



**Ohio Attorney General's Office**  
**Bureau of Criminal Investigation**  
 Investigative Report



2023-2941  
 Officer Involved Critical Incident - 5230 Douglas Drive,  
 North Olmsted, Ohio 44070

Investigative Activity: Review of NOPD ██████████ ██████████ Personnel File  
 and Training Records  
 Activity Date: 3/11/2024  
 Activity Location: BCI Richfield  
 Authoring Agent: SA Jon Lieber #50

**Narrative:**

On Tuesday, January 23, 2024, Ohio Bureau of Criminal Investigation (BCI) Special Agent (SA) Matt Armstrong (Armstrong) received the personnel file and training records for ██████████ ██████████ ██████████ ██████████ from North Olmsted Police Department (NOPD) Sergeant Matt Beck. SA Jon Lieber (Lieber) reviewed the personnel file and training records and noted the following:

Personnel file

██████████'s personnel file consisted of payroll records, department commendation, performance evaluations, training records, oath of office, employment application, and miscellaneous documents.

No discipline was located within the personnel file. In addition, ██████████ received satisfactory performance evaluations.

Range Qualification Records

On January 11, 2023, ██████████ completed firearms qualification with a Glock model 22, serial # ██████████ and a Mossberg shotgun model 590A1, serial # ██████████

On May 17, 2023, ██████████ completed rifle firearm qualification. The record does not include specific information as to the make, model, or serial number of the rifle used.

Ohio Peace Officer Training Academy/Commission Records

In addition to the records received from the NOPD, SA Armstrong also obtained the Ohio Peace Officer Training Commission (OPOTC) and Ohio Peace Officer Training Academy (OPOTA) records pertaining to ██████████ ██████████. The OPOTA/OPOTC records indicated the following:

1. Basic Training

██████████ completed the Peace Officer Basic Training Academy at Cuyahoga Community College West Campus (BAS21-063). ██████████ took the state certification exam on 03/01/2022.

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2. Advanced Training

██████████ completed the following courses:

- Parts 1-3 Legal Updates 2023 (08/26/2023 & 08/27/2023)
- Arrest, Search, and Seizure 2023 (08/27/2023)
- Use of Body-Worn Cameras (08/28/2023)
- Effective Communication and Safe Interaction with Persons in Crisis (08/31/2023)
- Mental Health Response (08/31/2023)

It should be noted that the above-listed courses are not a complete list. Only those courses deemed to be the most relevant were noted above.

3. Employment History

██████████ was appointed full-time by the North Olmsted Police Department on 08/17/2021.

4. Current Peace Officer Status

Based on the records received, it is noted that ██████████ ██████████ was a duly certified and sworn Ohio Peace Officer at the time of this incident.

The training documents received from the NOPD and OPOTA/OPOTC were attached to this report. Please refer to the attachments for further details.

**Attachments:**

- 2024-01-23 ██████████ ██████████ - Personnel File
- 2024-01-23 ██████████ ██████████ - Firearms Qualification Records
- 2024-03-04 OPOTA Records - ██████████ ██████████

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## City of North Olmsted Payroll Change Notice

Effective Date: 8/16/2023		Department: 220
Employee: <span style="background-color: black; color: black;">[REDACTED]</span>		Employee Number: <span style="background-color: black; color: black;">[REDACTED]</span>
<input checked="" type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Seasonal		Original Hire Date: 8/16/2021
Org/Obj: 02222151-51100	Org/Obj Description:	Bargaining Unit: POLICE - FOP UNION
THE CHANGE(S)		
	From	To
<input type="checkbox"/> Department	220	
<input type="checkbox"/> Job Class	POLICE OFFICER 2205	
<input type="checkbox"/> Shift		
<input type="checkbox"/> Base Pay Rate	31.58	33.78
<input type="checkbox"/> Other		
REASON FOR THE CHANGE(S)		
<input type="checkbox"/> Annual Increase	<input checked="" type="checkbox"/> Union Scale	<input type="checkbox"/> Layoff
<input type="checkbox"/> Probationary Period Over	<input type="checkbox"/> Longevity Increase	<input type="checkbox"/> Resignation
<input type="checkbox"/> Promotion	<input type="checkbox"/> License/Cert. Comp.	<input type="checkbox"/> Retirement
<input type="checkbox"/> Delete Job Class	<input type="checkbox"/> Transfer	<input type="checkbox"/> Discharge
<input type="checkbox"/> Add Job Class		
<input type="checkbox"/> Other (please explain):		
Would you Rehire? <input type="checkbox"/> Yes <input type="checkbox"/> No Comments:		
AUTHORIZATION (signature required)		
Division Head: <i>Chief Bob Wagner</i>	Date: 7/25/23	
Director: <i>Jennifer [Signature]</i>	Date: 7-27-23	
Human Resources: <i>Kwan [Signature]</i>	Date: 7/27/23	
Finance:	Date:	

**RECEIVED**

JUL 27 2023

HUMAN RESOURCES  
DEPARTMENT

**Please note – for changes in pay rates:** Payroll change notices must be submitted to your Director for approval. Once the payroll change notice has been approved, it will be forwarded to the Human Resources Department to be processed and sent to Finance. Keep in mind that the Finance Department needs to have the payroll change notice by the **Wednesday of the week before the pay date** in order to be processed for the pay. 08/20/2020

# City of North Olmsted

## Payroll Change Notice

Effective Date: 1/1/2023

Department: 220

Employee:

[REDACTED]

Employee Number:

[REDACTED]

Original Hire Date:

8/16/2021

Full Time

Part Time

Seasonal

Org/Obj:  
02222151-51100

Org/Obj Description:

Bargaining Unit:  
POLICE - FOP UNION

### THE CHANGE(S)

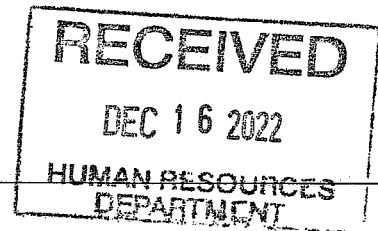
	From	To
<input type="checkbox"/> Department	220	
<input type="checkbox"/> Job Class	POLICE OFFICER 2205	
<input type="checkbox"/> Shift		
<input type="checkbox"/> Base Pay Rate	30.81	31.58
<input type="checkbox"/> Other		

### REASON FOR THE CHANGE(S)

<input checked="" type="checkbox"/> Annual Increase <i>2.5%</i>	<input type="checkbox"/> Union Scale	<input type="checkbox"/> Layoff
<input type="checkbox"/> Probationary Period Over	<input type="checkbox"/> Longevity Increase	<input type="checkbox"/> Resignation
<input type="checkbox"/> Promotion	<input type="checkbox"/> License/Cert. Comp.	<input type="checkbox"/> Retirement
<input type="checkbox"/> Delete Job Class	<input type="checkbox"/> Transfer	<input type="checkbox"/> Discharge
<input type="checkbox"/> Add Job Class		
<input type="checkbox"/> Other (please explain):		

Would you Rehire?  Yes  No

Comments:



### AUTHORIZATION (signature required)

Division Head:

*Chief [Signature]*

Date:

*12/16/22*

Director:

*[Signature]*

Date:

*12-16-22*

Human Resources:

*[Signature]*

Date:

*12/16/22*

Finance:

Date:

**Please note -- for changes in pay rates:** Payroll change notices must be submitted to your Director for approval. Once the payroll change notice has been approved, it will be forwarded to the Human Resources Department to be processed and sent to Finance. Keep in mind that the Finance Department needs to have the payroll change notice by the **Wednesday of the week before the pay date** in order to be processed for the pay. 08/20/2020

# City of North Olmsted

## Payroll Change Notice

Effective Date: 8/16/2022		Department: POLICE
Employee: <span style="background-color: black; color: black;">[REDACTED]</span>		Employee Number: <span style="background-color: black; color: black;">[REDACTED]</span>
<input checked="" type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Seasonal		Original Hire Date: 8/16/2021
Org/Obj: 02222151 51100	Org/Obj Description:	Bargaining Unit: 1POL

### THE CHANGE(S)

	From	To
<input type="checkbox"/> Department	POLICE	
<input checked="" type="checkbox"/> Job Class	2205 POLICE OFFICER	
<input type="checkbox"/> Shift		
<input type="checkbox"/> Base Pay Rate	28.66	30.81
<input type="checkbox"/> Other		

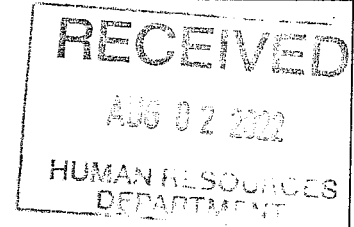
### REASON FOR THE CHANGE(S)

<input type="checkbox"/> Probationary Period Over	<input checked="" type="checkbox"/> Union Scale	<input type="checkbox"/> Layoff
<input type="checkbox"/> Merit Increase	<input type="checkbox"/> Longevity Increase	<input type="checkbox"/> Resignation
<input type="checkbox"/> Promotion	<input type="checkbox"/> License/Cert. Comp.	<input type="checkbox"/> Retirement
<input checked="" type="checkbox"/> Annual Increase	<input type="checkbox"/> Transfer	<input type="checkbox"/> Discharge
<input type="checkbox"/> Delete Job Class	<input type="checkbox"/> Add Job Class	

Other (please explain):

Would you Rehire?     Yes     No

Comments:



### AUTHORIZATION

(signature required)

Division Head: <i>Chief Bob Wagner</i>	Date: 7/28/22
Director: <i>Jennifer Ross</i>	Date: 8.1.22
Human Resources: <i>Wendy</i>	Date: 8/2/22
Finance:	Date:

**Please note – for changes in pay rates:** Payroll change notices must be submitted to your Director for approval. Once the payroll change notice has been approved, it will be forwarded to the Human Resources Department to be processed. Keep in mind that the Finance Department needs to have the payroll change notice by the **Wednesday of the week before the pay date** in order to be processed for the pay.

Employee #	Last Name	First Name	Effective Date	Action Desc	Category Desc	Reason	Comment	Job Class	Job Class Desc	Hourly Rate
			08/16/2021	NEW HIRE	NEW HIRE			2205	POLICE OFFICER	0.0000
			08/16/2021	ADD JOB CLASS	OTHER	NEW		2205	POLICE OFFICER	27.9600
			01/01/2022	UNION SCALE	SALARY CHANGE		Mass Contract Increase/Decrease	2205	POLICE OFFICER	28.6600

# City of North Olmsted

## Payroll Change Notice – New Hire/ReHire

(Bolded fields required; Double click square and change default value to Checked, click OK)

*ok*

**New Hire**       **ReHire**

**Employee:** [REDACTED]

**Effective Date:** 8/16/2021

**Emp. No:** [REDACTED]

### Position One

**Full Time**       **Part Time**       **Seasonal**

**Org/Obj:** 02 222151 51100

**Dept/Division:**  
Safety/Police

**Bargaining Unit:** 220

<input checked="" type="checkbox"/> <b>Job Class: # 2205</b>	<b>Title POLICE OFFICER</b>
<input type="checkbox"/> <b>Shift</b>	\$
<input checked="" type="checkbox"/> <b>Base Pay Rate</b>	Hourly \$27.96
<input type="checkbox"/> <b>License/Certification Pay</b>	\$
<input type="checkbox"/> <b>License/Certification Pay</b>	\$
<input type="checkbox"/> <b>License/Certification Pay</b>	\$
<input type="checkbox"/> <b>Other (please explain)</b>	\$

### Position Two (if applicable)

**Full Time**       **Part Time**       **Seasonal**

**Org/Obj:**

**Dept/Division:**

**Bargaining Unit:**

<input type="checkbox"/> <b>Job Class: #</b>	<b>Title:</b>
<input type="checkbox"/> <b>Shift</b>	\$
<input type="checkbox"/> <b>Base Pay Rate</b>	\$
<input type="checkbox"/> <b>License/Certification Pay</b>	\$
<input type="checkbox"/> <b>License/Certification Pay</b>	\$
<input type="checkbox"/> <b>License/Certification Pay</b>	\$
<input type="checkbox"/> <b>Other (please explain)</b>	\$

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AUG 03 2021

HUMAN RESOURCES  
DEPARTMENT

### AUTHORIZATION (signature required)

<b>Division Head:</b> <i>Chris Bowler</i>	<b>Date:</b> 7/30/21
<b>Director:</b> <i>[Signature]</i>	<b>Date:</b> 8/3/21
<b>Human Resources:</b> <i>[Signature]</i>	<b>Date:</b> 8/3/21
<b>Finance:</b> <i>[Signature]</i>	<b>Date:</b> 8/3/21

**Please note - for new hires/re-hires:** Payroll change notices attached to the application packets (if applicable) are first submitted to your Director for approval; the Director then forwards to the HR Dept. for background checks and drug testing. After approval from the HR Dept., Finance prepares packet for new employee to complete. **They must complete the packet from Finance before the first day of employment.**

NORTH OLMSTED POLICE DEPARTMENT

DEPARTMENT COMMENDATION

HR

**Department Commendation** for actions and/or efforts of department personnel who deserve special recognition.

Officers/Employees: Ptl. Wolcott, Ptl. Wilson, [REDACTED], Ptl. Ashenfelter and Ptl. Robertson

Report# [REDACTED]

Date of Incident: 11/4/2023

HUMAN RESOURCES  
DEC 18 2023  
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Detail of Incident: On 11/4/2023 at 0139 hours, the above listed officers were dispatched to respond to a report from a female resident of an unknown male that came up to her in her driveway on Park Ridge Drive in North Olmsted. The male with blood on him reportedly told her that someone was attempting to kill his uncle at [REDACTED]. Officers quickly responded to the area of Park Ridge Dr. and [REDACTED] to determine what had occurred or was occurring. While in the area of [REDACTED], [REDACTED] observed a male running from the [REDACTED] residence that was on fire with smoke billowing out from it. [REDACTED] bravely chased after the suspect, caught up to him and held the suspect at gun point. [REDACTED] yelled for the suspect to not move. The suspect, later identified as Thomas Nock, was armed with a handgun and fired shots at [REDACTED]. [REDACTED] returned fire along with Westlake PD officer, [REDACTED]. [REDACTED] was shot twice, once the arm and once in chest area of his ballistic vest. The suspect was also shot and later died at the hospital. [REDACTED] acted heroically by stopping the suspect, who had allegedly just shot and murdered [REDACTED] and tried to cover up the crime by setting the home on fire.

Ptl. Wolcott, Ptl. Wilson, Ptl. Ashenfelter and Ptl. Robertson responded rapidly and selflessly to the sound of gun fire on [REDACTED]. They located the suspect who was seriously wounded. They disarmed and handcuffed the suspect. They also performed CPR on the suspect until paramedics arrived. Simultaneously, Ptl. Craig and Ptl. McArthur of Westlake PD applied a tourniquet on [REDACTED]'s arm and transported him immediately to the hospital in their cruiser.

Ptl. Wolcott, Ptl. Wilson, [REDACTED], Ptl. Ashenfelter and Ptl. Robertson were courageous and calm in the face of danger. They maintained the utmost professionalism during the entire incident. All these officers should be commended for their heroic actions. These NOPD officers along with WPD officers contributed to stop an alleged dangerous murderer from causing any further threat of harm to the citizens of North Olmsted.

Submitted by D. Wochman # 404

Submitted by S. Amos # 507

Date: 11/18/23

All commendations are to be forwarded through the chain of command to the Chief of Police and will be placed in the personnel file of those commended.

Chief Wagner  
11/18/23





**MOTOROLA SOLUTIONS**

# Certificate of Completion



has successfully completed

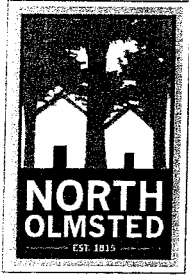
## WTG0108

HUMAN RESOURCES  
DEC 14 2023  
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# V300 Body-Worn Camera Release 3.0.1 and Later

Company: North Olmsted Police Department  
Completion Date: 3-Oct-2023

all 1/2023 file



CITY of NORTH OLMSTED

Mayor Nicole Dailey Jones

Bob Wagner, Chief | Division of Police

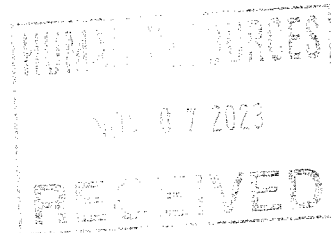
A 27243 Lorain Road | North Olmsted, Ohio 44070 P 440-777-3535 F 440-777-9189

November 7, 2023

To: NOPD Employees

From: Chief Wagner

Re: [REDACTED] Incident



I wanted to take this opportunity to express my sincere appreciation to our NOPD team members after the unfortunate events that transpired on Saturday November 4<sup>th</sup>. The teamwork and professionalism displayed by everyone does not go unnoticed. I am extremely proud of the courage, hard work and perseverance put forth under some of the most difficult circumstances. This shared adversity will make us stronger as a group and more prepared to succeed in the future.



NORTH OLMSTED POLICE DEPARTMENT



DEPARTMENTAL INFORMATION

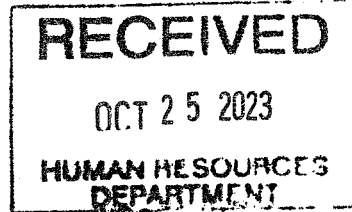
DATE: 8/13/2023

TO: Chief Wagner

FROM: Lt. Woehrman

SUBJECT: MVA [REDACTED]

COPY TO: Captain Morgan



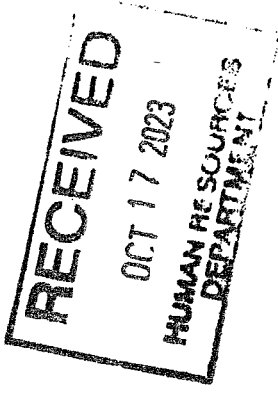
On 8/11/2023 at approximately 1650 hrs. [REDACTED] driving [REDACTED] was dispatched and responded to the area of Macy's south regarding suspected shoplifters in the parking lot there. While positioning his vehicle in the parking lot to drive closer to Macy's, he began backing and accidentally backed up and crashed into an unoccupied white Buick that was unrelated to the call. [REDACTED] advised dispatch of the MVA and dispatch notified Lt. Barrett. Ptl. Ashenfelter was assisting with the shoplifter call and handled the MVA while [REDACTED] handled the shoplifter call ([REDACTED]). There was very minor damage to the trailer hitch of [REDACTED] and there was reportedly minor rear bumper damage to the white Buick. The MVA# is [REDACTED]. Ptl. Ashenfelter's business card was left with the Buick and Ptl. Ashenfelter followed up later on to make contact with the listed owner, Betty Nagy, who resides in N. Ridgeville. Ashenfelter took photos of the damage and uploaded to report [REDACTED].

I had [REDACTED] do a damage to city property report # [REDACTED]. I did not take [REDACTED] out of service due to the very minor damage and limited cars available with the fireworks detail. Additionally, I didn't have [REDACTED] go to St. John Medical for drug testing after the MVA due to minor damage involved.

Respectfully,

Lt. Dave Woehrman

## CERTIFICATE OF TRAINING



Title of Training Program: Non-Managerial Training (Harassment/Discrimination)

Employee's Name: North Olmsted


Date Training Completed: 09/13/2023

Course Duration: 10 Minutes

Qualified Trainer / Instructional Designer: ePlace Solutions, Inc. (Elise Krause, Esq. and Jayanti Mazumder)

Employer's Name: City of North Olmsted

I, North Olmsted, certify that on the date set forth above, I completed the above-referenced training program.

Employee Signature: 

Please complete this form, print and sign. This certificate should be provided to human resources and/or your manager to be filed in your personnel file.



# NORTH OLMSTED POLICE DEPARTMENT



## DEPARTMENTAL INFORMATION

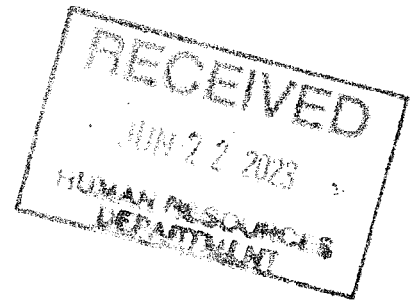
**DATE:** 6/21/2023

**TO:** Chief Wagner

**FROM:** Sgt. Dombek

**SUBJECT:** [REDACTED]'s Final Evaluation

**COPY TO:** Capt. Morgan, Lt. Woehrman, and [REDACTED]



[REDACTED] has reached one year of service as of 6/20/23 since being released from the FTO program. As his last evaluation indicated (3/21/23), [REDACTED] is a reliable, active, and intelligent officer. His disposition and ability to interact with the public as well as others on the shift are an asset to both him and the department. He continues to progress and displays a willingness to learn. It is with no hesitation that I recommend that [REDACTED] be released from his probationary status.

Sgt. Dombek

6/22/23

HR

File

Approved  
6/22/23



# NORTH OLMSTED POLICE DEPARTMENT



## DEPARTMENTAL INFORMATION

**DATE:** 3/21/23

**TO:** Chief Wagner

**FROM:** Sgt. Dombek

**SUBJECT:** [REDACTED]'s Nine-Mont Evaluation

**COPY TO:** Capt. Morgan, Lt. Woehrman, and Ptl. Ashenfelter

.....

[REDACTED] has been assigned to A Platoon since 12/31/22. In the nearly three months he has worked with the platoon, he has established himself as a dependable employee. He works well with the shift, does not hesitate to respond to calls, completes reports on time and in a thorough manner. [REDACTED]'s personality lends itself to interacting with people, as he does not seem to become easily agitated or frustrated. Additionally, even though [REDACTED] does not have a great deal of experience, he consistently conducts himself in a professional manner.

[REDACTED] has been assigned as an early car. In this role, he has demonstrated an ability to be prepared to take calls for service and has no issues working between the day shift and night shift. I have not received nor have I been made aware of any complaints regarding [REDACTED]. I look forward to working with him and believe he is progressing in a manner that is consistent with - if not ahead of - his time with the department thus far.

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MAR 28 2023  
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*Sgt. Dombek*

Sgt. Dombek

3/25/23

File / HCR

3/23/23

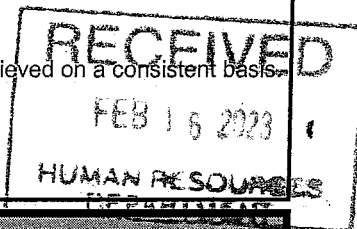
*Chief Bob Wagner*

**CITY OF NORTH OLMSTED  
EMPLOYEE EVALUATION**

Employee Name: [REDACTED]	Review Period: 6-20-2022 thru 12-31-2022
Department: Police	Classification Title: [REDACTED]
Type of Evaluation: <input type="checkbox"/> 1 <sup>st</sup> Probation <input type="checkbox"/> Mid Probation <input type="checkbox"/> Final Probation <input checked="" type="checkbox"/> Annual <input type="checkbox"/> Special	

**Rating Definitions:**

**Outstanding:** Performance is exceptional and is recognizable as being far superior to others.  
**Very Good:** Results clearly exceed most position requirements. Performance is of high quality & achieved on a consistent basis.  
**Good:** Competent and dependable level of performance. Meets performance standards of the job.  
**Improvement Needed:** Performance is deficient in certain areas. Improvement is necessary.  
**Unsatisfactory:** Results are generally unacceptable and require immediate improvement.  
**N/A:** Not Applicable or too soon to rate



ELEMENTS OF PERFORMANCE	OVERALL RATING / SCALE	POINTS	COMMENTS
<b>QUALITY</b> Completes work in an accurate, neat well-organized, thorough, and applicable manner.	<input type="checkbox"/> Outstanding (100 – 90) <input type="checkbox"/> Very Good (89 – 80) <input checked="" type="checkbox"/> Good (79 – 70) <input type="checkbox"/> Improvement Needed (69 – 60) <input type="checkbox"/> Unsatisfactory (Below 60) <input type="checkbox"/> N/A	75	Newer Officer still needs some supervision. Reports with corrections
<b>PRODUCTIVITY</b> The extent to which an employee produces a significant volume of work efficiently; makes good use of work time.	<input type="checkbox"/> Outstanding (100 – 90) <input checked="" type="checkbox"/> Very Good (89 – 80) <input type="checkbox"/> Good (79 – 70) <input type="checkbox"/> Improvement Needed (69 – 60) <input type="checkbox"/> Unsatisfactory (Below 60) <input type="checkbox"/> N/A	85	Came on the shift starting in June of this year and has kept himself busy. Good stats for half year
<b>JOB KNOWLEDGE</b> Degree to which an employee possesses the practical/technical knowledge required to perform the job.	<input type="checkbox"/> Outstanding (100 – 90) <input type="checkbox"/> Very Good (89 – 80) <input checked="" type="checkbox"/> Good (79 – 70) <input type="checkbox"/> Improvement Needed (69 – 60) <input type="checkbox"/> Unsatisfactory (Below 60) <input type="checkbox"/> N/A	75	Still learning job and needs some assistance at times. Progressing well
<b>COMMUNICATION</b> Conveys information clearly and concisely, in both oral and written form.	<input type="checkbox"/> Outstanding (100 – 90) <input type="checkbox"/> Very Good (89 – 80) <input checked="" type="checkbox"/> Good (79 – 70) <input type="checkbox"/> Improvement Needed (69 – 60) <input type="checkbox"/> Unsatisfactory (Below 60) <input type="checkbox"/> N/A	79	No issues
<b>REASONING</b> Ability to use good judgment to arrive at sound conclusions, and the ability to take timely action.	<input type="checkbox"/> Outstanding (100 – 90) <input checked="" type="checkbox"/> Very Good (89 – 80) <input type="checkbox"/> Good (79 – 70) <input type="checkbox"/> Improvement Needed (69 – 60) <input type="checkbox"/> Unsatisfactory (Below 60) <input type="checkbox"/> N/A	89	Doing well with coming to sound conclusions and judgement
<b>RELIABILITY</b> The extent to which an employee can be relied upon regarding task completion and follow-up.	<input type="checkbox"/> Outstanding (100 – 90) <input type="checkbox"/> Very Good (89 – 80) <input checked="" type="checkbox"/> Good (79 – 70) <input type="checkbox"/> Improvement Needed (69 – 60) <input type="checkbox"/> Unsatisfactory (Below 60) <input type="checkbox"/> N/A	79	No issues

<b>INTERPERSONAL RELATIONSHIPS</b> Employee is willing and demonstrates the ability to cooperate, work and communicate with coworkers, supervisors, subordinates, outside vendors, and the general public.	<input type="checkbox"/> Outstanding (100 – 90) <input checked="" type="checkbox"/> Very Good (89 – 80) <input type="checkbox"/> Good (79 – 70) <input type="checkbox"/> Improvement Needed (69 – 60) <input type="checkbox"/> Unsatisfactory (Below 60) <input type="checkbox"/> N/A	89	Working well with other Officers. No complaints from citizens
<b>INITIATIVE</b> Seeks out new assignments and assumes additional duties when necessary.	<input type="checkbox"/> Outstanding (100 – 90) <input type="checkbox"/> Very Good (89 – 80) <input checked="" type="checkbox"/> Good (79 – 70) <input type="checkbox"/> Improvement Needed (69 – 60) <input type="checkbox"/> Unsatisfactory (Below 60) <input type="checkbox"/> N/A	79	No issues
<b>CREATIVITY</b> Proposes ideas, finds new and better ways of doing things.	<input type="checkbox"/> Outstanding (100 – 90) <input type="checkbox"/> Very Good (89 – 80) <input checked="" type="checkbox"/> Good (79 – 70) <input type="checkbox"/> Improvement Needed (69 – 60) <input type="checkbox"/> Unsatisfactory (Below 60) <input type="checkbox"/> N/A	79	No issues
<b>ATTENDANCE</b> Punctual & acceptable overall attendance record.	<input checked="" type="checkbox"/> Outstanding (100 – 90) <input type="checkbox"/> Very Good (89 – 80) <input type="checkbox"/> Good (79 – 70) <input type="checkbox"/> Improvement Needed (69 – 60) <input type="checkbox"/> Unsatisfactory (Below 60) <input type="checkbox"/> N/A	95	No sick leave used. Always on time for shift

TOTAL POINTS **824** ÷ NUMBER OF FACTORS RATED **10** = **82.4** OVERALL RATING

Rate employee's overall performance in comparison to duties and responsibilities.

Outstanding (100 – 90)  
 Very Good (89 – 80)  
 Good (79 – 70)  
 Improvement Needed (69 – 60)  
 Unsatisfactory (Below 60)

General Comments:

Officer Condosta completed Field Training and was assigned to B-Platoon on 6-20-2022. He came to the shift with a positive attitude and eager to learn from senior Officers. In just a few short months his investigations, pro-activity and reports have improved as he gains confidence.

His arrest and ticket totals are good and he continues to stay busy. He has been a good addition to B-Platoon.

Evaluator's Signature *H. A. Walling* <sup>LO2</sup> Date 12-20-22

Employee's Acknowledgement:

- This evaluation has been reviewed with me. My signature does not indicate that I agree with the evaluation.
- I  HAVE  HAVE NOT responded on an attached sheet of paper.

Employee's Signature [REDACTED] Date 12/23/2022







NORTH OLMSTED POLICE DEPARTMENT



DEPARTMENTAL INFORMATION

Date: 6-16-22

TO: Captain Morgan

FROM: Sgt. Goodwin

SUBJECT: [REDACTED] Release from FTO

COPY TO: Chief Wagner, Lt. Walling, [REDACTED]

.....

[REDACTED] has completed the Field Training Program and is now ready for solo patrol.  
His first day on B-Platoon will be Monday 6-20-22.

*M. Goodwin* 505

HUMAN RESOURCES  
JUN 17 2022  
RECEIVED

6/17/22  
*HR*



**CERTIFICATE OF COMPLETION**

This is to certify that



Has successfully completed the

**DRIVETEAM**

**1-DAY Essential Vehicle Dynamics Training**

Comprised of 6 hours of hands-on & 2 hours of classroom given this 7<sup>th</sup> Day of June, 2022

  
David Schultz, EROC Instructor



R. A. Salyer, President, DriveTeam

**RECEIVED**  
JUN 08 2022  
HUMAN RESOURCES  
DEPARTMENT

6/18/22 HR

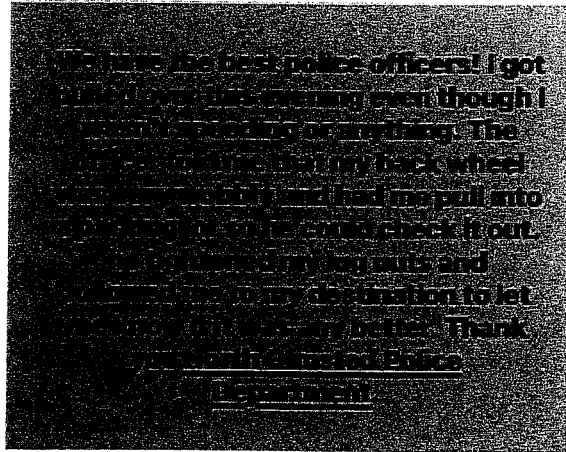
HR

Kummer /



RECEIVED  
APR 22 2022  
HUMAN RESOURCES  
DEPARTMENT

North Olmsted Neighborhood  
Christine Anderson · 4m ·



12

Like Comment Send

Great job guys!

Chief

CALL FOR SERVICE REPORT



Date: 04/20/2022 Time: 20:11:14 Mrc: R Dispatchers: 205 205

Location: 3650 CLAGUE RD

City: NORTH

Zone: Grid: Agency NO

Call Type: TRAFFIC STOP

Incident#: Accident#: EMS #: Fire #

Reviewed By: Disposition: Strat Transport End Transport

Common Name: UNITED CHURCH OF CHRIST  
Caller:

Caller:

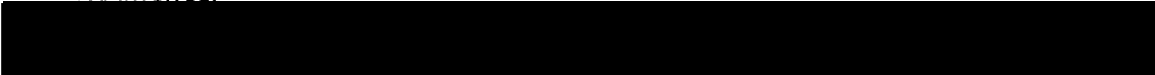
Caller Address: Phone

Units / Times

Unit: Dispatch Route: Arrive: Cleared: Patient: Leave: Hospital: In Service: Quarters: Badge1 Badge2: Agency  
[Redacted] 20:11:1 20:11:14 20:11:1 20:18:3 [Redacted] [Redacted] NO

Narrative

Vehicles Involved:



-- R/O HER BACK DRIVER'S SIDE TIRE IS WOBBLY, WE TIGHTENED THE LUGS NUTS AS BEST AS POSSIBLY. FOLLOWING HER HOME TO MAKE SURE SHE GETS THERE SAFELY



**Peace Officer Basic Exam  
Notice of Completion and Exam Result**

Candidate: [REDACTED]	Exam Testing Date: 01-Mar-2022
OPOTC Testing ID: OPOTC [REDACTED]	PV Site Number: 51430
Exam Registration ID: 415985004	Exam ID: BAS041c

Your exam delivery is complete.  
Your result indicates that you **PASSED** the Peace Officer Basic exam.

Congratulations! You have successfully completed the Peace Officer basic training requirements and the Peace Officer certification examination. The date you passed the certification examination will be considered the date your basic academy was completed, for all of the calculations mentioned below.

If you are appointed as a peace officer within one year of this date, a certificate of completion will be awarded, if no additional training requirements become mandated by the legislature. If you are appointed more than one year but less than two years after this date, you will be required to complete an OPOTC-approved refresher course and exam, plus any statutory training requirements. If you receive an appointment more than two years after the date of completion, you must repeat the entire peace officer basic training course.

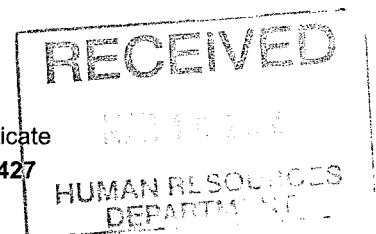
**You cannot perform the functions of a peace officer until you have been awarded a certificate** from the Ohio Peace Officer Training Commission. If you do not receive an actual paper certificate, do not assume you are valid. Contact OPOTC for more information, as there may be additional documentation needed before you are certified.

To obtain your peace officer basic training certificate, a notice of appointment (form SF400adm) must be submitted to OPOTC by your first appointing agency. If the agency does not have this form, it is available here: <https://www.ohioattorneygeneral.gov/Files/Law-Enforcement/Ohio-Peace-Officer-Training-Academy/OPOTC-Resources/SF400adm-Notice-of-Peace-Officer-Appointment.aspx>. Incomplete or improper appointment documents will not be processed and will be returned for correction.

If you have already been appointed with an agency and your notice of appointment has been sent to OPOTC, your certificate will be issued upon review of your test results by OPOTC staff.

If you or your prospective employer have further questions, please contact OPOTC at 740-845-2700 and request to speak with a certification officer assigned to your county of employment.

Authenticate this score report at [www.pearsonvue.com/authenticate](http://www.pearsonvue.com/authenticate)  
Registration Number: **415985004** Validation Number: **699280427**



# HEARTSAVER

## Heartsaver® First Aid CPR AED



American  
Heart  
Association.

**[REDACTED]**  
has successfully completed the cognitive and skills evaluations  
in accordance with the curriculum of the American Heart Association  
Heartsaver First Aid CPR AED Program.

### Optional modules completed:

Heartsaver Total, Child CPR AED, Infant CPR

**Issue Date**

10/27/2021

**Renew By**

10/2023

**Training Center Name**

Cleveland EMS

**Instructor Name**

Ellis Johnson

**Training Center ID**

OH01878

**Instructor ID**

04140244813

**Training Center City, State**

Cleveland, OH

**eCard Code**

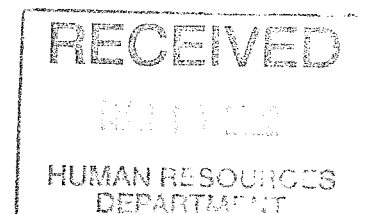
226012544768

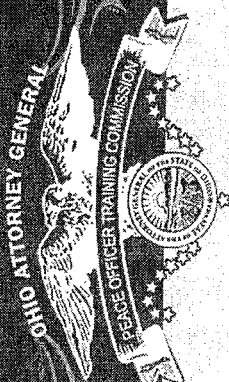
**Training Center Phone  
Number**

(216) 664-6029 x\_\_\_\_\_

**QR Code**

To view or verify authenticity, students and employers should scan this QR code with their mobile device or go to [www.heart.org/cpr/mycards](http://www.heart.org/cpr/mycards).  
© 2021 American Heart Association. All rights reserved. 20-3002 1/21





OHIO PEACE OFFICER TRAINING COMMISSION  
&  
THE OFFICE OF THE ATTORNEY GENERAL

This is to certify that

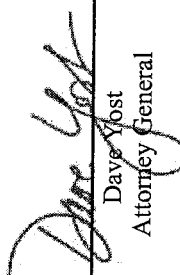



has completed the Ohio  
Peace Officer Basic Training Program

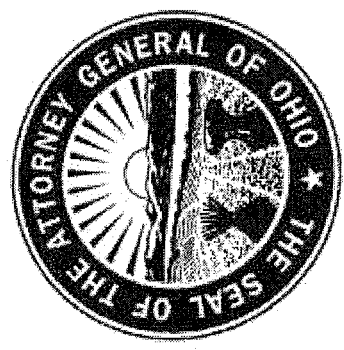
Conducted by


Cuyahoga Community College West Campus


Awarded On  
March 01, 2022

  
Dave Yost  
Attorney General

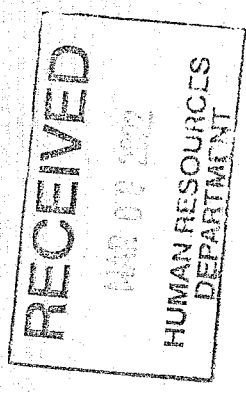
  
Vernon P. Stanforth, Chairperson  
Ohio Peace Officer Training Commission



  
Dwight A. Holcomb, Executive Director  
Ohio Peace Officer Training Commission

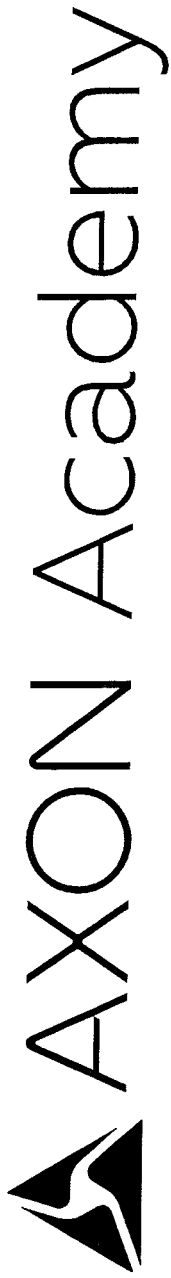
  
School Commander

BAS21-063 220294



3/5/22 HR File





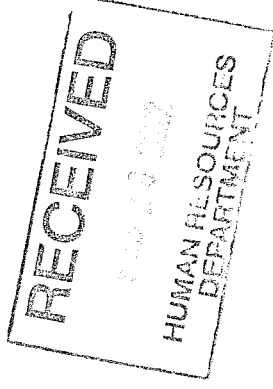
**CERTIFICATE OF  
COMPLETION**

AWARDED TO



OF NORTH OLMSTED POLICE DEPT.  
IN RECOGNITION OF YOUR SUCCESSFUL COMPLETION OF  
TASER X26P/X26 CEW V.22  
USER CERTIFICATION COURSE  
TRAINING CERTIFICATE

2/18/2022

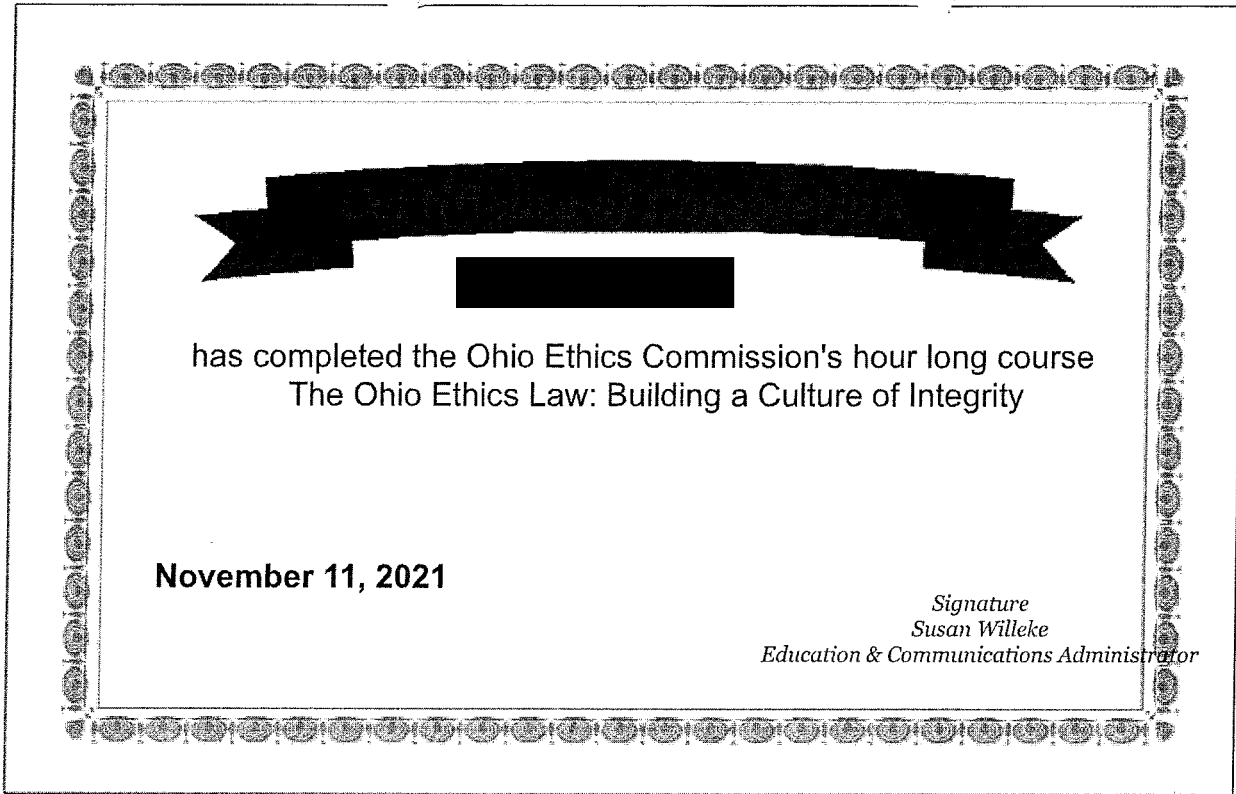


Employee Name	Department	Police	Anniversary Date	7/16/2021																																
Employee Number:																																				
Vacation																															Monthly	Prior Year				
Month/Day	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Total	Carryover			
January																															0	0				
February																															0	0				
March																															0	0				
April																															0	0				
May																															0	0				
June																															0	0				
July																															0	0				
August																															0	0				
September																															0	0				
October																															0	0				
November																															0	0				
December																															0	0				
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Balance																															0					
Paid Holidays in hours																															Monthly	Prior Year				
Month/Day	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Total	Carryover			
January																															0	55.4	personal			
February																															0	55.4	labor			
March																															0	55.4	thanksgiving			
April																															0	55.4	vets			
May																															0	55.4	christmas			
June																															0	55.4				
July																															0	55.4				
August																															0	55.4				
September																															0	55.4				
October																															0	55.4				
November																															0	55.4				
December																															-8	-8	47.4			
Total/Bal.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-8	-16			
Bonus Sick																															Monthly	Prior Year				
Month/Day	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Total	Carryover			
January																															0	0				
February																															0	0				
March																															0	0				
April																															0	0				
May																															0	0				
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July																															0	0				
August																															0	0				
September																															0	0				
October																															0	0				
November																															0	0				
December																															0	0				
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Balance																															0					
Accumulated Sick															2021																					
Earned	Prior Yr	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total																						
Taken			0	0	0	0	0	0	0	0	0	0	0	0																						
Balance		0	0	0	0	0	0	0	0	9.2	23	32.2	41.4	41.40																						
SICK USED																																				
Month/Day	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Total				
January																															0					
February																															0					
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Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Balance																															0					
Month/Day	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Total	Carryover			
January																															0	0				
February																															0	0				
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December																															0	0				
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
Balance																															0					

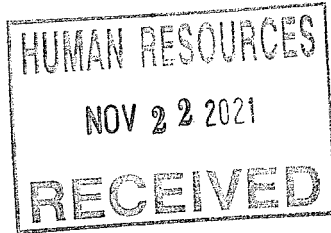
3/3/2021 PAID PRO RATED UNIFORM \$510.41

101 ACADEMY DR #302824

**RECEIVED**  
FEB 15 2022  
HUMAN RESOURCES  
DEPARTMENT



PRINT



HR File



# New Employee Checklist For Supervisors

(Return Checklist To the HR Department After New Employee's First Day)

## 1. EMPLOYEE INFORMATION

Name: [Redacted]  
Position: [Redacted]

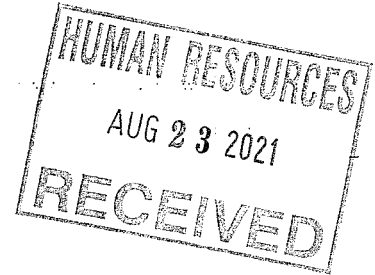
Start date: 8/16/21  
Manager: Chief Wagner

## 2. REVIEW DEPARTMENTAL POLICIES

- Holidays
- Time and leave reporting
- Overtime
- Dress code
- Personal conduct standards
- Progressive disciplinary actions
- Security
- Confidentiality
- Safety
- Emergency procedures
- Visitors

## 3. REVIEW GENERAL ADMINISTRATIVE PROCEDURES

- Office/desk/work station
- Mail (incoming and outgoing)
- Shipping
- Business cards (If Applicable)
- Purchase requests
- Cell phone (If Applicable)
- Telephones
- Conference rooms
- Picture ID badges
- Expense reports
- Office supplies
- Keys



## 4. INTRODUCTIONS AND TOURS

- Give introductions to department staff and key personnel during tour.
- Tour of facility, including:

- Restrooms
- Mail rooms
- Copy centers
- Fax machines
- Bulletin board
- Parking
- Printers
- Office supplies
- Kitchen
- Coffee/vending machines
- Emergency exits and supplies

## 5. POSITION INFORMATION

- Introductions to team.
- Review initial job assignments and training plans.
- Review job description (if available) and performance expectations and standards.
- Review job schedule and hours.
- Review payroll timing, time cards (if applicable), and departmental policies and procedures.

## 6. COMPUTERS

- Hardware and software reviews, including:
  - E-mail
  - Microsoft Office System
  - Databases
  - Intranet
  - Data on shared drives
  - Internet

Employee Signature [Redacted] Date 08/20/21

Supervisor Signature Capt. E. Morgan Date 8/20/21

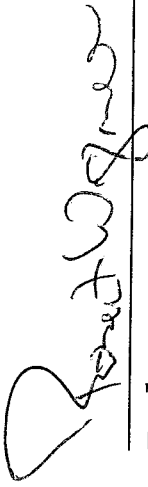
# Oath of Office

Today, August 17, 2021 as you are being appointed as a Police Officer of the Police Department, of the City of North Olmsted, do you solemnly swear or affirm; that you will support the Constitutions of the United States and the State of Ohio; that you will faithfully and impartially support and enforce the laws of Ohio and the Ordinances of the City of North Olmsted; that you will endeavor to uphold the proudest traditions of the Police Service, with bravery, strength, diligence, and compassion for your fellow man; that you accept the responsibility of protecting our community, and shall hold each life as precious as your own; and that you will never disgrace your badge, for it is a symbol of public trust, as you are a public servant, and a proud professional Police Officer. To these do you swear or affirm to do?

\_\_\_\_\_

By the virtue of the authority vested in me as the Mayor of the City of North Olmsted, I hereby appoint you to the position of Police Officer of the North Olmsted Police Department.

  
\_\_\_\_\_  
Kevin M. Kennedy, Mayor

  
\_\_\_\_\_  
Robert Wagner, Police Chief

HK

File 8/20/2021

AUG 20 2021



# New Employee Checklist For IT

RECEIVED  
AUG 19 2021  
HUMAN RESOURCES  
DEPARTMENT

<b>1. EMPLOYEE INFORMATION</b>	
Name: [REDACTED]	Start date: 8/16/21
Position: [REDACTED]	Manager: Chief Wagner
Requested Phone Extension:	

## Information Needed for IT Purposes

	Computer Name
✓	Setup new network account (e.g. last name first initial) Create network account in Active Directory Computer and Users You may be able to copy an account right click user [REDACTED]
✓	Setup new email account Add email to the 'City List' [REDACTED]@north-olmsted.com
	Setup phone and voice mail [REDACTED]
✓	Setup computer <ul style="list-style-type: none"> <li>• Outlook – enter password...Check box to remember password</li> <li>• Mapped drives</li> </ul>
	Update phone list
	Update website
	Internet Settings Update and Weekly Report
	Munis (set up by Finance)
LAST	Give network, email and phone credentials to employee and supervisor. Do not send via email. Give verbally, leave voice message or give a note.

Request Submitted By HR: [Signature] Date: 8/3/21  
 (Forward to IT)  
 Completed by IT: [Signature] Date: 8-5-21

EMPLOYEE DATA (MUNIS INFORMATION)

Full Name: [REDACTED]

Sex:  M  F

Street Address: [REDACTED]

Race:  A - Asian  
 B- Black  
 H- Hispanic  
 I - American Indian  
 O - Other  
 W - Caucasian

City / State / Zip Code: [REDACTED]

Email Address: [REDACTED]

Phone Number: [REDACTED]

Social Security Number: [REDACTED]

DOE Ethnicity:  Yes, Hispanic or Latino  
 No, not Hispanic or Latino

Birthdate: [REDACTED]

Date of Hire: 05/16/2021

DOE Race:  
 American Indian or Alaska Native  
 Asian  
 Black or African American  
 Native Hawaiian or other Pacific Islander  
 White

Department: NORTH PLUMSTED

Position: [REDACTED]

Supervisor: BOB WAGNER

Marital Status:  S- Single

Emergency Contact: [REDACTED]

Phone Number: [REDACTED]

Relationship: [REDACTED]

M- Married

W- Widowed

D- Divorced

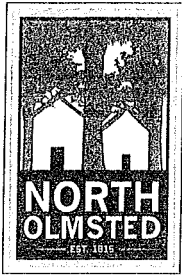
(PLEASE CHECK THE APPROPRIATE BOX TO INSURE THAT ALL FORMS HAVE BEEN COMPLETED)  
(SUBMIT ALL COMPLETED FORMS TO THE HUMAN RESOURCES OFFICE)

CHECK  
HERE

FORM

- Completed Application (April, 2017)
- Addendum to Application (Dec, 2010) – If position applying for requires a Commercial Drivers License
- Employee Data (Munis Information) (4/30/2018)
- Employment Eligibility Verification (I-9; 10/21/2019)  
- Attach copy of Driver's License
- Safety Instructions to Employee (May, 2005)
- Personnel Data Information (January, 2008)
- Declaration Regarding Material Assistance/Non assistance to a Terrorist Organization (DMA) (2/06)
- Vehicle Operator Approval (rev 1/17) – If 18 and older and if Employee is authorized to use City vehicles
- Disclosure & Authorization (MVR/Criminal Record Check) (11/2014)  
- All full-time, part-time and seasonal employees, 18 years of age or older, are required to undergo a criminal background check as well as a Motor Vehicle Record Check. A valid Ohio Driver's License is required to operate City vehicles  
-All Service Department & Waste Water Treatment Plant seasonal employees must be 18 years of age or older.
- Acknowledgement of Receipt of Personnel Policy Manual
- New Health Insurance Marketplace Coverage Notice (12/17)
- Fraud Reporting Acknowledgement Form (4/5/2012)
- Seasonal Acknowledgement Form - If Employee is hired for seasonal employment (June, 2019)
- Original Work Permit (if applicable) – (send original to HR prior to start date; copy for Department/Division)
- Consent Form for drug test (if applicable) (5/01/2012)
- New Employee Checklist for IT (located on the "U" Drive: U:\Forms\1-IT Request Forms) [if applicable] (9/16/2014)
- New Employee Checklist for Supervisor (located on the "U" Drive: U:\Forms\1-IT Request Forms) send completed form to HR (11/1/2011)





CITY of NORTH OLMSTED

Mayor Kevin M. Kennedy

Marie Gallo, Director | Department of Human Resources

A 5200 Dover Center Road | North Olmsted, Ohio 44070 P 440-716-4171 F 440-777-4332

June 8, 2021

Mr. [REDACTED]

Dear Mr. [REDACTED]

This is to make you a conditional offer of employment with the City of North Olmsted as an entry level Police Officer. Police Chief Wagner and I feel you would be an asset to the City's Police Division and are well suited for this position.

The annual starting salary for 2021 is \$58,156.80 or \$27.96 per hour. Employees are paid every other week; your biweekly check will amount to \$2,236.80 less withholding for the Ohio Police and Fire Pension Fund and income tax and other deductions such as health care. All forms of compensation are paid by electronic deposit.

In addition to compensation you will be accruing sick leave, two weeks of vacation after completion of your first full year of employment, 13 holidays, \$25,000 group life insurance, \$50,000 accident insurance, hospitalization, prescription, dental, and vision coverage. Enclosed is a copy of the City's health care plans for your review.

This employment offer is conditioned on the outcome of your psychological and medical/vision examination; as well as confirmation of the information provided on your application and resume. **The Civil Service Secretary will contact you to schedule your pre-employment testing.** Once all pre-employment requirements are met you are subject to a 12 month probationary period after the successful completion of the Police Department's Field Training Program, as is required by all newly hired officers.

Please feel free to call the Human Resources Department if you have questions.

Sincerely,

Marie Gallo  
Director of Human Resources

c: Mayor Kevin Kennedy  
Police Chief Robert Wagner  
Personnel file

CITY OF NORTH OLMSTED  
NORTH OLMSTED, OHIO  
APPLICATION FOR EMPLOYMENT

Qualified applicants are considered for all positions without regard to race, color, religion, sex, national origin, age, marital or veteran status, or the presence of non-job-related medical condition or handicap.

Date of Application: 08/03/2021

Position(s) applied for: [REDACTED]

Name: [REDACTED]

Address: [REDACTED]

City: [REDACTED]

Zip: [REDACTED]

Phone Number: [REDACTED]

E-Mail Address: [REDACTED]

Have you filed an application before?  YES  NO If YES, give date: \_\_\_\_\_

Have you ever been employed here before?  YES  NO If YES, give dates: \_\_\_\_\_

Are you available to work -  Full Time  Part Time  Shift Work

Are you on lay-off and subject to recall?  YES  NO

Do any of your friends or relatives, other than your spouse, work here?  YES  NO

If YES, list name(s): MATED ABUZARIF

Are you a veteran of the U.S. Military Service?  YES  NO If YES, what branch: \_\_\_\_\_

Give name, address and phone number of three (3) references not related to you:

[REDACTED]

TO THE APPLICANT: The following questions are optional, unless the employer has checked the box next to the question. A check indicates that the information requested is needed for (1) a bonafide occupational qualification, (2) is in compliance with national security laws, or (3) other legally permissible reasons.

{ } Are you over 21 years of age?  YES  NO

If NO, employment is subject to verification that you are of minimum legal age.

{ } Have you ever been bonded?  YES  NO If YES, for what job(s)? \_\_\_\_\_

**\*\* AN EQUAL OPPORTUNITY EMPLOYER M/F/V/H \*\***

## Education

	Name & Address of School	Major areas of study	Years completed	Type of Degree or Certificate
High School	OLMATED FALLS HIGH SCHOOL 26939 BARKLEY RD. AMARILLO TX		4	
College	TRI-C. 11000 PLEASANT VALLEY RD CLEVELAND OH	CRIMINAL JUSTICE	2	ASSOCIATES
Other (i.e. Technical or Business)	POLARIS CAREER CENTER 7255 OLD OAK BLVD.	CRIMINAL JUSTICE	2	

## Employment Experience

In the area below, please list your past work experience beginning with your most recent employment. Military experience and volunteer work may also be included as employment. You may exclude organizations, which indicate race, color, religion, gender, national origin, disabilities or other protected status. NOTE: In order to be considered for employment, you must fill in the information below, accurately and completely. You may submit a resume in addition to completing this section

1.

Employer: SHERWIN - WILLIAMS	Dates Employed JUNE 15 2016 - AUGUST 6 2017	Work Performed ROUTINE PATROL, ACCESS CONTROL, ID BADGE PROGRAMMING CCTV SURVEILLANCE, CUSTOMER SERVICE.
Address: 101 W. PROSPECT AVE. CLEVELAND OH 44115	Hourly Rate/Salary \$ 21.20 PER HOUR	
Phone Number: (216) 566-3950	Supervisors Name/Title TYLER PIASKO	
Job Title: SECURITY OFFICER		
Reason for Leaving: NEW JOB		
May we contact this employer? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		

2.

Employer:	Dates Employed	Work Performed
Address:		
Phone Number:	Hourly Rate/Salary	
Job Title:	Supervisors Name/Title	
Reason for Leaving:		
May we contact this employer? Yes <input type="checkbox"/> No <input type="checkbox"/>		

3.

Employer:	Dates Employed	Work Performed
Address:		
Phone Number:	Hourly Rate/Salary	
Job Title:	Supervisors Name/Title	
Reason for Leaving:		
May we contact this employer? Yes <input type="checkbox"/> No <input type="checkbox"/>		

\* IF YOU NEED ADDITIONAL SPACE, PLEASE CONTINUE ON A SEPARATE SHEET OF PAPER \*

# Additional Information

=====

**Other Qualifications:**

Summarize special job-related skills and qualifications acquired from employment or other experience.

COMMUNICATION SKILL FROM PREVIOUS EMPLOYER

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**Specialized Skills:**

*Check Skills/Equipment Operated*

PC  
 CALCULATOR

FAX  
 TYPEWRITER

Production/Mobile  
 Machinery (list):

Other  
 (list):

*Drivers License*

OPERATORS

CDL

_____	_____
_____	_____
_____	_____

State any additional information you feel may be helpful to us in considering your application:

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**NOTE TO APPLICANTS:** Do not answer this question unless you have been informed about the requirements of the job for which you are applying.

Are you capable of performing, in a reasonable manner, the activities involved in the job or occupation for which you have applied?  
 A description of the activities involved in such a job or occupation is attached.

YES     NO

Notes:

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**ADDENDUM TO THE CITY OF NORTH OLMSTED**  
**EMPLOYMENT APPLICATION**

All applicants applying for a position that requires a Commercial Driver's License with the City of North Olmsted are required to possess a Class "A". Applicants are also required to complete this form along with the standard employment application.

Have you held any job within the past ten (10) years that required driving? YES  NO

- If you checked **NO**, please go to the reverse side, and sign and date this form
- If you checked **YES**, please complete this employment application addendum, even if this employment is listed on the employment application.

Name of Employer: _____	
Address of Employer: _____	
Supervisors Name: _____	Phone Number: ( ) _____
Date you Started this Employment: _____	Date you left this Employment: _____
Describe Nature of Work: _____	
_____	

Name of Employer: _____	
Address of Employer: _____	
Supervisors Name: _____	Phone Number: ( ) _____
Date you Started this Employment: _____	Date you left this Employment: _____
Describe Nature of Work: _____	
_____	

Name of Employer: _____	
Address of Employer: _____	
Supervisors Name: _____	Phone Number: ( ) _____
Date you Started this Employment: _____	Date you left this Employment: _____
Describe Nature of Work: _____	
_____	

Name of Employer: \_\_\_\_\_

Address of Employer: \_\_\_\_\_

Supervisors Name: \_\_\_\_\_ Phone Number: ( ) \_\_\_\_\_

Date you Started this Employment: \_\_\_\_\_ Date you left this Employment: \_\_\_\_\_

Describe Nature of Work: \_\_\_\_\_

Name of Employer: \_\_\_\_\_

Address of Employer: \_\_\_\_\_

Supervisors Name: \_\_\_\_\_ Phone Number: ( ) \_\_\_\_\_

Date you Started this Employment: \_\_\_\_\_ Date you left this Employment: \_\_\_\_\_

Describe Nature of Work: \_\_\_\_\_

Name of Employer: \_\_\_\_\_

Address of Employer: \_\_\_\_\_

Supervisors Name: \_\_\_\_\_ Phone Number: ( ) \_\_\_\_\_

Date you Started this Employment: \_\_\_\_\_ Date you left this Employment: \_\_\_\_\_

Describe Nature of Work: \_\_\_\_\_

Name of Employer: \_\_\_\_\_

Address of Employer: \_\_\_\_\_

Supervisors Name: \_\_\_\_\_ Phone Number: ( ) \_\_\_\_\_

Date you Started this Employment: \_\_\_\_\_ Date you left this Employment: \_\_\_\_\_

Describe Nature of Work: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_

(PLEASE PRINT)

Signature of Applicant: \_\_\_\_\_ Date Signed: 08/23/2021

Employee Name

NORTH OLMSTED  
Department

SAFETY INSTRUCTIONS TO EMPLOYEES

1. Report at once to your Supervisor all injuries, no matter how slight.
2. Be thoughtful and orderly in your conduct. Many injuries are the result of "horseplay" and fooling around.
3. Always use the safety devices which are provided by the City for your protection.
4. Report to your Supervisor any conditions or practices which appear to be unsafe.
5. Employees should, at all times, do everything possible to avoid getting hurt, and avoid injuring other employees.
6. Be safety conscious and give your Manager any suggestions you have for improving safety measures or devices:

I have read and will observe the SAFETY INSTRUCTIONS set forth above.

Signature

08/03/2021  
Date

*THE BEST SAFETY DEVICE IS A CAREFUL WORKER*



CITY OF NORTH OLMSTED

DEPARTMENT OF HUMAN RESOURCES  
PERSONNEL DATA INFORMATION

Name: [REDACTED] Spouse: \_\_\_\_\_

Street Address: [REDACTED] \_\_\_\_\_

City: [REDACTED] Zip: [REDACTED]

Phone Number: [REDACTED] \_\_\_\_\_

Social Security #: [REDACTED] Birthdate: [REDACTED]

My employment with the City of North Olmsted started on: 08/16/2021

WHOM TO NOTIFY IN CASE OF EMERGENCY:

Name: [REDACTED] Relation: [REDACTED]

Address: [REDACTED] Phone: [REDACTED]

PLEASE LIST YOUR DEPENDENTS BELOW:

1.) \_\_\_\_\_ 3.) \_\_\_\_\_

2.) \_\_\_\_\_ 4.) \_\_\_\_\_

Job Title: POLICE OFFICER Department: NORTH OLMSTED

SIGNATURE: [REDACTED] DATE: 08/03/2021



Ohio Department of Public Safety  
Division of Homeland Security  
<http://www.homelandsecurity.ohio.gov>

**PUBLIC EMPLOYMENT**

In accordance with section 2909.34 of the Ohio Revised Code

DECLARATION REGARDING MATERIAL ASSISTANCE/NONASSISTANCE TO A TERRORIST ORGANIZATION

This form serves as a declaration of the provision of material assistance to a terrorist organization or organization that supports terrorism as identified by the U.S. Department of State Terrorist Exclusion List (see the Ohio Homeland Security Division website for a reference copy of the Terrorist Exclusion List).

Any answer of "yes" to any question, or the failure to answer "no" to any question on this declaration shall serve as a disclosure that material assistance to an organization identified on the U.S. Department of State Terrorist Exclusion List has been provided. Failure to disclose the provision of material assistance to such an organization or knowingly making false statements regarding material assistance to such an organization is a felony of the fifth degree.

For the purposes of this declaration, "material support or resources" means currency, payment instruments, other financial securities, funds, transfer of funds, and financial services that are in excess of one hundred dollars, as well as communications, lodging, training, safe houses, false documentation or identification, communications equipment, facilities, weapons, lethal substances, explosives, personnel, transportation, and other physical assets, except medicine or religious materials.

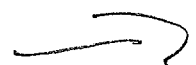
LAST NAME		FIRST NAME		MIDDLE INITIAL
HOME ADDRESS				
CITY	STATE	ZIP	COUNTY	
HOME PHONE		WORK PHONE		

**DECLARATION**

In accordance with division (A)(2)(b) of section 2909.32 of the Ohio Revised Code

For each question, indicate either "yes," or "no" in the space provided. Responses must be truthful to the best of your knowledge.

- Are you a member of an organization on the U.S. Department of State Terrorist Exclusion List?  
 Yes  No
- Have you used any position of prominence you have with any country to persuade others to support an organization on the U.S. Department of State Terrorist Exclusion List?  
 Yes  No
- Have you knowingly solicited funds or other things of value for an organization on the U.S. Department of State Terrorist Exclusion List?  
 Yes  No



PUBLIC EMPLOYMENT - CONTINUED

4. Have you solicited any individual for membership in an organization on the U.S. Department of State Terrorist Exclusion List?  
 Yes  No
5. Have you committed an act that you know, or reasonably should have known, affords "material support or resources" to an organization on the U.S. Department of State Terrorist Exclusion List?  
 Yes  No
6. Have you hired or compensated a person you knew to be a member of an organization on the U.S. Department of State Terrorist Exclusion List, or a person you knew to be engaged in planning, assisting, or carrying out an act of terrorism?  
 Yes  No

In the event of a denial of public employment due to a positive indication that material assistance has been provided to a terrorist organization, or an organization that supports terrorism as identified by the U.S. Department of State Terrorist Exclusion List, a review of the denial may be requested. The request must be sent to the Ohio Department of Public Safety's Division of Homeland Security. The request forms and instructions for filing can be found on the Ohio Homeland Security Division website.

**CERTIFICATION**

I hereby certify that the answers I have made to all of the questions on this declaration are true to the best of my knowledge. I understand that if this declaration is not completed in its entirety, it will not be processed and I will be automatically disqualified. I understand that I am responsible for the correctness of this declaration. I understand that failure to disclose the provision of material assistance to an organization identified on the U.S. Department of State Terrorist Exclusion List, or knowingly making false statements regarding material assistance to such an organization is a felony of the fifth degree. I understand that any answer of "yes" to any question, or the failure to answer "no" to any question on this declaration shall serve as a disclosure that material assistance to an organization identified on the U.S. Department of State Terrorist Exclusion List has been provided by myself or my organization.

X \_\_\_\_\_

06/03/2021  
Date

**ACKNOWLEDGEMENT OF RECEIPT OF  
CITY OF NORTH OLMSTED'S  
PERSONNEL POLICY MANUAL**

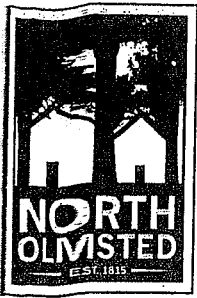
I acknowledge that I have been either provided a copy of, or access to, the City of North Olmsted Personnel Policy Manual ("Manual") and been provided an opportunity to read and/or review the Manual. I understand that I should consult my supervisor and/or the Human Resources Department if I have any questions about the policies contained in the Manual. I further understand and acknowledge that this Manual may be updated as necessary to be in compliance with State and Federal law, as well as any other necessary changes.

  
EMPLOYEE NAME (PRINTED)

  
EMPLOYEE SIGNATURE

08/03/2021  
DATE

NORTH OLMSTED  
DEPARTMENT



### Acknowledgement of Receipt of Auditor of State Fraud-Reporting System Information

Pursuant to Ohio Revised Code 117.103(B)(1), a public office shall provide information about the Ohio fraud-reporting system and the means of reporting fraud to each new employee upon employment with the public office.

Each new employee has thirty days after beginning employment to confirm receipt of this information.

By signing below you are acknowledging that the City of North Olmsted provided you information about the fraud-reporting system as described by Section 117.103(A) of the Revised Code, and that you read and understand the information provided.

You are also acknowledging you have received and read the information regarding Section 124.341 of the Revised Code and the protections you are provided as a classified or unclassified employee if you use the before-mentioned fraud-reporting system.

I [REDACTED] have read the information provided by my employer regarding the fraud-reporting system operated by the Ohio Auditor of State's office. I further state that the undersigned signature acknowledges receipt of this information.

[REDACTED]  
PRINT NAME

PAUL OFFICER NORTH OLMSTED  
TITLE AND DEPARTMENT

[REDACTED]  
SIGNATURE

08/03/2021  
DATE

## VI. AGENCY RIFLE/CARBINE QUALIFICATION RECORD

AGENCY: <i>NOPD</i>	RANGE: <i>Columbia Station</i>	DATE: <i>5/17/23</i>
------------------------	-----------------------------------	-------------------------

NAME	RND	MISS (-1)	MISS (0)	HITS	INITIAL	DEDUCT	RAW	SCORE
[REDACTED]	20		4	16		4	16	16
<i>Donnerstag, Steve</i>	20		3	17		3	17	17
<i>Wilson, Kyle</i>	20			20		—	20	20
<i>Ashcroft, Luke</i>	20		1	19		1	19	19
<i>Wochman, Dave</i>	20	1	1	18		2	18	18
<i>Wolcott, Oliver</i>	20		1	19		1	19	19
<i>Richards, Jeff</i>	20						20	20
<i>Seull, Jeff</i>	20		3	17		3	17	17
<i>Jim Carbone</i>	20		1	19		1	19	19
<i>Pickens, Alex</i>	20		20	17 <sup>20</sup>		20	20	20 <i>mlp</i>
<i>Maldonado, Marcos</i>	20		2	18		2	18	18
<i>Johnson, Alex</i>	20		2	18		2	18	18
<i>Robertson, Nick</i>	20			20			20	20
<i>Juergens, Richard</i>	20			20			20	20
<i>Dimaria, Nick</i>	20			20			20	20

INSTRUCTOR: <i>PTC Peter</i>	OPOTC INSTRUCTOR NUMBER: <i>08357</i>	DATE: <i>12/11/25</i>
INSTRUCTOR SIGNATURE: <i>[Signature]</i>	AGENCY: <i>NOPD</i>	

INSTRUCTOR:	OPOTC INSTRUCTOR NUMBER:	DATE:
INSTRUCTOR SIGNATURE:	AGENCY:	

OHIO PEACE OFFICER TRAINING ACADEMY  
POLICE RIFLE/CARBINE STANDARD QUALIFICATION COURSE

May 2002

**VI. AGENCY RIFLE/CARBINE QUALIFICATION RECORD**

AGENCY: North Olmsted Police Dep. RANGE: Columbia Fence Range DATE: 05/18/2002

NAME	RNDS	MISS (-1)	MISS (0)	HITS	INITIAL	DEDUCT	RAW	SCORE
Woehrman	20	0	0	20				20
Petrie	20	0	0	20				20
DWulat	20	0	0	20				20
Dombek	20	1	1	18	18	-1	18	18
Ashenfelter	20	0	1	19	19			19
Garnett	20	0	0	20				20
Walling, Don #503	20		2	18			18	18
Fiorito, Chuck #502	20			20			20	20
Wolcott, Oliver	20			20			20	20
[REDACTED]	20		1	19			19	19
Priddy, Anic #120	20			20			20	20
Frantz, Jan #115	20							
Ventura, Sean #122	20	1	1	19	19	-1	18	18
Hustak, Dave #103	20			20			20	20

INSTRUCTOR: Oliver Wolcott OPOTC INSTRUCTOR NUMBER: 07712 DATE: 05/18/2002  
 INSTRUCTOR SIGNATURE: [Signature] AGENCY: North Olmsted Police Dep.

INSTRUCTOR: Pat Petio OPOTC INSTRUCTOR NUMBER: 08357 DATE: 5/18/2002  
 INSTRUCTOR SIGNATURE: [Signature] AGENCY: WOPD

OHIO PEACE OFFICER TRAINING ACADEMY  
 POLICE RIFLE/CARBINE STANDARD QUALIFICATION COURSE

**RANGE PROFICIENCY RECORD: SEMI-AUTO PISTOL**

Name: [REDACTED] Agency: NORTH OLMS TED

Weapon make: Glock Model: 22 Serial #: [REDACTED]

Hits in the preferred area (PA) count as a plus one (+1).

Hits in the non-preferred area (NPA) and inside of the silhouette outline are zero (0).

Rounds not fired (NF) are zero (0).

Rounds outside of the silhouette outline (MISS), off the target (MISS), fired over the time limit (OT), or any extra rounds fired (ERF) are minus 1 (-1).

Stage 1 PA: 3 NPA:      NF:      MISS:      OT:      ERF:     

Stage 2 2 hits in the preferred area, one hit in the head circle or hip circle

PA: 3 NPA:      NF:      MISS:      OT:      ERF:     

Stage 3A PA: 4 NPA:      NF:      MISS:      OT:      ERF:     

Stage 3B PA: 4 NPA:      NF:      MISS:      OT:      ERF:     

Stage 4 PA: 6 NPA:      NF:      MISS:      OT:      ERF:     

Stage 5 PA: 3 NPA:      NF:      MISS:      OT:      ERF:     

Stage 6 PA: 2 NPA:      NF:      MISS:      OT:      ERF:     

Subtotals: 25 MISS:      OT:      ERF:     

Total: 25 (PASSING IS A MINIMUM OF 20)

Date tested: 01/11/2023 Passed:  Failed:

Tested by: Wolcott REQ#: 07712 Exp: 11/16/2023

OHIO PEACE OFFICER TRAINING ACADEMY

Semi-Auto Pistol Qualification Course  
Effective: July 1, 2017



## RANGE PROFICIENCY RECORD: SHOTGUN

Name: [REDACTED] Agency: NORTH OLMSLED

Weapon make: Moss Beron Model: M590 A1 Serial #: [REDACTED]

Hits in the preferred area (PA) count as a plus one (+1).

Hits in the non-preferred area (NPA), but inside of the silhouette area are a zero (0).

Rounds not fired (NF) are a zero (0)

Hits outside of the target outline (MISS), off of the target (MISS), fired over the time limit (OT) and extra rounds fired (ERF) are a minus 1 (-1)

Stage 1 PA: 2 NPA:      NF:      MISS:      OT:      ERF:     

Stage 2 PA: 2 NPA:      NF:      MISS:      OT:      ERF:     

Stage 3 PA: 2 NPA:      NF:      MISS:      OT:      ERF:     

Optional slug qualification stage

PA: 2 NPA:      NF:      MISS:      OT:      ERF:     

Total: 8 PASSING SCORE - 100% HITS

Date tested: 01/11/2023 Passed:  Failed:

Tested by: Wolcott REQ#: 07712 Exp: 11/16/2023

OHIO PEACE OFFICER TRAINING ACADEMY

Shotgun Qualification Course  
Effective May 1, 2017

**Patrol Rifle Training**  
**2022**

Name [REDACTED]

Date 05/16/2022

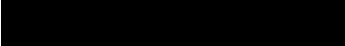
Score 100

**Fill in the blank**

1. What are the four primary rules of firearm safety?
  - a. Treat all weapons as if they are LOADED.
  - b. Keep your finger off the TRIGGER and outside the TRIGGER - GUARD until your weapon is on target and you are ready to engage it.
  - c. Do not let the muzzle of the weapon cover anything you are not willing to DESTROY.
  - d. Be sure of your TARGET, BACKSTOP and BEYOND.
  
2. What are the three primary steps taken to make the patrol rifle safe?
  - a. Place the weapon on SAFE while pointing the muzzle in a safe direction.
  - b. Remove the MAGAZINE.
  - c. Lock the BOLT to the rear and visually / physically inspect the chamber.
  
3. Traditional handgun and shotgun rounds will not PENETRATE most personal body armor.
  
4. BOUNDING OVER WATCH is an effective movement technique to move from cover to cover or over open ground on an active shooter?
  
5. The three elements of a good shooting position are?
  - a. BONE Support.
  - b. MUSCLE Relaxation.
  - c. NATURAL Point of aim.
  
6. Name the four basic shooting positions used for the patrol rifle?
  1. STANDING.
  2. KNEELING.
  3. SITTING.
  4. PRONE.
  
5. The thumb dominant grip will help you POINT faster and with greater PRECISION ?

**2022**  
**Patrol Rifle Training**  
**Sign In Sheet**

Date: 5/16/22

1. 

2. Sarah Holmes

3. ARIC PRUETT

4. \_\_\_\_\_

5. \_\_\_\_\_

6. \_\_\_\_\_

7. \_\_\_\_\_

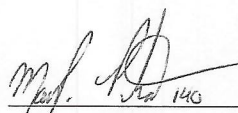
8. \_\_\_\_\_

9. \_\_\_\_\_

10. \_\_\_\_\_

11. \_\_\_\_\_

12. \_\_\_\_\_

Instructor(s):  M. J. [unclear]  
\_\_\_\_\_

**2022**  
**Patrol Rifle Training**  
**Sign In Sheet**

Date: 5/17/22

1. [REDACTED]

2. Sarah Holmes

3. ARZC PRUETT

4. \_\_\_\_\_

5. \_\_\_\_\_

6. \_\_\_\_\_

7. \_\_\_\_\_

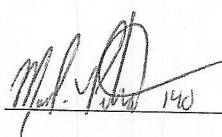
8. \_\_\_\_\_

9. \_\_\_\_\_

10. \_\_\_\_\_

11. \_\_\_\_\_

12. \_\_\_\_\_

Instructor(s):  140  
\_\_\_\_\_

2022  
Patrol Rifle Training  
Sign In Sheet

Date: 5/18/22

1. Sarah Holm

2. 

3. ARJ PRUITT #12

4. \_\_\_\_\_

5. \_\_\_\_\_

6. \_\_\_\_\_

7. \_\_\_\_\_

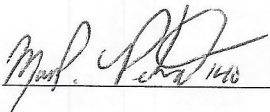
8. \_\_\_\_\_

9. \_\_\_\_\_

10. \_\_\_\_\_

11. \_\_\_\_\_

12. \_\_\_\_\_

Instructor(s): 

\_\_\_\_\_



**Office of Ohio Attorney General**  
**Ohio Peace Officer Training Academy**  
**Officer Record**



OPOTA London Campus  
 1650 State Route 56 SW  
 P.O. Box 309  
 London, OH 43140  
 Phone: 740-845-2700

██████████ North Olmsted Police Department, ID: ██████████

**Appointment History\***

Agency	Employee Status	Start Date	End Date
North Olmsted Police Department	Full-time	8/17/2021	

**Basic Academy Records**

School Number	School	Start Date	End Date	Exam Date	Certificate Number	Certificate Date	Appointed By	Appointed Date
PSA16-036	Polaris Career Center	1/5/2016	3/11/2016	4/28/2016	██████████	4/28/2016		
BAS21-063	Cuyahoga Community College West Campus	9/2/2021	2/9/2022	3/1/2022	██████████	3/1/2022	North Olmsted Police Department	8/17/2021

**OPOTA Advanced Training Records\*\***

Course Title	Start Date	End Date
No Records Found		

**LMS Training Records**

Date Completed	Course Title	Officer Number	Officer
8/26/2023	Part 1 - Legal Updates 2023	██████████	██████████ ██████████ ██████████
8/26/2023	Part 2 - Legal Updates 2023	██████████	██████████ ██████████ ██████████
8/27/2023	Part 3 - Legal Updates 2023	██████████	██████████ ██████████ ██████████
8/27/2023	Ohio School Threat Assessment	██████████	██████████ ██████████ ██████████

## LMS Training Records

8/27/2023	Arrest, Search, and Seizure 2023	██████	██████ ████████ ████████
8/28/2023	CAT and Officer Wellness	██████	██████ ████████ ████████
8/28/2023	Use of Body-Worn Cameras	██████	██████ ████████ ████████
8/28/2023	Impacting Narcotics in Ohio	██████	██████ ████████ ████████
8/31/2023	Domestic Violence Legal Updates	██████	██████ ████████ ████████
8/31/2023	Effective Communication and Safe Interaction with Persons in Crisis	██████	██████ ████████ ████████
8/31/2023	Mental Health Response	██████	██████ ████████ ████████
9/1/2023	Community Diversity and Procedural Justice	██████	██████ ████████ ████████
2/12/2024	Report Writing 2023	██████	██████ ████████ ████████
2/12/2024	Ohio Public Records Law	██████	██████ ████████ ████████
2/13/2024	Vicarious Trauma	██████	██████ ████████ ████████

## Canine Training Records

Canine School	Certificate Date	Canine Unit	Certificate Type	Specialty	Renewal Date
No Records Found					

**\*The appointment records listed above reflect the appointed and separation information reported to OPOTC pursuant to section 109.761 of the Revised Code. Neither OPOTC, nor its staff, has independent knowledge of the information contained in these records.**

**\*\*The advanced training records listed above reflect ONLY THOSE trainings the peace officer scheduled through OPOTA. Records reflecting advanced training conducted by the peace officer's agency, or conducted by another organization, are not maintained by OPOTC. Requests for any such records should be directed to the peace officer's employing agency or the organization who conducted the training.**