c d | 63. ○ ○ ○ ○ | a b c d | 73. ○ ○ ○ ○ | a b c d | 83. ○ ○ ○ ○ | a b c d | 93. ○ ○ ○ ○  | a b c d |
| 54. ○ ○ ○ ○ | a b c d | 64. ○ ○ ○ ○ | a b c d | 74. ○ ○ ○ ○ | a b c d | 84. ○ ○ ○ ○ | a b c d | 94. ○ ○ ○ ○  | a b c d |
| 55. ○ ○ ○ ○ | a b c d | 65. ○ ○ ○ ○ | a b c d | 75. ○ ○ ○ ○ | a b c d | 85. ○ ○ ○ ○ | a b c d | 95. ○ ○ ○ ○  | a b c d |
| 56. ○ ○ ○ ○ | a b c d | 66. ○ ○ ○ ○ | a b c d | 76. ○ ○ ○ ○ | a b c d | 86. ○ ○ ○ ○ | a b c d | 96. ○ ○ ○ ○  | a b c d |
| 57. ○ ○ ○ ○ | a b c d | 67. ○ ○ ○ ○ | a b c d | 77. ○ ○ ○ ○ | a b c d | 87. ○ ○ ○ ○ | a b c d | 97. ○ ○ ○ ○  | a b c d |
| 58. ○ ○ ○ ○ | a b c d | 68. ○ ○ ○ ○ | a b c d | 78. ○ ○ ○ ○ | a b c d | 88. ○ ○ ○ ○ | a b c d | 98. ○ ○ ○ ○  | a b c d |
| 59. ○ ○ ○ ○ | a b c d | 69. ○ ○ ○ ○ | a b c d | 79. ○ ○ ○ ○ | a b c d | 89. ○ ○ ○ ○ | a b c d | 99. ○ ○ ○ ○  | a b c d |
| 60. ○ ○ ○ ○ | a b c d | 70. ○ ○ ○ ○ | a b c d | 80. ○ ○ ○ ○ | a b c d | 90. ○ ○ ○ ○ | a b c d | 100. ○ ○ ○ ○ | a b c d |

NOTEBOOK GRADING SHEET GRADER: ZAGAZZO #749 DATE: 6-11-21

LAST NAME: Gulak FIRST NAME: Mathew BADGE #: 982

COMMENTS:

SPO CARDS (PASS/FAIL):

PRACTICE EXERCISES (PASS/FAIL):

USB DRIVE (PASS/FAIL):

UNIT NUMBER	✓ 7	✓ 7	✓ 8	✓ 8	✓ 8	✓ 10	✓ 11	✓ 11	✓ 11	✓ 11	✓ 11	✓ 12	✓ 13	✓ 13	✓ 13	N O	N O				
TOPIC	1	2	1	4	5	6	2	11	12	14	15	2	2	3	4	R W	I T				
PAGES REQUIRED	4	4	4	4	4	8	2	2	1	3	2	1	2	2	4	4	4				
SUFFICIENCY OF COURSE CONTENT																					
ORGANIZATION																					
APPROPRIATENESS OF MATERIAL																					
REGULARITY OF ENTRIES																					
NEATNESS																					
ACCURACY																					
LEGIBILITY																					

GENERAL COMMENTS


*Good work, keep it up!*

GRADING OFFICER'S SIGNATURE & BADGE # [Signature] 749  P  F

SCHOOL COMMANDER'S SIGNATURE & BADGE # [Signature] 8535  P  F

Search and Seizure Scenario #1 Training

EVALUATION

DATE	07/06/2021	LOCATION	ACADEMY	
BADGE #	982	FIRST NAME	UNIT	
	LAST NAME Zulak	Mathew		
TOPIC	Search and Seizure : Module #1 - Citizen Contact		INSTRUCTOR McMillan #810	
ASSESSMENT CRITERIA		SATISFACTORY	UNSATISFACTORY	NOTES
Did the officers properly identify themselves as Cleveland Police? (When safe to do so)		✓		
Did the officers state the reason for the stop? (when safe to do so)		✓		
Did the officers state the stop is being recorded? (when safe to do so)		✓		
Did the officers listen and answer questions from the subject(s)? (when safe to do so)		✓		
Were the officers courteous and professional to the subject(s)?		✓		
Did officers make the subjects aware they can leave at any time?		✓		
Can the officer articulate the reason for identifying this as consensual encounter?		✓		
Did the officers follow all other department directives from the Search and Seizure GPOs?		✓		
REMIEDIATION		SATISFACTORY	UNSATISFACTORY	NOTES
SUPERVISOR SIGNATURE				BADGE



HANDOUT #1 Scenario

Print Name and Badge #

Matthew Gulk #582

**Handout Scenario #1:** While assigned to a two officer zone car, you receive a radio assignment for a theft report. Upon arrival at 3554 East 32nd St., you identify Mr. Smith as the complainant. Mr. Smith states last night he was cutting his grass after returning home from work. After he was finished, he left his lawn mower in his backyard so the engine could cool before putting it away. His neighbor approached him and stated, "I'm sick of you cutting the grass so late in the day." Mr. Smith stated he gets home from work late and it is the only time that he has to do yard work. Mr. Smith then went inside to eat returning about an hour later to find his lawnmower missing.

Mr. Smith stated he went over to his neighbor's house to ask about the missing mower. Mr. Smith believes when he looked into the neighbor's garage, he saw his mower.

You and your partner walk over to the neighbor's house. As you are approaching the front door, you notice the neighbor's garage is open and you see several pieces of lawn equipment. However, you cannot determine if Mr. Smith's lawn mower is there.

You knock on the door and speak with Mr. Brown who is the owner of the house. He confirms the conversation between himself and Mr. Smith. He stated he did not steal any lawn mower and will not give you permission to check the garage.

1. Can you enter the garage and confirm the stolen property is inside? Explain.

NO YOU CANNOT ENTER THE GARAGE BECAUSE YOU DO NOT HAVE PROBABLE CAUSE  
A SEARCH WARRANT OR AN EXCEPTION TO A SEARCH WARRANT TO SEARCH.

2. May you tell Mr. Smith that you will obtain a search warrant to gain voluntary consent to search the garage? Explain.

YOU CANNOT GAIN VOLUNTARY COMPLIANCE THROUGH TERROR COERCION

3. Does this fall under the Plain View Doctrine? Why or why not?

NO, THERE IS NO INCriminating OBJECTS THAT ARE IMMEDIATELY APPARENT  
AND THE OFFICER DOES NOT HAVE LEGAL AUTHORITY TO ENTER THE PREMISES

4. Mr. Brown's wife comes out and gives you permission to go inside the garage after Mr. Brown denies you access. Can you accept the permission? Why or Why not?

NO YOU CANNOT, YOU ARE NOT PERMITTED TO SEARCH THROUGH VOLUNTARY CONSENT  
IF AN INDIVIDUAL WITH AUTHORITY TO DO SO DENIES YOU PERMISSION

HANDOUT #1 Scenario

Print Name and Badge # Matthew Lujak #982

**Handout Scenario #1:** You arrest a male on a contempt of court DUS traffic warrant and have verified it on Channel 9. While conducting a search, you feel a solid object in the upper inseam of his trousers that you believe is the handle of a handgun. The male is not speaking or answering questions and is now passively resisting.

1. What is the legal justification for the search?

Search incident to arrest

2. Per the new GPO, what type of search is required? Why?

Strip search because there is probable cause to believe that the person is concealing a handgun that could not be discovered through less intrusive means.

3. Can you retrieve what you believe is the handgun? Why or why not?

Yes because you have the authority to search the individual. An officer has the ability to retrieve what appears to be a handgun because of exigent circumstances.

4. What notifications need to be made?

Must be approved in writing by a supervisor / Notify a supervisor and request they arrive on-scene

5. What is the reporting procedure?

COP Prisoner search report shall be made

## HANDOUT #1 Scenario

Print Name and Badge # Matthew Gulak #982

**Handout Scenario #1:** You are assigned to a two person zone car. During your tour of duty you receive a radio assignment at 761 St. Clair for a male stabbed. As you arrive, a male, "John" with blood on his pants walks up and begins to tell you where the stabbed male is lying. While leading you to the area, John begins to describe how he found the male and at the end of the statement says, "I warned him, I told him this was going to happen if he kept messing with me." Your back up arrives, they secure the scene and start applying first aid to the injured male who is not responding. EMS has been notified and is five minutes away.

1. What are the two main criteria for issuing Miranda warnings?

- The subject is in custody
- The subject is being questioned/interrogated for a crime

2. Do you need Miranda warnings to clarify his statement? Why or why not?

Yes, you must Mirandize a subject who makes an incriminating statement before asking a subject for clarification

3. If you determine that you will issue Miranda warnings to the subject and a detective arrives on scene later, does the detective need to reissue Miranda warnings before questioning? Why or why not?


Yes, if there is a delay between questioning the Miranda warning must be reissued.

4. What are the proper considerations to be taken if you know that "John" is a juvenile?

- Speak to subject and Mirandize juveniles in an age appropriate manner
- Ask juvenile to explain the Miranda rights in their own words
- Officers shall stop questioning the juvenile upon the request of a parent, attorney, or guardian

Search and Seizure Scenario #3 Training

EVALUATION

DATE	07/06/2021	LOCATION	ACADEMY	
BADGE #		FIRST NAME	UNIT	
982	Gulak	Mathew		
TOPIC	Search and Seizure	INSTRUCTOR	9305	
ASSESSMENT CRITERIA		SATISFACTORY	UNSATISFACTORY	NOTES
Did officer properly identify themselves as Cleveland Police? (when safe to do so)		✓		Cleveland Officer
Did officers state the reason for the search/seizure?		✓		
Did officers state how the search will be conducted?		✓		
Did officers state the stop is being recorded?		✓		
Did officers limit the pat down to outer clothing where a weapon could be concealed?		✓		
Did officers advise the suspect of their Miranda warning and receive a verbal affirmation?		✓		
Was the investigatory stop limited to a reasonable time frame?		✓		
Did officers act with professionalism during the stop/arrest?		✓		
Can the officers articulate the reasonable suspicion for the investigatory stop and pat down?		✓		
Can the officers articulate the probable cause for an arrest?		✓		
				18#9303
REMEDATION		SATISFACTORY	UNSATISFACTORY	NOTES
SUPERVISOR SIGNATURE				BADGE

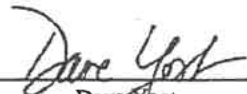


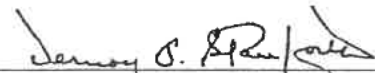
OHIO PEACE OFFICER TRAINING COMMISSION  
&  
THE OFFICE OF THE ATTORNEY GENERAL

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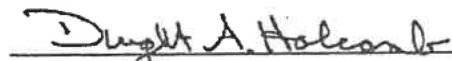
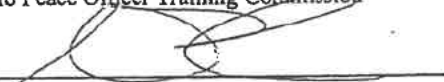
**Mathew Alan Gulak**  
has completed the Ohio  
**Peace Officer Basic Training Program**  
Conducted by  
**Cleveland Police Academy**

Awarded On  
**July 30, 2021**

  
\_\_\_\_\_  
Dave Yost  
Attorney General

  
\_\_\_\_\_  
Vernon P. Stanforth, Chairman  
Ohio Peace Officer Training Commission



  
\_\_\_\_\_  
Dwight A. Holcomb, Executive Director  
Ohio Peace Officer Training Commission  
  
\_\_\_\_\_  
School Commander

BAS20-075 210795

# Heartsaver® First Aid

## Skills Testing Checklist



American  
Heart  
Association •  
life is why

Student Name Regina Matthew Gulak #982 Date of Test 04/27/2021

Scenario: "EMS has arrived and takes over. You may now remove your gloves. Demonstrate what you would do next."

### Removing Gloves

- Grips one glove on the outside, near the cuff, to peel it off  Cups the inside-out glove with the gloved hand
- Places 2 fingers of the bare hand inside the cuff to peel the second glove off, with the first glove inside it
- Verbalizes the need to dispose of gloves properly

Scenario: "You find a coworker lying on the floor in the break room. There are a phone, first aid kit, and AED on the wall. Demonstrate how you would find the problem."

### Finding the Problem

- Verbalizes that the scene is safe  Taps and shouts  Shouts for help/Phones 9-1-1/Gets first aid kit and AED
- Checks breathing  Looks for injury and medical information jewelry
- Verbalizes that he or she will stay with the person until EMS arrives

- \*After the student taps and shouts, the instructor says, "The person is unresponsive."
- \*After the student verbalizes that he or she has checked for breathing, the instructor says, "The person is breathing normally."
- \*After the student checks for injury and medical information jewelry, the instructor says, "The person is not injured, and there is no medical information jewelry."

Scenario: "A coworker has a severe allergic reaction, has an epinephrine pen, and needs help using it. You have completed all previous steps and are now ready to use the epinephrine pen. You have read the manufacturer's instructions, which state to inject for 3 seconds. Demonstrate what you would do next."

### Using an Epinephrine Pen

- Holds epinephrine pen in fist  Takes off safety cap  Holds leg in place; presses epinephrine pen firmly against outer side of thigh for 3 seconds  Removes epinephrine pen  Rubs injection site for 10 seconds

Scenario: "You will demonstrate stopping bleeding and then bandaging a small cut on the person's forearm. You have the first aid kit and are now ready to begin."

### Stopping Bleeding and Bandaging

- Tells person to place pressure over cut with clean dressing  Verbalizes putting on gloves  Applies pressure to bleeding area  Adds more dressings and presses harder  Applies more bandages over the dressing

\*Instructor says, "The bleeding is not stopping."

\*Instructor says, "The bleeding has stopped."

### STOP TEST

#### Instructor Notes

- Place a ✓ in the box next to each step the student completes successfully.
- If the student does not complete all steps successfully (as indicated by at least 1 blank check box), the student must receive remediation. Make a note here of which skills require remediation (refer to Instructor Manual for information about remediation).

Test Results Circle **PASS** or **NR** to indicate pass or needs remediation: **PASS**  **NR**

Instructor Initials T.A.L Instructor Number 12190831211 Date 4-27-21

# Adult CPR and AED Skills Testing Checklist



life is why™

Student Name Brent Matthew Culik #982

Date of Test 4/27/2021

Scenario: "You arrive on the scene for a suspected cardiac arrest. No bystander CPR has been provided. You approach the scene and ensure that it is safe. Demonstrate what you would do next."

## Assessment and Activation

Checks responsiveness  Shouts for help/Sends someone to phone 9-1-1 and get an AED  Checks breathing

Once student shouts for help, instructor says, "Here's the barrier device. I am going to phone 9-1-1 and get the AED."

## Cycle 1 of CPR (30:2) \*CPR feedback devices preferred for accuracy

### Adult Compressions

- Performs high-quality compressions:
  - Hand placement on lower half of breastbone
  - 30 compressions in no less than 15 and no more than 18 seconds
  - Compresses at least 2 inches (5 cm)
  - Complete recoil after each compression

### Adult Breaths

- Gives 2 breaths with a barrier device:
  - Each breath given over 1 second
  - Visible chest rise with each breath
  - Gives 2 breaths in less than 10 seconds

## Cycle 2 of CPR (repeats steps in Cycle 1) Only check box if step is successfully performed

Gives 30 high-quality compressions  Gives 2 effective breaths

Instructor says, "Here is the AED."

## AED (follows prompts of AED)

- Powers on AED  Correctly attaches pads  Clears for analysis  Clears to safely deliver a shock
- Presses button to deliver shock  Student immediately resumes compressions

AED trainer says, "The shock has been delivered."

## Cycle 3 of CPR (repeats steps in Cycle 1) Only check box if step is successfully performed

Gives 30 high-quality compressions  Gives 2 effective breaths

## STOP TEST

### Instructor Notes

- Place a ✓ in the box next to each step the student completes successfully.
- If the student does not complete all steps successfully (as indicated by at least 1 blank check box), the student must receive remediation. Make a note here of which skills require remediation (refer to Instructor Manual for information about remediation).

Test Results Check **PASS** or **NR** to indicate pass or needs remediation: **PASS**  **NR**

Instructor Initials MF Instructor Number 0320086596 Date 4/27/2021

# Infant CPR Skills Testing Checklist



Student Name Reevit Mathew Gulak #982 Date of Test 04/27/2021

Scenario: "While you are pushing a baby in a stroller at the park, you notice something is wrong with the baby. You do not have a phone nearby. You ensure that the scene is safe and take the baby out of the stroller. Demonstrate what you would do next."

## Assessment and Activation

- Checks responsiveness  Shouts for help  Checks breathing

Once student shouts for help, instructor says, "No one is around to help."

### Cycle 1 of CPR (30:2) \*CPR feedback devices preferred for accuracy

#### Infant Compressions

- Performs high-quality compressions:
- Placement of 2 fingers in the center of the chest, just below the nipple line
  - 30 compressions in no less than 15 and no more than 18 seconds
  - Compresses at least one third the depth of the chest, about 1½ inches (4 cm)
  - Complete recoil after each compression

#### Infant Breaths

- Gives 2 breaths with a barrier device:
- Each breath given over 1 second
  - Visible chest rise with each breath
  - Gives 2 breaths in less than 10 seconds

### Cycle 2 of CPR (repeats steps in Cycle 1) Only check box if step is successfully performed

- Gives 30 high-quality compressions  Gives 2 effective breaths

### Cycle 3 of CPR (repeats steps in Cycle 1) Only check box if step is successfully performed

- Gives 30 high-quality compressions  Gives 2 effective breaths

Instructor says, "You have just completed 5 sets of 30 compressions and 2 breaths."

### Activates Emergency Response System (9-1-1)

- Verbalizes the need to leave to phone 9-1-1

## STOP TEST

#### Instructor Notes

- Place a ✓ in the box next to each step the student completes successfully.
- If the student does not complete all steps successfully (as indicated by at least 1 blank check box), the student must receive remediation. Make a note here of which skills require remediation (refer to Instructor Manual for information about remediation).

Test Results Check **PASS** or **NR** to indicate pass or needs remediation:  **PASS**  **NR**

Instructor Initials AM Instructor Number 01160405095 Date 4-27-21





# City of Cleveland

## Police Academy



CITY OF CLEVELAND  
Mayor Frank G. Jackson

This is to certify that

**Mathew Alan Gulak**

has successfully completed 1,360 hours of instruction in

*Basic Law Enforcement Officer Training*

  
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Mayor

  
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Chief of Police

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July 30, 2021  
Date

  
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Director of Public Safety

  
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School Commander

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20-075  
School Number



**DAVE YOST**  
OHIO ATTORNEY GENERAL



Ohio Peace Officer Training Commission  
Office 800-346-7682  
Fax 740-845-2675

**NOTICE OF PEACE OFFICER APPOINTMENT**

Check Box if:  Correction to Record  Name Change  OSHP Trooper to Peace Officer  
(OSHP certificate must be attached)

1. Within ten days of the appointment or status change, or promotion to Chief, submit one copy of this form either by email SF400@ohioattorneygeneral.gov, fax, or mail.
2. Type or print legibly and complete all blanks. Officer and Agency email addresses need to be entered to receive training determinations.
3. Submit pages 1 and 2 when an officer is newly-appointed to your agency, or has previously left the agency and returns.
4. Submit only page 1 when an officer continues to be appointed by your agency, but has a change from one status, as listed in Box 15, to a different status, or is promoted to Chief.
5. Enter any necessary information for a Correction to Record, submitting all affected pages, and attach a letter explaining the requested change.

<b>OFFICER INFORMATION</b>		1. Name (Last) Gulak	(First) Mathew	(Middle) Alan	2. Social Security Number (last 5 only) [REDACTED]
3. Previous Name(s) or Alias (Last)		(First)			(Middle)
4. Birth date (mm/dd/yyyy) 7/5/1994	5. Officer's Individual Email Address mgulak@outlook.com			6. Phone Number [REDACTED]	
7. Home Mailing Address (#/Street/PO Box) [REDACTED]		(City) [REDACTED]	(State) Ohio	(Zip Code) 44140	(County Name) Cuyahoga
8. Basic Training Academy (Academy Name) (Only complete if this is the officer's first appointment or OSP)		(Academy Number) Cleveland Police Academy BAS 20-075		(Dates of Training) 12/8/2020 – 6/9/2021	

<b>AGENCY INFORMATION</b>		9. Agency Name Cleveland Division of Police			
10. Reporting Authority's Email Address mmaguth@clevelandohio.gov		11. Agency Phone Number 216-623-5138			
12. Agency Mailing Address (#/Street/PO Box) 1300 Ontario Avenue		(City) Cleveland	(Zip Code) 44113	(County Name) Cuyahoga	

<b>APPOINTMENT INFORMATION</b>		(Complete Date, Status and ORC)	13. New Appointment Date July 30, 2021	14. Status Change Date / /
15. Select New Status <input checked="" type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/> Auxiliary <input type="checkbox"/> Reserve <input type="checkbox"/> Special <input type="checkbox"/> Seasonal				
For the purpose of this form, full-time means those in active pay status (including those on vacation, sick, bereavement, personal or administrative leave; on compensatory time or holidays) receiving compensation and benefits for 40 hours in a work week or 80 hours in a 14-day period.				
16. Select New ORC				
<input checked="" type="checkbox"/> City Full-Time/Part-Time (737.02)	<input type="checkbox"/> City Auxiliary/Reserve/Special (737.051)	<input type="checkbox"/> City Chief (737.02)		
<input type="checkbox"/> Village Full-Time/Part-Time/Special (737.16)	<input type="checkbox"/> Village Auxiliary/Reserve (737.161)	<input type="checkbox"/> Village Chief (737.15)		
<input type="checkbox"/> Township Police Officer (505.49)	<input type="checkbox"/> Township Constable (509.01)	<input type="checkbox"/> Other Chief - List ORC/Charter _____		
<input type="checkbox"/> Other - List ORC/Charter _____	<input type="checkbox"/> Deputy Sheriff (311.04)	<input type="checkbox"/> Sheriff (311.01)		

<b>ATTESTATION OF REPORTING AUTHORITY</b>		I have carefully read this document and fully understand its contents and I sign it of my own free will and volition. I attest that the information provided on this document is true and correct and is based on my personal knowledge or inquiry. I further understand and acknowledge that submission of falsified records is a criminal violation.		
17. Signature of Reporting Authority 	18. Printed Name and Title Mark Maguth, Commander, Bureau of Support Services		19. Date 7/30/2021	
20. Signature of Witness 	21. Printed Name (First, Middle, Last) David H. Lam, Sergeant, Police Academy		22. Date 7/30/2021	



**ALCOHOL AND DRUG TESTING**

3995 E Main St Reynoldsburg, Ohio 43068  
(614) 644-4609 Phone (614) 293-5173 Fax

**GULAK, MATHEW**

Has qualified for and is hereby issued Operator Access #

**23524-0-2**

and is authorized to perform breath tests using the Intoxilyzer 8000 under the provisions of section 3701.143 of the Ohio Revised Code and chapter 3701-53-01 through 10 of the Ohio Administrative Code.

Director of Health

GENERAL PURPOSE ANSWER SHEET

Name: Recruit Matthew Gulak #487

Date: June 02, 2021

Class: Traffic Examination

Score: -2 97.44%  
Graded by: Recruit Bruce R. Smith #2528

**Fill in completely!**

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GENERAL PURPOSE ANSWER SHEET

Name: Recruit Mathew Gulak #482 Date: June 04, 2021  
Class: Patrol Examination Score: 86.89% -8

**Fill in completely!**

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GENERAL PURPOSE ANSWER SHEET

Name: Recruit Matthew Gulak #982

Date: June 02, 2021

Class: Investigation Exam

Score: -12 76.92%

*Recruit Jamirson Ricks #1176*

**Fill-in completely!**

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GENERAL PURPOSE ANSWER SHEET

Name: Recruit Matthew Gulek #982

Date: 04/12/2021

Class: Administration Examination

Score: -7 86.7990

Fill in completely!

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- 97.  a  b  c  d
- 98.  a  b  c  d
- 99.  a  b  c  d
- 100.  a  b  c  d

GENERAL PURPOSE ANSWER SHEET

Name: Recruit Mathew Gulek #982

Date: 05/12/2021

Class: Traffic Examination

Score: -9 76.97%  
Recruit Bruce R. Smith #2528

! Fill-in completely!

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GENERAL PURPOSE ANSWER SHEET

Name: Recruit Mathew Gunk #982 Date: 06/04/2021

Class: Homeland Security Exam Score: 100% -0

Fill in completely!

✓ a b c d e

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06/18/2021

TEST

1. Unless a member is being assaulted or believes an assault is imminent and there are no other alternatives, members shall not use OC spray on persons with a known respiratory condition.  
 a. True  
 b. False
  
2. If OC is sprayed on a juvenile, elderly, pregnant or physically disabled person, they shall be transported to the nearest \_\_\_\_\_ for treatment  
 a. District  
 b. CPU  
 c. Hospital  
 d. CPD Range
  
3. If a bystander comes into contact with OC discharges you shall  
 a. Assist with decontamination  
 b. If an injury occurs, medical attention is required  
 c. Member shall complete an Injury to Person/Accidental/Pepper Spray Record Management System (RMS) report and forward it through the chain of command to the Inspection Unit.  
 d. All the above
  
4. If a suspect does not comply after four, one-second bursts of OC; members shall discontinue use and select an alternative response.  
 a. True  
 b. False
  
5. OC should be used on persons passively resisting.  
 a. True  
 b. False
  
6. Immediately transport suspects for emergency medical care if:  
 a. Symptoms, other than mild, last beyond 45 minutes.  
 b. They experience difficulty breathing or lose consciousness.  
 c. The member believes, requested or not, that the suspect needs medical attention.  
 d. The member becomes aware of a medical condition (bronchitis, heart ailment, emphysema, etc.) that OC spray may aggravate.  
 e. All the above

06/18/2021

7. If it will not endanger innocent bystanders, OC may be released in enclosed areas to move suspects who refuse to exit when a forced exit is required.

- a. True
- b. False

8. OC spray would be an appropriate response, if a person is wrestling, pushing an Officer, or active physical resistance.

- a. True
- b. False

9. CPD issued OC will not ignite into flames when used with Taser CEW'S

- a. True
- b. False

GENERAL PURPOSE ANSWER SHEET

Name: Recruit Mathew Sulak #982 Date: 04/24/2021  
 Class: Legal Examination Score: -2 96.15%

Fill-in completely!

✓ a b c d e  
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| 51. <input checked="" type="radio"/> ○ ○ ○ ○ ○ | a b c d e | 61. ○ ○ ○ ○ ○ | a b c d e | 71. ○ ○ ○ ○ ○ | a b c d e | 81. ○ ○ ○ ○ ○ | a b c d e | 91. ○ ○ ○ ○ ○  | a b c d e |
| 52. <input checked="" type="radio"/> ○ ○ ○ ○ ○ | a b c d e | 62. ○ ○ ○ ○ ○ | a b c d e | 72. ○ ○ ○ ○ ○ | a b c d e | 82. ○ ○ ○ ○ ○ | a b c d e | 92. ○ ○ ○ ○ ○  | a b c d e |
| 53. ○ ○ ○ ○ ○                                  | a b c d e | 63. ○ ○ ○ ○ ○ | a b c d e | 73. ○ ○ ○ ○ ○ | a b c d e | 83. ○ ○ ○ ○ ○ | a b c d e | 93. ○ ○ ○ ○ ○  | a b c d e |
| 54. ○ ○ ○ ○ ○                                  | a b c d e | 64. ○ ○ ○ ○ ○ | a b c d e | 74. ○ ○ ○ ○ ○ | a b c d e | 84. ○ ○ ○ ○ ○ | a b c d e | 94. ○ ○ ○ ○ ○  | a b c d e |
| 55. ○ ○ ○ ○ ○                                  | a b c d e | 65. ○ ○ ○ ○ ○ | a b c d e | 75. ○ ○ ○ ○ ○ | a b c d e | 85. ○ ○ ○ ○ ○ | a b c d e | 95. ○ ○ ○ ○ ○  | a b c d e |
| 56. ○ ○ ○ ○ ○                                  | a b c d e | 66. ○ ○ ○ ○ ○ | a b c d e | 76. ○ ○ ○ ○ ○ | a b c d e | 86. ○ ○ ○ ○ ○ | a b c d e | 96. ○ ○ ○ ○ ○  | a b c d e |
| 57. ○ ○ ○ ○ ○                                  | a b c d e | 67. ○ ○ ○ ○ ○ | a b c d e | 77. ○ ○ ○ ○ ○ | a b c d e | 87. ○ ○ ○ ○ ○ | a b c d e | 97. ○ ○ ○ ○ ○  | a b c d e |
| 58. ○ ○ ○ ○ ○                                  | a b c d e | 68. ○ ○ ○ ○ ○ | a b c d e | 78. ○ ○ ○ ○ ○ | a b c d e | 88. ○ ○ ○ ○ ○ | a b c d e | 98. ○ ○ ○ ○ ○  | a b c d e |
| 59. ○ ○ ○ ○ ○                                  | a b c d e | 69. ○ ○ ○ ○ ○ | a b c d e | 79. ○ ○ ○ ○ ○ | a b c d e | 89. ○ ○ ○ ○ ○ | a b c d e | 99. ○ ○ ○ ○ ○  | a b c d e |
| 60. ○ ○ ○ ○ ○                                  | a b c d e | 70. ○ ○ ○ ○ ○ | a b c d e | 80. ○ ○ ○ ○ ○ | a b c d e | 90. ○ ○ ○ ○ ○ | a b c d e | 100. ○ ○ ○ ○ ○ | a b c d e |

GENERAL PURPOSE ANSWER SHEET

Name: Recruit Matthew Gault #482 Date: 04/29/2024  
 Class: ORC Examination Score: 89.56% 90.03%

! Fill-in completely!

✓ a b c d e  
 ○ ○ ○ ○ ○

1.  a  b  c  d  e      21.  a  b  c  d  e      31.  a  b  c  d  e      41.  a  b  c  d  e
2.  a  b  c  d  e      22.  a  b  c  d  e      32.  a  b  c  d  e      42.  a  b  c  d  e
3.  a  b  c  d  e      23.  a  b  c  d  e      33.  a  b  c  d  e      43.  a  b  c  d  e
4.  a  b  c  d  e      24.  a  b  c  d  e      34.  a  b  c  d  e      44.  a  b  c  d  e
5.  a  b  c  d  e      25.  a  b  c  d  e      35.  a  b  c  d  e      45.  a  b  c  d  e
6.  a  b  c  d  e      26.  a  b  c  d  e      36.  a  b  c  d  e      46.  a  b  c  d  e
7.  a  b  c  d  e      27.  a  b  c  d  e      37.  a  b  c  d  e      47.  a  b  c  d  e
8.  a  b  c  d  e      28.  a  b  c  d  e      38.  a  b  c  d  e      48.  a  b  c  d  e
9.  a  b  c  d  e      29.  a  b  c  d  e      39.  a  b  c  d  e      49.  a  b  c  d  e
10.  a  b  c  d  e      30.  a  b  c  d  e      40.  a  b  c  d  e      50.  a  b  c  d  e

51.  a  b  c  d  e      61.  a  b  c  d  e      71.  a  b  c  d  e      81.  a  b  c  d  e
52.  a  b  c  d  e      62.  a  b  c  d  e      72.  a  b  c  d  e      82.  a  b  c  d  e
53.  a  b  c  d  e      63.  a  b  c  d  e      73.  a  b  c  d  e      83.  a  b  c  d  e
54.  a  b  c  d  e      64.  a  b  c  d  e      74.  a  b  c  d  e      84.  a  b  c  d  e
55.  a  b  c  d  e      65.  a  b  c  d  e      75.  a  b  c  d  e      85.  a  b  c  d  e
56.  a  b  c  d  e      66.  a  b  c  d  e      76.  a  b  c  d  e      86.  a  b  c  d  e
57.  a  b  c  d  e      67.  a  b  c  d  e      77.  a  b  c  d  e      87.  a  b  c  d  e
58.  a  b  c  d  e      68.  a  b  c  d  e      78.  a  b  c  d  e      88.  a  b  c  d  e
59.  a  b  c  d  e      69.  a  b  c  d  e      79.  a  b  c  d  e      89.  a  b  c  d  e
60.  a  b  c  d  e      70.  a  b  c  d  e      80.  a  b  c  d  e      90.  a  b  c  d  e
91.  a  b  c  d  e
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94.  a  b  c  d  e
95.  a  b  c  d  e
96.  a  b  c  d  e
97.  a  b  c  d  e
98.  a  b  c  d  e
99.  a  b  c  d  e
100.  a  b  c  d  e

NOTEBOOK GRADING SHEET GRADER: P.O. Tierra Laird #1290 DATE: 4-26-21

LAST NAME: Gulaak FIRST NAME: Mathew BADGE #: 982

COMMENTS: Pass  
 SPO CARDS (PASS/FAIL):  
 PRACTICE EXERCISES (PASS/FAIL):  
 USB DRIVE (PASS/FAIL):

UNIT NUMBER	3	5	8	8	8	8	8	10	10	10	10	10	11	11	11																																					
TOPIC	1	1	6	7	8	9	10	2	4	5	7	8	1	5	7																																					
PAGES REQUIRED	3	6	1	2	2	4	1	4	6	1.5	2	10	5	1	4																																					
SUFFICIENCY OF COURSE CONTENT	P	P	P	P			P	P	P	P	P	P	P	P	P																																					
ORGANIZATION	↓	↓	↓	↓			↓	↓	↓	↓	↓	↓	↓	↓	↓																																					
APPROPRIATENESS OF MATERIAL																																																				
REGULARITY OF ENTRIES																																																				
NEATNESS																																																				
ACCURACY						F	F																																													
LEGIBILITY	↓	↓	↓	↓			↓	↓	↓	↓	↓	↓	↓	↓	↓																																					

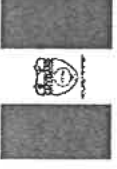
GENERAL COMMENTS

3.1 - checks ok. 5.1 - checks ok - (minor punctuation correction needed 8.6 - checks ok - (again another minor punctuation error) 8.7 - checks ok - see previous notes 8.8 - Accuracy - proper grammar and punctuation must be used. (Sentence structure / wording issue) 8.9 - see 8.8 note. 8.10 - not quite a full page.  
 10.2 - checks ok. 10.4 - checks ok. 10.5 - checks ok. 10.7 - checks ok 10.8 - checks ok  
 11.1 - checks ok. 11.5 - you have punctuation error and assigned Harper incorrect title. 11.7 - (1) minor punctuation correction needed.

Corrections Due Date: May 03, 2021 @ 0500hrs.

\* YOU have minor corrections due, please have corrected by 0500 hrs May 3<sup>rd</sup> spit check

GRADING OFFICER'S SIGNATURE & BADGE # June A. Laird #1290 (P) F  
 SCHOOL COMMANDER'S SIGNATURE & BADGE # Sgt. [Signature] #9226 (P) F



**CLEVELAND POLICE ACADEMY  
RECRUIT MANUAL OF RULES AND REGULATIONS -  
PHASE II**

I, Matthew Goluk #982, have received the Cleveland Police Academy Recruit Manual of Rules and Regulations - Phase II (04/08/2021) and the Cleveland Division of Police Manual of Rules (10/1/2012). I agree to abide by all the rules contained therein. I understand that violating any of the rules and regulations contained therein will result in disciplinary action up to and including termination.

Respectfully,

Matthew Goluk #982

Signature

04/09/2021

Date



# CLEVELAND DIVISION OF POLICE



Transaction #: 21-200429

## Statement of Receipt and Acknowledgement of Responsibility

I, **Mathew Gulak**, acknowledge the receipt of the following equipment:

Item	Description	Serial Number	Qty	Intials & Badge
Battery	Portable Radio Battery	500002902A6A	1	MAG #982
Battery	Portable Radio Battery	500002902E17	1	MAG #982
H98UCF9PW6AN	APX 6000_2.5	481CPF5862	1	MAG #982
CDP- DUST COVER	DUST COVER FROM CDP		1	MAG #982
CDP- LAPEL MIC	RSM FROM CDP		1	MAG #982
CDP- LEATHER HOLDER	LEATHER HOLDER FROM CDP		1	MAG #982
CDP- PLASTIC HOLDER	PLASTIC HOLDER FROM CDP		1	MAG #982
CDP- REC ONLY	RECEIVE ONLY EARPIECE FROM CDP		1	MAG #982
CDP- SUC CHARGER	SUC & MANUAL FROM CDP		1	MAG #982

I understand and accept responsibility under Chapter 6 of the Manual of Rules for the above City-issued equipment. If any of the above City-issued equipment becomes lost, stolen, or damaged through misuse or neglect, I am responsible for the cost of replacing that item.

I acknowledge that I have completed training on the use of the above City-issued equipment and that I completely understand all policies and procedures relative to the care and use of this equipment.

*Mathew Gulak*

Signature

982

Badge #

3/30/2021

Date

Charger and cord MAG #982



NOTEBOOK GRADING SHEET

GRADER: P.O. Tierra Laird #1290

DATE: 3-24-2021

LAST NAME: Gulak

FIRST NAME: Matthew

BADGE #: 982

COMMENTS:

SPO CARDS (PASS/FAIL):

PRACTICE EXERCISES (PASS/FAIL): Pass

USB DRIVE (PASS/FAIL):

UNIT NUMBER	2	3	3	3	3	3	8	8	10	10	10	10	11	11						
TOPIC	2-0	2	4	5	7	8	2	9	1	2	5	7	1	4						
PAGES REQUIRED	4	1	18	6	3	6	1	4	1	4	1.5	2	5	3						
SUFFICIENCY OF COURSE CONTENT																				
ORGANIZATION																				
APPROPRIATENESS OF MATERIAL																				
REGULARITY OF ENTRIES																				
NEATNESS																				
ACCURACY																				
LEGIBILITY																				

GENERAL COMMENTS

all corrections made by deadline.

Pass

GRADING OFFICER'S SIGNATURE & BADGE #

Tierra Laird #1290

(P) F  
(P) F

SCHOOL COMMANDER'S SIGNATURE & BADGE #

[Signature] 9235

NOTEBOOK GRADING SHEET GRADER: P.O. Tierra Laird #1290 DATE: 3/19/21

LAST NAME: Givlak FIRST NAME: Matthew BADGE #: 982  
 COMMENTS:

SPO CARDS (PASS/FAIL): corrections Wednesday March 24, 2021  
 PRACTICE EXERCISES (PASS/FAIL): DUE @ 0800 hours.  
 USB DRIVE (PASS/FAIL):

UNIT NUMBER	2	3	3	3	3	3	8	8	10	10	10	10	11	11						
TOPIC	2-0	2	4	5	7	8	2	9	1	2	5	7	1	4						
PAGES REQUIRED	4	1	18	6	3	6	1	4	1	4	1.5	2	5	3						
SUFFICIENCY OF COURSE CONTENT		P							P					P						
ORGANIZATION		↓							↓					↓						
APPROPRIATENESS OF MATERIAL																				
REGULARITY OF ENTRIES								F		F										
NEATNESS																				
ACCURACY																				
LEGIBILITY		↓							↓					↓						

GENERAL COMMENTS

2.20 - corrected 3.2 - completed section [P] 3.4 - corrected 3.7 - corrected

8.9 - missing badge for instructor in header. 10.1 - completed section [P] 10.2 - missing

badge for instructor in header. 10.7 - corrected 11.4 - completed section [P]

It is important going forward you complete all the sections the 1<sup>st</sup> time. These grading sheets are stored in your file. Corrections due: 03-24-2021 @ 0800 hours.

GRADING OFFICER'S SIGNATURE & BADGE # Tierra Laird #1290 (P) F  
 SCHOOL COMMANDER'S SIGNATURE & BADGE # [Signature] 9238 (P) F

Graded by:  
Recruit Michael W. Kane Jr. #99;

GENERAL PURPOSE ANSWER SHEET

Name: Recruit Mathew Golok #982 Date: 02/26/2021  
Class: Human Relations Exam Score: 66/79 83.54%

! Fill-in completely!

✓ a b c d e  
○ ○ ○ ○ ○

1.  a  b  c  d  e     c.  a  b  c  d  e     21.  a  b  c  d  e     31.  a  b  c  d  e     41.  a  b  c  d  e
2.  a  b  c  d  e     12.  a  b  c  d  e     22.  a  b  c  d  e     32.  a  b  c  d  e     42.  a  b  c  d  e
- D.  a  b  c  d  e     A.  a  b  c  d  e     23.  a  b  c  d  e     33.  a  b  c  d  e     43.  a  b  c  d  e
4.  a  b  c  d  e     14.  a  b  c  d  e     D.  a  b  c  d  e     34.  a  b  c  d  e     44.  a  b  c  d  e
5.  a  b  c  d  e     15.  a  b  c  d  e     C.  a  b  c  d  e     35.  a  b  c  d  e     45.  a  b  c  d  e
6.  a  b  c  d  e     16.  a  b  c  d  e     26.  a  b  c  d  e     36.  a  b  c  d  e     A.  a  b  c  d  e
7.  a  b  c  d  e     17.  a  b  c  d  e     27.  a  b  c  d  e     37.  a  b  c  d  e     47.  a  b  c  d  e
8.  a  b  c  d  e     18.  a  b  c  d  e     D.  a  b  c  d  e     38.  a  b  c  d  e     48.  a  b  c  d  e
- A.  a  b  c  d  e     19.  a  b  c  d  e     29.  a  b  c  d  e     39.  a  b  c  d  e     49.  a  b  c  d  e
9.  a  b  c  d  e     20.  a  b  c  d  e     30.  a  b  c  d  e     40.  a  b  c  d  e     50.  a  b  c  d  e
- 
51.  a  b  c  d  e     61.  a  b  c  d  e     71.  a  b  c  d  e     81.  a  b  c  d  e     91.  a  b  c  d  e
52.  a  b  c  d  e     62.  a  b  c  d  e     72.  a  b  c  d  e     82.  a  b  c  d  e     92.  a  b  c  d  e
53.  a  b  c  d  e     63.  a  b  c  d  e     73.  a  b  c  d  e     83.  a  b  c  d  e     93.  a  b  c  d  e
54.  a  b  c  d  e     64.  a  b  c  d  e     B.  a  b  c  d  e     84.  a  b  c  d  e     94.  a  b  c  d  e
55.  a  b  c  d  e     65.  a  b  c  d  e     75.  a  b  c  d  e     85.  a  b  c  d  e     95.  a  b  c  d  e
56.  a  b  c  d  e     66.  a  b  c  d  e     C.  a  b  c  d  e     86.  a  b  c  d  e     96.  a  b  c  d  e
57.  a  b  c  d  e     B.  a  b  c  d  e     77.  a  b  c  d  e     87.  a  b  c  d  e     97.  a  b  c  d  e
58.  a  b  c  d  e     A.  a  b  c  d  e     78.  a  b  c  d  e     88.  a  b  c  d  e     98.  a  b  c  d  e
59.  a  b  c  d  e     69.  a  b  c  d  e     A.  a  b  c  d  e     89.  a  b  c  d  e     99.  a  b  c  d  e
60.  a  b  c  d  e     70.  a  b  c  d  e     80.  a  b  c  d  e     90.  a  b  c  d  e     100.  a  b  c  d  e

de  
NAME Nathaniel CulaK #982  
70%

OHIO PEACE OFFICER BASIC TRAINING CURRICULUM

UNIT 10: TRAFFIC

TOPIC 4: TRAFFIC CRASH INVESTIGATION

TEST

1. Officer Jones was dispatched to an incident and upon arriving on scene, Officer Jones learned that a car operating on Interstate 71 South, operated off the right side of the road and made contact with a guardrail. There was no visible damage to the car or the guardrail and no injuries were reported. Should Officer Jones prepare an OH-1?

- a) No, this is not a motor vehicle accident
- b) Yes, this is a motor vehicle accident
- c) Yes, if the resulting injuries is below \$1,000
- d) Yes, if the resulting injuries is above \$1,000

2. Officer Smith was dispatched to an incident and upon arriving on scene, Officer Smith learned that a car operating on Interstate 90 West, operated off the right side of the road and made contact with a guardrail. There was no visible damage to the car or the guardrail but the driver sustained minor injuries. Should Officer Smith prepare an OH-1?

- a) No, this is not a motor vehicle accident
- b) Yes, this is a motor vehicle accident
- c) Yes, if the resulting injuries is below \$1,000
- d) Yes, if the resulting injuries is above \$1,000

~~3.~~ Trooper Davis was dispatched to an incident and upon arriving on scene, Trooper Davis learned that a car operating on Interstate 480 West struck a deer. There was heavy damage to the car with no injuries reported. Should Trooper Davis prepare an OH-1?

- a) No, this is not a motor vehicle accident
- b) Yes, this is a motor vehicle accident
- c) Yes, if the resulting injuries is below \$1,000
- d) Yes, if the resulting injuries is above \$1,000

4. Trooper Hicks was dispatched to an incident and upon arriving on scene, Trooper Hicks learned that a train struck a car that improperly crossed the railroad tracks near 800 Caboose Lane. There was heavy damage to the car and the driver was killed. Should Trooper Hicks prepare an OH-1?

- a) No, this is not a motor vehicle accident
- b) Yes, this is a motor vehicle accident
- c) Yes, if the resulting injuries is below \$1,000
- d) Yes, if the resulting injuries is above \$1,000

10. While investigating the crash on the freeway, the officer should always:
- a) position the patrol car ahead of the accident
  - b) watch for traffic
  - c) wear your high visibility safety vest
  - d) determine fault before anything else
11. Upon arrival at a crash scene, Officer Martinez should position her patrol vehicle to best:
- a) Direct the flow of vehicle and pedestrian traffic around the crash
  - b) Communicate with dispatch information needed to investigate
  - c) Investigate the collision to determine cause
  - d) Protect vehicles and evidence at the crash scene
12. While investigating a one car crash, Deputy Johnson had the driver complete a written statement. After completing the written statement, the driver complained of a back injury. Deputy Johnson should:
- a) Notify a supervisor of the injury
  - b) Advise the driver to the hospital
  - c) Request EMS to respond to the scene
  - d) Advise the driver to note the injury on the written statement
13. Unit-1 went off the right side of the roadway, side swiped a tree, went back across the roadway and struck Unit-2, went off the left side of the roadway, hit a utility pole, flipped upside down, and caught fire. The first harmful event for Unit-1 in this crash sequence would have been:
- a) utility pole
  - b) tree
  - c) fire
  - d) Unit-2
14. Unit-1 went off the right side of the roadway, side swiped a tree, went back across the roadway and struck Unit-2, went off the left side of the roadway, hit a utility pole, flipped upside down, and caught fire. The first harmful event for Unit-2 in the above crash sequence would have been:
- a) utility pole
  - b) tree
  - c) fire
  - d) Unit-1

GENERAL PURPOSE ANSWER SHEET

Name: Recruit Matthew A. Golak #982

Date: 01/24/2021

Class: Legal Exam

Score: 92.31%  
Recruit ERICKA DAVIS # 758

**! Fill-in completely!**

✓                          =  $\frac{48}{52}$

- X1.                             a b c d e                                a b c d e                                a b c d e
- 2.                             a b c d e                                a b c d e                                a b c d e
- 3.                             a b c d e                                a b c d e                                a b c d e
- 4.                             a b c d e                                a b c d e                                a b c d e
- 5.                             a b c d e                                a b c d e                                a b c d e
- X6.                             a b c d e                                a b c d e                                a b c d e
- 7.                             a b c d e                                a b c d e                                a b c d e
- 8.                             a b c d e                                a b c d e                                a b c d e
- 9.                             a b c d e                                a b c d e                                a b c d e
- 10.                             a b c d e                                a b c d e                                a b c d e

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GENERAL PURPOSE ANSWER SHEET

Name: Recruit Matthew A. Golak #982 Date: 02/19/2021

Class: ORC Examination Score: 77/96 80.21% -19  
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The Importance of Following Orders

Recruit Mathew A. Gulak #982

February 19, 2021



Police departments, within the United States, are organized in a hierarchical structure, and directives are passed down through a chain of command. Per the Manual of Rules for the Conduct and Discipline of Employees of the Cleveland Division of Police 2012, chain of command is defined as the succession of officers from a subordinate to a superior through which command is exercised. Additionally, directive is defined as any oral or written policy, procedure, or instruction of the Division of Police issued by a superior officer to a subordinate. The chain of command allows departments to develop an organization of accountability, which is critical for efficiency, integrity, and safety. Per section 1.03 of the Cleveland Police Academy Recruit Manual Rules and Regulations (revised 10/28/2020), the chain of command for class 147 is as follows:

1. Recruit Assistant Squad Leader/ Recruit Squad Leader
2. Recruit Platoon Leader
3. Academy Instructors
4. Recruit Class Academy Commander, Sergeant David Lam
5. Training Section Officer in Charge, Lieutenant Shawn Smith
6. Bureau of Support Services Commander, Commander Deirdre Jones
7. Deputy Chief of Administrative Operations, Deputy Chief Deon McCaulley
8. Chief of Police, Chief Calvin D. Williams
9. Safety Director, Karrie Howard
10. Mayor of Cleveland, Mayor Frank Jackson.

The Cleveland Police Department employs a quasi-militaristic organizational style. This bureaucratic approach involves an authoritarian style of management in which directives are passed from top to bottom. Directives are issued downward and issues are escalated upward. This allows the department a clear chain of command and conformity of departmental rules and regulations. Following directives is necessary for hierarchical coordination and organizational efficiency within a police department. The standards that are set within departmental policy must be met in order for a law enforcement agency to protect and serve the community in an ethical manner. Directives allow a department to act as a cohesive unit where all officers have the same mission and responsibilities. When an officer fails to comply with a directive, the chain of command is able to hold them accountable and correct their behavior. In order for a police department to be efficient, all officers must follow directives; one officer who fails to follow directives can negatively affect all other officers in the department. Uniformity is a critical quality for law enforcement agencies to possess as it promotes efficient operations.

When police departments within the United States appoint recruits to a new class, the admissions process ensures that the individuals chosen possess the skills to succeed in the peace officer role. Subsequently, a series of physical exams, firearms courses, written exercises, driving courses and defensive tactics are conducted to challenge recruits in all aspects of the peace officer role. The curriculum is designed in this manner to assure the police department that the recruits that pass final exams and are appointed officers have done so willingly after extensive firsthand experience of life in the law enforcement field. The instructors and police department spend a lot of time, energy, and money to prepare a rigorous curriculum so that they are able to identify and appoint the best recruits to the position of officer. Utilizing a chain of

command along with various exercises and activities, they are able to monitor adherence to directives and create metrics to monitor the progress of recruits.

The chain of command utilizes directives in order to achieve uniformity and obedience within the department. Uniformity helps create a sense of comradery and teamwork within a department and this encourages officers to hold each other accountable. All officers must adhere to any directive and any deviation from the expected outcome disrupts uniformity and can negatively impact the department. Officers must be disciplined, dedicated, and attentive in order to maintain uniformity and departmental efficiency. Likewise, officer obedience is necessary in maintaining efficiency within a department. Per the Cleveland Police Academy Recruit Manual of Rules and Regulations (Revised 10/28/2020), section 3.02 Obedience to Commands, “Personnel shall give immediate obedience to all lawful orders of a superior officer. When a conflict is apparent, it shall be the duty of the personnel knowing of such conflict to so apprise the superior officer issuing the latest order.” Being obedient demonstrates that an officer trusts the directives of their superiors and perceives them as legitimate.

The hierarchical structure of a chain of command can be found in nearly every organization and profession in the United States. This structure has become commonplace for the reasons aforementioned. While it is the most recognized organizational structure in practice and most organizations operate the model in the same way, there is a major discrepancy that can go unnoticed. Each organization that utilizes it serves a unique societal purpose. In schools, for example, students take direction from their teachers to complete assignments and receive good grades. The students do not have an ethical or moral obligation to society to complete their assignments on time and accurately. Another common example is found within corporations or smaller businesses. In these organizations, employees can often seek out another job if things do

not work out with their chain of command and the corresponding directives passed down. A peace officer is not granted these luxuries as their adherence to directives from their chain of command directly impacts the safety of others around them. Since police recruits have various backgrounds and life experiences, it is critical that the importance of the chain of command in law enforcement is emphasized and guidelines are established and enforced to instill good habits starting with the police academy.

The ability to pay attention to detail is a vital skill for law enforcement officers. Paying attention to detail includes being thorough and accurate when carrying out a task, regardless of its magnitude. Practicing attentiveness increases the efficiency and safety in a police department. When all directives are followed by officers the department is able to perform their duties without allocating time to an officer who was insubordinate or noncompliant. Attentiveness furthermore improves the situational awareness of an officer and makes himself/herself safer. Officers must be able to lawfully respond to critical situations, detain offenders, and provide services. It is crucial that an officer is aware of all the details surrounding an incident to ensure the appropriate measure is taken. A lapse in their attentiveness can be a safety risk for themselves, their coworkers, and the public. It may also be a civil liability to the department or the officer in instances when the officer was not attentive and failed to make the correct judgement.

Practicing attention to detail is necessary while performing the duties of a law enforcement officer. An officer must be vigilant and assess every situation they encounter for potential danger and/or safety hazards. In addition, it is important that an officer lawfully performs their duties and does not infringe upon the constitutional privileges of an individual. This is particularly true as it pertains to making arrests, searches, and seizures. The Fourth

Amendment of the United States Constitution, guarantees “the right of the people to be secure in their persons, houses, papers, and effects, against unreasonable searches and seizures, shall not be violated, and no warrants shall issue, but upon probable cause, supported by oath or affirmation, and particularly describing the place to be searched, and the persons or things to be seized.” An officer must be attentive to ensure that any arrest, search, and seizure is lawful and that the minimum evidentiary standard is met to execute one or more of those actions. An officer must also be able to effectively articulate the reasons for which one of the aforementioned actions were taken and must write a report that reflects the details of the incident.

Civil liability lawsuits are filed against a police department and the individual officer(s) in question for on-duty or off-duty actions. The most common lawsuits filed against peace officers are associated with 42 U.S.C. § 1983. These lawsuits are commonly filed in instances of alleged false arrest, malicious prosecution, use of excessive force or failure to intervene when witnessing another officer acting in an unlawful manner. While the focus is placed on the police department that would be able to satisfy any settlement amount, the officer(s) in question are also subject to cross-examination during the legal proceedings. This causes excessive stress for the officer(s) in question as well as other members of the division and places a financial burden on the department. It is important for peace officers to fully comprehend the department policies and be transparent with the chain of command to ensure all necessary measures are taken to prevent lawsuits.

Accountability, within a law enforcement agency, ensures that officers are performing their duties effectively and working cohesively. The chain of command creates this accountability through the delegation of authority through ranks. Officers, depending on their rank, are responsible for their actions and the actions of their subordinates. This oversight

ensures that officers are responsible and follow any directives from their supervisor. Per section

1.03 of the Cleveland Police Academy Recruit Manual of Rules and Regulations (Revised 10/28/2020), the supervisory ranks are as follows: Chief, Deputy Chief, Commander, Captain, Lieutenant, and Sergeant. If an officer fails to follow any directive from a supervisor, they may be punished. These punishments include, but are not limited to, suspension, suspension without pay, and termination. These potential consequences act as a deterrent to insubordination and noncompliance and help promote officer productivity. An officer should take it upon themselves to adhere to departmental policy and any directives from their chain of command. If an officer fails to uphold to their duties and directives, they may lose the trust of their coworkers and may also tarnish their reputation within the department.

The ability to follow directions is an important skill to have to be successful in any profession. That importance is heightened in law enforcement because of the responsibility and authority afforded to peace officers. Following directions instills discipline and allows police departments to be efficient and orderly. Officers must be able to follow directives without hesitation, while also trusting that the chain of command has the best interests of the public at hand. While in the police academy, recruits will encounter experts such as defense tactic trainers and firearms specialists. The directives of these individuals is imperative to follow due to health and safety risks involved. An officer must establish a positive rapport with their superiors and coworkers and showing integrity by following directives can help accomplish that. Moreover, following directives ensures that all upstream and downstream impacts are taken into consideration.

A single instance of not adhering to a directive from the chain of command, no matter the magnitude, can reflect poorly on an officer's character. Fellow officers may perceive the lack of

adherence to a minor task as an indication of potential future mistakes. Officers put their lives on the line each day and must be able to trust their fellow officers, especially partners, to adhere to all directives to ensure their safety. In the ever-changing environments that peace officers are enlisted to serve, even a minor instance of not following a directive can have potentially severe and unforeseen consequences. As a law enforcement officer, the ability to plan how your shift will go and what you will encounter is not a luxury. Therefore, being vigilant and practicing necessary skills is critical to the safety of yourself, fellow officers, and the community.

To work in law enforcement, it is necessary that an individual has a high moral character. Police officers are held to a higher standard with regards to morality because of the authority they possess. An officer has the ability to detain individuals and strip them of their constitutional privileges, and such power requires a lot of responsibility. If an officer begins to lack integrity, even if those lapses of integrity are as minor as failing to comply to an order, it may result in officer misconduct. Police misconduct can result in civil liability and a reduction in police efficacy, and it can additionally damage the public perception of policing.

There are many examples in which police misconduct damaged the reputation of law enforcement with the public. Some of these events occurred because officers failed to uphold their departmental policies that were required via their chain of command. The chain of command, in any instance of reported misconduct, must be swift in their investigation and severe in any potential reprimands. Departments may be subject to civil liability and public backlash if they fail to hold their officers accountable. Although it may be the result of sensationalism in media, the public perception of law enforcement within the United States has been partisan. It is common for the opposition to contend that law enforcement agencies need to hold officers more

accountable for misconduct. Consequently, it is important that departments punish misconduct to mitigate any damage to public perception.

I was assigned to complete this essay because I failed to comply with a directive from a superior officer. My lack of discipline was the reason I failed to accomplish the task that was assigned to me, and I acknowledge that I need to have more personal responsibility if I want to graduate the academy and become a successful peace officer. Personal responsibility involves identifying and addressing one's weaknesses, being attentive, having a good work ethic, developing good time management skills, and exhibiting professionalism. I failed to communicate with my chain of command when it was necessary to do so and did not pay attention to detail in the assignment at hand. Communication is a necessary skill in policing, whether it be with the public, coworkers, or with supervisors. I will need to be more proactive in improving my communication skills and attentiveness. In addition, I will have to exhibit more pride and be more virtuous to improve my character and potential as a police officer.

During the police academy, some of the exercises and activities that recruits undergo may appear on the surface to be repetitive or the relation to the role of an officer is not immediately apparent. However, every exercise and activity is meant to instill behavior and develop skills that are critical to success in the role. Attention to detail and clear written communication are fundamental skills that a successful officer must possess. It is the duty of officers, as first responders, to report the details of the scene of the incident in a manner that is and understood by all parties. This description of the events that occurred serves as the catalyst for any corresponding investigations thereafter. The police report also serves as a legal document that can be used as evidence in court or to substantiate insurance claims.



Throughout a recruit's time in the police academy and an officer's experiences on-duty, there will be moments that test patience, work ethic and moral character among other things. Within any situation faced while in the academy, on-duty or off-duty it is critical for a recruit or officer to be transparent with other members of the department. The comradery established is for the safety of recruits, officers and all members of the department to relay information, be transparent and seek assistance when necessary.

An officer must take pride in their work to ensure they are lawfully and morally performing their duties. Along with having integrity, an officer must exhibit professionalism, respect, dedication, and excellence. An officer must furthermore exhibit these virtues while in training, during their police academy, in their probationary period, and on or off-duty. Police officers should always take it upon themselves to act in a professional manner, whether it be in their demeanor and/or their appearance. An officer should remain professional and respectful by adhering to departmental policy and any directives given to them by supervisors. An officer should be dedicated to doing excellent work, and in following orders they will accomplish this. If an officer fails to uphold these virtues, it may result in police misconduct, and the repercussions of misconduct can be detrimental to the relationship between law enforcement and the public.

Per the Cleveland Division of Police Divisional Values, professionalism is defined as: "We take pride in ourselves, our profession and our community. Working as a team, we will be role models for our community by enthusiastically excelling in quality performance." Professionalism encompasses personal accountability with oneself and doing what is necessary to be a role model to the community. This includes, but is not limited to, grooming standards, proper behavior and etiquette, and adherence to policy. A professional officer looks orderly, treats citizens with respect, and follows proper procedure and/or directives.

Per the Cleveland Division of Police Divisional Values, respect is defined as: “We consistently treat all people with dignity, compassion, courtesy, and without prejudice. We will protect the constitutional and civil rights of everyone through impartial treatment of the law.” An officer should be respectful to all people, whether it be citizens, coworkers, or supervisors. When an officer does not comply with a directive, they are neglecting to be courteous to their department. The lack of compliance reduces the department’s efficiency, wastes superior officers’ time, and may risk the safety of fellow officers in certain situations.

Per the Cleveland Division of Police Divisional Values, integrity is defined as: “We uphold the public trust by being honest, competent, and consistent in our beliefs and actions. We hold ourselves accountable to the highest standards of moral and ethical conduct.” An officer must consistently perform their lawful duties in an ethical manner to exhibit integrity. Failing to comply with a directive shows a lack of integrity and competency within an officer. The departmental policy, rules and regulations, and directives help provide consistency throughout an entire police department, and it requires every officer to adhere to them to ensure that law enforcement is performed to the highest moral and ethical standard.

Per the Cleveland Division of Police Divisional Values, dedication is defined as: “We dedicate ourselves to improve the quality of life by developing a partnership with the community. We are committed to protecting life and property, reducing fear, and providing a safe environment for all.” An officer must be dedicated to developing relationships with the community to effectively protect and serve. Officers must adhere to developmental policy, procedures, and directives. Officers that follow policy and comply with their chain of command will be more effective in protecting and strengthening their relationship with the community.

Per the Cleveland Division of Police Divisional Values, excellence is defined as: “We hold ourselves to the highest standards of law enforcement. We will continuously improve the quality of our services through education, training and development.” An officer should have personal accountability and hold themselves to the highest standards of conduct. This includes being attentive and completing every task that is assigned to them. An officer should acknowledge their weaknesses and mistakes they have made in the past and should work to improve and correct them.

I believe, in addition to the virtues provided in the Cleveland Division of Police Divisional Values, that there are several characteristics of an ideal police officer. Firstly, an officer should be driven and highly motivated to make a difference. An officer should take it upon themselves to be proactive in detecting and deterring crime by responding to calls for service. Additionally, an officer should be well versed in applicable state law and city ordinances when enforcing the law. It is essential that officers act within the scope of their duties and do not infringe upon the constitutional rights of citizens. Also, communication is an important skill to have in law enforcement. An officer has to communicate with the public, their coworkers, and with supervisors on a daily basis. These communication skills can mean the difference between life and death in some situations. An officer needs to understand how to de-escalate a situation, when to be assertive, and how to communicate to a diverse populous. Officers must understand that communication can be either verbal and nonverbal and should be mindful of their body language when interacting with the public. Finally, officers should be ethical in their decision making.

The ability to adhere to departmental policy, chain of command, and directives is necessary to perform the duties of law enforcement ethically, but there are other ethical

considerations officers should be mindful of. Administrative topic 1.5, of the Ohio Peace Officer Training Academy curriculum, titled: Ethics and Professionalism, expounds upon ethical responsibilities of a peace officer. An officer should, in addition to following the professional codes of ethics and professional codes of conduct, act with integrity and treat everyone professionally. Peace officers owe it to their community and its citizens, the law enforcement profession, their agency, their family, and themselves to behave ethically. There are many influences that can affect an officer's behavior and ability to act ethically. These influences can be either internalized or from external sources. External influences include relationships with friends and family, local citizens, local media, department regulations, interdepartmental politics, and police subculture. Whereas internal influences include anger, greed, lust, internal rationalization made prior to or after misconduct. An officer should take every precaution to ensure they are not influenced to act unethically.

It is critical that peace officers behave in an ethical manner to ensure the relationship between law enforcement and the community is strengthened. Administrative topic 1.4, of the Ohio Peace Officer Training Academy curriculum, titled: Community Diversity and Procedural Justice, expounds upon the concept of police legitimacy. Police legitimacy exists when the public perceives law enforcement as exercising their authority ethically. Police legitimacy is difficult to establish and it is therefore important that officers are consistent in exhibiting professionalism while performing their duties. Officers who adhere to departmental policy, procedures, and directives from their chain of command can help to achieve police legitimacy. When police legitimacy exists, there are a number of positive byproducts. For instance, when there is public trust and confidence in law enforcement, individuals are more likely to engage in

community-police relationships. These relationships increase public willingness to report criminal acts and provide pertinent information about known and suspected offenders.

A virtuous character must be maintained at all times while on-duty. The term “professional courtesy” has been used to describe instances where on-duty officers “turn a blind eye” to offenses made by fellow off-duty officers. The responsibility of police officers to protect and serve the community must be upheld at all times, regardless of the relation to the perpetrator or similarities to the perpetrator in any aspect. The comradery built within a police department during the police academy and while on-duty establishes a trust between fellow officers and the chain of command. This comradery should never interfere with an officer’s ability to protect and serve the community, identify unlawful activity and detain perpetrators. An off-duty officer must also be mindful of their actions should they be involved in an unlawful situation and understand that a fellow officer’s duty is to ensure the safety of the community.

In our present-day society, technological advances such as cell phones and instant access to global media sources has created an environment where information can be collected and shared within seconds. This allows virtually any member of the public to share information on any topic and allows others to form opinions based on the information presented. The issues arise when the information shared is not based on facts and is skewed to align with the opinions of a certain person or group. Avoiding mainstream media outlets altogether or taking the time to understand what sources contain more valid information than others is difficult. Individuals begin to form opinions of situations and biases may present themselves in public interactions. This ultimately results in the increased difficulty in an officer’s role, for example, when they must continue to adhere to their department policies amidst public scrutiny.

Widespread access to a variety of information affords greater risk of information to be shared that is damaging to a department or individual officer's reputation. Jurisdictions within the United States are involved in court proceedings that would allow more visibility of police misconduct records to be released to the public. With this information, reputational risk is imminent as well as the chances of the information being used in an ill-advised manner. A peace officer must be able to discern falsified information in any situation they should find themselves in. The information peace officers receive should not cause them to form a bias against any one person or group or to act in an unethical manner. Officers are enlisted to protect and serve and must adhere to the directives of the chain of command without allowing misinformation to interfere with their duties.

Using real-life examples to understand the public perception of law enforcement and the importance of maintaining a good rapport is often difficult. The media sensationalism of instances involving police misconduct often distorts the truth and makes it difficult to understand the outcome when an officer applies their department policies to the known information. When evidence such as live footage is presented, an officer may reasonably think they know the outcome of the case based on applying their own departmental policies. However, if the media displays a different outcome the officer may have a difficult time discerning how to act if a similar situation were to arise. This emphasizes the importance of an officer adhering to their departmental policies and to raise all questions and concerns to the chain of command to ensure full understanding of these policies.

There have been several instances of police misconduct presented by the national media in recent months. These instances of what appear to be unlawful actions taken by peace officers should not be taken at face value. The reality is that even after the investigations cease and final

verdicts are rendered, the public may never truly know the root cause of these actions. It may have started as a small mistake made by an officer, or it may have been deliberate. I believe that if officers come across a media depiction of police misconduct, assuming the root cause was a minor mistake would help the officer instill the behaviors of attention to detail and adherence to departmental policy.

There is increasing pressure from public civil rights groups in jurisdictions across the nation pleading for police reform. Police reform is defined on a spectrum ranging from defunding the police entirely to banning certain practices used by police and intervening more with social service groups in certain instances. This increased pressure is a result of the recent awareness brought to the public eye around instances of police misconduct. The recent events have centered around biases officers may have towards perpetrators and the misuse of force during interactions with the public. Both of which are violations of departmental policies. Commonly speaking, the public is pushing for peace officers to receive greater de-escalation training for domestic and mental health cases, cease the use of excessive force and have greater accountability for their actions. This has highlighted the fact that there is an increased need within police departments to train more thoroughly on departmental policies and regularly review them with officers.

Given our current and ever-changing society, police departments must continue to strengthen their rapport within the chain of command to ensure any new regulations can be executed in a consistent manner. There will continue to be a push for the foreseeable future to increase training length and frequency for peace officers. Ensuring the chain of command has a clear line of communication to officers and officers are willing to receive and execute directives is imperative to a department's success. This also includes focusing more on an ethical and moral

approach from all officers to the daily decision-making they encounter. Increasing the frequency of state-mandated trainings for appointed peace officers and ensuring that relevant subject matter is introduced is a start. Discussing real-life examples of mistakes made by fellow officers with the larger group should prove effective in ensuring all officers have a clear understanding of the expectations. Disciplinary action must be taken immediately and with the utmost attention to detail to make the officer aware of their mistake and ensure the incident is dealt with in accordance with departmental policy.

An officer must have the ability to receive information, whether positive or negative, process that information and take appropriate action. Given the stressful nature of the job, there is a greater probability of an officer misinterpreting the behavior of someone they interact with and reacting in an aggressive manner. This is commonly seen in instances where officer's encounter an individual with a mental illness or are startled by the actions of the individual and are not able to de-escalate the situation properly. There have been proposals made at the national level to allow officers to partner with social workers to aid in de-escalation on non-violent calls. This would allow the situation to be diffused to a safe point where necessary peace officer intervention can be evaluated. A reform measure like this would require officers to adhere to directives or suggestions from the social workers on calls.

Structurally, police departments are set up in a way that allows a clear chain of command to filter information through the various ranks. Any directives passed from superior ranking officers to subordinates must be executed on as instructed. If a subordinate cannot adhere to the directive, that must be communicated immediately. Directives are the method in which departments ensure uniformity and efficiency. A lack of adherence to directives exposes the department and individual officers to public scrutiny and can cause reputational damage and civil



liability lawsuits. An officer must perform their duties while exhibiting professionalism, respect, dedication, and excellence. Officers must also act in a moral and ethical manner. Attention to detail and the ability of officers and the department to hold each other accountable for actions are fundamentals of a successful department. Given an ever-evolving society, peace officers and departments must be able to quickly adapt to any changes and have a thorough understanding of departmental policy at all times. A strong chain of command, good rapport within the department, accountability measures as well as relevant and frequent training will lessen mistakes of officers as well as increase the safety of the community.

**DIVISION OF POLICE**  
CLEVELAND, OHIO  
DIVISIONAL INFORMATION

DIST. BSS ZONE Academy

February 18, 2021

EXAMINED BY [Signature] #9226 RANK Sgt.

2/18/21

FROM P.O David Gorczyca #480

to: Shawn J. Smith, Lieutenant #8536

SUBJECT: Pre-Disciplinary Counselling of Recruit Mathew Gulak #982

COPIES TO Chief's Office, BSS, Academy Files

RECRUIT NAME: Mathew Gulak #982 COUNSELLING DATE: 2/18/21 COUNSELLING TIME: 1100

TYPE OF DEFICIENCY / SUBSTANDARD PERFORMANCE / VIOLATION

- ATTENDANCE     TARDINESS     INSUBORDINATION     APPEARANCE
- PHYSICAL TRAINING     SUBJECT CONTROL     FIREARMS     PERSONAL HYGIENE
- DEFENSIVE DRIVING     NOTEBOOK     ACADEMICS     TACTICS
- OTHER (DESCRIBE):

TIME / DATE OF OCCURENCE: 2/16/21 0800

**DETAILS OF OCCURENCE:** On 2/16/21 Recruit Mathew Gulak #982 was given a verbal order by Sgt Lam #9226 to complete instructor surveys. The assignment was due on 2/16/21 at 0800 hours. Recruit Gulak #982 failed to complete the assignment by the deadline provided.

**CORRECTIVE ACTION TAKEN:** You will the Recruit Manual of Rules and Regulations, specifically section 3.02 (Obedience to Commands). Section 3.02 specifically states: " Rule 2.07 of the Manual of Rule and Regulations states: Personnel shall give immediate obedience to all lawful orders of a superior officer. When a conflict is apparent, it shall be of the personnel knowing of such conflict to so apprise the superior officer issuing the latest order."

RECRUIT STATEMENT-Form-1 ATTACHED: **YES** NO

*By signing this notice, I am acknowledging that I have been counseled about my sub-standard performance / conduct / deficiencies and I have been informed of the consequences if improvements are not made per the references (CLEVELAND POLICE ACADEMY RULES & REGULATIONS FOR CLEVELAND POLICE RECRUITS, THE MANUAL OF RULES 2020*

COUNSELLED RECRUIT'S SIGNATURE: [Signature] #982 DATE: 02/18/21

COUNSELLING OFFICER'S SIGNATURE: [Signature] #480 DATE: 2/18/21  
RECRUIT'S STATEMENT:

OFFICER IN CHARGE SIGNATURE: [Signature] #9226 DATE: 2/18/21

# CLEVELAND DIVISION OF POLICE

CLEVELAND, OHIO

## DIVISIONAL INFORMATION

DIST./BUR. BSS      ZONE/UNIT      Police Academy      February 19th      20    21  
EXAMINED BY [Signature] #9226      RANK      Sgt.      2/23      20    21  
FROM      Recruit Mathew Gulak #982      TO      Lieutenant Shawn Smith #8536  
SUBJECT      Failure To Complete Surveys  
COPIES TO      Chief's Office, Commander's Office, BHR, and Academy Files

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Sir,

On Tuesday, February 16, 2021, I failed to complete the surveys that were assigned to me.

I received instruction to complete several surveys that were sent to my work email. These surveys were to be completed by 0730 on Tuesday, February 16, 2021. I did not utilize the computer lab that recruits are able to use during lunch hours. I, also, did not communicate to my chain of command when problems arose while attempting to complete the surveys offsite. My attempts to connect to my work email on my cellular phone, laptop, and home desktop were futile. I received errors that read "server IP address could not be found". Instead of communicating to my chain of command, I commuted to the Justice Center at approximately 0700 on Tuesday, February 16, 2021, to attempt to complete the surveys in the computer lab. I failed to familiarize myself with the computer lab policy and was unable to access it. A recruit assisted me in gaining access to my work email through my cellular phone later that day.

Respectfully,

Mathew Gulak #982

Recruit Mathew Gulak #982

NOTEBOOK GRADING SHEET

GRADER: PO. Lieb #1286

DATE: <sup>11</sup> 03 Feb 21

LAST NAME: GolaK

FIRST NAME: Mathew

BADGE #: 982

COMMENTS:

SPO CARDS (PASS/FAIL):

PRACTICE EXERCISES (PASS/FAIL):

USB DRIVE (PASS/FAIL):

UNIT NUMBER	1	2	2	2	2	2	2	3	3											
TOPIC	6	2A	2E	2K	3	6	7	3	6											
PAGES REQUIRED	1.25	12	5	6	19.5	3	2.5	6	5											
SUFFICIENCY OF COURSE CONTENT					✓			✓												
ORGANIZATION																				
APPROPRIATENESS OF MATERIAL																				
REGULARITY OF ENTRIES																				
NEATNESS																				
ACCURACY																				
LEGIBILITY																				

GENERAL COMMENTS

All correction made

GRADING OFFICER'S SIGNATURE & BADGE # *[Signature]* #1286

SCHOOL COMMANDER'S SIGNATURE & BADGE # *[Signature]* #9226

(P)	F
(P)	F

NOTEBOOK GRADING SHEET

GRADER: PO Lieb #1286

DATE: 21 JAN 21

LAST NAME: GULAK

FIRST NAME: Mathew

BADGE #: 982

COMMENTS:

SPO CARDS (PASS/FAIL):

PRACTICE EXERCISES (PASS/FAIL):

USB DRIVE (PASS/FAIL):

UNIT NUMBER	1	2	2	2	2	2	2	3	3											
TOPIC	6	2A	2E	2K	3	6	7	3	6											
PAGES REQUIRED	1.25	12	5	6	19.5	3	2.5	6	5											
SUFFICIENCY OF COURSE CONTENT	✓	✓	✓	✓	✗	✓	✓	✗	✓											
ORGANIZATION	✓	✓	✓	✓	✓	✓	✓	✓	✓											
APPROPRIATENESS OF MATERIAL	✓	✓	✓	✓	✓	✓	✓	✓	✓											
REGULARITY OF ENTRIES	✓	✓	✓	✓	✓	✓	✓	✓	✓											
NEATNESS	✓	✓	✓	✓	✓	✓	✓	✓	✓											
ACCURACY	✓	✓	✓	✓	✓	✓	✓	✓	✓											
LEGIBILITY	✓	✓	✓	✓	✓	✓	✓	✓	✓											

2-3/14 Pages ✓ Correct  
 3-31 5 Pages ✓  
 GENERAL COMMENTS  
 Return to MR

GRADING OFFICER'S SIGNATURE & BADGE # *[Signature]* #1286 P  F   
 SCHOOL COMMANDER'S SIGNATURE & BADGE # *[Signature]* #9226 P  F

Recruit Mathew A. GolaK #982

December 21, 2020

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# CLEVELAND DIVISION OF POLICE

CLEVELAND, OHIO

## DIVISIONAL INFORMATION

DIST./BUR. BSS      ZONE/UNIT      Police Academy      December 8th      20      20  
EXAMINED BY  #1226      RANK      Sgt.      12/8      20      20  
FROM      Recruit Mathew Gulak #982      TO      Lieutenant Shawn Smith #8536  
SUBJECT      Previous Employment History  
COPIES TO      Chief's Office, Commander's Office, BHR, and Academy Files

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Sir,

On Friday, December 4th, 2020, I was instructed to fill out a Form-1 concerning my employment history.

My first employer was the United States Marshals Service Government office in Cleveland, Ohio. I worked under an internship to meet the requirements of graduation for my university. My duties were delegated by my internship supervisor, US Deputy Marshals, and US Marshal Peter Elliott. I would create and compile criminal files, investigate ongoing cases, investigate cold cases, observe court proceedings, and work as the office receptionist. I served as an intern for half of a year, which is when I met my internship requirements.

After graduation I found employment as a Correctional Officer at the North East Ohio Correctional Center in Youngstown, Ohio. I completed the Ohio Department of Rehabilitation and Corrections' academy and was assigned to a US Marshal unit. I monitored inmates that were apprehended by the US Marshals and were awaiting trial. My duties were to ensure that the rules and regulations of the prison were being met, and that the inmates and my coworkers were always safe. I would conduct daily inmate counts, shakedown of inmate belongings to identify any contraband, perform hourly patrols, and keep a detailed log of my actions. I served as a correctional officer for approximately half of a year before I decided to move back to Northeast Ohio.

After moving back to Cleveland, I found employment as a security guard at Case Western Reserve University. I was assigned to the Health Education Center at Case Western while it was undergoing construction, and after it was completed. My duties were to deter criminal activity and to perform the duties as written in the security policy. I would patrol the grounds hourly, keep a detailed duty log, and work as a customer service agent. Students and faculty would often direct their questions to security. I served as a security guard for roughly 1 year.

Respectfully,

  
Recruit Mathew Gulak #982

Graded by:  
Recruit Dericka  
Cunningham #67

GENERAL PURPOSE ANSWER SHEET

Name: Recruit Matthew A. Golak # 482 Date: 12/24/2020  
Class: Administration Exam Score: 53/53 100.11%  
100%

! Fill-in completely!

✓ a b c d e  
○ ○ ○ ○ ○

- 1.  a  b  c  d  e      21.  a  b  c  d  e      31.  a  b  c  d  e      41.  a  b  c  d  e
- 2.  a  b  c  d  e      22.  a  b  c  d  e      32.  a  b  c  d  e      42.  a  b  c  d  e
- 3.  a  b  c  d  e      23.  a  b  c  d  e      33.  a  b  c  d  e      43.  a  b  c  d  e
- 4.  a  b  c  d  e      24.  a  b  c  d  e      34.  a  b  c  d  e      44.  a  b  c  d  e
- 5.  a  b  c  d  e      25.  a  b  c  d  e      35.  a  b  c  d  e      45.  a  b  c  d  e
- 6.  a  b  c  d  e      26.  a  b  c  d  e      36.  a  b  c  d  e      46.  a  b  c  d  e
- 7.  a  b  c  d  e      27.  a  b  c  d  e      37.  a  b  c  d  e      47.  a  b  c  d  e
- 8.  a  b  c  d  e      28.  a  b  c  d  e      38.  a  b  c  d  e      48.  a  b  c  d  e
- 9.  a  b  c  d  e      29.  a  b  c  d  e      39.  a  b  c  d  e      49.  a  b  c  d  e
- 10.  a  b  c  d  e      30.  a  b  c  d  e      40.  a  b  c  d  e      50.  a  b  c  d  e

- 51.  a  b  c  d  e      61.  a  b  c  d  e      71.  a  b  c  d  e      81.  a  b  c  d  e      91.  a  b  c  d  e
- 52.  a  b  c  d  e      62.  a  b  c  d  e      72.  a  b  c  d  e      82.  a  b  c  d  e      92.  a  b  c  d  e
- 53.  a  b  c  d  e      63.  a  b  c  d  e      73.  a  b  c  d  e      83.  a  b  c  d  e      93.  a  b  c  d  e
- 54.  a  b  c  d  e      64.  a  b  c  d  e      74.  a  b  c  d  e      84.  a  b  c  d  e      94.  a  b  c  d  e
- 55.  a  b  c  d  e      65.  a  b  c  d  e      75.  a  b  c  d  e      85.  a  b  c  d  e      95.  a  b  c  d  e
- 56.  a  b  c  d  e      66.  a  b  c  d  e      76.  a  b  c  d  e      86.  a  b  c  d  e      96.  a  b  c  d  e
- 57.  a  b  c  d  e      67.  a  b  c  d  e      77.  a  b  c  d  e      87.  a  b  c  d  e      97.  a  b  c  d  e
- 58.  a  b  c  d  e      68.  a  b  c  d  e      78.  a  b  c  d  e      88.  a  b  c  d  e      98.  a  b  c  d  e
- 59.  a  b  c  d  e      69.  a  b  c  d  e      79.  a  b  c  d  e      89.  a  b  c  d  e      99.  a  b  c  d  e
- 60.  a  b  c  d  e      70.  a  b  c  d  e      80.  a  b  c  d  e      90.  a  b  c  d  e      100.  a  b  c  d  e



NOTEBOOK GRADING SHEET

GRADER: *PO Regazzo #749*

DATE: *12/21/2020*

LAST NAME: *Golak*

FIRST NAME: *Mathew*

BADGE #: *982*

COMMENTS:

SPO CARDS (PASS/FAIL): *Pass*

PRACTICE EXERCISES (PASS/FAIL): *Pass*

USB DRIVE (PASS/FAIL): *Pass*

UNIT NUMBER	DT	DT	DT	DT	DT	1	1	1	1	1	1	2								
TOPIC	Drug	Sex. Har.	Note Books	IA	Ethics	1	2	3	4	5	7	1								
PAGES REQUIRED	1	1	1	1	1	2	6	1.5	16	4	5	4								
SUFFICIENCY OF COURSE CONTENT																				
ORGANIZATION																				
APPROPRIATENESS OF MATERIAL																				
REGULARITY OF ENTRIES																				
NEATNESS																				
ACCURACY																				
LEGIBILITY																				

GENERAL COMMENTS

*All corrections have been made.*

GRADING OFFICER'S SIGNATURE & BADGE # *Regazzo #749*

P	F
P	F

SCHOOL COMMANDER'S SIGNATURE & BADGE # *Sgt. [Signature] #9226*

NOTEBOOK GRADING SHEET GRADER: PO Rogazzo #749 DATE: 12-18-2020

LAST NAME: Gulak FIRST NAME: Mathew BADGE #: 982  
 COMMENTS:

SPO CARDS (PASS/FAIL): Pass  
 PRACTICE EXERCISES (PASS/FAIL): Pass  
 USB DRIVE (PASS/FAIL): Pass

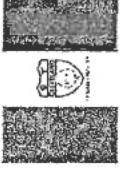
UNIT NUMBER	DT	DT	DT	DT	DT	1	1	1	1	1	1	2							
TOPIC	Drug	Sex. Har.	Note Books	IA	Ethics	1	2	3	4	5	7	1							
PAGES REQUIRED	1	1	1	1	1	2	6	1.5	16	4	5	4							
SUFFICIENCY OF COURSE CONTENT	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓							
ORGANIZATION	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓							
APPROPRIATENESS OF MATERIAL	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓							
REGULARITY OF ENTRIES	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓							
NEATNESS	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓							
ACCURACY	✓	✓	X	✓	✓	X	X	X	X	X	X	X							
LEGIBILITY	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓							

GENERAL COMMENTS

SPO Cards, Practice, and USB Drives are all in order.

An extra space is needed between the end of the paragraph and SPO. On 1.1, fix the SPO entries. On a few of the entries, the formatted margins are indented too far. On "Notebook" notes, my first name is spelled DOMENIC, not DOMINIC.

GRADING OFFICER'S SIGNATURE & BADGE # [Signature] #749 P (E)  
 SCHOOL COMMANDER'S SIGNATURE & BADGE # [Signature] #9226 P (F)



**CLEVELAND POLICE ACADEMY  
RECRUIT MANUAL OF RULES AND REGULATIONS**

I <sup>Recruit</sup> Matthew Dulak #982 have received the Cleveland Police Academy Recruit Manual of Rules and Regulations (10/28/2020) and the Cleveland Division of Police Manual of Rules (10/1/2012). I agree to abide by all the rules contained therein. I understand that violating any of the rules and regulations contained therein will result in disciplinary action up to and including termination.

Respectfully,

Matthew Dulak #982

Signature

12/01/2020

Date

Core Values

Recruit Mathew Gulak #982

December 4, 2020

In order to be a police officer, an individual must have an upstanding and virtuous character. The values necessary to be a successful police officer are professionalism, respect, integrity, dedication, and excellence. A successful police officer takes pride in their work and exhibits these core values both on and off-duty.

It is crucial that police officers always conduct themselves in a professional manner. Officers should take pride in their appearance, avoid inappropriate behavior, and be respectful in their interactions. An officer should always act in a manner that reflects well upon their police department. Unprofessional behavior, or demeanor, may also put the safety of officers at risk, as criminals may perceive that behavior as weakness. In order to develop a rapport with the community, supervisors, and coworkers, officers must treat everyone with kindness and impartiality. Discriminatory behavior is unacceptable in law enforcement; an officer should treat everyone equally regardless of their race and gender.

A police officer is held to the highest moral standards and all actions are to be carried out with a greater standard of excellence. The stressors of the job cannot disrupt the way officers are to serve and protect. An officer demonstrates integrity by abstaining from lying, discriminating, and breaking the law. The dedication required to work in law enforcement is significant; officers must remain motivated to work hard, do the job to the best of their ability, and remain level-headed. By maintaining this attitude, an officer will be able to practice law enforcement as it was intended.

These values allow officers to act in a manner that is universally regarded as virtuous. I believe anyone who practices these values is making a significant impact in the world. I hold myself accountable to practice these values because I want to positively impact the world and everyone I meet. I understand how important these values are regarding becoming a successful police officer, and I will continue to hold



# City of Cleveland

## Email / Internet / Network Access Request Form

Select those that apply:  Email  Internet  Network Access



Full Name: Gulak, Mathew First

Primary Domain / User ID: \_\_\_\_\_ Last  
(if Applicable) (Example COCINET / JSMITH)

Your Domain Name and User ID can be found in the log-in box, when you log in every morning.

Title: Police Recruit Employee ID: \_\_\_\_\_

Department: Public Safety Division: Police

Work Location: Justice Center

Please read the email and Internet Usage policy, and complete the Employee Consent form for Internet/Intranet & email Usage. A signed copy of the Consent Form must be attached to this form.

Address: 1300 Ontario Street, 7th Floor Zip: 44113

Work Phone: (216) 623-5040

Approving Supervisor: Sgt. David Lam # 9226 Phone: (216) 623-5043

*All fields must be completed for Email account to be created.*

Return completed request form to Information Technology Services at:  
205 St Clair Ave. 4<sup>th</sup> floor  
Cleveland, Ohio 44114

Or fax to: Help Desk (ITS) @ 420-8095

**City of Cleveland**

**Employee Consent Form for Internet/Intranet and E-mail Usage**

I, Mathew Gulak #482, have read the City's Policy on Employee Use of E-Mail and Internet/Intranet ("Net") and agree to comply with all of its terms and conditions. I understand and agree that all computer and electronic activity, including, but not limited to, electronic mail and Net network activity, being conducted with City resources is the property of the City.

I acknowledge and consent to the City's right to monitor, log, access, and review all such activity, with or without notice. I therefore understand and agree that I have *no expectation of privacy* in the use of these resources. I understand that such City monitoring may include printing and reading all electronic mail, websites, and data entered, left, backed up, or stored on the City's computing equipment, whether or not I have intended its deletion.

Finally, I understand that violation of this Policy may subject me to disciplinary action, up to and including, termination of employment.

Mathew Gulak #482 Employee Name 12/03/2020 Date

Mathew Gulak #482 Employee Signature Police Division

Received By: Sgt. [Signature] #9226 Date 12/3/20  
(Supervisor or Appointing Authority)

**Distribution of Copies:**

- One Copy - Attention: Personnel and Human Resources Department**
- One Copy - Employee Department File**
- One Copy - Division of Information Technology and Services**
- One Copy - Employee**

147<sup>th</sup> Academy Class

Name (Last, First, Middle Name): Include Jr., Sr., II, III, etc.	Gulak, Mathew, Alan
Previous name(s) or alias:	
Home address (Street, Apt., City, State, Zip):	[REDACTED]
DOB (MM/DD/YYYY):	07/05/1994
SSN (123-45-6789):	[REDACTED]
Place of birth (city, county, state, country):	Cleveland, Cuyahoga, Oh:0, United States
Race:	White, Male
Driver license number, state, and expiration date:	[REDACTED] Oh:0, 07/05/2023
Cell phone number:	[REDACTED]
Home phone number:	[REDACTED]
E-mail address:	[REDACTED]
Marital status (single, married, divorced, etc.):	Single
Emergency contact name (Last, First):	Gulak, Christine
Emergency contact address:	[REDACTED]