

HalleyT505

From: Courtney DeLong <Courtney.DeLong@OhioAGO.gov>
Sent: Tuesday, February 1, 2022 7:19 AM
To: HalleyT505
Subject: RE: Status of someone's OPOTA Certification

Det. Halley,

The information you requested is below:

Samuel Ivicic 02 – 19 – 1992—currently appointed--will need a refresher due to a missed training assignment but is otherwise eligible for appointment

Terrence Duncan 10 – 25 – 1995 – Not currently appointed with an agency but eligible and up to date on all required training

Mario Matash 07 – 04 – 1994 – Currently appointed and up to date on all required training



Courtney DeLong
Certification Officer – Ohio Peace Officer Training Commission
Office of Ohio Attorney General Dave Yost
Office number: 740-845-2017
Fax number: 866-534-6272
Courtney.DeLong@OhioAGO.gov



* Please note that, in adherence to best practices brought about in response to COVID-19, the Ohio Attorney General's Ohio Peace Officer Training Commission moved to a "remote work" status effective March 18, 2020. All members of the section remain available remotely during normal business hours. Thank you for your patience.*

Confidentiality Notice: This message is intended for use only by the individual or entity to whom or which it is addressed and may contain information that is privileged, confidential and/or otherwise exempt from disclosure under applicable law. If the reader of this message is not the intended recipient, or the employee or agent responsible for delivering the message to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you have received this communication in error, please notify me immediately by telephone.

From: HalleyT505 <HalleyT505@mhpd-ohio.com>
Sent: Monday, January 31, 2022 10:03 AM
To: Courtney DeLong <Courtney.DeLong@OhioAGO.gov>
Subject: RE: Status of someone's OPOTA Certification

From: HalleyT505 <HalleyT505@mhpd-ohio.com>
Sent: Thursday, January 6, 2022 11:49 AM
To: Courtney DeLong <Courtney.DeLong@OhioAGO.gov>
Subject: RE: Status of someone's OPOTA Certification

Good morning Courtney, Hope you had a good weekend!!! If you would not mind, could you check the status of a couple of candidates for me and give me the reports like you did the last time. Thank You! Tom

Samuel Ivicic 02 – 19 – 1992

Terrence Duncan 10 – 25 – 1995

Mario Matash 07 – 04 – 1994

Det. Thomas E Halley # 505
MAPLE HEIGHTS POLICE DEPARTMENT
5373 LEE ROAD
MAPLE HEIGHTS, OHIO 44137
DESK: 216-587-9615
STATION : 216-662-1234
FAX:216-662-5883



From: Courtney DeLong <Courtney.DeLong@OhioAGO.gov>
Sent: Wednesday, October 6, 2021 10:09 AM
To: HalleyT505 <HalleyT505@mhpd-ohio.com>
Subject: RE: Status of someone's OPOTA Certification

Here you go.



Courtney DeLong
Certification Officer – Ohio Peace Officer Training Commission
Office of Ohio Attorney General Dave Yost
Office number: 740-845-2017
Fax number: 866-534-6272
Courtney.Delong@OhioAGO.gov



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THE CITY OF MAPLE HEIGHTS
DEPARTMENT OF POLICE



Annette M. Blackwell
Mayor/Director of Safety

Todd T. Hansen
Chief of Police

Feb 10, 2022

To: US Army

From: Detective T. Halley #505 - Maple Heights Police Department

Re: Background on Terrence James Duncan Army Nation Guard

I am conducting a background check on Terrence James Duncan (DOB 10/25/1995) Last four SOC: [REDACTED] who has applied for a Police Officer position with the Maple Heights Police Department. Terrence James Duncan is was with the Army Nation Guard Brook Park Unit as a PFC (E03) according to his DD2-14 and I was wondering if there is anything that would prevent him from being hired by our police department or that would disqualify him (Court Marshalls, dishonorable behavior, Etc.). Thank you for any assistance that you could provide. Det. Halley.

The male name is Terrence James Duncan

Date of Birth - 10/25/1995

Social Security - [REDACTED]

I have a signed waiver from him.

Respectfully,

Detective T. Halley #505

Maple Heights Police Department

5373 Lee Road

Maple Heights, OH 44137

(216) 587-9615



THE CITY OF MAPLE HEIGHTS

DEPARTMENT OF POLICE



Annette M. Blackwell
Mayor/Director of Safety

Todd T. Hansen
Chief of Police

February 24, 2022

To: Det. Lt. Swope # 505 / Det. Sgt. Voll # 188

From: Detective T. Halley #505

On Thursday, 02/24/2022, at 10 am, I, Detective Thomas Halley # 505, responded to Kent State University Police Department to review the file of Terrance Duncan who has applied to the City of Maple Heights through the lateral transfer process.

I was directed to the University Police Department to review the file and spoke with Lt. O'Neil.

Upon reviewing the file, it did not have much in the file. In the file was paperwork for him being hired. The significant paperwork was he had counseling for his conduct while giving an OVI to someone. A second was the "Operation of an emergency vehicle," to which he was driving too fast in a safe manner while in pursuit of a vehicle. This was something that I learned also from my visit with Brooklyn Police Department on the previous day, that Duncan tends to respond to calls too fast, needs to slow down. The third item was a citizen's complaint that he received which was his conduct during a traffic stop. The conduct was unfounded; however, he was informed that he needed to improve his performance when talking to people.

A copy of the paperwork was placed in his folder.

Respectfully,

Detective T. Halley #505

Maple Heights Police Department


KENT STATE
UNIVERSITY

Police Services Division, Stockdale Safety Building
P.O. Box 5190, Kent, OH 44242-0001
Telephone: 330.672.3070 Fax: 330.672.3113

TO: Terrance Duncan, Police Officer
FROM: James Campbell, Police Lieutenant
DATE: May 17, 2019
SUBJECT: Letter of Counseling
CC: Captain Jenkins, Assistant Chief Buckbee, Chief Tondiglia, Personnel Records

I am issuing you this letter of counseling as a result of a supervisory review relative to case report 19-3987. I have found you in violation of:

General Order 26-001 Conduct and Responsibility of Members

2. Member Responsibilities

All Agency personnel are responsible for complying with the following:

- A. Being familiar with, understanding, and complying with all written procedures, polices, directives, orders, and instructions issued over the signature of the Chief.

General Order 61-005 Operating a vehicle under the influence

3. Procedures for Driving While Intoxicated (OVI) Incidents

There is an exact level of intoxication for motorists. Specific laws govern driving while under the influence of drugs and/or alcohol, implied consent for chemical tests, and the

chemical tests for blood/alcohol content themselves. These statutes outline the officer's scope of authority, and establish procedures for detection, arrest and processing of an intoxicated driver.

A. Detection is the first step in any OVI enforcement action. In this stage, probable cause to arrest is established. Detection includes the following steps:

- 1) Recognize, identify and note specific actions, attitudes, and characteristics commonly manifested by intoxicated drivers during face-to-face contact;
- 2) Recognize and identify specific driving behaviors that signify the driver may be impaired by alcohol and/or drugs;
- 3) Recognize and identify specific behaviors occurring during a vehicle stops that provide evidence or suspicion that the driver may be intoxicated;
- 4) Note all observations, which lead to the belief the driver may be intoxicated.

It is imperative that you make an effort to understand the level of suspicion needed before requiring a driver to submit to standardized field sobriety tests (SFST's). Officers must have reasonable suspicion that a person is operating under the influence to administer SFST's. The officer must recognize and identify specific indicators during the offender's driving and subsequent behavior during face to face contact. These indicators aid the officer in articulating reasonable suspicion of criminal or traffic offenses (OVI). The decision to administer SFST's must be based on reasonable suspicion and the totality of the circumstances for the entire interaction. The lack of articulable reasonable suspicion during the face to face portion of the stop should prevent the decision to administer SFST's. An offender also reserves the right to refuse such tests. This refusal alone does not constitute the probable cause needed to affect an arrest or continue seizure of the person. Officers must be able to recognize and articulate all observations, indicators specific to an offense and the totality of the circumstances in determining reasonable suspicion to further conduct an investigative detention or probable cause to affect an arrest.

Your mid-year performance evaluation conducted in January of 2019 activated the Employee Early Warning Identification and Intervention System (G.O. 35-005). As a result, you were assigned a remedial training plan (G.O. 33-008). The deficiencies in your performance on this traffic stop coincided with remedial training areas to include: traffic enforcement, discretion

and limits of authority and applications of law related to suspicion, cause, seizure and arrest. You completed over half of your remedial training plan when this traffic stop occurred. In consideration of timing of this stop, your progress in the remedial training plan and progressive discipline (G.O. 26-003), I am issuing you this letter of counseling. We have discussed this incident in detail and I am confident that you will take whatever measures are necessary to avoid a recurrence.

It is the university's requirement that you comply with all university policies, Kent State University Police Department orders and procedures and matters of law. If your performance continues to transgress these, further disciplinary actions may occur. It is my hope and understanding you will learn from your remedial training plan and constructive counseling to perform well as a university police officer.

I, Terrance Duncan, have been given an opportunity to review this Letter of Counseling prior to it being placed in my personnel file.



Employee Name 5-21-19
Date



Supervisor's Name 5/21/19
Date

**KENT STATE**
UNIVERSITY

Police Services Division, Stockdale Safety Building
P.O. Box 5190, Kent, OH 44242-0001
Telephone: 330.672.3070 Fax: 330.672.3113

TO: Terrance Duncan, Police Officer
FROM: James Campbell, Police Lieutenant
DATE: May 17, 2019
SUBJECT: Letter of Counseling
CC: Captain Jenkins, Assistant Chief Buckbee, Chief Tondiglia, Personnel Records

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I, Terrance Duncan, have been given an opportunity to review this Letter of Counseling prior to it being placed in my personnel file.



Employee Name 5-21-19

Date



Supervisor's Name 5/21/19

Date

 KENT STATE
UNIVERSITY

COPY

Police Services Division, Stockdale Safety Building
P.O. Box 5190, Kent, OH 44242-0001
Telephone: 330.672.3070 Fax: 330.672.3113

TO: Terrance Duncan, Police Officer II
FROM: James Campbell, Lieutenant
DATE: January 01, 2018
SUBJECT: Letter of Counseling

As a result of an after action report relative to case report 2017-13239 I have found you in violation of:

Operation of Police Motor Vehicles 41/007:

4. Emergency Operations


Members have a responsibility when operating under emergency response conditions to drive in a prudent manner so as to avoid injury to themselves, their passengers, pedestrians, or other drivers and passengers. The law does not relieve drivers of public safety vehicles from the duty to drive with due regard for the safety of all persons using the street, highway, and contiguous property.

During a vehicle pursuit I observed you traveling at a high rate of speed up the hill on Main Street near the courthouse. I advised you to slow down over the radio. I was later provided with dashcam footage of you running a red light at a high rate of speed. You had just crested the hill westbound on Main Street near Depeyster and drove through the red light at Depeyster at a high rate of speed. There was a fire truck with lights activated East of the hill which would have made it difficult for drivers traversing the intersection to differentiate your cruiser lights from the firetruck lights until after you crested the hill leaving little time to avoid a collision. The video shows you running the red light at a speed much greater than the suspect vehicle had gone through the intersection.

It is imperative that you make an effort to overcome the lapse in judgement that contributed to this investigation and concentrate on maintaining the safety of all persons using the streets, highways and contiguous property. We have discussed this incident in detail and I am confident that you will take whatever measures are necessary to avoid a recurrence.

It is the university's requirement that you comply with all university policies and Kent State University Police Department Policies and Procedures. If you continue to violate university and KSU Police department policies and procedures further disciplinary actions up to and including termination may occur.

I have been given an opportunity to review this Letter of Counseling prior to being placed in my personnel file.



Employee Name

12 01-01-18
Date



Supervisor's Name

01/01/18
Date

KENT STATE

Kent State ID Number

810927428

Notice of Voluntary Resignation

Instructions

Please complete this form at least two weeks prior to the date of your last working day.

After the form is signed by your supervisor, please forward to:
*Human Resources Records for Classified and Unclassified employees
Academic Personnel for Faculty*

Employee Name Duncan Terrance J
(Last) (First) (Initial)

Last Working Day June/ 19th/ 2019
(Month/Day/Year)

Position Title Police Officer 2

Department Kent State Police Dept Campus Kent

Reason for Leaving Hired with Brooklyn Police Dept

Present Address [Redacted]
Street City
Ohio 44138 Phone Number [Redacted]
State Zip

Forwarding Address (if moving) [Redacted]
Street City

Forwarding Address Effective Date [Redacted]
State Zip

[Signature]
Employee Signature

06/01/19
Date

[Signature]
Supervisor Signature

OK per via Laughlin 6/3/19
Attached to Emp Dep. Workload

COPY

Kent State University Police Services

CR

COMPLAINT PROCESSING FORM

18 - 9254

Allegation reviewed with the Complainant ? OR,

Complainant is anonymous

Professional Misconduct is alleged

Criminal Misconduct is alleged

Complaint recorded in RMS and classified as "Complaint-General."

Assistant Chief advised, or Chief if necessary. Date: 9/14/18

Employee is advised they are the subject of an investigation. Date: 9/18/18

Piper/Garrity warnings issued with signed form.

If the investigation status changes from Personal to Criminal misconduct or conversely, the Assistant Chief is advised. **IF CHANGED**, the status changed to the following:

Professional Misconduct

Criminal Misconduct

The complaint is resolved using one of the following clearances (circle number):

- 1. Complaint Unfounded - The allegation is demonstrably false or there is no credible evidence to support it.
- 2. Not Sustained - There is insufficient evidence to confirm or refute the allegation.
- ③ 3. Proper Conduct (exonerated) - The officer's actions were consistent with policy. *48-349*
- 4. Sustained - The allegation is true and the officer's actions were inconsistent with policy or law.

The investigation is completed within 30 days or a waiver is received from the Assistant Chief and documented in the report narrative.

Report and all related forms (including this one) given to the Assistant Chief.

Investigator: Lt. Jim Campbell

Date: 10/10/2018

REVIEWED

Assistant Chief: William Buckbee *William Buckbee*

Date: 10/10/2018

Chief of Police: *Dean Torocica*

Date: 10/10/18

Minor Complaint against Officer Terrance Duncan

CR-18-9254

Complainant: Tamia Bell

OLN: [REDACTED]
[REDACTED] [REDACTED]

Other Involved: Lavisia Bell

OLN: [REDACTED]

Same Address [REDACTED]

complainant's Mother

On 09/13/18 Tamia and her mother Lavisia Bell came to the Stockdale building and spoke to Lt. Scritchfield to complain about how Tamia was treated during a traffic stop by Ofc. Duncan(cr-18-9246). In her statement she described the stop in detail and the following points are her concerns:

1. He asked multiple times if there were weapons in the vehicle.
2. When she responded that she had a pocket knife in the console he said "OK, well try not to stab me".
3. When he left to return to his patrol car he told her "don't move" and when he returned asked if she found her insurance card to which she replied "you told me not to move". He replied "oh yeah, I did" and then chuckled
4. She then asked to look for her insurance card and he said no and that she would just have to take it to court with her.
5. He told her "the next time she got pulled over she could be arrested or a warrant could be put out for her arrest".
6. She and her mother were initially concerned that a second officer arrived but this was not included in her statement that was written after Lt Scritchfield explained that a second officer is a standard procedure on all traffic stops.

On 9/18/18 I spoke to Ofc Duncan and he completed a statement regarding the traffic stop. He stated that he stopped her for 10mph over the 25mph speed limit on Loop Road. He explained that he would not typically stop for just 10mph over, however it was extremely foggy on the morning in question and visibility was very low. He had been told via radio that the owner was a CCW permittee and he asked if there were drugs in the vehicle, then asked if there were any weapons in the vehicle, then if there were any knives in the vehicle. She stated that there was a pocketknife in the armrest and he asked her to leave it in the console for his safety. I asked if he was trying to use humor to relax the situation and said anything like "try not to stab me" and he replied that he would never put that thought in someone's head. He then asked if there were any guns in the vehicle and she said no. He asked who owns the vehicle and she replied that one of her parents was the registered owner and that they both had a CCW permit. He explained that he typically asks about weapons and then asks specifically about guns and knives separately because he had been told that sometimes people don't consider knives to be weapons. He then returned to his vehicle and wrote the citation. At this point in the stop I arrived as the backing officer and he returned to the vehicle to issue the citation. I took a position on the passenger side at that time and was present for the remainder of the stop. He gave her ID back and explained the ticket then asked if she had found her insurance card she said she had not moved as he requested. He did laugh at this statement, it appeared from my position that he was laughing that she

had taken him so literally. I then heard him tell her she could just provide her insurance information to the court as she was reaching to search through the glovebox. He explained that due to the fog and low visibility he did not feel safe standing by the vehicle while she searched for the insurance card. I can attest to the decreased visibility due to the fog. He then explained that if she failed to appear for court a warrant would be issued for her arrest and that due to her previous stop and this stop happening within a year if she were to be stopped again it would be a 4th degree misdemeanor and she could be arrested. (3rd offense within 12 months) He then advised her that she was free to leave.

My findings are as follows:

Regarding the statement of "try not to stab me". I find there to be insufficient information to prove or refute that this statement was made by Ofc Duncan. Ofc Duncan did appear genuinely appalled that an officer would make such a statement.

Regarding the other portions of the complaint there were no policies violated and I therefore find that it was proper conduct. However, there was clearly some miscommunication and/or misunderstanding regarding what was being explained to Ms. Bell as evidenced by her concerns in the complaint. According to General Order 61/001: *"If there is any other information that must be provided to the motorist, the officer should make sure the instructions are clear and understood."* It is the officer's responsibility to make sure that the driver understands what is being explained to them and that instructions are clear. If this was done during the stop Ms. Bell most likely would not have made a complaint and would have had a much more positive interaction with the police, which should always be the goal during officer/driver encounters.

Cleared- Proper conduct.

10/10/18- I called Tamia Bell and advised her of my findings for the complaint. She said she understood and had no questions.

James Caylell 311



**MAPLE HEIGHTS POLICE DEPARTMENT
AUTHORIZATION TO RELEASE INFORMATION AND WAIVER**



I, X *Terrence Duncan*, an applicant for a position with the Maple Heights Police Department (herein MHPD) understand that the MHPD needs to thoroughly investigate my personal and employment histories to evaluate my qualifications to hold the position for which I have applied. It is in the public's interest that all relevant information concerning my personal and employment histories be disclosed to the MHPD.

NOTE TO EMPLOYERS: 4113.71 Employer immunity as to job performance information disclosures.

- (A) An employer who is requested by an employee or a prospective employer of an employee to disclose to a prospective employer of that employee information pertaining to the job performance of that employee for the employer and who and who discloses the requested information to the prospective employer is not liable in damages in a civil action to that employee, the prospective employer, or any other person for any harm sustained as a proximate result of making the disclosure or of any information disclosed, unless the plaintiff in a civil action establishes, either or both of the following;
- (1) By a preponderance of the evidence that the employer disclosed particular information with the knowledge that it was false, with the deliberate intent to mislead the prospective employer or another person, in bad faith, or with malicious purpose;
 - (2) By a preponderance of the evidence that the disclosure of particular information by the employer constitutes an unlawful discriminatory practice described in Section 4112.02, 4112.021, or 4112.022 of the Ohio Revised Code
- (B) If the court finds that the verdict of the jury was in favor of the defendant, the court shall determine whether the lawsuit brought under division (B) of the section constituted frivolous conduct as defined in division (A) of section 2323.51 of the Revised Code. If the court finds by a preponderance of the evidence that the lawsuit constituted frivolous conduct, it may Order the plaintiff to pay reasonable attorney's fees and court costs of the defendant.
- (C)
- (1) This section does not create a new cause of action or substantive legal right against the employer.
 - (2) This section does not affect any immunities from civil liability or defenses established by another section of the Revised Code or available at common law to which an employer may be entitled under circumstances not covered by this section.

I do hereby authorize any representative of the MHPD bearing this release to obtain any information in your files pertaining to my employment records and direct you to release such information upon request of the bearer. I also authorize a review of and full disclosure of all records, or any part thereof, concerning myself, by and to any duly authorized agent of the MHPD whether said records are of public, private or confidential nature. The intent of this authorization is to give my consent for full and complete disclosure. **This Authorization is not to include any medically related history or workers' compensation act or workers' occupational diseases act claims.**

I reiterate and emphasize that the specific intent of this authorization is to provide full and free access to the background and history of my personal life, for the specific purpose of pursuing a background investigation that may provide pertinent data for the MHPD to consider in determining my character and suitability for employment.

I consent to your release of any and all public and private information by any person, business or institute contacted in the course of such investigation to release any and all information properly requested and Photostats of same if requested, concerning me for the following:

- Employment and pre-employment information, including, but not limited to, background reports and efficiency/performance ratings, attendance records, but excluding information relating to medical conditions and medical history (unless a conditional offer of employment has been made).
- Any internal affairs investigations and discipline, including any files deemed to be confidential and/or sealed complaints or grievances filed by or against me.

- Personal background and reputation.
- Military service records.
- Educational records.
- Financial and/or credit records including loans, commercial or retail credit agencies (including credit reports and/or ratings).
- Any and all records maintained by any criminal justice or corrections agency including incident reports, arrest records, traffic citations, and criminal history information, except as prohibited by law.

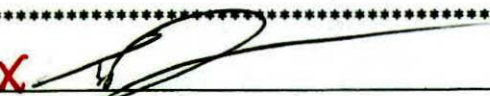
I hereby release you, as the custodian of such records, your organization, including its officers, employees, or related personnel, both individually and collectively from any and all liability for damages of whatever kind, which may at any time result to me, my heirs, family, or associates because of compliance with this authorization to release information or any attempt to comply with it. I direct you to release such information upon request of the duly authorized representative of the MHPD regardless of any agreement I may have previously made to the contrary. For and in consideration of the MHPD acceptance and processing of my employment application, I agree to hold the organization, its agents and employees harmless from any and all claims and liability associated with my employment application or in any way connected with the decision whether or not to employ me with the MHPD, including any liability or damage pursuant to any state or federal laws.

I understand that should information of a serious criminal nature surface as a result of this investigation, such information may be turned over to the proper authorities. I understand my rights under Title 5, United States Code, Section 552a, the Privacy Act of 1974, and the Ohio Revised Code, Chapter 1347, with regard to access of, and disclosure of records, and I waive those rights with the understanding that information furnished will be used by the MHPD in conjunction with employment procedures.

A photocopy/Fax copy of this release will be valid as an original thereof, even though said photocopy/Fax copy does not contain an original writing of my signature. Should there be questions as to the validity of this release, you may contact me at the address listed below.

I agree to indemnify and hold harmless the person to whom this request is presented and his agents/employees from and against all claims, damages, losses and expenses, including reasonable attorney fees arising out of, or reason of complying, or any attempt to comply with this request.


By signing below, I certify that I have had adequate time to review this entire form and have read and clearly understand its purpose.

Signature:  Date: 1-28-22

Address: [REDACTED] Phone: (home) N/A

[REDACTED] (cell) [REDACTED]

Date of Birth: 10-25-95 Social Security Number: [REDACTED]

Witness:  Date: 1-28-2022

C O N F I D E N T I A L
R E P O R T

Report of Pre-Employment Polygraph Examination

TO: Chief Todd Hansen

SUBJECT: TERRANCE JAMES DUNCAN

DATE OF EXAM: March 14, 2022

FILE: MAPLE HEIGHTS POLICE DEPARTMENT
(Police Officer)

This report is furnished at your request. It reflects the opinion of this examiner, acting as your agent, for your exclusive and confidential use as an aid in evaluating a candidate for employment with your organization and for no other purpose.

Subject: TERRANCE JAMES DUNCAN

Date of Exam: March 14, 2022

**File: Maple Heights Police Department
(Police Officer)**

The above named candidate was administered our standard Pre-Employment Polygraph Examination. Before being examined on the Polygraph, the candidate read and signed an agreement assuring all concerned that the examination was being taken voluntarily. A copy of that form is retained in our files. A copy of the agreement and the test questions are attached. During the pretest interview the candidate admitted the following pertinent admissions and remarks.

PERTINENT ADMISSIONS AND REMARKS

Duncan arrived on time for his scheduled 11:00am polygraph examination appointment.

Duncan stated that he is 26 years old and was born in Cleveland, OH on October 25, 1995.

Duncan stated that he is currently in "good" health. He stated that he does not know of any physical or mental conditions that would preclude him from taking this polygraph examination or performing the duties of a Police Officer.

Duncan stated that he served in the United States National Guard from November 18, 2013 to November 18, 2021 and received an Honorable Discharge.

Duncan stated during the pre-test that he has taken a pre-employment evaluation such as a polygraph examination for the following departments or agencies:

1. **Kent State University P.D.**; Pre-employment Polygraph, 2016.
2. **Brooklyn P.D.**; Pre-employment Polygraph, 2019.
3. **Mansfield P.D.**; Pre-employment Polygraph, 2021.

Duncan stated the following residential history for the past five (5) years:

Current Residence: [REDACTED]

and has lived at this address for three (3) years with his wife and their two (2) children ages five (5) and three (3).

Previous Residence: stated that he lived in his wife's apartment for three (3) months in the Granada Garden Apartments in Warrensville Heights, Ohio 44128.

Previous Residence: 9625 Pleasant Lake Blvd, Parma, Ohio 44130 and lived at this address for three (3) years by himself.

Duncan stated that he has the following education:

HIGH SCHOOL

Berea-Midpark High School - attended from 2010 to 2014 and received his high school diploma in 2014.

COLLEGE

None

Page 2

Subject: TERRANCE JAMES DUNCAN

Date of Exam: March 14, 2022

**File: Maple Heights Police Department
(Police Officer)**

PERTINENT ADMISSIONS AND REMARKS

TECHNICAL SCHOOL

Polaris Career Center - stated that he attended his Junior and Senior year of high school and received a Certification of Completion for the Criminal Justice Program.

OPOTA Certification

Kent State University Police Academy - stated that the Kent State University P.D. sent him to the Police Academy. He stated that he certified and received his OPOTA Certification in 2017.

Duncan stated that he plans to work in a full time capacity with the Maple Heights Police Department. He stated that he is not currently employed.

Duncan stated that he has not intentionally falsified any information on his employment application with the Maple Heights Police Department.

Duncan stated that during his employment with **Kent State University P.D.** (09/16-06/19) he did receive a write up for a vehicle pursuit. He also stated that he received two (2) customer complaints. He stated that both of the complaints were unfounded. He stated the following complaints:

1. He explained that he pulled someone over where the vehicle did not match the license plates on the vehicle. He stated that the vehicle was a rental car and should not have been the drivers issue. He stated that the customer filed a complaint.
2. He stated that the second complaint was filed by a person who was walking by the Kent stadium and Duncan asked him what he was doing. He stated that the person filed a complaint for harassing him. He stated that nothing ever came out of either complaint.

Duncan stated that he was employed by the **Brooklyn P.D.** (06/19-08/21) as a police officer and was told that he was not going to complete his probation and was given the opportunity to resign. Duncan admitted that he did make a few mistakes while training. He stated that he broke the radar gun when he left it on top of the cruiser and forgot it was there when he left. He also stated that he issued a ticket to a vehicle owner instead of the driver of the vehicle. He also stated that he recorded incorrect information on a traffic citation. He also stated that there were boxes on some of his citations (traffic tickets) that he failed to check. He stated that sometimes his written reports did not have enough information in them. He stated that he got a call from the OPB Attorney who advised him that he was not going to be completing his probation. He stated that they offered him a Severance package if he mutually agreed to quit. Duncan stated that he agreed to resign.

Page 3

Subject: TERRANCE JAMES DUNCAN

Date of Exam: March 14, 2022

File: Maple Heights Police Department
(Police Officer)

PERTINENT ADMISSIONS AND REMARKS

Duncan stated that he should receive a good reference from all of his past and present employers.

Duncan stated that he took two (2) face masks for personal use during his employment with Brooklyn P.D.

Duncan stated that since 2016 he has applied for a law enforcement position with thirty (30) to thirty five (35) departments or agencies. He stated that other than the Maple Heights Police Department he is currently being considered for employment with the following department or agency:

1. **Metro Health Hospital** (full time) - stated that he has been through their entire pre-employment program and had his first vaccination and has to wait until he receives his second vaccine shot at the end of March. He stated that they told him to call them after his second vaccine and they will make him a written conditional offer.

Duncan stated that he has never been a member of any group or organization that advocates the overthrow of the US Government.

Duncan stated that he never consumed an alcoholic beverage before going into work.

Duncan stated that he currently consumes on the average of five (5) alcoholic beverages per month. He stated that he never missed a day of work due to over-consumption of alcohol and never participated in any alcohol rehabilitation.

Duncan stated that he has used the following illegal drugs or narcotics:

1. **Marijuana** - stated that he used Marijuana five (5) times in his life between the ages of fifteen (15) and age seventeen (17)/2012.

Duncan stated that he never used any other illegal drug or narcotic and never bought or sold any illegal drug or narcotic.

Duncan stated that since he has been driving he has received two (2) moving citations, one (1) within the past three (3) years. He stated that he was issued a citation for Failure to Control by the Ohio State Highway Patrol after hitting a wall while driving on 480. He stated that he attended court and was issued a fine and court costs.

Duncan stated that since he has been driving he has been involved in seven (7) motor vehicle accidents. He stated that five (5) were his fault and two (2) of those were in company vehicle. Duncan stated the following:

1. See Paragraph above.

Page 4

Subject: TERRANCE JAMES DUNCAN

Date of Exam: March 14, 2022

**File: Maple Heights Police Department
(Police Officer)**

PERTINENT ADMISSIONS AND REMARKS

2. Stated that in high school, his junior or senior year he slid into the rear end of another vehicle. He stated that the other driver did not want to call the police and they exchange personal information. He stated that he never heard anything from the other person.

3. Stated that as a junior in high school he hit another students truck hitch. He stated that there were no damages to the other vehicle. He stated they both agreed to leave the scene with out notifying the police.

4. Stated that about a month ago he was taking a police test in Westlake and pulled into a parking lot and hit an unoccupied vehicle. He stated that he called Westlake P.D. to file a report. He stated that the police came and he filed a self report form but he never heard back from anyone.

5. Stated that sometime between 2016-2019 he was driving his motorcycle on the turnpike on his way home from work at Kent State P.D. when he dumped his bike on some gravel. He stated that the Ohio State Patrol responded but he was not cited. He stated that he was not able to drive his motorcycle.

6. **Southwest General P.D.** - stated that he went on patrol and made a wide turn and scraped the side of his cruiser on a garage wall. He stated that he did file an incident report.

7. **Kent State P.D.** - stated that he tried to drive between two cement pillars and scraped the side of the cruiser. He stated that he did report the incident.

Duncan stated that his 2013 Dodge Challenger and 2017 Ford Fusion are currently insured with State Farm Insurance.

Duncan stated that his marital status is Married.

Duncan stated that he has never been involved in any illegal or immoral sexual activities that would disqualify him for this position.

Duncan stated that he currently reviews adult websites on the internet "five (5) to ten (10) times per month". He stated that he has paid money on two (2) occasions for access to porn. He stated that a couple of months ago he paid someone from "Only Fans" fifty (\$50) dollars for one nude picture. He stated that the first time he paid money for porn was over a year ago. He stated that he sent a girl twenty (\$20) on Snapchat for a nude photo. He stated that he never reviewed any illegal adult materials.

Duncan stated that he feels he has an "average" credit rating and is behind in payment on one bill/debt. He stated that his current FICO Credit Score is around 662.

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Subject: TERRANCE JAMES DUNCAN

Date of Exam: March 14, 2022

File: Maple Heights Police Department
(Police Officer)

PERTINENT ADMISSIONS AND REMARKS

Duncan stated that he is behind in payment on the following bill or debt:

1. **Hospital Bill;** \$1100 balance. Stated that this bill was from 2015 and he is disputing it. He stated that he actually contacted his insurance company who advised him that they had previously sent the payment to them but apparently they have not received it. He stated that he refuses to pay this debt and is waiting for the insurance company to clear it up.

Duncan stated that he never filed bankruptcy, never had his wages garnished and never had any property repossessed.

Duncan stated that a monthly payment of three thousand five hundred (\$3500) dollars should cover all current monthly expenses.

Duncan stated that he has never been arrested or convicted of a criminal offense.

Duncan stated that the last Civilian physical altercation he was involved in was sometime in 2021. He stated that he was in a bar in Pennsylvania with other family members. He stated that a customer was causing problems with a bunch of other patrons. He stated that the Bartender asked Duncan if he could ask the customer to leave. Duncan stated that he was trying to diffuse the situation when the intoxicated customer took a swing at him. Duncan stated that he put the customer in an arm lock and put him out the door.

Duncan stated that the last work related physical altercation he was involved in was March or April 2021. He stated that he ended up chasing a female who shoplifted from Walmart. He stated that he chased the female into an Aldi store and subdued and detained the uncooperative suspect until back up arrived.

Duncan stated that in his career as a police officer he has removed his Taser from its holster on two (2) occasions while on duty. He stated that he never deployed the Taser while on duty.

Duncan stated that in his career as a police officer he has removed his weapon from its holster on approximately one hundred (100) occasions while on duty. He stated that he never had to deploy his weapon while on duty.

Duncan stated that the most serious crime he feels he ever committed was either "smoking Marijuana or Underage Drinking". He stated that he consumed alcohol from age sixteen (16) through age twenty (20).

Duncan stated that he has gambled at a Casino on one (1) occasion at the age of twenty one (21) or twenty two (22). He stated that this is the extent of his gambling.

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Subject: TERRANCE JAMES DUNCAN

Date of Exam: March 14, 2022

**File: Maple Heights Police Department
(Police Officer)**

PERTINENT ADMISSIONS AND REMARKS

Duncan stated that he is currently registered with Social Media websites Facebook, Instagram, Snapchat and Tik Tok. He stated that he never posted any derogatory information on any Social Media website. He stated that he never deleted any derogatory information from any Social Media Website . He stated that he does not know of any information currently posted on Social Media website that he does not want the Maple Heights Police Department to see.

Duncan stated "indifferent" when asked how he feels about carrying a weapon while on duty.

Duncan stated that he has experienced the sight of death or blood, and does not feel it will ever affect his abilities to perform the duties of a police officer. He stated that he does not know of anything that would preclude him from performing the duties of a police officer.

Duncan stated that he is willing to report dishonest or illegal activities by fellow employees.

Duncan stated that as a police officer he has received a reprimand. He stated that following information"

1. **Brooklyn P.D.**- stated that in 2021 he received a non disciplinary reprimand for being on Social Media violation while working.
2. **Brooklyn P.D.** - stated that in 2021 he received a written reprimand for mishandling criminal evidence. He stated that he lost a cell phone that he place on top of his cruiser and forgot to take it off before he left the scene.
3. **Kent State University P.D.** - stated that in 2018 he was issued a written reprimand for showing up late for work.

Duncan stated that as a police officer he has accepted free coffee and/or various discounted food items from local establishments.

Duncan stated that as a police officer he never made a false entry in any logs or report.

Duncan stated that as a police officer he never used his official position for his own personal gain.

Duncan stated that in 2021 as a police officer with the Brooklyn P.D. he did mishandled criminal evidence. He stated that he placed a suspects cell phone on top of a cruiser and forgot to take it off when they left. He stated that they realized it was no longer there and returned to the site of the incident but was not able to retrieve the cell phone. Duncan stated that he believes he received a written reprimand for this incident.

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Subject: TERRANCE JAMES DUNCAN

Date of Exam: March 14, 2022

File: Maple Heights Police Department
(Police Officer)

PERTINENT ADMISSIONS AND REMARKS

Duncan stated that there was another occasion in 2021 while employed with the Brooklyn P.D. where he confiscated a set of license plates off of a vehicle that the plates were not registered too. He stated that he placed the license plates on top of the cruiser but forgot they were there and took off for he station. He stated that he and his sergeant returned to the scene but were not able to locate the plates.

Duncan stated that as a police officer he never used his official position for his own personal gain.

Duncan stated that as a police officer he never covered up a felony committed by a fellow officer.

Duncan stated that as a Police Officer he has testified in court but only for the Grand Jury. He stated that he never perjured himself in court.

Duncan stated that as a police officer he never committed an act for which he could have been terminated or suspended if he had been caught.

Duncan stated that as a police officer he never mishandled a prisoner.

EXAMINERS COMMENTS

In the opinion of this examiner, Duncan's polygraph charts #1 & #2 did not indicate deception to any of the polygraph questions.

After careful analysis of all of Duncan's polygraph charts, it is further the opinion of this examiner that Duncan was truthful when giving the indicated answers to the Pre-employment questions in polygraph charts #1 & #2.

Respectfully Submitted,
INTEGRITY VERIFICATIONS, INC.

JAMES J. POLGAR
President/Certified Examiner

KENT STATE UNIVERSITY POLICE SERVICES SWEARS IN TWO NEW OFFICERS

As their families watched, **Trevor White** and **Terrance Duncan** were sworn in as Kent State University Police Services' newest officers on Tuesday, Feb. 14, in a ceremony presided over by Chief of Police **Dean Tondiglia** in the Stockdale Safety Building.

White graduated from Kent State with a criminology degree. He gained prior experience in the department as an auxiliary service officer (ASO), a student worker in the police department who helps check campus buildings and fulfills administrative duties.

"The chief and assistant chief talked me into applying here," White says. "I think my generation will be the one to take away some of the negative connotations police officers have."



Duncan is a mechanic in the National Guard who says he looks to his father, a former police officer, as inspiration to do work in this field.

"I looked around at a lot of police departments," Duncan says. "Kent State was willing to send me through the academy, and not many places do that. I'm excited to get out there and start helping people. Ever since I was a kid, I've wanted to be a police officer."

The process to become a police officer at Kent State on average requires more testing and evaluation than other proximate departments, says **Bill Buckbee**, assistant chief of police. Kent State Police Services puts the trainees through physical and written assessments, as well as real-life scenarios, before they even enter the police academy.

"We have extra steps in our process that most police departments don't have," Buckbee says. "The scenarios tell us if somebody can come in and talk to people, think on their feet and have a personal style that's going to help as a police officer anywhere but especially here at Kent State."

Since being sworn in, the two new officers have been working with a field-training officer who mentors and coaches them to achieve further preparation for the job.

Kent State Police Services is an accredited law enforcement agency with 31 officers. The Commission on Accreditation for Law Enforcement Agencies has accredited the Kent State Police Department eight times. It was the second university police department in the United States to receive the accreditation and the first in Ohio.

LEARN MORE ABOUT KENT STATE POLICE SERVICES



Terry Duncan (TD)

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Terry Duncan

Message



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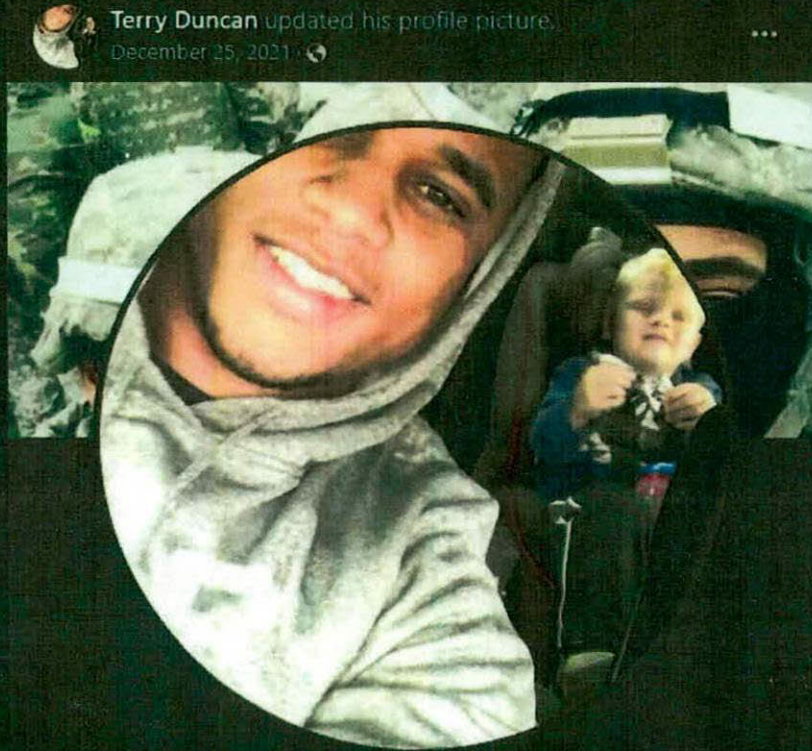
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Terry Duncan updated his profile picture.
December 25, 2021

23

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Liz Banta
He's cute

49w

Terry Duncan updated his profile picture.



Terry Duncan

Terry's Photos Albums

Message



Faint vertical text on the left edge of the page, possibly a page number or date.



PHYSICAL AGILITY TEST WAIVER AND RELEASE FORM

I hereby waive and release the City of Maple Heights, its elected officials, appointed officials, employees and agents from any and I all claims for damages that I may incur as a result of any injury or other personal liability from my participation in Police Officer Physical Agility Test

given this X 28th day of X January, 2022.

I, the undersigned, acknowledge and recognize that the test may be rigorous and physically demanding.

I, (PRINT NAME) X Terrence Duncan

Hereby attest to my general good health and, therefore, assume all risks (known and unknown) and release the City of Maple Heights, all its officials or representatives, or any party actively participating in the administration of this Physical Agility test from any and all liability. Specifically, any liability is waived for injury or illness occasioned by reason of participating in the physical tests to be conducted by the City of Maple Heights Police Department.

X

SIGNATURE

WITNESS

01-28, 2022

DATE



**Le Heights Police Department
Cadet Physical Agility Test**



DATE: 01-28-2022

CADET NAME: Terrence Duncan

SCORER NAME: Det. T. Halley SCS

NOTES

SIT-UPS: 48

PUSH-UPS: 45

STRETCHER CARRY: NIA

BODY DRAG: NIA

HALF MILE RUN: 3:16

26

SCORERS SIGNATURE: 

CADET SIGNATURE: X 

[skip to main content](#)

Print

CASE INFORMATION

JL-22-072768 STATE OF OHIO DEPARTMENT OF TAXATION vs. DUNCAN, TERRANCE J

Summary

[skip to top](#)

Case Number: JL-22-072768
Case Title: STATE OF OHIO DEPARTMENT OF TAXATION vs. DUNCAN, TERRANCE J
Case Designation: JUDGMENT LIEN - CUYAHOGA CP
Filing Date: 01/21/2022
Judge: N/A
Magistrate: N/A
Mediator: N/A
Room: N/A
Next Action: N/A
File Location: N/A
Last Status: ACTIVE
Last Status Date: 01/21/2022
Last Disposition: N/A
Last Disposition Date: N/A
Prayer Amount: \$.00
Court of Appeals Case: N/A
Original Case: N/A
Refiled Case: N/A

Service

Party Role	Name	Service Description	Sent Date	Response	Response Date
DT(1)	TERRANCE J DUNCAN	N/A			
C(1)	STATE OF OHIO	N/A			

Case Parties

DEBTOR (1) TERRANCE J DUNCAN
[REDACTED]

CREDITOR (1) STATE OF OHIO
PO BOX 89471
CLEVELAND, OH 44101-0000

Docket Information

Filing Date	Docket Party	Docket Type	Docket Description	View Image
01/21/2022	N/A	JL	JUDGMENT AMT: \$302.65 RENDERED BY: CUY CTY COMMON PLEAS ORIGINATING CASE NO.: JL22072768 JUDGMENT LIEN CASE#: JL22072768 CREDITOR: STATE OF OHIO DEPARTMENT OF TAXATION DEBTOR: DUNCAN, TERRANCE J INTEREST AT: 3% INTEREST FROM DATE: 01/08/2022 COSTS: JUDGMENT DATE: 01/08/2022 DOCKET (JOURNAL): 1280 PAGE: ST22645416 TIME FILED: 01/21/2022 09:41:25 LIEN COST: PAID BY: SERIAL NUMBER: 02202103459296 ACCOUNT NUMBER:	
01/21/2022	N/A	SF	STATE LIEN FILED. COST AT SATISFACTION \$40.00 CLERK FEE \$10.00 COMPUTER MAINTENANCE & \$5.00 SATISFACTION FEE	

Costs

There are no costs currently assigned to this case

Only the official court records available from the Cuyahoga County Clerk of Courts, available in person, should be relied upon as accurate and current.

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(0)

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Civil Case Summary

General Information

Case Number: 16CVGO3204
Case Name: PLEASANT LAKE APTS-
NORTH LAKE APTS v.
TERRANCE DUNCAN
Date Filed: 09/07/2016
Case Status: Dismissed

Parties

Party Name	PLEASANT LAKE APTS- NORTH LAKE APTS
Party Address	1703 BROOKPARK RD. CLEVELAND, OH 44109
Attorney Name	
Label	Plaintiff
Party Name	TERRANCE DUNCAN
Party Address	
Attorney Name	
Label	Defendant

Services

Requested For	INSTRUCTIONS FOR SERVICE
Requested On	09/07/2016
Requested By	PLEASANT LAKE APTS- NORTH LAKE APTS
Party Served	TERRANCE DUNCAN
Method	Bailiff
Status	Perfected
Completed On	09/14/2016
Reason	

Claims

Claim Number	1
Claim Description	PLEASANT LAKE APTS- NORTH LAKE APTS v. TERRANCE DUNCAN
Date Filed	09/07/2016
Claim Type	Claim between plaintiff(s) and defendant(s)
Prayer Amount	\$0.00

Judgements

Judgment Number	1
Judgment	DISMISSED W/O PREJUDICE
Judgment Date	10/11/2016
Judgment Amount	\$0.00

Hearing Information

Description	FORCIBLE HEARING
Court Date	10/11/2016
Court Time	01:00 PM
Court Room	4
Heard By	
Description	CONTINUED
Court Date	10/03/2016
Court Time	01:00 PM
Court Room	4
Heard By	

Docket Information

NOTE: The Docket Information below is an abbreviated version of the actual Docket Entry. Only the first 60 characters of each line will show.

[Click here \(/info/FullCivilDocketEntry/16CVGO3204\)](/info/FullCivilDocketEntry/16CVGO3204) to display Full Docket Entry or contact the court for the full text entry.

Entry Date	10/11/2016
Entry	Case Status changed to Dismissed (<u>Show</u>)
Entry Date	10/11/2016

Entry

Judgment DISMISSED W/O PREJUDICE for TERRANCE DUNCAN rende [\(Show\)](#)

Entry Date

10/11/2016

Entry

MOTION FOR DISMISSAL BY PLAINTIFF GRANTED by TIMOTHY P. GILL [\(Show\)](#)

Entry Date

10/11/2016

Entry

Civil Journal DISMISS W/O PREJ created in Book 233 Page 117 [\(Show\)](#)

Entry Date

10/11/2016

Entry

Written motion MOTION FOR DISMISSAL BY PLAINTIFF filed by PL [\(Show\)](#)

Entry Date

10/03/2016

Entry

MAG DEC-1ST CAUSE Notice sent to JAN S MOSKOWITZ [\(Show\)](#)

Entry Date

10/03/2016

Entry

Service for INSTRUCTIONS FOR SERVICE to TERRANCE DUNCAN sent [\(Show\)](#)

Entry Date

10/03/2016

Entry

RESCHEDULED HEARING Notice sent to JAN S MOSKOWITZ [\(Show\)](#)

Entry Date

10/03/2016

Entry

RESCHEDULED HEARING Notice sent to TERRANCE DUNCAN [\(Show\)](#)

Entry Date	10/03/2016
Entry	FORCIBLE HEARING changed to 10/11/2016 at 01:00 PMin room 4 (Show).
Entry Date	09/16/2016
Entry	RESCHEDULED HEARING Notice sent to JAN S MOSKOWITZ (Show).
Entry Date	09/16/2016
Entry	RESCHEDULED HEARING Notice sent to TERRANCE DUNCAN (Show).
Entry Date	09/16/2016
Entry	FORCIBLE HEARING continued to 10/11/2016 at 01:00 AMin room (Show).
Entry Date	09/15/2016
Entry	Paid \$10.00 for receipt# 2016514122 by JAN S MOSKOWITZ. Pay (Show).
Entry Date	09/15/2016
Entry	Written motion CONTINUANCE filed by PLEASANT LAKE APTS- NORT (Show).
Entry Date	09/07/2016
Entry	CERTIFICATE MAILING Notice sent to TERRANCE DUNCAN (Show).
Entry Date	09/07/2016

Entry

INSTRUCTIONS FOR SERVICE notice mailed to TERRANCE DUNCAN vi [\(Show\)](#)

Entry Date

09/07/2016

Entry

SUMMONS FORCIBLE 1ST CAUSE Notice sent to TERRANCE DUNCAN [\(Show\)](#)

Entry Date

09/07/2016

Entry

HEARING SCHEDULED Notice sent to JAN S MOSKOWITZ [\(Show\)](#)

Entry Date

09/07/2016

Entry

Paid \$125.00 for receipt# 2016513585 by JAN S MOSKOWITZ. Pa [\(Show\)](#)

Entry Date

09/07/2016

Entry

FORCIBLE HEARING set for 10/03/2016 at 01:00 PMin room 4 [\(Show\)](#)

Entry Date

09/07/2016

Entry

Original Claim for Filed, PLEASANT LAKE APTS- NORTH LAKE AP [\(Show\)](#)



Case Information



Active Warrants



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- Prosecutor [\(/info/index/9\)](#)
- Small Claims
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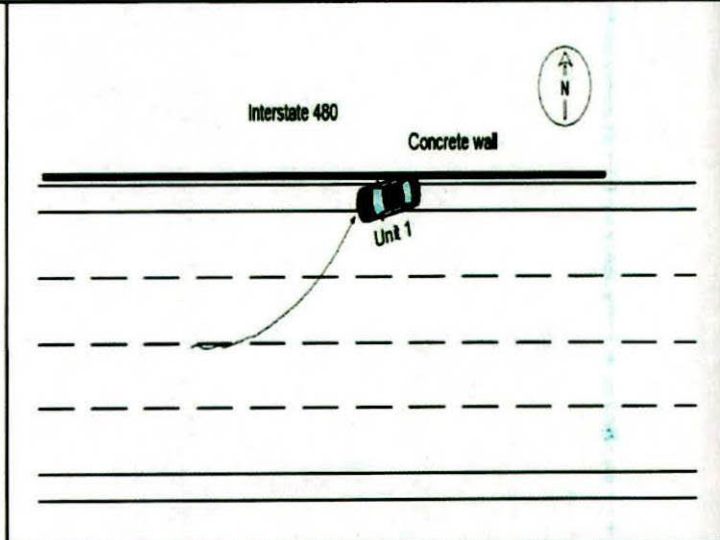


Ohio Department of Public Safety **TRAFFIC CRASH REPORT**

*DENOTES MANDATORY FIELD FOR SUPPLEMENT REPORT

LOCAL INFORMATION P20102000000405			LOCAL REPORT NUMBER * 18-0545-18		
<input checked="" type="checkbox"/> PHOTOS TAKEN <input type="checkbox"/> SECONDARY CRASH		<input checked="" type="checkbox"/> OH-2 <input type="checkbox"/> OH-1P <input type="checkbox"/> PRIVATE PROPERTY		<input checked="" type="checkbox"/> OH-3 <input type="checkbox"/> OTHER	
REPORTING AGENCY NAME * Ohio State Highway Patrol			NCIC * OHP18		HIT/SKIP 1 - SOLVED 2 - UNSOLVED 1
COUNTY * 18			LOCALITY * 2 - VILLAGE 1 - CITY 3 - TOWNSHIP		NUMBER OF UNITS 1
LOCATION: CITY, VILLAGE, TOWNSHIP* Cleveland			CRASH DATE / TIME* 10/20/2020 06:37		UNIT IN ERROR 98 - ANIMAL 99 - UNKNOWN 1
ROUTE TYPE IR	ROUTE NUMBER 480	PREFIX 1 - NORTH 2 - SOUTH 3 - EAST 4 - WEST	LOCATION ROAD NAME		CRASH SEVERITY 1 - FATAL 2 - SERIOUS INJURY SUSPECTED 3 - MINOR INJURY SUSPECTED 4 - INJURY POSSIBLE 5 - PROPERTY DAMAGE ONLY 5
ROUTE TYPE IR	ROUTE NUMBER 480	PREFIX 1 - NORTH 2 - SOUTH 3 - EAST 4 - WEST	REFERENCE ROAD NAME (ROAD, MILEPOST, HOUSE #) 10		
REFERENCE POINT 1 - INTERSECTION 2 - MILE POST 3 - HOUSE # 2		DIRECTION FROM REFERENCE 1 - NORTH 2 - SOUTH 3 - EAST 4 - WEST 3		ROUTE TYPE IR - INTERSTATE ROUTE (TP) US - FEDERAL US ROUTE SR - STATE ROUTE CR - NUMBERED COUNTY ROUTE TR - NUMBERED TOWNSHIP ROUTE	
DISTANCE FROM REFERENCE 0.20		DISTANCE UNIT OF MEASURE 1 - MILES 2 - FEET 3 - YARDS 1		ROAD TYPE AL - ALLEY AV - AVENUE BL - BOULEVARD CR - CIRCLE CT - COURT DR - DRIVE HE - HEIGHTS HW - HIGHWAY LA - LANE MP - MILEPOST OV - OVAL PK - PARKWAY PI - PIKE PL - PLACE RD - ROAD SQ - SQUARE ST - STREET TE - TERRACE TL - TRAIL WA - WAY	
LOCATION OF FIRST HARMFUL EVENT 1 - ON ROADWAY 2 - ON SHOULDER 3 - IN MEDIAN 4 - ON ROADSIDE 5 - ON GORE 6 - OUTSIDE TRAFFIC WAY 7 - ON RAMP 8 - OFF RAMP 1			MANNER OF CRASH COLLISION/IMPACT 1 - NOT COLLISION BETWEEN TWO MOTOR VEHICLES IN TRANSPORT 2 - REAR-END 3 - HEAD-ON 4 - REAR-TO-REAR 5 - BACKING 6 - ANGLE 7 - SIDESWIPE, SAME DIRECTION 8 - SIDESWIPE, OPPOSITE DIRECTION 9 - OTHER / UNKNOWN		DIRECTION OF TRAVEL 1 - NORTH 2 - SOUTH 3 - EAST 4 - WEST 3
WORK ZONE RELATED <input type="checkbox"/> WORKERS PRESENT <input type="checkbox"/> LAW ENFORCEMENT PRESENT <input type="checkbox"/> ACTIVE SCHOOL ZONE			WORK ZONE TYPE 1 - LANE CLOSURE 2 - LANE SHIFT/ CROSSOVER 3 - WORK ON SHOULDER OR MEDIAN 4 - INTERMITTENT OR MOVING WORK 5 - OTHER		LOCATION OF CRASH IN WORK ZONE 1 - BEFORE THE 1ST WORK ZONE WARNING SIGN 2 - ADVANCE WARNING AREA 3 - TRANSITION AREA 4 - ACTIVITY AREA 5 - TERMINATION AREA
LIGHT CONDITION 1 - DAYLIGHT 2 - DAWN/DUSK 3 - DARK - LIGHTED ROADWAY 4 - DARK - ROADWAY NOT LIGHTED 5 - DARK - UNKNOWN ROADWAY LIGHTING 9 - OTHER / UNKNOWN 3		WEATHER 1 - CLEAR 2 - CLOUDY 3 - FOG, SMOG, SMOKE 4 - RAIN 5 - SLEET, HAIL 6 - SNOW 7 - SEVERE CROSSWINDS 8 - BLOWING SAND, SOIL DIRT, SNOW 9 - FREEZING RAIN OR FREEZING DRIZZLE 99 - OTHER / UNKNOWN		CONTOUR 1 - STRAIGHT LEVEL 2 - STRAIGHT GRADE 3 - CURVE LEVEL 4 - CURVE GRADE 9 - OTHER / UNKNOWN 1	CONDITIONS 1 - DRY 2 - WET 3 - SNOW 4 - ICE 5 - SAND, MUD, DIRT, OIL GRAVEL 6 - WATER (STANDING, MOVING) 7 - SLUSH 9 - OTHER / UNKNOWN 2
SURFACE 1 - CONCRETE 2 - BLACKTOP, BITUMINOUS, ASPHALT 3 - BRICK/BLOCK 4 - SLAG, GRAVEL, STONE 5 - DIRT 9 - OTHER / UNKNOWN 2			MEDIAN TYPE 1 - DIVIDED FLUSH MEDIAN (<4 FEET) 2 - DIVIDED FLUSH MEDIAN (≥4 FEET) 3 - DIVIDED, DEPRESSED MEDIAN 4 - DIVIDED, RAISED MEDIAN (ANY TYPE) 9 - OTHER / UNKNOWN		

NARRATIVE
 Unit#1 was eastbound on Interstate 480. Unit#1 lost control, traveled off the left side of the road and struck the concrete median wall.



CRASH REPORTED DATE / TIME 10/20/2020 06:37		DISPATCH DATE / TIME 10/20/2020 06:37		ARRIVAL DATE / TIME 10/20/2020 06:57		SCENE CLEARED DATE / TIME 10/20/2020 07:23		REPORT TAKEN BY <input checked="" type="checkbox"/> POLICE AGENCY <input type="checkbox"/> MOTORIST	
TOTAL TIME ROADWAY CLOSED	OTHER INVESTIGATION TIME	TOTAL MINUTES 46	OFFICER'S NAME* Hobbs, Senghor		CHECKED BY OFFICER'S NAME* Brock, Christopher		<input type="checkbox"/> SUPPLEMENT (CORRECTION OR ADDITION TO AN EXISTING REPORT SENT TO OOPS)		
			OFFICER'S BADGE NUMBER* 1530		CHECKED BY OFFICER'S BADGE NUMBER* 1453				

UNIT # 1 **OWNER NAME:** LAST, FIRST, MIDDLE SAME AS DRIVER
DUNCAN, TERRANCE, JAMES **OWNER PHONE:** INCLUDE AREA CODE SAME AS DRIVER
OWNER ADDRESS: STREET, CITY, STATE, ZIP SAME AS DRIVER
COMMERCIAL CARRIER: NAME, ADDRESS, CITY, STATE, ZIP **COMMERCIAL CARRIER PHONE:** INCLUDE AREA CODE

LP STATE OH **LICENSE PLATE #** **VEHICLE IDENTIFICATION #** **VEHICLE YEAR** 2019 **VEHICLE MAKE** DODGE
 INSURANCE VERIFIED **INSURANCE COMPANY** STATEFARM **INSURANCE POLICY #** **COLOR** BLK **VEHICLE MODEL** CHARGER

COMMERCIAL **GOVERNMENT** **IN EMERGENCY RESPONSE** **US DOT #** **TOWED BY:** COMPANY NAME
 INTERLOCK DEVICE EQUIPPED **HIT/SKIP UNIT** **# OCCUPANTS** 1 **VEHICLE WEIGHT GVWR/GCWR** 1 - ≤ 10K LBS. 2 - 10,001 - 26K LBS. 3 - > 26K LBS. **HAZARDOUS MATERIAL**
 MATERIAL RELEASED **PLACARD** **CLASS #** **PLACARD ID #**

UNIT TYPE 1 - PASSENGER CAR 6 - VAN (9-15 SEATS) 12 - GOLF CART 18 - LIMO (LIVERY VEHICLE) 23 - PEDESTRIAN/SKATER
 2 - PASSENGER VAN (MINIVAN) 7 - MOTORCYCLE 2-WHEELED 13 - SNOWMOBILE 19 - BUS (16+ PASSENGERS) 24 - WHEELCHAIR (ANY TYPE)
 3 - SPORT UTILITY VEHICLE 8 - MOTORCYCLE 3-WHEELED 14 - SINGLE UNIT TRUCK 20 - OTHER VEHICLE 25 - OTHER NON-MOTORIST
 4 - PICK UP 9 - AUTOCYCLE 15 - SEMI-TRACTOR 21 - HEAVY EQUIPMENT 26 - BICYCLE
 5 - CARGO VAN 10 - MOPED OR MOTORIZED BICYCLE 16 - FARM EQUIPMENT 22 - ANIMAL WITH RIDER OR ANIMAL-DRAWN VEHICLE 27 - TRAIN
 11 - ALL TERRAIN VEHICLE (ATV/UTV) 17 - MOTORHOME 99 - UNKNOWN OR HIT/SKIP

WAS VEHICLE OPERATING IN AUTONOMOUS MODE WHEN CRASH OCCURRED? 0 - NO AUTOMATION 3 - CONDITIONAL AUTOMATION 9 - OTHER/UNKNOWN
 1 - YES 2 - NO 9 - OTHER / UNKNOWN **AUTONOMOUS MODE LEVEL** 1 - DRIVER ASSISTANCE 4 - HIGH AUTOMATION 5 - FULL AUTOMATION

SPECIAL FUNCTION 1 - NONE 6 - BUS - CHARTER/TOUR 11 - FIRE 16 - FARM 21 - MAIL CARRIER
 2 - TAXI 7 - BUS - INTERCITY 12 - MILITARY 17 - MOWING 99 - OTHER / UNKNOWN
 3 - ELECTRONIC RIDE SHARING 8 - BUS - SHUTTLE 13 - POLICE 18 - SNOW REMOVAL
 4 - SCHOOL TRANSPORT 9 - BUS - OTHER 14 - PUBLIC UTILITY 19 - TOWING
 5 - BUS - TRANSIT/COMMUTER 10 - AMBULANCE 15 - CONSTRUCTION EQUIP. 20 - SAFETY SERVICE PATROL

CARGO BODY TYPE 1 - NO CARGO BODY TYPE / NOT APPLICABLE 4 - LOGGING 7 - GRAIN/CHIPS/GRAVEL 11 - DUMP 99 - OTHER / UNKNOWN
 2 - BUS 5 - INTERMODAL CONTAINER CHASSIS 8 - POLE 12 - CONCRETE MIXER
 3 - VEHICLE TOWING ANOTHER MOTOR VEHICLE 6 - CARGOVAN / ENCLOSED BOX 9 - CARGO TANK 13 - AUTO TRANSPORTER
 10 - FLAT BED 14 - GARBAGE/REFUSE

VEHICLE DEFECTS 1 - TURN SIGNALS 4 - BRAKES 7 - WORN OR SLICK TIRES 9 - MOTOR TROUBLE 99 - OTHER / UNKNOWN
 2 - HEAD LAMPS 5 - STEERING 8 - TRAILER EQUIPMENT DEFECTIVE 10 - DISABLED FROM PRIOR ACCIDENT
 3 - TAIL LAMPS 6 - TIRE BLOWOUT

NON-MOTORIST LOCATION AT IMPACT 1 - INTERSECTION - MARKED CROSSWALK 4 - MIDBLOCK - MARKED CROSSWALK 7 - SHOULDER/ROADSIDE 10 - DRIVEWAY ACCESS 99 - OTHER / UNKNOWN
 2 - INTERSECTION - UNMARKED CROSSWALK 5 - TRAVEL LANE - OTHER LOCATION 8 - SIDEWALK 11 - SHARED USE PATHS OR TRAILS
 3 - INTERSECTION - OTHER 6 - BICYCLE LANE 9 - MEDIAN/CROSSING ISLAND 12 - FIRST RESPONDER AT INCIDENT SCENE

ACTION 1 - NON-CONTACT 1 - STRAIGHT AHEAD 9 - LEAVING TRAFFIC LANE 15 - WALKING, RUNNING, JOGGING, PLAYING 21 - STANDING OUTSIDE DISABLED VEHICLE
 2 - NON-COLLISION 2 - BACKING 10 - PARKED 16 - WORKING 99 - OTHER / UNKNOWN
 3 - STRIKING 3 - CHANGING LANES 11 - SLOWING OR STOPPED IN TRAFFIC 17 - PUSHING VEHICLE 18 - APPROACHING OR LEAVING VEHICLE
 4 - STRUCK 4 - OVERTAKING/PASSING 12 - DRIVERLESS 19 - STANDING 20 - OTHER NON-MOTORIST
 5 - BOTH STRIKING & STRUCK 5 - MAKING RIGHT TURN 13 - NEGOTIATING A CURVE 14 - ENTERING OR CROSSING SPECIFIED LOCATION
 6 - MAKING LEFT TURN 7 - MAKING U-TURN 8 - ENTERING TRAFFIC LANE

CONTRIBUTING CIRCUMSTANCES 1 - NONE 8 - FOLLOWING TOO CLOSE / ACDA 13 - IMPROPER START FROM A PARKED POSITION 18 - OPERATING DEFECTIVE EQUIPMENT 23 - OPENING DOOR INTO ROADWAY
 2 - FAILURE TO YIELD 9 - IMPROPER LANE CHANGE 14 - STOPPED OR PARKED ILLEGALLY 19 - LOAD SHIFTING / FALLING/SPILLING 99 - OTHER IMPROPER ACTION
 3 - RAN RED LIGHT 10 - IMPROPER PASSING 15 - SWERVING TO AVOID OR WRONG WAY 20 - IMPROPER CROSSING 21 - LYING IN ROADWAY
 4 - RAN STOP SIGN 11 - DROVE OFF ROAD 16 - VISION OBSTRUCTION 22 - NOT DISCERNIBLE
 5 - UNSAFE SPEED 12 - IMPROPER BACKING 17 - VISION OBSTRUCTION

SEQUENCE OF EVENTS 1 - OVERTURN/ROLLOVER 7 - SEPARATION OF UNITS 12 - DOWNHILL RUNAWAY 19 - ANIMAL - OTHER 23 - STRUCK BY FALLING, SHIFTING CARGO OR ANYTHING SET IN MOTION BY A MOTOR VEHICLE
 2 - FIRE/EXPLOSION 8 - RAN OFF ROAD RIGHT 13 - OTHER NON-COLLISION 20 - MOTOR VEHICLE IN TRANSPORT 24 - OTHER MOVABLE OBJECT
 3 - IMMERSION 9 - RAN OFF ROAD LEFT 14 - PEDESTRIAN 21 - PARKED MOTOR VEHICLE
 4 - JACKKNIFE 10 - CROSS MEDIAN 15 - PEDALCYCLE 22 - WORK ZONE MAINTENANCE EQUIPMENT
 5 - CARGO / EQUIPMENT LOSS OR SHIFT 11 - CROSS CENTERLINE - OPPOSITE DIRECTION OF TRAVEL 16 - RAILWAY VEHICLE 17 - ANIMAL - FARM 18 - ANIMAL - DEER

COLLISION WITH FIXED OBJECT - STRUCK 25 - IMPACT ATTENUATOR / CRASH CUSHION 31 - GUARDRAIL END 38 - OVERHEAD SIGN POST 45 - EMBANKMENT 52 - BUILDING
 26 - BRIDGE OVERHEAD STRUCTURE 32 - PORTABLE BARRIER 39 - LIGHT / LUMINARIES SUPPORT 46 - FENCE 53 - TUNNEL
 27 - BRIDGE PIER OR ABUTMENT 33 - MEDIAN CABLE BARRIER 40 - UTILITY POLE 47 - MAILBOX 54 - OTHER FIXED OBJECT
 28 - BRIDGE PARAPET 34 - MEDIAN GUARDRAIL BARRIER 41 - OTHER POST, POLE OR SUPPORT 48 - TREE 99 - OTHER / UNKNOWN
 29 - BRIDGE RAIL 35 - MEDIAN CONCRETE BARRIER 42 - CULVERT 49 - FIRE HYDRANT 50 - WORK ZONE MAINTENANCE EQUIPMENT
 30 - GUARDRAIL FACE 36 - MEDIAN OTHER BARRIER 43 - CURB 51 - WALL

FIRST HARMFUL EVENT 2 **MOST HARMFUL EVENT** 2

LOCAL REPORT NUMBER
 18-0545-18

DAMAGE
DAMAGE SCALE
 1 - NONE 3 - FUNCTIONAL DAMAGE
 2 - MINOR DAMAGE 4 - DISABLING DAMAGE
 9 - UNKNOWN
 4

DAMAGED AREA(S)
 INDICATE ALL THAT APPLY

NO DAMAGE [0] **UNDERCARRIAGE** [14]
 TOP [13] **ALL AREAS** [15]
 UNIT NOT AT SCENE [16]

INITIAL POINT OF CONTACT
 0 - NO DAMAGE 14 - UNDERCARRIAGE
 1-12 - REFER TO UNIT DIAGRAM 15 - VEHICLE NOT AT SCENE
 99 - UNKNOWN
 3

TRAFFIC
TRAFFICWAY FLOW 1 - ONE-WAY 2 - TWO-WAY
 1
TRAFFIC CONTROL 1 - ROUNDABOUT 4 - STOP SIGN 2 - SIGNAL 5 - YIELD SIGN 3 - FLASHER 6 - NO CONTROL
 6

OF THROUGH LANES ON ROAD 4
RAIL GRADE CROSSING 1 - NOT INVOLVED 2 - INVOLVED-ACTIVE CROSSING 3 - INVOLVED-PASSIVE CROSSING
 1

UNIT / NON-MOTORIST DIRECTION
 1 - NORTH 5 - NORTHEAST 2 - SOUTH 6 - NORTHWEST 3 - EAST 7 - SOUTHEAST 4 - WEST 8 - SOUTHWEST 9 - OTHER / UNKNOWN
 FROM 4 TO 3

UNIT SPEED 60
POSTED SPEED 60
DETECTED SPEED 1 - STATED / ESTIMATED SPEED 2 - CALCULATED / EDR 3 - UNDETERMINED
 1

MOTORIST / Non-MOTORIST

LOCAL REPORT NUMBER
18-0545-18

UNIT # 1 NAME: LAST, FIRST, MIDDLE
DUNCAN, TERRANCE, JAMES

DATE OF BIRTH 10/25/1995 AGE 24 GENDER M

ADDRESS: STREET, CITY, STATE, ZIP

CONTACT PHONE - INCLUDE AREA CODE

INJURIES INJURED TAKEN BY EMS AGENCY (NAME) INJURED TAKEN TO: MEDICAL FACILITY (NAME, CITY) SAFETY EQUIPMENT USED DOT-Compliant MC HELMET SEATING POSITION AIR BAG USAGE EJECTION TRAPPED

OL STATE OPERATOR LICENSE NUMBER OFFENSE CHARGED LOCAL CODE OFFENSE DESCRIPTION CITATION NUMBER

OL CLASS ENDORSEMENT RESTRICTION SELECT UP TO 3 DRIVER DISTRACTED BY ALCOHOL / DRUG SUSPECTED ALCOHOL MARIJUANA OTHER DRUG CONDITION ALCOHOL TEST DRUG TEST(S)

UNIT # NAME: LAST, FIRST, MIDDLE

DATE OF BIRTH AGE GENDER

ADDRESS: STREET, CITY, STATE, ZIP

CONTACT PHONE - INCLUDE AREA CODE

INJURIES INJURED TAKEN BY EMS AGENCY (NAME) INJURED TAKEN TO: MEDICAL FACILITY (NAME, CITY) SAFETY EQUIPMENT USED DOT-Compliant MC HELMET SEATING POSITION AIR BAG USAGE EJECTION TRAPPED

OL STATE OPERATOR LICENSE NUMBER OFFENSE CHARGED LOCAL CODE OFFENSE DESCRIPTION CITATION NUMBER

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UNIT # NAME: LAST, FIRST, MIDDLE

DATE OF BIRTH AGE GENDER

ADDRESS: STREET, CITY, STATE, ZIP

CONTACT PHONE - INCLUDE AREA CODE

INJURIES INJURED TAKEN BY EMS AGENCY (NAME) INJURED TAKEN TO: MEDICAL FACILITY (NAME, CITY) SAFETY EQUIPMENT USED DOT-Compliant MC HELMET SEATING POSITION AIR BAG USAGE EJECTION TRAPPED

OL STATE OPERATOR LICENSE NUMBER OFFENSE CHARGED LOCAL CODE OFFENSE DESCRIPTION CITATION NUMBER

OL CLASS ENDORSEMENT RESTRICTION SELECT UP TO 3 DRIVER DISTRACTED BY ALCOHOL / DRUG SUSPECTED ALCOHOL MARIJUANA OTHER DRUG CONDITION ALCOHOL TEST DRUG TEST(S)

INJURIES	SEATING POSITION	AIR BAG	OL CLASS	OL RESTRICTION(S)	DRIVER DISTRACTION	TEST STATUS
1 - FATAL	1 - FRONT - LEFT SIDE (MOTORCYCLE DRIVER)	1 - NOT DEPLOYED	1 - CLASS A	1 - ALCOHOL INTERLOCK DEVICE	1 - NOT DISTRACTED	1 - NONE GIVEN
2 - SUSPECTED SERIOUS INJURY	2 - FRONT - MIDDLE	2 - DEPLOYED FRONT	2 - CLASS B	2 - CDL INTRASTATE ONLY	2 - MANUALLY OPERATING AN ELECTRONIC COMMUNICATION DEVICE (TEXTING, TYPING, EMAILS)	2 - TEST REFUSED
3 - SUSPECTED MINOR INJURY	3 - FRONT - RIGHT SIDE	3 - DEPLOYED SIDE	3 - CLASS C	3 - CORRECTIVE LENSES	3 - TALKING ON HANDS-FREE COMMUNICATION DEVICE	3 - TEST GIVEN, CONTAMINATED SAMPLE / UNUSABLE
4 - POSSIBLE INJURY	4 - SECOND - LEFT SIDE (MOTORCYCLE PASSENGER)	4 - DEPLOYED BOTH FRONT/SIDE	4 - REGULAR CLASS (OHIO = D)	4 - FARM WAIVER	4 - TALKING ON HAND-HELD COMMUNICATION DEVICE	4 - TEST GIVEN, RESULTS KNOWN
5 - NO APPARENT INJURY	5 - SECOND - MIDDLE	5 - NOT APPLICABLE	5 - M/C MOPED ONLY	5 - EXCEPT CLASS A BUS & CLASS B BUS	5 - OTHER ACTIVITY WITH AN ELECTRONIC DEVICE	5 - TEST GIVEN, RESULTS UNKNOWN
	6 - SECOND - RIGHT SIDE	9 - DEPLOYMENT UNKNOWN	6 - NO VALID OL	6 - EXCEPT CLASS A	6 - PASSENGER	
	7 - THIRD - LEFT SIDE (MOTORCYCLE SIDE CAR)	EJECTION		7 - EXCEPT TRACTOR-TRAILER	7 - OTHER DISTRACTION INSIDE THE VEHICLE	ALCOHOL TEST TYPE
	8 - THIRD - MIDDLE	1 - NOT EJECTED	OL ENDORSEMENT	8 - INTERMEDIATE LICENSE RESTRICTIONS	8 - OTHER DISTRACTION OUTSIDE THE VEHICLE	1 - NONE
	9 - THIRD - RIGHT SIDE	2 - PARTIALLY EJECTED	H - HAZMAT	9 - LEARNER'S PERMIT RESTRICTIONS	9 - OTHER / UNKNOWN	2 - BLOOD
	10 - SLEEPER SECTION OF TRUCK CAB	3 - TOTALLY EJECTED	M - MOTORCYCLE	10 - LIMITED TO DAYLIGHT ONLY		3 - URINE
	11 - PASSENGER IN OTHER ENCLOSED CARGO AREA (NON-TRAILING UNIT, BUS, PICKUP WITH CAP)	4 - NOT APPLICABLE	P - PASSENGER	11 - LIMITED TO EMPLOYMENT	CONDITION	4 - BREATH
	12 - PASSENGER IN UNENCLOSED CARGO AREA	TRAPPED	N - TANKER	12 - LIMITED - OTHER	1 - APPARENTLY NORMAL	5 - OTHER
	13 - TRAILING UNIT	1 - NOT TRAPPED	Q - MOTOR SCOOTER	13 - MECHANICAL DEVICES (SPECIAL BRAKES, HAND CONTROLS, OR OTHER ADAPTIVE DEVICES)	2 - PHYSICAL IMPAIRMENT	DRUG TEST TYPE
	14 - RIDING ON VEHICLE EXTERIOR (NON-TRAILING UNIT)	2 - EXTRICATED BY MECHANICAL MEANS	R - THREE-WHEEL MOTORCYCLE	14 - MILITARY VEHICLES ONLY	3 - EMOTIONAL (E.G., DEPRESSED, ANGRY, DISTURBED)	1 - NONE
	15 - NON-MOTORIST	3 - FREED BY NON-MECHANICAL MEANS	S - SCHOOL BUS	15 - MOTOR VEHICLES WITHOUT AIR BRAKES	4 - ILLNESS	2 - BLOOD
	99 - OTHER / UNKNOWN		T - DOUBLE & TRIPLE TRAILERS	16 - OUTSIDE MIRROR	5 - FELL ASLEEP, FAINTED, FATIGUED, ETC.	3 - URINE
			X - TANKER / HAZMAT	17 - PROSTHETIC AID	6 - UNDER THE INFLUENCE OF MEDICATIONS / DRUGS / ALCOHOL	4 - OTHER
				18 - OTHER	9 - OTHER / UNKNOWN	DRUG TEST RESULT(S)
			GENDER			1 - AMPHETAMINES
			F - FEMALE			2 - BARBITURATES
			M - MALE			3 - BENZODIAZEPINES
			U - OTHER / UNKNOWN			4 - CANNABINOIDS
						5 - COCAINE
						6 - OPIATES / OPIOIDS
						7 - OTHER
						8 - NEGATIVE RESULTS

Ohio Department of Public Safety **OCCUPANT / WITNESS ADDENDUM**

LOCAL REPORT NUMBER
18-0545-18

OCCUPANT	UNIT #	NAME: LAST, FIRST, MIDDLE			DATE OF BIRTH		AGE	GENDER		
	ADDRESS: STREET, CITY, STATE, ZIP				CONTACT PHONE - INCLUDE AREA CODE					
OCCUPANT	INJURIES	INJURED TAKEN BY	EMS AGENCY (NAME)	INJURED TAKEN TO: MEDICAL FACILITY (NAME, CITY)	SAFETY EQUIPMENT	<input type="checkbox"/> DOT-COMPLIANT <input type="checkbox"/> MC HELMET	SEATING POSITION	AIR BAG USAGE	EJECTION	TRAPPED
	UNIT #	NAME: LAST, FIRST, MIDDLE			DATE OF BIRTH		AGE	GENDER		
OCCUPANT	ADDRESS: STREET, CITY, STATE, ZIP				CONTACT PHONE - INCLUDE AREA CODE					
	INJURIES	INJURED TAKEN BY	EMS AGENCY (NAME)	INJURED TAKEN TO: MEDICAL FACILITY (NAME, CITY)	SAFETY EQUIPMENT	<input type="checkbox"/> DOT-COMPLIANT <input type="checkbox"/> MC HELMET	SEATING POSITION	AIR BAG USAGE	EJECTION	TRAPPED
OCCUPANT	UNIT #	NAME: LAST, FIRST, MIDDLE			DATE OF BIRTH		AGE	GENDER		
	ADDRESS: STREET, CITY, STATE, ZIP				CONTACT PHONE - INCLUDE AREA CODE					
OCCUPANT	INJURIES	INJURED TAKEN BY	EMS AGENCY (NAME)	INJURED TAKEN TO: MEDICAL FACILITY (NAME, CITY)	SAFETY EQUIPMENT	<input type="checkbox"/> DOT-COMPLIANT <input type="checkbox"/> MC HELMET	SEATING POSITION	AIR BAG USAGE	EJECTION	TRAPPED
	UNIT #	NAME: LAST, FIRST, MIDDLE			DATE OF BIRTH		AGE	GENDER		
OCCUPANT	ADDRESS: STREET, CITY, STATE, ZIP				CONTACT PHONE - INCLUDE AREA CODE					
	INJURIES	INJURED TAKEN BY	EMS AGENCY (NAME)	INJURED TAKEN TO: MEDICAL FACILITY (NAME, CITY)	SAFETY EQUIPMENT	<input type="checkbox"/> DOT-COMPLIANT <input type="checkbox"/> MC HELMET	SEATING POSITION	AIR BAG USAGE	EJECTION	TRAPPED

INJURIES	SAFETY EQUIPMENT USED	SEATING POSITION	AIR BAG USAGE
1 - FATAL	1 - NONE USED - VEHICLE OCCUPANT	1 - FRONT - LEFT SIDE (MOTORCYCLE DRIVER)	1 - NOT DEPLOYED
2 - SUSPECTED SERIOUS INJURY	2 - SHOULDER BELT ONLY USED	2 - FRONT - MIDDLE	2 - DEPLOYED FRONT
3 - SUSPECTED MINOR INJURY	3 - LAP BELT ONLY USED	3 - FRONT - RIGHT SIDE	3 - DEPLOYED SIDE
4 - POSSIBLE INJURY	4 - SHOULDER & LAP BELT USED	4 - SECOND - LEFT SIDE (MOTORCYCLE PASSENGER)	4 - DEPLOYED BOTH FRONT/SIDE
5 - NO APPARENT INJURY	5 - CHILD RESTRAINT SYSTEM - FORWARD FACING	5 - SECOND - MIDDLE	5 - NOT APPLICABLE
INJURED TAKEN BY		6 - SECOND - RIGHT SIDE	9 - DEPLOYMENT UNKNOWN
1 - NOT TRANSPORTED / TREATED AT SCENE	6 - CHILD RESTRAINT SYSTEM - REAR FACING	7 - THIRD - LEFT SIDE (MOTORCYCLE SIDE CAR)	EJECTION
2 - EMS	7 - BOOSTER SEAT	8 - THIRD - MIDDLE	1 - NOT EJECTED
3 - POLICE	8 - HELMET USED	9 - THIRD - RIGHT SIDE	2 - PARTIALLY EJECTED
9 - OTHER / UNKNOWN	9 - PROTECTIVE PADS USED (ELBOWS, KNEES, ETC)	10 - SLEEPER SECTION OF TRUCK CAB	3 - TOTALLY EJECTED
GENDER		11 - PASSENGER IN OTHER ENCLOSED CARGO AREA (NON-TRAILING UNIT SUCH AS A BUS, PICK-UP WITH CAP)	4 - NOT APPLICABLE
F - FEMALE	10 - REFLECTIVE CLOTHING	12 - PASSENGER IN UNENCLOSED CARGO AREA	TRAPPED
M - MALE	11 - LIGHTING - PEDESTRIAN / BICYCLE ONLY	13 - TRAILING UNIT	1 - NOT TRAPPED
U - OTHER / UNKNOWN	99 - OTHER / UNKNOWN	14 - RIDING ON VEHICLE EXTERIOR (NON-TRAILING UNIT)	2 - EXTRICATED BY MECHANICAL MEANS
		15 - NON-MOTORIST	3 - FREED BY NON-MECHANICAL MEANS
		99 - OTHER / UNKNOWN	

WITNESS	NAME: LAST, FIRST, MIDDLE	DATE OF BIRTH		AGE	GENDER
	ADDRESS: STREET, CITY, STATE, ZIP				CONTACT PHONE - INCLUDE AREA CODE
WITNESS	NAME: LAST, FIRST, MIDDLE	DATE OF BIRTH		AGE	GENDER
	ADDRESS: STREET, CITY, STATE, ZIP				CONTACT PHONE - INCLUDE AREA CODE
WITNESS	NAME: LAST, FIRST, MIDDLE	DATE OF BIRTH		AGE	GENDER
	ADDRESS: STREET, CITY, STATE, ZIP				CONTACT PHONE - INCLUDE AREA CODE

TRAFFIC CRASH REPORT

*DENOTES MANDATORY FIELD FOR SUPPLEMENT REPORT

LOCAL REPORT NUMBER *

<input checked="" type="checkbox"/> PHOTOS TAKEN <input type="checkbox"/> SECONDARY CRASH		<input checked="" type="checkbox"/> OH-2 <input type="checkbox"/> OH-1P <input type="checkbox"/> PRIVATE PROPERTY	<input checked="" type="checkbox"/> OH-3 <input type="checkbox"/> OTHER	LOCAL INFORMATION P18051600003432 REPORTING AGENCY NAME * Ohio State Highway Patrol	NCIC * OHP91	HIT/SKIP 1 - SOLVED 2 - UNSOLVED	NUMBER OF UNITS 1	UNIT IN ERROR 98 - ANIMAL 99 - UNKNOWN
--	--	---	--	---	-----------------	--	----------------------	--

COUNTY* 77	LOCALITY* 2	LOCATION: CITY, VILLAGE, TOWNSHIP* Richfield	CRAH DATE / TIME* 05/16/2018 16:03	CRAH SEVERITY 3
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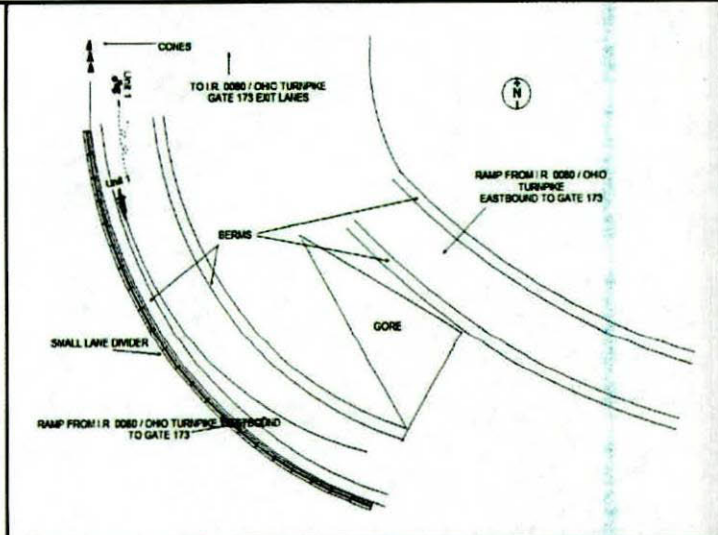
ROUTE TYPE IR	ROUTE NUMBER 0080	PREFIX 1 - NORTH 2 - SOUTH 3 - EAST 4 - WEST	LOCATION ROAD NAME	ROAD TYPE	LATITUDE DECIMAL DEGREES 41.272567
ROUTE TYPE	ROUTE NUMBER	PREFIX	REFERENCE ROAD NAME (ROAD, MILEPOST, HOUSE #) 173	ROAD TYPE MP	LONGITUDE DECIMAL DEGREES -81.630139

REFERENCE POINT 2	DIRECTION FROM REFERENCE 3	ROUTE TYPE IR - INTERSTATE ROUTE (TP) US - FEDERAL US ROUTE SR - STATE ROUTE CR - NUMBERED COUNTY ROUTE TR - NUMBERED TOWNSHIP ROUTE	ROAD TYPE AL - ALLEY AV - AVENUE BL - BOULEVARD CR - CIRCLE CT - COURT DR - DRIVE HE - HEIGHTS	ROAD TYPE HW - HIGHWAY LA - LANE MP - MILEPOST OV - OVAL PK - PARKWAY PI - PIKE PL - PLACE	RD - ROAD SQ - SQUARE ST - STREET TE - TERRACE TL - TRAIL WA - WAY	INTERSECTION RELATED <input type="checkbox"/> WITHIN INTERSECTION OR ON APPROACH <input type="checkbox"/> WITHIN INTERCHANGE AREA	NUMBER OF APPROACHES
DISTANCE FROM REFERENCE 0.10	DISTANCE UNIT OF MEASURE 1					ROADWAY <input checked="" type="checkbox"/> ROADWAY DIVIDED	

LOCATION OF FIRST HARMFUL EVENT 1	MANNER OF CRASH COLLISION/IMPACT 1	DIRECTION OF TRAVEL 1	MEDIAN TYPE 1
--------------------------------------	---------------------------------------	--------------------------	------------------

<input type="checkbox"/> WORK ZONE RELATED <input type="checkbox"/> WORKERS PRESENT <input type="checkbox"/> LAW ENFORCEMENT PRESENT <input type="checkbox"/> ACTIVE SCHOOL ZONE	WORK ZONE TYPE 1 - LANE CLOSURE 2 - LANE SHIFT/ CROSSOVER 3 - WORK ON SHOULDER OR MEDIAN 4 - INTERMITTENT OR MOVING WORK 5 - OTHER	LOCATION OF CRASH IN WORK ZONE 1 - BEFORE THE 1ST WORK ZONE WARNING SIGN 2 - ADVANCE WARNING AREA 3 - TRANSITION AREA 4 - ACTIVITY AREA 5 - TERMINATION AREA	CONTOUR 4	CONDITIONS 1	SURFACE 2
LIGHT CONDITION 1	WEATHER 2				

NARRATIVE -
 Unit #1 was on the off ramp from I.R. 0080 / Ohio Turnpike westbound to Gate 173. Unit #1 struck some loose gravel that had washed onto the ramp. Unit #1 then overturned onto its right side coming to rest.



CRAH REPORTED DATE / TIME 05/16/2018 16:03	DISPATCH DATE / TIME 05/16/2018 16:03	ARRIVAL DATE / TIME 05/16/2018 16:05	SCENE CLEARED DATE / TIME 05/16/2018 17:49	REPORT TAKEN BY <input checked="" type="checkbox"/> POLICE AGENCY <input type="checkbox"/> MOTORIST
TOTAL TIME ROADWAY CLOSED	OTHER INVESTIGATION TIME 45	TOTAL MINUTES 151	OFFICER'S NAME* Biskup, George	CHECKED BY OFFICER'S NAME* 0098
			OFFICER'S BADGE NUMBER* 0084	CHECKED BY OFFICER'S BADGE NUMBER*
				<input type="checkbox"/> SUPPLEMENT (CORRECTION OR ADDITION TO AN EXISTING REPORT SENT TO COPS)

UNIT #	OWNER NAME: LAST, FIRST, MIDDLE <input type="checkbox"/> SAME AS DRIVER 1 DUNCAN, TERRANCE, JAMES	OWNER PHONE: INCLUDE AREA CODE <input type="checkbox"/> SAME AS DRIVER [REDACTED]																														
OWNER ADDRESS: STREET, CITY, STATE, ZIP <input type="checkbox"/> SAME AS DRIVER OH PARMA ^ DUNCAN TERRANCE JAMES [REDACTED]																																
COMMERCIAL CARRIER: NAME, ADDRESS, CITY, STATE, ZIP		COMMERCIAL CARRIER PHONE: INCLUDE AREA CODE																														
LP STATE	LICENSE PLATE #	VEHICLE IDENTIFICATION #																														
OH	[REDACTED]	[REDACTED]																														
<input checked="" type="checkbox"/> INSURANCE VERIFIED	INSURANCE COMPANY STATE FARM	INSURANCE POLICY # [REDACTED]																														
TYPE OF USE <input type="checkbox"/> COMMERCIAL <input type="checkbox"/> GOVERNMENT <input type="checkbox"/> IN EMERGENCY RESPONSE		US DOT #																														
<input type="checkbox"/> INTERLOCK DEVICE EQUIPPED	<input type="checkbox"/> HIT/SKIP UNIT	VEHICLE WEIGHT GVWR/GCWR 1 - ≤ 10K LBS. 2 - 10,001 - 26K LBS. 3 - > 26K LBS.																														
# OCCUPANTS 1		TOWED BY: COMPANY NAME RICH'S																														
HAZARDOUS MATERIAL <input type="checkbox"/> MATERIAL CLASS # <input type="checkbox"/> RELEASED <input type="checkbox"/> PLACARD <input type="checkbox"/> PLACARD																																
<table border="0" style="width:100%;"> <tr> <td>1 - PASSENGER CAR</td> <td>6 - VAN (9-15 SEATS)</td> <td>12 - GOLF CART</td> <td>18 - LIMO (LIVERY VEHICLE)</td> <td>23 - PEDESTRIAN/SKATER</td> </tr> <tr> <td>2 - PASSENGER VAN (MINIVAN)</td> <td>7 - MOTORCYCLE 2-WHEELED</td> <td>13 - SNOWMOBILE</td> <td>19 - BUS (16+ PASSENGERS)</td> <td>24 - WHEELCHAIR (ANY TYPE)</td> </tr> <tr> <td>3 - SPORT UTILITY VEHICLE</td> <td>8 - MOTORCYCLE 3-WHEELED</td> <td>14 - SINGLE UNIT TRUCK</td> <td>20 - OTHER VEHICLE</td> <td>25 - OTHER NON-MOTORIST</td> </tr> <tr> <td>4 - PICK UP</td> <td>9 - AUTOCYCLE</td> <td>15 - SEMI-TRACTOR</td> <td>21 - HEAVY EQUIPMENT</td> <td>26 - BICYCLE</td> </tr> <tr> <td>5 - CARGO VAN</td> <td>10 - MOPED OR MOTORIZED BICYCLE</td> <td>16 - FARM EQUIPMENT</td> <td>22 - ANIMAL WITH RIDER OR ANIMAL-DRAWN VEHICLE</td> <td>27 - TRAIN</td> </tr> <tr> <td></td> <td>11 - ALL TERRAIN VEHICLE (ATV/UTV)</td> <td>17 - MOTORHOME</td> <td></td> <td>99 - UNKNOWN OR HIT/SKIP</td> </tr> </table>			1 - PASSENGER CAR	6 - VAN (9-15 SEATS)	12 - GOLF CART	18 - LIMO (LIVERY VEHICLE)	23 - PEDESTRIAN/SKATER	2 - PASSENGER VAN (MINIVAN)	7 - MOTORCYCLE 2-WHEELED	13 - SNOWMOBILE	19 - BUS (16+ PASSENGERS)	24 - WHEELCHAIR (ANY TYPE)	3 - SPORT UTILITY VEHICLE	8 - MOTORCYCLE 3-WHEELED	14 - SINGLE UNIT TRUCK	20 - OTHER VEHICLE	25 - OTHER NON-MOTORIST	4 - PICK UP	9 - AUTOCYCLE	15 - SEMI-TRACTOR	21 - HEAVY EQUIPMENT	26 - BICYCLE	5 - CARGO VAN	10 - MOPED OR MOTORIZED BICYCLE	16 - FARM EQUIPMENT	22 - ANIMAL WITH RIDER OR ANIMAL-DRAWN VEHICLE	27 - TRAIN		11 - ALL TERRAIN VEHICLE (ATV/UTV)	17 - MOTORHOME		99 - UNKNOWN OR HIT/SKIP
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	11 - ALL TERRAIN VEHICLE (ATV/UTV)	17 - MOTORHOME		99 - UNKNOWN OR HIT/SKIP																												
UNIT TYPE 7																																
# OF TRAILING UNITS																																
WAS VEHICLE OPERATING IN AUTONOMOUS MODE WHEN CRASH OCCURRED? 0 - NO AUTOMATION 3 - CONDITIONAL AUTOMATION 9 - OTHER/UNKNOWN 1 - YES 2 - NO 9 - OTHER / UNKNOWN 1 - DRIVER ASSISTANCE 4 - HIGH AUTOMATION AUTONOMOUS 2 - PARTIAL AUTOMATION 5 - FULL AUTOMATION																																
SPECIAL FUNCTION 1																																
CARGO BODY TYPE 1																																
VEHICLE DEFECTS																																
NON-MOTORIST LOCATION AT IMPACT																																
ACTION 2																																
CONTRIBUTING CIRCUMSTANCES 5																																
SEQUENCE OF EVENTS																																
EVENTS																																
COLLISION WITH FIXED OBJECT - STRUCK																																
FIRST HARMFUL EVENT 1 MOST HARMFUL EVENT 1																																

LOCAL REPORT NUMBER 91-0352-77	
DAMAGE	
DAMAGE SCALE 1 - NONE 3 - FUNCTIONAL DAMAGE 2 - MINOR DAMAGE 4 - DISABLING DAMAGE 9 - UNKNOWN	
DAMAGED AREA(S) INDICATE ALL THAT APPLY	
<input type="checkbox"/> - NO DAMAGE [0] <input type="checkbox"/> - UNDERCARRIAGE [14] <input type="checkbox"/> - TOP [13] <input type="checkbox"/> - ALL AREAS [15] <input type="checkbox"/> - UNIT NOT AT SCENE [16]	
INITIAL POINT OF CONTACT 0 - NO DAMAGE 14 - UNDERCARRIAGE 1-12 - REFER TO UNIT DIAGRAM 15 - VEHICLE NOT AT SCENE 13 - TOP 99 - UNKNOWN	
TRAFFIC	
TRAFFICWAY FLOW 1 - ONE-WAY 2 - TWO-WAY 2	TRAFFIC CONTROL 1 - ROUNDABOUT 4 - STOP SIGN 2 - SIGNAL 5 - YIELD SIGN 3 - FLASHER 6 - NO CONTROL 6
# OF THROUGH LANES ON ROAD 5	RAIL GRADE CROSSING 1 - NOT INVOLVED 2 - INVOLVED-ACTIVE CROSSING 3 - INVOLVED-PASSIVE CROSSING
UNIT / NON-MOTORIST DIRECTION FROM 7 TO 6	
UNIT SPEED 20	DETECTED SPEED 1 - STATED / ESTIMATED SPEED 2 - CALCULATED / EDR 3 - UNDETERMINED
POSTED SPEED 70	

MOTORIST / NON-MOTORIST

LOCAL REPORT NUMBER
91-0352-77

UNIT # 1	NAME: LAST, FIRST, MIDDLE DUNCAN, TERRANCE, JAMES	DATE OF BIRTH 10/25/1995	AGE 22	GENDER M
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ADDRESS: STREET, CITY, STATE, ZIP [REDACTED]	CONTACT PHONE - INCLUDE AREA CODE [REDACTED]
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INJURIES 3	INJURED TAKEN BY 2	EMS AGENCY (NAME) BRECKSVILLE EMS	INJURED TAKEN TO: MEDICAL FACILITY (NAME, CITY) METRO BRECKSVILLE	SAFETY EQUIPMENT USED 8	<input checked="" type="checkbox"/> DOT-COMPLIANT MC HELMET	SEATING POSITION 1	AIR BAG USAGE 5	EJECTION 1	TRAPPED 1	
OL STATE OH	OPERATOR LICENSE NUMBER		OFFENSE CHARGED	LOCAL CODE <input type="checkbox"/>	OFFENSE DESCRIPTION		CITATION NUMBER			
OL CLASS 4	ENDORSEMENT M	RESTRICTION SELECT UP TO 3	DRIVER DISTRACTED BY 1	ALCOHOL / DRUG SUSPECTED <input type="checkbox"/> ALCOHOL <input type="checkbox"/> MARIJUANA <input type="checkbox"/> OTHER DRUG		CONDITION 1	ALCOHOL TEST STATUS TYPE VALUE		DRUG TEST(S) STATUS TYPE RESULTS SELECT UP TO 4	

UNIT #	NAME: LAST, FIRST, MIDDLE	DATE OF BIRTH	AGE	GENDER
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ADDRESS: STREET, CITY, STATE, ZIP	CONTACT PHONE - INCLUDE AREA CODE
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INJURIES	INJURED TAKEN BY	EMS AGENCY (NAME)	INJURED TAKEN TO: MEDICAL FACILITY (NAME, CITY)	SAFETY EQUIPMENT USED	<input type="checkbox"/> DOT-COMPLIANT MC HELMET	SEATING POSITION	AIR BAG USAGE	EJECTION	TRAPPED	
OL STATE	OPERATOR LICENSE NUMBER		OFFENSE CHARGED	LOCAL CODE <input type="checkbox"/>	OFFENSE DESCRIPTION		CITATION NUMBER			
OL CLASS	ENDORSEMENT	RESTRICTION SELECT UP TO 3	DRIVER DISTRACTED BY	ALCOHOL / DRUG SUSPECTED <input type="checkbox"/> ALCOHOL <input type="checkbox"/> MARIJUANA <input type="checkbox"/> OTHER DRUG		CONDITION	ALCOHOL TEST STATUS TYPE VALUE		DRUG TEST(S) STATUS TYPE RESULTS SELECT UP TO 4	

UNIT #	NAME: LAST, FIRST, MIDDLE	DATE OF BIRTH	AGE	GENDER
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ADDRESS: STREET, CITY, STATE, ZIP	CONTACT PHONE - INCLUDE AREA CODE
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INJURIES	INJURED TAKEN BY	EMS AGENCY (NAME)	INJURED TAKEN TO: MEDICAL FACILITY (NAME, CITY)	SAFETY EQUIPMENT USED	<input type="checkbox"/> DOT-COMPLIANT MC HELMET	SEATING POSITION	AIR BAG USAGE	EJECTION	TRAPPED	
OL STATE	OPERATOR LICENSE NUMBER		OFFENSE CHARGED	LOCAL CODE <input type="checkbox"/>	OFFENSE DESCRIPTION		CITATION NUMBER			
OL CLASS	ENDORSEMENT	RESTRICTION SELECT UP TO 3	DRIVER DISTRACTED BY	ALCOHOL / DRUG SUSPECTED <input type="checkbox"/> ALCOHOL <input type="checkbox"/> MARIJUANA <input type="checkbox"/> OTHER DRUG		CONDITION	ALCOHOL TEST STATUS TYPE VALUE		DRUG TEST(S) STATUS TYPE RESULTS SELECT UP TO 4	

INJURIES	SEATING POSITION	AIR BAG	OL CLASS	OL RESTRICTION(S)	DRIVER DISTRACTION	TEST STATUS
1 - FATAL	1 - FRONT - LEFT SIDE (MOTORCYCLE DRIVER)	1 - NOT DEPLOYED	1 - CLASS A	1 - ALCOHOL INTERLOCK DEVICE	1 - NOT DISTRACTED	1 - NONE GIVEN
2 - SUSPECTED SERIOUS INJURY	2 - FRONT - MIDDLE	2 - DEPLOYED FRONT	2 - CLASS B	2 - CDL INTRASTATE ONLY	2 - MANUALLY OPERATING AN ELECTRONIC COMMUNICATION DEVICE (TEXTING, TYPING, FILED INFO)	2 - TEST REFUSED
3 - SUSPECTED MINOR INJURY	3 - FRONT - RIGHT SIDE	3 - DEPLOYED SIDE	3 - CLASS C	3 - CORRECTIVE LENSES	3 - TALKING ON HANDS-FREE COMMUNICATION DEVICE	3 - TEST GIVEN, CONTAMINATED SAMPLE / UNUSABLE
4 - POSSIBLE INJURY	4 - SECOND - LEFT SIDE (MOTORCYCLE PASSENGER)	4 - DEPLOYED BOTH FRONT/SIDE	4 - REGULAR CLASS (OHIO = D)	4 - FARM WAIVER	4 - TALKING ON HANDS-FREE COMMUNICATION DEVICE	4 - TEST GIVEN, RESULTS KNOWN
5 - NO APPARENT INJURY	5 - SECOND - MIDDLE	5 - NOT APPLICABLE	5 - M/C MOPED ONLY	5 - EXCEPT CLASS A BUS & CLASS B BUS	5 - TALKING ON HAND-HELD COMMUNICATION DEVICE	5 - TEST GIVEN, RESULTS UNKNOWN
	6 - SECOND - RIGHT SIDE	9 - DEPLOYMENT UNKNOWN	6 - NO VALID OL	7 - EXCEPT TRACTOR-TRAILER	5 - OTHER ACTIVITY WITH AN ELECTRONIC DEVICE	
	7 - THIRD - LEFT SIDE (MOTORCYCLE SIDE CAR)			8 - INTERMEDIATE LICENSE RESTRICTIONS	6 - PASSENGER	
	8 - THIRD - MIDDLE	EJECTION		9 - LEARNER'S PERMIT RESTRICTIONS	7 - OTHER DISTRACTION INSIDE THE VEHICLE	ALCOHOL TEST TYPE
	9 - THIRD - RIGHT SIDE	1 - NOT EJECTED		10 - LIMITED TO DAYLIGHT ONLY	8 - OTHER DISTRACTION OUTSIDE THE VEHICLE	1 - NONE
	10 - SLEEPER SECTION OF TRUCK CAB	2 - PARTIALLY EJECTED	OL ENDORSEMENT	11 - LIMITED TO EMPLOYMENT	9 - OTHER / UNKNOWN	2 - BLOOD
	11 - PASSENGER IN OTHER ENCLOSED CARGO AREA (NON-TRAILING UNIT, BUS, PICK-UP WITH CAP)	3 - TOTALLY EJECTED	H - HAZMAT	12 - LIMITED - OTHER		3 - URINE
	12 - PASSENGER IN UNENCLOSED CARGO AREA	4 - NOT APPLICABLE	M - MOTORCYCLE	13 - MECHANICAL DEVICES (SPECIAL BRAKES, HAND CONTROLS, OR OTHER ADAPTIVE DEVICES)	CONDITION	4 - BREATH
	13 - TRAILING UNIT	TRAPPED	P - PASSENGER	14 - MILITARY VEHICLES ONLY	1 - APPARENTLY NORMAL	5 - OTHER
	14 - RIDING ON VEHICLE EXTERIOR (NON-TRAILING UNIT)	1 - NOT TRAPPED	N - TANKER	15 - MOTOR VEHICLES WITHOUT AIR BRAKES	2 - PHYSICAL IMPAIRMENT	DRUG TEST TYPE
	15 - NON-MOTORIST	2 - EXTRICATED BY MECHANICAL MEANS	Q - MOTOR SCOOTER	16 - OUTSIDE MIRROR	3 - EMOTIONAL (E.G. DEPRESSED, ANGRY, DISTURBED)	1 - NONE
	99 - OTHER / UNKNOWN	3 - FREED BY NON-MECHANICAL MEANS	R - THREE-WHEEL MOTORCYCLE	17 - PROSTHETIC AID	4 - ILLNESS	2 - BLOOD
			S - SCHOOL BUS	18 - OTHER	5 - FELL ASLEEP, FAINTED, FATIGUED, ETC.	3 - URINE
			T - DOUBLE & TRIPLE TRAILERS		6 - UNDER THE INFLUENCE OF MEDICATIONS / DRUGS / ALCOHOL	4 - OTHER
			X - TANKER / HAZMAT		9 - OTHER / UNKNOWN	DRUG TEST RESULT(S)
						1 - AMPHETAMINES
			GENDER			2 - BARBITURATES
			F - FEMALE			3 - BENZODIAZEPINES
			M - MALE			4 - CANNABINOIDS
			U - OTHER / UNKNOWN			5 - COCAINE
						6 - OPIATES / OPIOIDS
						7 - OTHER
						8 - NEGATIVE RESULTS

SAFETY EQUIPMENT	1 - NONE USED	2 - SHOULDER BELT ONLY USED	3 - LAP BELT ONLY USED	4 - SHOULDER & LAP BELT USED	5 - CHILD RESTRAINT SYSTEM FORWARD FACING	6 - CHILD RESTRAINT SYSTEM REAR FACING	7 - BOOSTER SEAT	8 - HELMET USED	9 - PROTECTIVE PADS USED (SHOULDER, ELBOW, KNEE, ETC)	10 - REFLECTIVE CLOTHING	11 - LIGHTING - PEDESTRIAN / BICYCLE ONLY	99 - OTHER / UNKNOWN
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Ohio **OCCUPANT / WITNESS ADDENDUM**

LOCAL REPORT NUMBER
91-0352-77

UNIT #	NAME: LAST, FIRST, MIDDLE	DATE OF BIRTH	AGE	GENDER
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ADDRESS: STREET, CITY, STATE, ZIP	CONTACT PHONE - INCLUDE AREA CODE
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INJURIES	INJURED TAKEN BY	EMS AGENCY (NAME)	INJURED TAKEN TO: MEDICAL FACILITY (NAME, CITY)	SAFETY EQUIPMENT	<input type="checkbox"/> DOT-COMPLIANT MC HELMET	SEATING POSITION	AIR BAG USAGE	EJECTION	TRAPPED
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UNIT #	NAME: LAST, FIRST, MIDDLE	DATE OF BIRTH	AGE	GENDER
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ADDRESS: STREET, CITY, STATE, ZIP	CONTACT PHONE - INCLUDE AREA CODE
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INJURIES	INJURED TAKEN BY	EMS AGENCY (NAME)	INJURED TAKEN TO: MEDICAL FACILITY (NAME, CITY)	SAFETY EQUIPMENT	<input type="checkbox"/> DOT-COMPLIANT MC HELMET	SEATING POSITION	AIR BAG USAGE	EJECTION	TRAPPED
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INJURIES	INJURED TAKEN BY	EMS AGENCY (NAME)	INJURED TAKEN TO: MEDICAL FACILITY (NAME, CITY)	SAFETY EQUIPMENT	<input type="checkbox"/> DOT-COMPLIANT MC HELMET	SEATING POSITION	AIR BAG USAGE	EJECTION	TRAPPED
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UNIT #	NAME: LAST, FIRST, MIDDLE	DATE OF BIRTH	AGE	GENDER
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ADDRESS: STREET, CITY, STATE, ZIP	CONTACT PHONE - INCLUDE AREA CODE
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INJURIES	INJURED TAKEN BY	EMS AGENCY (NAME)	INJURED TAKEN TO: MEDICAL FACILITY (NAME, CITY)	SAFETY EQUIPMENT	<input type="checkbox"/> DOT-COMPLIANT MC HELMET	SEATING POSITION	AIR BAG USAGE	EJECTION	TRAPPED
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INJURIES	SAFETY EQUIPMENT USED	SEATING POSITION	AIR BAG USAGE
1 - FATAL	1 - NONE USED - VEHICLE OCCUPANT	1 - FRONT - LEFT SIDE (MOTORCYCLE DRIVER)	1 - NOT DEPLOYED
2 - SUSPECTED SERIOUS INJURY	2 - SHOULDER BELT ONLY USED	2 - FRONT - MIDDLE	2 - DEPLOYED FRONT
3 - SUSPECTED MINOR INJURY	3 - LAP BELT ONLY USED	3 - FRONT - RIGHT SIDE	3 - DEPLOYED SIDE
4 - POSSIBLE INJURY	4 - SHOULDER & LAP BELT USED	4 - SECOND - LEFT SIDE (MOTORCYCLE PASSENGER)	4 - DEPLOYED BOTH FRONT/SIDE
5 - NO APPARENT INJURY	5 - CHILD RESTRAINT SYSTEM - FORWARD FACING	5 - SECOND - MIDDLE	5 - NOT APPLICABLE
INJURED TAKEN BY	6 - CHILD RESTRAINT SYSTEM - REAR FACING	6 - SECOND - RIGHT SIDE	9 - DEPLOYMENT UNKNOWN
1 - NOT TRANSPORTED / TREATED AT SCENE	7 - BOOSTER SEAT	7 - THIRD - LEFT SIDE (MOTORCYCLE SIDE CAR)	EJECTION
2 - EMS	8 - HELMET USED	8 - THIRD - MIDDLE	1 - NOT EJECTED
3 - POLICE	9 - PROTECTIVE PADS USED (ELBOWS, KNEES, ETC)	9 - THIRD - RIGHT SIDE	2 - PARTIALLY EJECTED
9 - OTHER / UNKNOWN	10 - REFLECTIVE CLOTHING	10 - SLEEPER SECTION OF TRUCK CAB	3 - TOTALLY EJECTED
GENDER	11 - LIGHTING - PEDESTRIAN / BICYCLE ONLY	11 - PASSENGER IN OTHER ENCLOSED CARGO AREA (NON-TRAILING UNIT SUCH AS A BUS, PICK-UP WITH CAP)	4 - NOT APPLICABLE
F - FEMALE	99 - OTHER / UNKNOWN	12 - PASSENGER IN UNENCLOSED CARGO AREA	TRAPPED
M - MALE		13 - TRAILING UNIT	1 - NOT TRAPPED
U - OTHER / UNKNOWN		14 - RIDING ON VEHICLE EXTERIOR (NON-TRAILING UNIT)	2 - EXTRICATED BY MECHANICAL MEANS
		15 - NON-MOTORIST	3 - FREED BY NON-MECHANICAL MEANS
		99 - OTHER / UNKNOWN	

NAME: LAST, FIRST, MIDDLE	DATE OF BIRTH	AGE	GENDER
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ADDRESS: STREET, CITY, STATE, ZIP	CONTACT PHONE - INCLUDE AREA CODE
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NAME: LAST, FIRST, MIDDLE	DATE OF BIRTH	AGE	GENDER
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ADDRESS: STREET, CITY, STATE, ZIP	CONTACT PHONE - INCLUDE AREA CODE
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NAME: LAST, FIRST, MIDDLE	DATE OF BIRTH	AGE	GENDER
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ADDRESS: STREET, CITY, STATE, ZIP	CONTACT PHONE - INCLUDE AREA CODE
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Search Results

Name Search

Showing 1 to 25 of 170

<< < 1 2 3 4 5 6 7 > >>

<u>Case Number</u>	<u>Case Type</u>	<u>File Date</u>	<u>Initiating Action</u>	<u>Party/Company</u>	<u>Affiliation</u>	<u>Party Type</u>	<u>Case Status</u>
2017TRD00624K	TRAFFIC (KENT)	02/27/2017	FAIL TO REGISTER VEHICLE	DUNCAN, TERRANCE		OFFICER	CLOSED
2017TRD01152K	TRAFFIC (KENT)	04/17/2017	STOP SIGN/YIELD SIGN-FAIL TO YIELD	DUNCAN, TERRANCE		OFFICER	CLOSED
2017TRD01236K	TRAFFIC (KENT)	04/26/2017	DRIVING UNDER SUSPENSION/ REVOCATION	DUNCAN, TERRANCE		OFFICER	CLOSED
2017TRD01661K	TRAFFIC (KENT)	06/01/2017	STOP SIGN/YIELD SIGN-FAIL TO YIELD	DUNCAN, TERRANCE		OFFICER	CLOSED
2017TRD01809K	TRAFFIC (KENT)	06/07/2017	STOP SIGN/YIELD SIGN-FAIL TO YIELD	DUNCAN, TERRANCE		OFFICER	CLOSED
2017TRD01811K	TRAFFIC (KENT)	06/07/2017	STOP SIGN/YIELD SIGN-FAIL TO YIELD	DUNCAN, TERRANCE		OFFICER	CLOSED
2017TRD01930K	TRAFFIC (KENT)	06/20/2017	STOP SIGN/YIELD SIGN-FAIL TO YIELD	DUNCAN, TERRANCE		OFFICER	CLOSED
2017TRD01931K	TRAFFIC (KENT)	06/20/2017	STOP SIGN/YIELD SIGN-FAIL TO YIELD	DUNCAN, TERRANCE		OFFICER	CLOSED
2017TRD01965K	TRAFFIC (KENT)	06/22/2017	STOP SIGN/YIELD SIGN-FAIL TO YIELD	DUNCAN, TERRANCE		OFFICER	CLOSED
2017TRD01966K	TRAFFIC (KENT)	06/22/2017	FAIL TO REGISTER VEHICLE	DUNCAN, TERRANCE		OFFICER	CLOSED
2017TRD02002K	TRAFFIC (KENT)	06/27/2017	STOP SIGN/YIELD SIGN-FAIL TO YIELD	DUNCAN, TERRANCE		OFFICER	CLOSED
2017TRD02011K	TRAFFIC (KENT)	06/28/2017	NO OPERATORS LICENSE	DUNCAN, TERRANCE		OFFICER	CLOSED
2017TRD02012K	TRAFFIC (KENT)	06/28/2017	STOP SIGN/YIELD SIGN-FAIL TO YIELD	DUNCAN, TERRANCE		OFFICER	CLOSED
2017TRD02032K	TRAFFIC (KENT)	06/29/2017	STOP SIGN/YIELD SIGN-FAIL TO YIELD	DUNCAN, TERRANCE		OFFICER	CLOSED
2017TRD02033K	TRAFFIC (KENT)	06/29/2017	DRIVE ON SIDEWALK	DUNCAN, TERRANCE		OFFICER	CLOSED
2017TRD02037K	TRAFFIC (KENT)	06/30/2017	RIDING OUTSIDE MOVING VEHICLE	DUNCAN, TERRANCE		OFFICER	CLOSED
2017TRD02038K	TRAFFIC (KENT)	06/30/2017	RIDING OUTSIDE MOVING VEHICLE	DUNCAN, TERRANCE		OFFICER	CLOSED
2017TRD02248K	TRAFFIC (KENT)	07/27/2017	UNABLE TO STOP IN AN ASSURED CLEAR DISTANCE AHEAD	DUNCAN, TERRANCE		OFFICER	LICENSE FORFEITURE
2017TRD02330K	TRAFFIC (KENT)	08/02/2017	SPEED	DUNCAN, TERRANCE		OFFICER	CLOSED
2017TRD02474K	TRAFFIC (KENT)	08/17/2017	RIGHT OF WAY AT HIGHWAY FROM ANY PLACE	DUNCAN, TERRANCE		OFFICER	CLOSED
2017TRD02478K	TRAFFIC (KENT)	08/17/2017	STOP SIGN/YIELD SIGN-FAIL TO YIELD	DUNCAN, TERRANCE		OFFICER	CLOSED
2017TRD02480K	TRAFFIC (KENT)	08/17/2017	STOP SIGN/YIELD SIGN-FAIL TO YIELD	DUNCAN, TERRANCE		OFFICER	CLOSED
2017TRD02522K	TRAFFIC (KENT)	08/21/2017	STOP SIGN/YIELD SIGN-FAIL TO YIELD	DUNCAN, TERRANCE		OFFICER	CLOSED
2017TRD02523K	TRAFFIC (KENT)	08/21/2017	STOP SIGN/YIELD SIGN-FAIL TO YIELD	DUNCAN, TERRANCE		OFFICER	CLOSED
2017TRD02577K	TRAFFIC (KENT)	08/25/2017	STOP SIGN/YIELD SIGN-FAIL TO YIELD	DUNCAN, TERRANCE		OFFICER	CLOSED

2020 TRD 020153 STATE OF OHIO / CITY OF CLEVELAND -VS- DUNCAN, TERRANCE JAMES ADMIN

Case Type	TRD - TRAFFIC	Action:	FAIL TO CONTROL MV
Case Status:	CLOSED		
File Date:	11/04/2020		
		Next Event:	

All Information Party Charge Ticket/Citation # Event Docket Financial Receipt Disposition

Party Information

DUNCAN, TERRANCE JAMES - DEFENDANT

DOB 10/25/1995
 Disposition
 Disp Date

Address [REDACTED]

Alias Party Attorney

HOBBS, SENGHOR M - OFFICER/COMPLAINANT

DOB
 Disposition
 Disp Date

Address OHIO STATE HIGHWAY PATROL
 POST 18
 5225 WEST 140TH STREET
 BROOK PARK, OH 44142

Alias Party Attorney

Party Charge Information

DUNCAN, TERRANCE JAMES - DEFENDANT

Charge # 1 :
 4511.202 - Minor Misdemeanor FAIL TO CONTROL MV

Original Charge 4511.202 FAIL TO CONTROL MV (Minor Misdemeanor)

Amended Charge

Ticket # OHP18153010202000727
 Place of Offense OHIO STATE HIGHWAY PATROL
 Offense Location
 Date of Offense 10/20/2020
 Complainant

Party Charge Disposition
 Disposition Date
 Disposition
 11/05/2020
 FOUND GUILTY (REPORT TO BMV)

Ticket/Citation #

Citation # : OHP18153010202000727 - OHIO STATE HIGHWAY PATROL Offense Date 10/20/2020

Agency OHIO STATE HIGHWAY PATROL
 Officer HOBBS, SENGHOR M(1530)
 Second Officer
 Complainant

Speed Cited
 Speed Limit
 Location 1480 EAST
 Insured/Proof Y
 Accident Y
 Work Zone
 Haz Mat
 Points 2

Plate HCX3368
 State OH

Your social security number [REDACTED]	Spouse's social security number
Your first name and middle initial TERRANCE J	Last name DUNCAN
If a joint return, spouse's first name and middle initial	Last name
CURRENT MAILING address (number and street) [REDACTED]	
City, state, and ZIP code [REDACTED]	
Apt # [REDACTED]	
Daytime phone number	Evening phone number

Filing Status:
 Single or Married Filing Separately
 Joint

If you have an EXTENSION check here and attach a copy: EXTENSION

If this is an AMENDED return, check here:
 In the space provided below, state why you are filing an AMENDED return. Attach an explanation if you require additional space.
 [REDACTED]

Residency Status in RITA Municipalities:
 Full-Year Part-Year Non-Resident

City/Village/Township of Residence - Required

In the boxes below, indicate the physical location of your residence(s) for all of 2020 and up to and including the date you file this return. This may be different from your mailing address. In addition, if you moved during 2020, list the effective date of the move into the city/village/township, city/village/township and address in the appropriate boxes. Why? Mailing address does not always correspond to the city/village/township in which you live. This required information determines the appropriate taxing jurisdiction for municipal income tax purposes. If you moved more than once, supply the additional information on a separate sheet.

Effective Date	City/ Village/ Township	Address
01/01/2020	[REDACTED]	[REDACTED]

Section A

List all income from W-2 wages and W-2G winnings reported in 2020 and the amount of local/city tax withheld while living in a RITA municipality. In general, unless you moved into or out of a RITA municipality during the year, your taxable wages cannot be less than Medicare wages (Box 5 of your W-2). List all tax withheld for your resident municipality in Column 3 ONLY (even if you worked in the municipality where you lived). In Column 4, indicate the name of the municipality in which you physically worked. This may be different from the employer's address shown on the W-2. If you did not work in a city or village enter "None" in Column 4. DO NOT ENTER SCHOOL DISTRICT TAX IN COLUMNS 2 or 3.

Paperclip Local/City copy of W-2/W-2G Forms and Check or Money Order Here Do not use staples, tape or glue	Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	
	W-2/W-2 G Income (see instructions for qualifying wages)	Local/City Tax Withheld for Workplace/ Winning Municipality	Local/City Tax Withheld for Resident Municipality	Workplace/ Winning Municipality (City or village where you worked)	Resident Municipality (City or village where you lived)	Dates Wages Were Earned	
						From Date MM/DD/YY	Thru Date MM/DD/YY
	76157	1904		BROOKLYN	[REDACTED]	010120	123120
Totals	76157	1904					

For Full or Part Year Residents in RITA Municipalities - Enter Section A, Column 1 Total onto Page 2, Line 1a; enter Column 2 Total onto Page 2, Line 4a; and enter Column 3 Total onto Page 2, Line 7a. For Non-Residents required to file on workplace wages - Go to Page 3, Schedule K, Line 34 to calculate tax due.

Caution Tax balances are due by April 15, 2021. Submitting an incomplete form could subject you to penalty and interest if a tax balance is due. If you want RITA to calculate your taxes, please use the online eFile system at ritaohio.com. It is easy to use, secure and will calculate your taxes immediately.

Under penalties of perjury, I declare that I have examined this return, and to the best of my knowledge and belief, it is true, correct, and accurately lists all amounts and sources of municipal taxable income I received during the tax year.

Your Signature _____ Date _____	DONNA GALLAVAN Preparer's Name (Please Print) 5069 PORTLAND COVE STOW OH 44224 Preparer's Signature _____ Date _____ ID Number P00068436
Spouse's Signature if a joint return _____ Date _____	

May RITA discuss this return with the preparer shown above? Yes No Preparer Phone #: 330 655 0993

Filing is mandatory for most residents: see "Filing Requirements" on page 1 of the instructions for Form 37 exemptions.

Section B

For NON W-2/ Schedule Income see Pages 3-5 before starting Section B.

Withheld taxes shown on your W-2 forms are reported on either Line 4a or 7a.

If your resident city/village has a Credit Rate of 0%; enter -0- on Line 5b, 5c and Line 6 and go to Line 7a. You do not need to complete the Credit Rate Worksheet.

Refunds: To avoid delays in processing your refund, mail your return to the PO BOX address listed in the lower right hand corner of this page.

Refunds of tax withheld from your wages must be applied for on Form 10A.

Download Form 10A at ritaohio.com

1 a	Total W-2/W-2G income from Page 1, Section A, Column 1.	1a	76157	
b	Total self-employment, rental, partnership, and (if applicable) S-Corp. income as well as any other taxable income from Page 3, Schedule J, Line 29, Column 7. If less than zero, enter -0-.	1b	0	
2	Total taxable income. Add Lines 1a and 1b.	2	76157	
3	Multiply Line 2 by the tax rate of your resident municipality from the tax table. Enter the tax rate of your resident municipality here: <u>0.01500</u> .	3		1142
4 a	Tax withheld for all municipalities other than your municipality of residence from Page 1, Section A, Column 2. Do not enter estimated tax payments.	4a	1904	
b	Direct payments from Page 3, Schedule K, Line 37. Do not enter tax withheld from your wages and/or estimated tax payments on this line.	4b		
5 a	Add Lines 4a and 4b.	5a	1904	
b	Total tentative credit from Credit Rate Worksheet, Column E located at the bottom of this page. Your resident municipality's credit rate: <u>0.01500</u> .	5b	1142	
c	Enter the smaller of Line 5a or Line 5b.	5c	1142	
6	Multiply Line 5c by the credit factor of your resident municipality from the tax table. Your resident municipality's credit factor: <u>0.50000</u> .	6	571	
7 a	Tax withheld for your resident municipality from Page 1, Section A, Column 3. Do not enter estimated tax payments (see instructions).	7a		
b	Tax paid by your partnership/S-Corp./trust to YOUR RESIDENT municipality (from Worksheet R)	7b		
8	Total credits allowable. (Add Lines 6, 7a, and 7b.)	8		571
9	Subtract Line 8 from Line 3.	9	571	
10	Tax on non-withheld wages from Page 3, Schedule K, Line 34.	10		
11	Tax on Schedule J Income from Page 3, Line 33, Column 7.	11	0	
12	TAX DUE RITA BEFORE ESTIMATED PAYMENTS. Add Lines 9, 10 and 11. If less than zero, enter -0- and file Form 10A (see instructions).	12		571
13	2020 Estimated Tax Payments made to RITA. Do not enter tax withheld from your W-2s. Only include payments made for the 2020 tax year.	13		
14	Credit carried forward from 2019.	14		
15	TOTAL CREDITS AND ESTIMATED PAYMENTS. Add Lines 13 and 14.	15		
16	Balance Due. If Line 15 is less than Line 12, subtract Line 15 from Line 12. If the amount is \$10 or less, enter -0-.	16		571
17	If Line 15 is GREATER than 12, subtract Line 12 from Line 15 and enter OVERPAYMENT .	17		
18	Amount you want credited to your 2021 estimated tax.	18		
19	Amount to be refunded. You may not split an overpayment between a refund and a credit. Amounts \$10 or less will not be refunded. Allow 90 days for your refund.	19		
20 a	Enter 2021 estimated tax in full (see instructions). Estimates are due 4/15/21, 6/15/21, 9/15/21 and 1/15/22.	20a	585	
b	Enter first quarter estimate (1/4 of Line 20a).	20b	146	
21	Subtract Line 18 from Line 20b.	21		146
22	TOTAL DUE by April 15, 2021. Add Lines 16 and 21.	22		717

Estimated Taxes (Line 20a): If your estimated tax liability is \$200 or more, you are required to make quarterly payments of the anticipated tax due. If your estimated tax payments are not 90% of the tax due or not equal to or greater than your prior year's total tax liability, you may be subject to penalty and interest. You may use the amount on Line 12 as your estimate or use Worksheet 2 in the instructions to calculate your estimate. **Note:** If Line 20a is left blank, RITA will calculate your estimate. Use Form 32 EST-EXT to pay 6/15/21, 9/15/21 and 1/15/22 estimates.

Credit Rate Worksheet (enter each wage separately):

A	B	C	D	E
Wages/Income earned outside of resident municipality	Credit Rate for resident municipality from tax table	Maximum credit (multiply Column A by Column B)	Workplace tax withheld/paid	Tentative Credit Enter lesser of Columns C or D
76157	0.01500	1142	1904	1142
Enter amount from WORKSHEET L, Row 17, Column 7				
Total Tentative Credit: Enter on Section B, Line 5b, above.				1142

Mail your return with W-2s and a copy of your federal schedules to:
With payment made payable to RITA:
 Regional Income Tax Agency
 PO Box 6600
 Cleveland, OH 44101-2004
Without payment:
 Regional Income Tax Agency
 PO Box 94801
 Cleveland, OH 44101-4801
Refund with an amount on Line 19:
 Regional Income Tax Agency
 PO Box 89409
 Cleveland, OH 44101-6409

2020

Form 37, Page 2, City Income Allocation Worksheet

Resident City #1: OLMSTED FALLS From: 01/01/20 To: 12/31/20

City	W2 Employer, W-2 G Payee or Schedule J	NR Sch J	Non-Rita Wages	From	To	Resident Percent	Income	Resident Total
BROOKLYN	CITY OF BROOKLYN			01/01/20	12/31/20	100.00	76157	76157
Total allocated to resident period								76157

Copy 2 - To Be Filed With Employee's State, City, or Local Tax Return		41-0852411 OMB No. 1545-0048
a Employee's Soc. Sec. No. [REDACTED]	1 Wages, tips, other comp. 66688.93	2 Federal income tax withheld 9379.92
b Employer ID number (EIN) 34-6000347	3 Social security wages 0.00	4 Social security tax withheld 0.00
	5 Medicare wages and tips 76157.17	6 Medicare tax withheld 1104.30
c Employer's name, address and ZIP code CITY OF BROOKLYN 7619 MEMPHIS AVENUE BROOKLYN, OH 44144		
d Control number		
e Employee's name, address and ZIP code		Suff.
TERRANCE DUNCAN [REDACTED]		
7 Social security tips 0.00	8 Allocated tips 0.00	9
10 Dependent care benefits 0.00	11 Nonqualified plans 0.00	12 Code and amount DD 21821.76
13 Statutory employee <input type="checkbox"/> Retirement plan <input checked="" type="checkbox"/> Third party sick pay <input type="checkbox"/>	14 Other S125 2291.12 414H2 9468.24	
OH [REDACTED]	66688.93	1829.51
15 State Employer's state ID	16 State wages, tips, etc.	17 State income tax
18 Local wages, tips, etc. 76157.17	19 Local income tax 1903.90	20 Locality name BROOKLYN

Form W-2 Wage and Tax Statement

2020

Dept. of the Treasury - IRS

Your social security number [REDACTED]	Spouse's social security number [REDACTED]
Your first name and middle initial TERRANCE J	Last name DUNCAN
If a joint return, spouse's first name and middle initial [REDACTED] A	Last name DUNCAN
CURRENT MAILING address (number and street) [REDACTED] Apt # [REDACTED]	
City, state, and ZIP code [REDACTED]	
Daytime phone number [REDACTED]	Evening phone number [REDACTED]

Filing Status:

- Single or Married Filing Separately
 Joint

If you have an EXTENSION check here and attach a copy: EXTENSION

If this is an AMENDED return, check here:
 In the space provided below, state why you are filing an AMENDED return. Attach an explanation if you require additional space.

Residency Status in RITA Municipalities:

- Full-Year Part-Year Non-Resident

City/Village/Township of Residence - Required

In the boxes below, indicate the physical location of your residence(s) for all of 2021 and up to and including the date you file this return. This may be different from your mailing address. In addition, if you moved during 2021, list the effective date of the move into the city/village/township, city/village/township and address in the appropriate boxes. **Why?** Mailing address does not always correspond to the city/village/township in which you live. This required information determines the appropriate taxing jurisdiction for municipal income tax purposes. If you moved more than once, supply the additional information on a separate sheet.

Effective Date	City/ Village/ Township	Address
01/01/2021	OLMSTED FALLS	[REDACTED]

Section A

List all income from W-2 wages and W-2G winnings reported in 2021 and the amount of local/city tax withheld while living in a RITA municipality. In general, unless you moved into or out of a RITA municipality during the year, your taxable wages cannot be less than Medicare wages (Box 5 of your W-2). List all tax withheld for your resident municipality in Column 3 **ONLY** (even if you worked in the municipality where you lived). In Column 4, indicate the name of the municipality in which you physically worked. This may be different from the employer's address shown on the W-2. If you did not work in a city or village enter "None" in Column 4. **DO NOT ENTER SCHOOL DISTRICT TAX IN COLUMNS 2 or 3.**

Paperclip Local/City copy of W-2/W-2G Forms and Check or Money Order Here Do not use staples, tape or glue	Column 1	Column 2	Column 3	Column 4	Column 5	Column 6		
	W-2/W-2 G Income (see instructions for qualifying wages)	Local/City Tax Withheld for Workplace/ Winning Municipality	Local/City Tax Withheld for Resident Municipality	Workplace/ Winning Municipality (City or village where you worked)	Resident Municipality (City or village where you lived)	Dates Wages Were Earned		Date of winnings
						From Date MM/DD/YY	Thru Date MM/DD/YY	Date Won MM/DD/YY
	74975	1874		BROOKLYN	OLMSTED FALLS	010121	123121	
	1860	37		MIDDLEBURG HEIGHTS	OLMSTED FALLS	010121	123121	
	7121	89		MEDINA	OLMSTED FALLS	010121	123121	
	13249	265		SHEFFIELD LAKE	OLMSTED FALLS	010121	123121	
Totals	97205	2265		For Full or Part Year Residents in RITA Municipalities - Enter Section A, Column 1 Total onto Page 2, Line 1a; enter Column 2 Total onto Page 2, Line 4a; and enter Column 3 Total onto Page 2, Line 7a. For Non-Residents required to file or workplace wages - Go to Page 3, Schedule K, Line 34 to calculate tax due.				
Caution	Tax balances are due by April 18, 2022. Submitting an incomplete form could subject you to penalty and interest if a tax balance is due. If you want RITA to calculate your taxes, please use the online eFile system at ritaohio.com. It is easy to use, secure and will calculate your taxes immediately.							

Under penalties of perjury, I declare that I have examined this return, and to the best of my knowledge and belief, it is true, correct, and accurately lists all amounts and sources of municipal taxable income I received during the tax year.

Your Signature _____ Date _____
 Spouse's Signature if a joint return _____ Date _____

DONNA GALLAVAN _____ 02/17/2022
 Preparer's Name (Please Print) _____ Date _____
 5069 PORTLAND COVE _____ P00068436
 STOW OH 44224
 Preparer's Signature _____ ID Number _____

May RITA discuss this return with the preparer shown above? Yes No Preparer Phone #: 330 212 3628

Filing is mandatory for most residents: see "Filing Requirements" on page 1 of the instructions for Form 37 exemptions.

Section B

For NON W-2/ Schedule Income see Pages 3-5 before starting Section B.	1 a Total W-2/W-2G income from Page 1, Section A, Column 1.	1a	97205		
	b Total self-employment, rental, partnership, and (if applicable) S-Corp. income as well as any other taxable income from Page 3, Schedule J, Line 29, Column 7. If less than zero, enter -0-.	1b	0		
	2 Total taxable income. Add Lines 1a and 1b.	2	97205		
	3 Multiply Line 2 by the tax rate of your resident municipality from the tax table. Enter the tax rate of your resident municipality here: <u>0.01500</u>	3			1458
Withheld taxes shown on your W-2 forms are reported on either Line 4a or 7a.	4 a Tax withheld for all municipalities other than your municipality of residence from Page 1, Section A, Column 2. Do not enter estimated tax payments.	4a	2265		
	b Direct payments from Page 3, Schedule K, Line 37. Do not enter tax withheld from your wages and/or estimated tax payments on this line.	4b			
	5 a Add Lines 4a and 4b.	5a	2265		
	b Total tentative credit from Credit Rate Worksheet, Column E located at the bottom of this page. Your resident municipality's credit rate: <u>0.01500</u>	5b	1441		
	c Enter the smaller of Line 5a or Line 5b.	5c	1441		
	6 Multiply Line 5c by the credit factor of your resident municipality from the tax table. Your resident municipality's credit factor: <u>0.50000</u>	6	722		
If your resident city/village has a Credit Rate of 0%; enter -0- on Line 5b, 5c and Line 6 and go to Line 7a. You do not need to complete the Credit Rate Worksheet.	7 a Tax withheld for your resident municipality from Page 1, Section A, Column 3. Do not enter estimated tax payments (see instructions).	7a			
	b Tax paid by your partnership/S-Corp./trust to YOUR RESIDENT municipality (from Worksheet R)	7b			
	8 Total credits allowable. (Add Lines 6, 7a, and 7b.)	8			722
	9 Subtract Line 8 from Line 3.	9	736		
	10 Tax on non-withheld wages from Page 3, Schedule K, Line 34.	10			
	11 Tax on Schedule J Income from Page 3, Line 33, Column 7.	11	0		
	12 TAX DUE RITA BEFORE ESTIMATED PAYMENTS. Add Lines 9, 10 and 11. If less than zero, enter -0- and file Form 10A (see instructions).	12			736
Refunds: To avoid delays in processing your refund, mail your return to the PO BOX address listed in the lower right hand corner of this page. Refunds of tax withheld from your wages must be applied for on Form 10A. Download Form 10A at ritaohio.com	13 2021 Estimated Tax Payments made to RITA. Do not enter tax withheld from your W-2s. Only include payments made for the 2021 tax year.	13	570		
	14 Credit carried forward from 2020.	14			
	15 TOTAL CREDITS AND ESTIMATED PAYMENTS. Add Lines 13 and 14.	15			570
	16 Balance Due. If Line 15 is less than Line 12, subtract Line 15 from Line 12. If the amount is \$10 or less, enter -0-.	16			166
	17 If Line 15 is GREATER than 12, subtract Line 12 from Line 15 and enter OVERPAYMENT.	17			
	18 Amount you want credited to your 2022 estimated tax.	18			
	19 Amount to be refunded. You may not split an overpayment between a refund and a credit. Amounts \$10 or less will not be refunded. Allow 90 days for your refund.	19			
	20 a Enter 2022 estimated tax in full (see instructions). Estimates are due 4/15/22, 6/15/22, 9/15/22 and 1/15/23.	20a	735		
	b Enter first quarter estimate (1/4 of Line 20a).	20b	183		
	21 Subtract Line 18 from Line 20b.	21			183
	22 TOTAL DUE by April 18, 2022. Add Lines 16 and 21.	22			349

Estimated Taxes (Line 20a): If your estimated tax liability is \$200 or more, you are required to make quarterly payments of the anticipated tax due. If your estimated tax payments are not 90% of the tax due or not equal to or greater than your prior year's total tax liability, you may be subject to penalty and interest. You may use the amount on Line 12 as your estimate or use Worksheet 1 in the instructions to calculate your estimate. Note: If Line 20a is left blank, RITA will calculate your estimate. Use Form 32 EST-EXT to pay 6/15/22, 9/15/22 and 1/15/23 estimates.

Credit Rate Worksheet (enter each wage separately):

A	B	C	D	E
Wages/Income earned outside of resident municipality	Credit Rate for resident municipality from tax table	Maximum credit (multiply Column A by Column B)	Workplace tax withheld/paid	Tentative Credit Enter lesser of Columns C or D
74975	0.01500	1125	1874	1125
1860	0.01500	28	37	28
7121	0.01500	107	89	89
13249	0.01500	199	265	199
Enter amount from WORKSHEET L, Row 17, Column 7				
Total Tentative Credit: Enter on Section B, Line 5b, above.				1441

Mail your return with W-2s and a copy of your federal schedules to:
With payment made payable to RITA:
 Regional Income Tax Agency
 PO Box 6600
 Cleveland, OH 44101-2C04
Without payment:
 Regional Income Tax Agency
 PO Box 94801
 Cleveland, OH 44101-4801
Refund with an amount on Line 19:
 Regional Income Tax Agency
 PO Box 89409
 Cleveland, OH 44101-6409

1 Wages, tips, other comp. 1860.14		2 Federal income tax withheld 44.00	
3 Social security wages 1860.14		4 Social security tax withheld 115.33	
5 Medicare wages and tips 1860.14		6 Medicare tax withheld 26.97	
d Control number 0000137374 WWQ	Dept. SVUS	Corp. SVUS	Employer use only 309663
c Employer's name, address, and ZIP code UNITED PARCEL SERVICE INC 55 GLENLAKE PWKY NE ATLANTA, GA 30328 7663024			
b Employer's FED ID number 36-2407381		a Employee's SSA number	
7 Social security tips		8 Allocated tips	
9		10 Dependent care benefits	
11 Nonqualified plans		12a	
14 Other		12b	
		12c	
		12d	
		13 Stat emp. Ret. plan Third-party sick pay	
e/f Employee's name, address and ZIP code TERRANCE J DUNCAN [REDACTED]			
15 State OH	Employer's state ID no. 51-327374 9	16 State wages, tips, etc. 1860.14	
17 State income tax 34.99		18 Local wages, tips, etc. 1860.14	
19 Local income tax 37.20		20 Locality name R0500	
City or Local Filing Copy W-2 Wage and Tax Statement 2021 Copy 2 to be filed with employer's City or Local Income Tax Return.			

338-19820		7120.82		18.23	
OMB No. 1545-0008		3 Social security wages 7120.82		4 Social security tax withheld 441.49	
		5 Medicare wages and tips 7120.82		6 Medicare tax withheld 103.25	
c Employer's name, address, and ZIP code Empire Dental Arts 9140 Lake Shore Blvd Mentor OH 44060					
7 Social security tips		8 Allocated tips		9	
10 Dependent care benefits		11 Nonqualified plans		12a	
12b		12c		12d	
d Employer identification number (EIN) 81-4755804			e Employee's social security number [REDACTED]		
13 Stat. empl. Retirement plan Third-party sick pay		14 Other			
f Employee's name, address, and ZIP code [REDACTED]					
2021 38-2099803 Form W-2 Statement Copy 2--To Be Filed With Employee's State, City, or Local Income Tax Return.		15 State OH	Employer's state ID number [REDACTED]	16 State wages, tips, etc. 7120.82	
		17 State income tax 145.18		18 Local wages, tips, etc. 7120.82	
		19 Local income tax 89.01		20 Locality name MONTANA	
Department of the Treasury -- Internal Revenue Service NTF 2576758					

Copy 2 - To Be Filed With Employee's State, City, or Local Tax Return		41-0852411 OMB No. 1545-0008	
a Employee's Soc. Sec. No. [REDACTED]		1 Wages, tips, other comp. 67817.95	
		2 Federal income tax withheld 13026.99	
		3 Social security wages 0.00	
		4 Social security tax withheld 0.00	
b Employer ID number (EIN) 34-6000347		5 Medicare wages and tips 74975.28	
		6 Medicare tax withheld 1087.16	
c Employer's name, address and ZIP code CITY OF BROOKLYN 7619 MEMPHIS AVENUE BROOKLYN, OH 44144			
d Control number			
e Employee's name, address and ZIP code TERRANCE DUNCAN [REDACTED]			
7 Social security tips 0.00		8 Allocated tips 0.00	
9		10 Dependent care benefits 0.00	
		11 Nonqualified plans 0.00	
		12 Code and amount DD 14852.88	
13 Statutory employee <input type="checkbox"/>		14 Other	
Retirement plan <input checked="" type="checkbox"/>		S125 1439.52	
Third party sick pay <input type="checkbox"/>		414H2 7157.33	
OH 51-3180653		67817.95	
		2322.96	
15 State Employer's state ID		16 State wages, tips, etc.	
18 Local wages, tips, etc. 74975.28		19 Local income tax 1874.37	
		17 State income tax BROOKLYN	
		20 Locality name	

Form W-2 Wage and Tax Statement 2021

d Control number 0047-14079819 0000000058 - CLINIC		Void	c Employer's name, address, and ZIP code SCOTT NAGY DDS LTD 5201 N ABBE RD SHEFFIELD VILLAGE OH 44035		Department of the Treasury - Internal Revenue Service OMB No. 1545-0008	
b Employer identification number (EIN) 52-2388186		a Employer's social security number [REDACTED]		1 Wages, tips, other compensation 13248.99	2 Federal income tax withheld 743.90	
13 Statutory employee <input type="checkbox"/> Retirement plan <input type="checkbox"/> Third-party sick pay <input type="checkbox"/>		12 See instructions for box 12 14 Other		3 Social security wages 13248.99	4 Social security tax withheld 821.44	
e Employer's name, address, and ZIP code [REDACTED]		5 Medicare wages and tips 13248.99		6 Medicare tax withheld 192.11		
15 State Employer's state ID number OH 52-621706 0		16 State wages, tips, etc. 13248.99		17 State income tax 255.43		
		18 Local wages, tips, etc. 13248.99		19 Local income tax 264.98		
				20 Locality name OH SHEFF		
				7 Social Security Tips 8 Allocated Tips 10 Dependent care benefits 11 Nonqualified plans		

This information is being furnished to the Internal Revenue Service. If you are required to file a tax return, a negligence penalty or other sanction may be imposed on you if this income is taxable and you fail to report it.



Employee Education Report



Print Date/Time: 05/22/2019 08:44
 Login ID: kwhite
 Officer: Duncan, Terrance J

From Date: 09/01/2016
 To Date: 05/22/2019

Kent State University Police Services
 ORI Number: OH0671100

Start Date	End Date	Course	Provider	Credit Hours	Other Hours	Status	Recertification Date	Cost
01/05/2017	01/10/2017	16061TB-4 Pepperball Recert- Written		1.00	0	Certified		
02/07/2017	02/07/2017	17009TB-1 DT/Practical Applicaion of Force - Mandatory		4.00	0	Completed		
02/07/2017	02/07/2017	17009TB-2 Ethics/Bias Based Profiling - Mandatory		1.00	0	Completed		
02/07/2017	02/07/2017	17009TB-3 All Hazards - Mandatory		1.00	0	Completed		
02/07/2017	02/07/2017	17009TB-4 Hazardous Materials/Research Intensive Facilities - Mandatory		0.50	0	Completed		
09/20/2017	09/21/2017	17012TB BAC Datamaster		16.00	0	Certified		
02/21/2017	02/22/2017	17015TB Firearms		1.50	0	Completed		
03/14/2017	03/14/2017	17020TB-1 Civil Distrubance Response		2.00	0	Completed		
03/14/2017	03/14/2017	17020TB-2 Passive Resistor Response		2.00	0	Completed		
03/14/2017	03/14/2017	17020TB-3 Active Threat		3.00	0	Completed		
05/23/2017	05/23/2017	17028TB-1 Blue Courage - 2nd Half [CPT]		4.00	0	Completed		
05/23/2017	05/23/2017	17028TB-2 Evidence Room Procedure Review		0.50	0	Completed		
05/23/2017	05/23/2017	17028TB-3 Active Shooter Response		3.50	0	Completed		
05/31/2017	06/02/2017	17032TB-1 Firearms Training		1.00	0	Completed		
05/31/2017	06/02/2017	17032TB-2 Pepperball Practical - Mandatory	Kent State Police Services	1.00	0	Completed		
06/13/2017	06/13/2017	17033TB-1 Trauma Informed Policing - CPT Mandatory		6.00	0	Completed		
06/13/2017	06/13/2017	17033TB-2 Active shooter response	Kent State Police Services	2.00	0	Completed		
07/26/2017	07/28/2017	17039TB Police Bike Training	Kent State Police Services	24.00	0	Completed		
08/08/2017	08/08/2017	17049TB-1 DT; Reloads; Active Shooter	Kent State Police Services	5.00	0	Completed		
08/08/2017	08/08/2017	17049TB-2 K9 Refresher	Kent State Police Services	0.50	0	Completed		
08/08/2017	08/08/2017	17049TB-3 Explosives & Terrorism Awareness	Kent State Police Services	2.00	0	Completed		
08/22/2017	08/22/2017	17053TB Firearms Qualifctations		1.50	0	Completed		
10/10/2017	10/10/2017	17055TB-1 Annual Fitness Test		1.00	0	Completed		
10/10/2017	10/10/2017	17055TB-2 OC Challenge Course		2.00	0	Completed		
10/10/2017	10/10/2017	17055TB-3 Defensive Tactics DT		4.00	0	Completed		
11/07/2017	11/07/2017	17058TB Range- Firearms		1.50	0	Completed		
12/12/2017	12/12/2017	17060TB-1 DT/Active Shooter/Firearms - Dec 2018 Training Day		5.00	0	Completed		
12/12/2017	12/12/2017	17060TB-2 Mandatory Legal - CPT & CALEA		2.00	0	Completed		



Employee Education Report



Print Date/Time: 05/22/2019 08:44
Login ID: kwhite
Officer: Duncan, Terrance J

From Date: 09/01/2016
To Date: 05/22/2019

Kent State University Police Services
ORI Number: OH0671100

10/15/2018	10/19/2018	17068TB Firearms, Arrest, and Self-Defense Tactics [FAST]		40.00	0	Completed
01/09/2018	01/11/2018	18001TB-1 DT/ASP Re-certs	Kent State Police Services	4.00	0	Completed
01/09/2018	01/11/2018	18001TB-2 Annual Review: Use of Force	Kent State Police Services	1.00	0	Completed
01/09/2018	01/11/2018	18001TB-3 OC/Pepperball Re-certs-Written		3.00	0	Completed
02/19/2018	02/20/2018	18004TB Range/Firearms: Low Light		1.50	0	Completed
02/01/2018	02/28/2018	18014TB-1 FEB2018 Shift Training: Subject Control		0.50	0	Completed
02/01/2018	02/28/2018	18014TB-2 FEB2018 Shift Training: Active Threat		1.25	0	Completed
02/01/2018	02/08/2018	18014TB-3 FEB2018 Shift Training: Firearms		0.50	0	Completed
03/01/2018	03/31/2018	18015TB-1 Civil Disorder/Riot Baton-March 2018 Training		1.00	0	Completed
03/01/2018	03/31/2018	18015TB-2 Active Threat - March 2018 Training		2.00	0	Completed
04/01/2018	04/30/2018	18016TB-1 April 2018: DT Subject Control		1.00	0	Completed
04/01/2018	04/30/2018	18016TB-2 April 2018: Active Threat Rescue Task Force		1.00	0	Completed
05/14/2018	05/21/2018	18020TB-1 May18 Dept Training: DT		4.00	0	Completed
05/16/2018	05/23/2018	18020TB-10 May18 Dept Training: Pepperball Practical		1.00	0	Completed
05/14/2018	05/22/2018	18020TB-2 May18 Dept Training: All Hazards		1.50	0	Completed
05/14/2018	05/22/2018	18020TB-3 May18 Dept Training: Biased Based Profiling		1.00	0	Completed
05/14/2018	05/22/2018	18020TB-4 May18 Dept Training: Hazardous Materials/RIF		1.50	0	Completed
05/15/2018	05/22/2018	18020TB-5 May18 Dept Training: Active Threat		4.00	0	Completed
05/15/2018	05/21/2018	18020TB-6 May18 Dept Training: SRVSS/Sexual Assault Reporting		1.50	0	Completed
05/15/2018	05/21/2018	18020TB-7 May18 Dept Training: A.L.I.C.E.		1.50	0	Completed
05/16/2018	05/23/2018	18020TB-8 May18 Dept Training: Active Threat/Scenarios		3.50	0	Completed
05/16/2018	05/23/2018	18020TB-9 May18 Dept Training: Range		3.50	0	Completed
07/17/2018	07/31/2018	18027TB-1 Active Threat Scenarios		8.00	0	Completed
07/18/2018	08/01/2018	18027TB-2A Range		4.00	0	Completed
07/18/2018	08/01/2018	18027TB-2B CIT De-escalation		1.00	0	Completed
07/18/2018	08/01/2018	18027TB-2C Breaching Tools	Kent State Police Services	1.50	0	Completed



Employee Education Report



Print Date/Time: 05/22/2019 08:44
 Login ID: kwhite
 Officer: Duncan, Terrance J

From Date: 09/01/2016
 To Date: 05/22/2019

Kent State University Police Services
 ORI Number: OH0671100

07/19/2018	08/02/2018	18027TB-3A CPR/AED	SWRC	4.00	0	Completed
07/19/2018	08/02/2018	18027TB-3B CIT Force Senarios		4.00	0	Completed
11/05/2018	11/09/2018	18031TB Crisis Intervention Team Training [CIT]		40.00	0	Completed
09/04/2018	09/21/2018	18034TB TASER Certification Training		8.00	0	Completed
03/11/2019	03/15/2019	19001TB Basic Traffic Crash Investigation	Ohio Highway Patrol	40.00	0	Completed
01/08/2019	01/15/2019	19004TB-1 Use of Force- ReQuals		1.00	0	Completed
01/08/2019	01/15/2019	19004TB-2 OC: - Re-Certification		2.00	0	Completed
01/08/2019	01/15/2019	19004TB-3 Pepperball - Written Only		1.00	0	Completed
01/08/2019	01/15/2019	19004TB-4 Taser Recert		2.00	0	Certified
01/08/2019	01/15/2019	19004TB-5 Defensive Tactics: Re-Cert		2.00	0	Completed
01/08/2019	01/15/2019	19004TB-6 ASP Baton: Re-cert		1.00	0	Completed
04/08/2019	04/09/2019	19005TB Advanced Roadside Impaired Driving Enforcement [ARIDE]		16.00	0	Completed
04/30/2019	05/01/2019	19019TB Range - Firearms		1.50	0	Completed
01/24/2017	01/24/2017	DUN1701 Pepperball Certification - New Hire		1.00	0	Certified
01/27/2017	01/27/2017	DUN1702 OC/Narcan Training - New Hire		1.00	0	Completed
01/26/2017	01/26/2017	DUN1703 Subject Control: DT/ASP - New Hire		8.00	0	Completed
03/13/2017	03/13/2017	DUN1704 OHLeg User Security Policy		1.00	0	Completed
02/13/2017	02/13/2017	DUN1705 Motorized Carts		1.00	0	Completed
02/16/2017	02/16/2017	MISC1701 Controlled Burn - New Hires		0.25	0	Completed
07/23/2017	11/12/2017	MISC1708 MPH900 Plate Reader		0.50	0	Completed
07/23/2018	08/31/2018	MISC1807 18029TB OhLeg Security Review 2018		1.00	0	Completed
08/09/2018	09/01/2018	MISC1808 18030TB CODIS DNA Collection Video 18006SO		0.50	0	Completed
09/24/2018	09/26/2018	misc1810 Flex Cuff Training	Kent State Police Services	0.25	0	Completed
12/18/2018	01/15/2019	MISC1902 18038TB OH-1 Video		0.25	0	Completed
02/01/2019	03/08/2019	MISC1905 Subject Control Training -On Shift Feb 2019		1.00	0	Completed
06/14/2017	07/14/2017	RC1701 Legal Update	Kent State Police Services	0.25	0	Completed
06/07/2018	06/30/2018	RC1801 18024TB Legal Update: Defendants Records		0.50	0	Completed
11/16/2018	02/17/2019	RC1901 Tourniquet Application	Kent City Police Department	0.50	0	Completed
02/07/2019	02/28/2019	RC1902 Accreditation & Training Request/Reimbursement Review		0.50	0	Completed

Total: 332.75

Duncan

run: 3/5/19

<u>Course Class Code</u>	<u>Course Title</u>	<u>Start</u>	<u>End</u>	<u>#hrs</u>
16061TB-4	Pepperball Recert- Written	01/05/2017	01/10/2017	1
DUN1701	Pepperball Certification - New Hire	01/24/2017	01/24/2017	1
DUN1703	Subject Control: DT/ASP - New Hire	01/26/2017	01/26/2017	8
DUN1702	OC/Narcan Training - New Hire	01/27/2017	01/27/2017	1
17009TB-1	DT/Practical Application of Force - Mandatory	02/07/2017	02/07/2017	4
17009TB-2	Ethics/Bias Based Profiling - Mandatory	02/07/2017	02/07/2017	1
17009TB-3	All Hazards - Mandatory	02/07/2017	02/07/2017	1
17009TB-4	Hazardous Materials/Research Intensive Facilities - Mandatory	02/07/2017	02/07/2017	0.5
DUN1705	Motorized Carts	02/13/2017	02/13/2017	1
MISC1701	Controlled Burn - New Hires	02/16/2017	02/16/2017	0.25
17015TB	Firearms	02/21/2017	02/22/2017	1.5
DUN1704	OHLeg User Security Policy	03/13/2017	03/13/2017	1
17020TB-1	Civil Disturbance Response	03/14/2017	03/14/2017	2
17020TB-2	Passive Resistor Response	03/14/2017	03/14/2017	2
17020TB-3	Active Threat	03/14/2017	03/14/2017	3
17028TB-1	Blue Courage - 2nd Half [CPT]	05/23/2017	05/23/2017	4
17028TB-2	Evidence Room Procedure Review	05/23/2017	05/23/2017	0.5

Duncan

run: 3/5/19

<u>Course Class Code</u>	<u>Course Title</u>	<u>Start</u>	<u>End</u>	<u>#hrs</u>
17028TB-3	Active Shooter Response	05/23/2017	05/23/2017	3.5
17032TB-1	Firearms Training	05/31/2017	06/02/2017	1
17032TB-2	Pepperball Practical - Mandatory	05/31/2017	06/02/2017	1
17033TB-1	Trauma Informed Policing - CPT Mandatory	06/13/2017	06/13/2017	6
17033TB-2	Active shooter response	06/13/2017	06/13/2017	2
RC1701	Legal Update	06/14/2017	07/14/2017	0.25
MISC1708	MPH900 Plate Reader	07/23/2017	11/12/2017	0.5
17039TB	Police Bike Training	07/26/2017	07/28/2017	24
17049TB-1	DT; Reloads; Active Shooter	08/08/2017	08/08/2017	5
17049TB-2	K9 Refresher	08/08/2017	08/08/2017	0.5
17049TB-3	Explosives & Terrorism Awareness	08/08/2017	08/08/2017	2
17053TB	Firearms Qualfictations	08/22/2017	08/22/2017	1.5
17012TB	BAC Datamaster	09/20/2017	09/21/2017	16
17055TB-1	Annual Fitness Test	10/10/2017	10/10/2017	1
17055TB-2	OC Challenge Course	10/10/2017	10/10/2017	2
17055TB-3	Defensive Tactics DT	10/10/2017	10/10/2017	4
17058TB	Range- Firearms	11/07/2017	11/07/2017	1.5

Duncan

run: 3/5/19

Course Class Code	Course Title	Start	End	#hrs
17060TB-1	DT/Active Shooter/Firearms - Dec 2018 Training Day	12/12/2017	12/12/2017	5
17060TB-2	Mandatory Legal - CPT & CALEA	12/12/2017	12/12/2017	2
18001TB-1	DT/ASP Re-certs	01/09/2018	01/11/2018	4
18001TB-2	Annual Review: Use of Force	01/09/2018	01/11/2018	1
18001TB-3	OC/Pepperball Re-certs-Written	01/09/2018	01/11/2018	3
18014TB-1	FEB2018 Shift Training: Subject Control	02/01/2018	02/28/2018	0.5
18014TB-2	FEB2018 Shift Training: Active Threat	02/01/2018	02/28/2018	1.25
18014TB-3	FEB2018 Shift Training: Firearms	02/01/2018	02/08/2018	0.5
18004TB	Range/Firearms: Low Light	02/19/2018	02/20/2018	1.5
18015TB-1	Civil Disorder/Riot Baton- March 2018 Training	03/01/2018	03/31/2018	1
18015TB-2	Active Threat - March 2018 Training	03/01/2018	03/31/2018	2
18016TB-1	April 2018: DT Subject Control	04/01/2018	04/30/2018	1
18016TB-2	April 2018: Active Threat Rescue Task Force	04/01/2018	04/30/2018	1
18020TB-2	May18 Dept Training: All Hazards	05/14/2018	05/22/2018	1.5
18020TB-3	May18 Dept Training: Biased Based Profiling	05/14/2018	05/22/2018	1
18020TB-4	May18 Dept Training: Hazardous Matrerials/RIF	05/14/2018	05/22/2018	1.5
18020TB-1	May18 Dept Training: DT	05/14/2018	05/21/2018	4

Duncan

run: 3/5/19

Course Class Code	Course Title	Start	End	#hrs
18020TB-5	May18 Dept Training: Active Threat	05/15/2018	05/22/2018	4
18020TB-6	May18 Dept Training: SRVSS/Sexual Assault Reporting	05/15/2018	05/21/2018	1.5
18020TB-7	May18 Dept Training: A.L.I.C.E.	05/15/2018	05/21/2018	1.5
18020TB-10	May18 Dept Training: Pepperball Practical	05/16/2018	05/23/2018	1
18020TB-8	May18 Dept Training: Active Threat/Scenarios	05/16/2018	05/23/2018	3.5
18020TB-9	May18 Dept Training: Range	05/16/2018	05/23/2018	3.5
RC1801	18024TB Legal Update: Defendants Records	06/07/2018	06/30/2018	0.5
18027TB-1	Active Threat Scenarios	07/17/2018	07/31/2018	8
18027TB-2A	Range	07/18/2018	08/01/2018	4
18027TB-2B	CIT De-escalation	07/18/2018	08/01/2018	1
18027TB-2C	Breaching Tools	07/18/2018	08/01/2018	1.5
18027TB-3A	CPR/AED	07/19/2018	08/02/2018	4
18027TB-3B	CIT Force Scenarios	07/19/2018	08/02/2018	4
MISC1807	18029TB OhLeg Security Review 2018	07/23/2018	08/31/2018	1
MISC1808	18030TB CODIS DNA Collection Video 18006SO	08/09/2018	09/01/2018	0.5
18034TB	TASER Certification Training	09/04/2018	09/21/2018	8
misc1810	Flex Cuff Training	09/24/2018	09/26/2018	0.25

Duncan

run: 3/5/19

Course Class Code	Course Title	Start	End	#hrs
17068TB	Firearms, Arrest, and Self-Defense Tactics [FAST]	10/15/2018	10/19/2018	40
18031TB	Crisis Intervention Team Training [CIT]	11/05/2018	11/09/2018	40
RC1901	Tourniquet Application	11/16/2018	02/17/2019	0.5
MISC1902	18038TB OH-1 Video	12/18/2018	01/15/2019	0.25
19004TB-1	Use of Force- ReQuals	01/08/2019	01/15/2019	1
19004TB-2	OC: - Re-Certification	01/08/2019	01/15/2019	2
19004TB-3	Pepperball - Written Only	01/08/2019	01/15/2019	1
19004TB-4	Taser Recert	01/08/2019	01/15/2019	2
19004TB-5	Defensive Tactics: Re-Cert	01/08/2019	01/15/2019	2
19004TB-6	ASP Baton: Re-cert	01/08/2019	01/15/2019	1
RC1902	Accreditation & Training Request/Reimbursement Review	02/07/2019	02/28/2019	0.5

Berea-Midpark High School



This Certifies That

Terrance James Duncan

Having completed the Course of Study prescribed by the Berea City School District Board of Education and the State of Ohio is hereby declared a Graduate of Berea-Midpark High School and is entitled to this

Diploma

Given this third day of June, two thousand fourteen

Michael R. Sheppard
Superintendent

Neal B. B. B.
Principal

Principal

From: Celeste Westfall cwestfall@brooklynohio.gov
Subject: Letter
Date: Feb 7, 2022 at 2:37:39 PM
To: terrancejduncan@gmail.com

Good Afternoon Terrance

Attached is the letter you requested. Please let me know if you need any other information.

Thank you

CELESTINA WESTFALL
Payroll Coordinator

CITY OF BROOKLYN
7619 Memphis Avenue
Brooklyn, Ohio 44144
D 216-635-4209



February 7, 2022

RE: Terrance Duncan

To Whom It May Concern


This letter is to inform you that Terrance Duncan was a City of Brooklyn Patrol Officer from June 23, 2019 until August 3, 2021.

If you have any questions, please contact me at the number below.

Sincerely


A handwritten signature in blue ink, appearing to read "Celestina Westfall".

Celestina Westfall
Payroll Coordinator

Ohio Ohio Deft. Governor Charles L. Herman, Registrar **DRIVER LICENSE** **NOT FOR FEDERAL ID** 

USA

10-25-1995



DUNCAN
TERRANCE JAMES

D **10-25-2023** **M** **A**

10-25-1995

10-25-1995

ARMED FORCES

SOCIAL SECURITY

[REDACTED]

THIS NUMBER HAS BEEN ESTABLISHED FOR

TERRANCE JAMES
DUNCAN

Terrance Duncan
SIGNATURE

USA **10/02/2008**



PO Box 453919
Richardson, TX 75065-3919

Attached as requested are your replacement insurance identification cards. If the attached cards are not accepted by a law enforcement agency or your Department of Motor Vehicle office, please contact your agent to receive additional assistance.

Thank you for choosing State Farm for your insurance needs.

IMPORTANT - IDENTIFICATION CARDS
STATE FARM

State Farm
OHIO
INSURANCE CARD

INSURED: **DUNCAN, TERRY & SCHMITZ, TIFFANY** MUTL VOL

POLICY NUMBER: [REDACTED] EFFECTIVE

YR 2017 MAKE FORD NOV 15 2021 TO MAY 15 2022

MODEL FUSION VIN 3FA6P9H7XHR394826

AGENT DAN RITZENTHALER 3926-B40

PHONE (440)446-9914 NAIC 25178

A BODILY INJURY/PROPERTY DAMAGE LIABILITY
C MEDICAL PAYMENTS
D 500 DEDUCT COMPREHENSIVE
G 500 DEDUCT COLLISION
H, R1, U
SEE REVERSE SIDE FOR ADDITIONAL COVERAGE INFORMATION

State Farm THIS CARD MUST BE KEPT IN THE INSURED MOTOR VEHICLE FOR PRODUCTION UPON DEMAND. THE COVERAGE PROVIDED BY THE POLICY MEETS THE MINIMUM LIABILITY LIMITS PRESCRIBED BY LAW.

IF YOU HAVE AN ACCIDENT - NOTIFY THE POLICE IMMEDIATELY

1. Get names, addresses, and phone numbers of persons involved and witnesses. Also get driver license numbers of persons involved and license plate numbers/states of vehicles.
2. Don't admit fault or discuss the accident with anyone but State Farm or police.
3. Promptly notify your agent, log on to statefarm.com, or use the State Farm mobile app to file a claim.

For **EMERGENCY ROAD SERVICE** use the State Farm mobile app, log on to statefarm.com, or call 1-877-427-5157. **EXAMINE POLICY EXCLUSIONS CAREFULLY. THIS FORM DOES NOT CONSTITUTE ANY PART OF YOUR INSURANCE POLICY.**

How to identify your coverage. See policy for full name and definition.

A. Liability	H. Emergency Road Service	T. Total Disability
C. Medical Payments	I. Physical Damage	U. Uninsured Motor Vehicle BI
D. Comprehensive	R1. Car Rental and Travel Expenses	U1. Uninsured Motor Vehicle PD
E. Collision	S. Death, Dismemberment and Loss of Sight	UNIC. Use of Nonowned Cars
		Z. Loss of Earnings

KEEP A CARD IN YOUR CAR
THIS CARD IS INVALID IF THE POLICY FOR WHICH IT WAS ISSUED LAPSES OR IS TERMINATED.
KEEP YOUR CURRENT CARD UNTIL THE EFFECTIVE DATE OF THIS CARD.
MANY STATES REQUIRE EVIDENCE OF INSURANCE ON DEMAND. ONE OF THESE CARDS SHOULD BE CARRIED IN THE VEHICLE AT ALL TIMES.
Emergency Road Service information is located on your insurance card.

IMPORTANT - IDENTIFICATION CARDS
STATE FARM

State Farm
OHIO
INSURANCE CARD

INSURED: **DUNCAN, TERRY & SCHMITZ, TIFFANY** MUTL VOL

POLICY NUMBER: [REDACTED] EFFECTIVE

YR 2017 MAKE FORD NOV 15 2021 TO MAY 15 2022

MODEL FUSION VIN 3FA6P9H7XHR394826

AGENT DAN RITZENTHALER 3926-B40

PHONE (440)446-9914 NAIC 25178

A BODILY INJURY/PROPERTY DAMAGE LIABILITY
C MEDICAL PAYMENTS
D 500 DEDUCT COMPREHENSIVE
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H, R1, U
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State Farm®
Providing Insurance and Financial Services



PO Box 353919
Richardson, TX 75085-3919

Attached as requested are your replacement insurance identification cards. If the attached cards are not accepted by a law enforcement agency or your Department of Motor Vehicle office, please contact your agent to receive additional assistance.

Thank you for choosing State Farm for your insurance needs.

IMPORTANT - IDENTIFICATION CARDS
STATE FARM

**OHIO
INSURANCE CARD**

INSURED **DUNCAN, TERRY** MUTL
VOL

POLICY NUMBER [REDACTED] EFFECTIVE

YR **2013** MAKE **DODGE** DEC 18 2021 TO MAR 11 2022

MODEL **CHALLENGER** VIN **2C3CDYBTDH619167**

AGENT **DAN RITZENTHALER** 3926-B40

PHONE **(440)446-9914** NAIC **25178**

A BODILY INJURY-PROPERTY DAMAGE LIABILITY
C MEDICAL PAYMENTS
D \$00 DEDUCT COMPREHENSIVE
G \$00 DEDUCT COLLISION
H, R1, U
 SEE REVERSE SIDE FOR ADDITIONAL COVERAGE INFORMATION

THIS CARD MUST BE KEPT IN THE INSURED MOTOR VEHICLE FOR PRODUCTION UPON DEMAND. THE COVERAGE PROVIDED BY THE POLICY MEETS THE MINIMUM LIABILITY LIMITS PRESCRIBED BY LAW.

IF YOU HAVE AN ACCIDENT - NOTIFY THE POLICE IMMEDIATELY

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- Promptly notify your agent, log on to statefarm.com, or use the State Farm mobile app to file a claim.

For **EMERGENCY ROAD SERVICE** use the State Farm mobile app, log on to statefarm.com, or call 1-877-427-5767. **EXAMINE POLICY EXCLUSIONS CAREFULLY. THIS FORM DOES NOT CONSTITUTE ANY PART OF YOUR INSURANCE POLICY.**

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A. Liability	H. Emergency Road Service	I. Total Disability
C. Medical Payments	L. Physical Damage	U. Uninsured Motor Vehicle BI
D. Comprehensive	R1. Car Rental and Travel Expenses	U1. Uninsured Motor Vehicle PD
G. Collision	S. Death, Dismemberment and Loss of Sight	U19C. Use of Nonowned Cars
		2. Loss of Earnings

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Emergency Road Service information is located on your insurance card.

IMPORTANT - IDENTIFICATION CARDS
STATE FARM

**OHIO
INSURANCE CARD**

INSURED **DUNCAN, TERRY** MUTL
VOL

POLICY NUMBER [REDACTED] EFFECTIVE

YR **2013** MAKE **DODGE** DEC 18 2021 TO MAR 11 2022

MODEL **CHALLENGER** VIN **2C3CDYBTDH619167**

AGENT **DAN RITZENTHALER** 3926-B40

PHONE **(440)446-9914** NAIC **25178**

A BODILY INJURY-PROPERTY DAMAGE LIABILITY
C MEDICAL PAYMENTS
D \$00 DEDUCT COMPREHENSIVE
G \$00 DEDUCT COLLISION
H, R1, U
 SEE REVERSE SIDE FOR ADDITIONAL COVERAGE INFORMATION

THIS CARD MUST BE KEPT IN THE INSURED MOTOR VEHICLE FOR PRODUCTION UPON DEMAND. THE COVERAGE PROVIDED BY THE POLICY MEETS THE MINIMUM LIABILITY LIMITS PRESCRIBED BY LAW.

IF YOU HAVE AN ACCIDENT - NOTIFY THE POLICE IMMEDIATELY

- Get names, addresses, and phone numbers of persons involved and witnesses. Also get driver license numbers of persons involved and license plate numbers/states of vehicles.
- Don't admit fault or discuss the accident with anyone but State Farm or police.
- Promptly notify your agent, log on to statefarm.com, or use the State Farm mobile app to file a claim.

For **EMERGENCY ROAD SERVICE** use the State Farm mobile app, log on to statefarm.com, or call 1-877-427-5767. **EXAMINE POLICY EXCLUSIONS CAREFULLY. THIS FORM DOES NOT CONSTITUTE ANY PART OF YOUR INSURANCE POLICY.**

How to identify your coverage. See policy for full name and definition.

A. Liability	H. Emergency Road Service	I. Total Disability
C. Medical Payments	L. Physical Damage	U. Uninsured Motor Vehicle BI
D. Comprehensive	R1. Car Rental and Travel Expenses	U1. Uninsured Motor Vehicle PD
G. Collision	S. Death, Dismemberment and Loss of Sight	U19C. Use of Nonowned Cars
		2. Loss of Earnings

KEEP A CARD IN YOUR CAR
THIS CARD IS INVALID IF THE POLICY FOR WHICH IT WAS ISSUED LAPSES OR IS TERMINATED.
KEEP YOUR CURRENT CARD UNTIL THE EFFECTIVE DATE OF THIS CARD.
MANY STATES REQUIRE EVIDENCE OF INSURANCE ON DEMAND. ONE OF THESE CARDS SHOULD BE CARRIED IN THE VEHICLE AT ALL TIMES.
Emergency Road Service information is located on your insurance card.



VERIFY PRESENCE OF ODH WATERMARK HOLD TO LIGHT TO VIEW



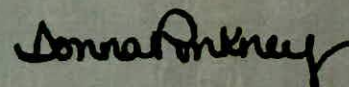
STATE OF OHIO OFFICE OF VITAL STATISTICS

CERTIFICATION OF BIRTH

STATE FILE NUMBER 1995012948 DATE RECORD FILED 11/2/1995
NAME TERRANCE JAMES DUNCAN
DATE OF BIRTH Oct 25, 1995 SEX MALE
PLACE OF BIRTH CLEVELAND
MOTHER'S NAME JA'NICE OLEVIA HOLLY
MAIDEN HOLLY
MOTHER'S BIRTHPLACE OHIO
FATHER'S NAME HAROLD DUNCAN

Note:

This is a true certification of the name and birth facts as recorded in the Office of Vital Statistics. Witness my signature and seal of the Department of Health this 2 day of June, 2005



Local Registrar of Vital Statistics

VOID WITHOUT WATERMARK OR IF ALTERED OR ERASED
HOLD TO LIGHT TO VIEW

CAUTION: NOT TO BE USED FOR IDENTIFICATION PURPOSES

THIS IS AN IMPORTANT RECORD. SAFEGUARD IT.

ANY ALTERATIONS IN SHADED AREAS RENDER FORM VOID

CERTIFICATE OF RELEASE OR DISCHARGE FROM ACTIVE DUTY

This Report Contains Information Subject to the Privacy Act of 1974, As Amended

1. NAME (Last, First, Middle) DUNCAN, TERRANCE JAMES		2. DEPARTMENT, COMPONENT AND BRANCH ARMY/ARNGUS		3. SOCIAL SECURITY NUMBER [REDACTED]	
4a. GRADE, RATE OR RANK PFC	b. PAY GRADE E03	5. DATE OF BIRTH (YYYYMMDD) 19951025	6. RESERVE OBLIGATION TERMINATION DATE (YYYYMMDD) 20211113		
7a. PLACE OF ENTRY INTO ACTIVE DUTY CLEVELAND, OHIO		b. HOME OF RECORD AT TIME OF ENTRY (City and state, or complete address if known) 5728 VAN WERT AVE BROOKPARK OHIO 44142-0000			
8a. LAST DUTY ASSIGNMENT AND MAJOR COMMAND 16TH ORD BN CO D TR TC			b. STATION WHERE SEPARATED FORT LEE TC, VA 23801-5152		
9. COMMAND TO WHICH TRANSFERRED 212TH MAINT CO, 920 W LAFAYETTE RD, MEDINA, OH 44256				10. SGLI COVERAGE NONE AMOUNT: \$ 400,000.00	
11. PRIMARY SPECIALTY (List number, title and years and months in specialty. List additional specialty numbers and titles involving periods of one or more years.) 91B10 WHEELED VEHICLE MECHANIC - 00 YRS 00 MOS//NOTHING FOLLOWS		12. RECORD OF SERVICE			
		a. DATE ENTERED AD THIS PERIOD	YEAR(S)	MONTH(S)	DAY(S)
		b. SEPARATION DATE THIS PERIOD	2014	07	08
		c. NET ACTIVE SERVICE THIS PERIOD	2014	12	11
		d. TOTAL PRIOR ACTIVE SERVICE	0000	05	04
		e. TOTAL PRIOR INACTIVE SERVICE	0000	00	00
		f. FOREIGN SERVICE	0000	07	24
		g. SEA SERVICE	0000	00	00
		h. INITIAL ENTRY TRAINING	0000	05	04
13. DECORATIONS, MEDALS, BADGES, CITATIONS AND CAMPAIGN RIBBONS AWARDED OR AUTHORIZED (All periods of service) NATIONAL DEFENSE SERVICE MEDAL//ARMY SERVICE RIBBON//NOTHING FOLLOWS		14. MILITARY EDUCATION (Course title, number of weeks, and month and year completed) WHEELED VEHICLE MECHANIC, 12 WEEKS, 2014//NOTHING FOLLOWS			
15a. COMMISSIONED THROUGH SERVICE ACADEMY				YES	X NO
b. COMMISSIONED THROUGH ROTC SCHOLARSHIP (10 USC Sec. 2107b)				YES	X NO
c. ENLISTED UNDER LOAN REPAYMENT PROGRAM (10 USC Chap. 109) (If Yes, years of commitment: NA)				YES	X NO
16. DAYS ACCRUED LEAVE PAID 13	17. MEMBER WAS PROVIDED COMPLETE DENTAL EXAMINATION AND ALL APPROPRIATE DENTAL SERVICES AND TREATMENT WITHIN 90 DAYS PRIOR TO SEPARATION			YES	NO
18. REMARKS /// MEMBER HAS COMPLETED FIRST FULL TERM OF SERVICE//NOTHING FOLLOWS					
The information contained herein is subject to computer matching within the Department of Defense or with any other affected Federal or non-Federal agency for verification purpose and to determine eligibility for, and/or continued compliance with, the requirements of a Federal benefit program.					
19a. MAILING ADDRESS AFTER SEPARATION (Include ZIP Code) 5728 VAN WERT AVE BROOK PARK OHIO 44142-0000			b. NEAREST RELATIVE (Name and address - include ZIP Code) MITCHELL JANICE O 903 SHADY LAKE DR APT 107 STREETSBORO OHIO 44241		
20. MEMBER REQUESTS COPY 6 BE SENT TO (Specify state/locality) OH OFFICE OF VETERANS AFFAIRS X YES NO					
a. MEMBER REQUESTS COPY 3 BE SENT TO THE CENTRAL OFFICE OF THE DEPARTMENT OF VETERANS AFFAIRS (WASHINGTON, DC) X YES NO					
21a. MEMBER SIGNATURE ESIGNED BY: DUNCAN, TERRANCE, JAMES .14 71438894		b. DATE (YYYYMMDD) 20141209	22a. OFFICIAL AUTHORIZED TO SIGN (Typed name and title) ESIGNED BY: THOMPSON, DWIGHT [REDACTED] DWIGHT THOMPSON, ASSISTANT TRANSITION CHIEF		b. DATE (YYYYMMDD) 20141209

SPECIAL ADDITIONAL INFORMATION (For use by authorized agencies only)					
23. TYPE OF SEPARATION RELEASE FROM ACTIVE DUTY TRAINING			24. CHARACTER OF SERVICE (Include Upgrade) HONORABLE		
25. SEPARATION AUTHORITY AR 635-200, CHAP 4			26. SEPARATION CODE MBK		27. REENTRY CODE
28. NARRATIVE REASON FOR SEPARATION COMPLETION OF REQUIRED ACTIVE SERVICE					
29. DATES OF TIME LOST DURING THIS PERIOD (YYYYMMDD) NONE					30. MEMBER REQUESTS COPY 4 (Initials) [REDACTED]



NATIONAL GUARD REPORT OF SEPARATION AND RECORD OF SERVICE

The proponent agency is ARNG HRH. The prescribing directive is NGR 600-200.

PRIVACY ACT STATEMENT

1. **AUTHORITY:** Title 10 USC 12101 and 12103; Title 32 USC 301 and 304; and Executive Order 9397
2. **PURPOSE:** Official discharge document which records the National Guard member's (ARRN & ANG) service with the National Guard. The original and one copy will be provided to the Soldier. A copy will be maintained by the MILPC for State records. For organizational use only.
3. **ROUTINE USES:** None
4. **DISCLOSURE:** Voluntary. However, failure to provide Service Number may result in a delayed or erroneous processing of DD Form 214.

Report of separation and record of service in the ARMY National Guard of OHIO and as a Reserve of the _____

1. LAST NAME - FIRST NAME - MIDDLE NAME DUNCAN, TERRANCE JAMES	2. DEPARTMENT, COMPONENT AND BRANCH ARNG/OHIO	3. SOCIAL SECURITY NUMBER [REDACTED]
---	--	---

4. DATE OF ENLISTMENT/APPOINTMENT 2013/11/14	5a. RANK SP4	5b. PAY GRADE 104	6. DATE OF RANK 2015/11/14	7. DATE OF BIRTH 1995-10-25
---	-----------------	----------------------	-------------------------------	--------------------------------

8a. STATION OR INSTALLATION AT WHICH AFFECTED SPT CO 112TH EN BN BROOK PARK OH 44142	8b. EFFECTIVE DATE 2019-11-13
--	----------------------------------

9. COMMAND TO WHICH TRANSFERRED USAR CON GP (REINF) 1600 SPEARHEAD DIVISION AVE. FT KNOX, KY 40122//NOTHING FOLLOWS	10. RECORD OF SERVICE	YEARS	MONTHS	DAYS
	(a) Net service this period	6	0	0
	(b) Prior reserve component service	0	0	0
	(c) Prior active federal service	0	0	0

11. TERMINAL DATE OF RESERVE/MILITARY SERVICE OBLIGATION 2021-11-13	(d) Total service for pay	6	0	0
	(e) Total service for retired pay	6	0	0

12. MILITARY EDUCATION (Course title, number of weeks, month and year completed) WHEELED VEHICLE MECHANIC, 12 WEEKS, 2014//NOTHING FOLLOWS	13. PRIMARY SPECIALTY NUMBER, TITLE AND DATE AWARDED (Additional specialty numbers and titles) 91B10 WHEELED VEHICLE MECHANIC - 4 YRS 11 MOS//NOTHING FOLLOWS			
--	---	--	--	--

14. HIGHEST EDUCATION LEVEL SUCCESSFULLY COMPLETED Secondary/High School <u>12</u> YRS (Gr 1-12) College <u>0</u> YRS	15. DECORATIONS, MEDALS, BADGES, COMMENDATIONS, CITATIONS AND CAMPAIGN RIBBONS AWARDED THIS PERIOD. (State awards may be included) NATIONAL DEFENSE SERVICE MEDAL, ARMY SERVICE RIBBON, GULF BASIC TRAINING RIBBON, OEF O SPECIAL SERVICE RIBBON, NOTHING FOLLOWS			
---	--	--	--	--

16. SERVICEMAN'S GROUP LIFE INSURANCE COVERAGE <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO AMT <u>\$400,000</u>				
--	--	--	--	--

17. PERSONNEL SECURITY INVESTIGATION a. Type <u>NACLC</u>	b. Investigation <u>SECRET/20131209</u>
--	---

18. REMARKS
DD FORM 214 WAS ISSUED FOR 1ADT PERIOD 20140708-20141211. SOLDIER TRANSFERRED TO USAR CON/CON GP FOR A PERIOD OF 2YRS TO COMPLETE REMAINING STATUTORY MILITARY SERVICE OBLIGATION. NGR FORM 22 AND NGR FORM 55A WERE MAILED TO INDIVIDUAL'S LAST KNOWN ADDRESS AS INDICATED IN ITEM #19. NGR FORM 22A WILL BE ISSUED. SEE ATTACHED CONSULTATION SHEET.

19. MAILING ADDRESS AFTER SEPARATION (Street, City, County, State and Zip Code) [REDACTED]	20. SIGNATURE OF PERSON BEING SEPARATED [REDACTED]
---	---

21. NAME, GRADE AND TITLE OF AUTHORIZING OFFICER MELISSA L. WRIGHT, MSG, G1 PERSONNEL BRANCH ACOLC	22a. SIGNATURE OF AUTHORIZED TO SIGN DESIGNED BY WRIGHT, MELISSA LYNN [REDACTED]	22b. DATE 2024/07/08
---	---	-------------------------

23. AUTHORITY AND REASON
NGR 600-200, PARA 6-36N ETS

24. CHARACTER OF SERVICE <u>HONORABLE</u>	25. TYPE OF CERTIFICATE USED <u>NGR FORM 55A</u>	26. REENLISTMENT ELIGIBILITY <u>EL 1</u>
--	---	---

REQUEST DECLINE COPIES OF MY NGR FORM 22 SOLDIER NOT AVAILABLE FOR SIGNATURE INITIALS TTD

NATIONAL GUARD REPORT OF SEPARATION AND RECORD OF SERVICE

Continuation Page

Report of separation and record of service in the ARMY

National Guard of OHIO

and as a Reserve of the -----

1 LAST NAME- FIRST NAME- MIDDLE NAME

2 DEPARTMENT COMPONENT AND BRANCH

3 SOCIAL SECURITY NUMBER

DUNCAN, TERRANCE JAMES

ARNG/OHIO

[REDACTED]

(Specify the item number of the block continued for each entry.) //////////////////////////////////////

CONT FROM BLOCK 18: TO PROVIDE MISSING INFORMATION UPON REQUEST. //NOTHING FOLLOWS////NOTHING FOLLOWS



STATE OF OHIO
ADJUTANT GENERAL'S DEPARTMENT
2825 WEST DUBLIN GRANVILLE ROAD
COLUMBUS, OHIO 43235-2789

ORDERS 281-960

08 October 2019

DUNCAN TERRANCE JAMES, [REDACTED], SFC, SPT CG 112TH EN BN (PNLAC - 771), 6225 EAGLE RD, BROCK PARK, OH 44142-2107

You are discharged from the Army National Guard and assigned to component indicated on day following effective date.

Reserve assignment: USAR Control Group (Reinforcement), 1600 Spearhead Division Avenue, Dept 420, Ft. Knox, KY 40122-5402

Effective date: 13 November 2019

Type of discharge: Honorable (NGB Form 55A) (A)

Additional instructions:

Reason: ETS

Assignment/Loss Code: COMPLETION OF 6 YEARS READY RESERVE OBLIGATION (CE)

Current Organization Identification Code: USAR CONTROL GROUP (REINFORCEMENT) (R)

SRIP: YES Termination: Yes Recoupment: No Termination Date: Termination Reason: M

FOR ARMY USE

Authority: Para 6-36n NGR 600-200 RE-1

HOR: [REDACTED]

Format: 510

NGOH-PEZ

////////////////////////////////////
/\\\\\\ OFFICIAL \\\\/
/MARK A. HATFIELD /
/COL, GS, USA /
/DEPUTY CHIEF OF STAFF FOR PERSONNEL /
////////////////////////////////////

DISTRIBUTION:
Special

Duncan, Terrance James

Graduation Date: 06/03/2014

5728 Van Wert Ave StudentID 40942 (FD6007839)

Brook Park, OH 44142 Grade 12

Birthdate: 10/25/1995



Official Transcript

Berea City School District

Berea-Midpark High School

165 East Bagley Road Tel: (216) 898-8900
Berea, Ohio 44017 Fax: (216) 898-8558

Start: 08/2010	Midpark High School	End: 06/2011	
Course	Mark	Earned	Attempted
2010-2011 Grade 09 Term 2			
508 Algebra 1	D	.500	.500
620 CPE	C	.500	.500
266 English 1/R	C	.500	.500
351 Health	C	.500	.500
204 Integrating Tech 21st C	D	.500	.500
332 Spanish 1	C	.500	.500
658 World Studies 2	B	.500	.500
GPA: 1.8571 Credits Earned: 3.500 Credits Attempted: 3.500			

Start: 08/2010	Midpark High School	End: 06/2011	
Course	Mark	Earned	Attempted
2010-2011 Grade 09 Term 4			
509 Algebra 1	D	.500	.500
621 CPE	C	.500	.500
267 English 1/R	B	.500	.500
353 PE Survey	A	.250	.250
333 Spanish 1	C	.500	.500
359 Weight Training	A	.250	.250
659 World Studies 2	C	.500	.500
GPA: 2.3333 Credits Earned: 3.000 Credits Attempted: 3.000			

Start: 08/2011	Midpark High School	End: 06/2012	
Course	Mark	Earned	Attempted
2011-2012 Grade 10 Term 2			
104 Airbrush 1	B	.500	.500
676 American History	C	.500	.500
610 Biology/R	C	.500	.500
272 English 2/R	C	.500	.500
516 Geometry	C	.500	.500
352 Lifeguarding	A	.250	.250
334 Spanish 2	C	.500	.500
GPA: 2.3077 Credits Earned: 3.250 Credits Attempted: 3.250			

Start: 08/2011	Midpark High School	End: 06/2012	
Course	Mark	Earned	Attempted
2011-2012 Grade 10 Term 4			
677 American History	C	.500	.500
611 Biology/R	B	.500	.500
273 English 2/R	C	.500	.500
517 Geometry	C	.500	.500
166 Personal Finance	B	.500	.500
335 Spanish 2	C	.500	.500
359 Weight Training	A	.250	.250
GPA: 2.4615 Credits Earned: 3.250 Credits Attempted: 3.250			

Start: 08/2012	Midpark High School	End: 06/2013	
Course	Mark	Earned	Attempted
2012-2013 Grade 11 Term 2			
512 Algebra 2/Trigonometry	C	.500	.500
655 American Govt	B	.500	.500
805 Computer	P	.250	.000
278 English 3/R	C	.500	.500
956 Jr Crim Jus/Forensics	B	.500	.500
834 Jr Crim Just	A	1.250	1.250
GPA: 3.0769 Credits Earned: 3.500 Credits Attempted: 3.250			

Start: 08/2012	Midpark High School	End: 06/2013	
Course	Mark	Earned	Attempted
2012-2013 Grade 11 Term 4			
513 Algebra 2/Trigonometry	C	.500	.500
2805 Computer	P	.250	.000
279 English 3/R	C	.500	.500
2956 Jr Crim Jus/Forensics	B	.500	.500
2834 Jr Crim Just	B	1.250	1.250
671 Pop Culture	B	.500	.500
GPA: 2.6923 Credits Earned: 3.500 Credits Attempted: 3.250			

Start: 08/2013	Berea-Midpark High School	End: 06/2014	
Course	Mark	Earned	Attempted
2013-2014 Grade 12 Term 2			
518 Pre Calc Math	D	.500	.500
290 Senior Seminar English	B	.500	.500
668 Senior Seminar Social Studies	B	.500	.500
900 Sr Crim Justice	C	1.500	1.500
GPA: 2.1667 Credits Earned: 3.000 Credits Attempted: 3.000			

Start: 08/2013	Berea-Midpark High School	End: 06/2014	
Course	Mark	Earned	Attempted
2013-2014 Grade 12 Term 4			
258 College Prep English	C	.500	.500
519 Pre Calc Math	D	.500	.500
2900 Sr Crim Justice	C	1.500	1.500
GPA: 1.8000 Credits Earned: 2.500 Credits Attempted: 2.500			

Current Schedule		
Course	Description	Credits
Ohio Graduation Tests		
Test Name	Met Requirement	Test Date
OGT READING	Y	03/01/2012
OGT MATHEMATICS	Y	03/01/2012

School Year	Attendance		Total Credits Earned: 25.500	Total Credits Attempted: 25.000
	Present	Absent		
2013 - 2014	171.0	0.0	Cumulative GPA: 2.3500 (Weighted)	Percentile: 21.29% of 512

(*) Repeat Courses

Official Signature _____

Duncan, Terrance James

Graduation Date: 06/03/2014

5728 Van Wert Ave StudentID 40942 (FD6007839)

Brook Park, OH 44142 Grade 12

Birthdate: 10/25/1995



Official Transcript

Berea City School District

Berea-Midpark High School

165 East Bagley Road Tel: (216) 898-8900

Berea, Ohio 44017 Fax: (216) 898-8558

Ohio Graduation Tests			
Test Name	Met Requirement	Test Date	
OGT SCIENCE	Y	03/01/2012	
OGT SOCIAL STUDIES	Y	03/01/2012	
OGT WRITING	Y	03/01/2012	
Credit Summary			
HS Credits	Earned	Attempted	
Business	0.500	0.500	
Career/Technical	6.500	6.500	
English Language Arts	4.000	4.000	
Fine Arts	0.500	0.500	
Foreign Languages	2.000	2.000	
Health	0.500	0.500	
Mathematics other than Alg II or Equivalent	3.000	3.000	
Mathematics-Alg II or Equivalent	1.000	1.000	
Physical Education	1.000	1.000	
Science-Life Science	1.000	1.000	
Science-Physical Science	1.000	1.000	
Social Studies other than Am. History & Government	2.000	2.000	
Social Studies-Am. Government	0.500	0.500	
Social Studies-American History	1.000	1.000	
Technology Ed/Computer Science	1.000	0.500	
Total	25.500	25.000	

Assessments	
ACT Assessment	
10/05/2013	
COMPOSITE	19
ENGLISH	18
MATH	19
READING	20
SCIENCE	19
WRITING:	
WRITING-English/Writing	19
WRITING	8

1/23

Terrance Duncan

[REDACTED]
[REDACTED]
[REDACTED]

Dear Sir or Madam:


Please accept this letter and attached resume as an indication of my interest in joining the Maple Heights Police Department as a full time Police Officer.

I offer a strong and varied background in the law enforcement profession. I have worked in collegiate law enforcement, municipal law enforcement, and hospital security which collectively provided me with experience in working with diverse populations. I have a willingness to accept new challenges to achieve organizational goals. I am confident that my attitude, aptitude, and experience will make me a productive contributor within the Maple Heights Police Department.

I would welcome the opportunity to discuss my particular qualifications further and how I can meet your current staffing needs. Should you require any additional information, or if you would like to arrange an interview, please contact me at your convenience.

Thank you for your time and consideration in reviewing this material. I look forward to your forthcoming response.

Sincerely,



Terrance Duncan

Terrance Duncan

Phone: [REDACTED]

E-mail: [REDACTED]

Education

06/2014 Berea-MidPark High School - Diploma

06/2014 Polaris - Criminal Justice Diploma

12/2014 US Army - AIT Honor Graduate

Awards

Army Achievement Medal

Honor Grad AIT

Work Experience

12/2021 to present - UPS

06/2019 to 08/2021 - Brooklyn Police Department

09/2016 to 06/2019 - Kent State University Police Department

04/2015 to 09/2016 - South West General

01/2015 to 04/2015 - Allied Barton Security Services

11/2013 to 11/2019 - Brookpark, OH - US Army National Guard

06/2012 to 04/2014 - Brookpark, OH Brookpark Recreation Center - Life Guard/Supervisor

Skills

Pepper Spray Certified

Military Sharp Shooter

Self Defense

Land Navigation

Squad Assaults

Prisoner Detaining

Body Searches

Taser Certified

F.A.S.T Certified

C.I.T Certified

O.P.O.T.A. Certified

References

Michael Kilbane - Independence Chief of Police (retired) 216 410 1352

William Becker - US Army Staff Sergeant 216 219 0027

Mathew Buderer- Sgt at Southwest General Health Center 440 574 1851

Pre-Employment Interview

Biographical Data

What is your full name? *Terrence James Duncan*

Have you ever used or gone by any other names? Nicknames?

Terry Duncan

What is your current home address?

[REDACTED]

How long have you lived at this address?

3 years

Who do you live with? Please provide names.

[REDACTED]

What is your significant other's opinion of your pursuing a career in law enforcement?

She is supportive of my decision

Education

Where did you go to high school? When did you graduate?

Berea - mid Park high school | No

Where did you go to college? Did you graduate?

N/A

Degree obtained? What did you receive your degree in?

N/A

If you did not obtain a degree, what courses did you take?

N/A

Did you take any special classes or have any special classes that you think will better qualify you for this position? CIT, F.B.I Negotiator School

Where and when did you receive your law enforcement certification?

Kent State Police academy 2017

Were you ever suspended from any school or class?

No

Were you ever placed on academic or disciplinary probation?

No

Did you ever fail a course or ever have to take a course over? Explain.

No

Military History

Were you ever in the military service? If yes, what years and what branch?

Yes National Guard | 2013-2019 |

What was your rank when you left?

Specialist

What was your assignment and duties?

Wheeled vehicle mechanic, To ensure all vehicles could reach a status of fully mission capable

During your service, were you ever court martialled?

No

Did you ever receive an Article 15? (Captain's mast, company punishment, office hours) If yes, explain.

No

What type of discharge did you receive? Please provide a copy of your DD-214 long form.

Honorable

Relocation, Shift Attitudes and Commitments

Have you ever worked for someone where you periodically had to change work locations?

No

Are you willing to periodically change work locations to attend schools or training?

Yes

Were you ever let go or asked to leave a job because you couldn't or wouldn't work at other locations?

No

Did you ever leave or quit a job because they moved you around?

No

Are you aware of anything or do you have any plans that would make working at other locations difficult or impossible?

No

Shift Attitude, Availability and Commitment

Would you be able and willing to work or fill in on other shifts?

yes

Are you willing to stay late in an emergency?

yes

Did you ever work anywhere where they rotated shifts?

yes

Have you ever had to stay late at a job to help out?

yes

Were you ever called in unexpectedly to help out?

yes

Did you ever leave or quit a job because they rotated shifts or asked you to work extra hours? If yes, explain.

no

How would you feel if your hours were changed?

It wouldn't bother me

Were you ever asked to leave a job because you couldn't work different hours?

no

Are you aware of anything or do you have any plans that would prevent you from working different hours? Staying late?

no

Retention and Permanency

Are there any jobs that you held for a short period of time? If yes, please explain. *yes, when I worked with Allied Barton I was there for 3 months, I left there because Southwest paid more*

Did you ever leave a job because you felt it was too hectic? Explain.
no

Did you ever leave a job:

Because of a supervisor? *no*

Due to working conditions? *no*

Because of the people you worked with? *no*

Because you didn't get a raise or were passed over for promotion? *no*

If the answer is yes to any of the above questions, please explain.

N/A

Do you plan on working anywhere else while you're working here?

no

Are you currently on any other police or civil service lists? If yes, which ones? What is your standing? Where are you at in the process?

Streetsboro PD I believe I'm in the background process

Parma PD - I will have another interview last week of February
If you were hired here but, for whatever reason, decided to leave you would be required to pay back the cost of your training and uniform allowance. Are you willing to do so?

Yes

Out of any of the other lists you are on, is there another city that you would prefer to work for besides Maple Heights? *NO*

Why do you want to leave your present employer?

I am currently unemployed

Employment History and Discipline

Are there any other jobs you have had in the last ten years that you forgot to put down on your application or tell us about? Explain.

NO

Have you ever been told or asked to leave a job because of something wrong your employer said you did?

NO

Have you ever been suspended? Demoted? Reprimanded? Written up?

Explain. *I have been written up twice at Brooklyn, once for accidentally damaging a lidar and the other at for issuing a ticket to the wrong person.*

I received one write up at Kent State for my actions in a pursuit

If we call your supervisor regarding any of the above disciplinary action, what will they say was the reason for the disciplinary action?

Exactly what was listed above

Reliability

In the last twelve (12) months:

Have you ever arrived at work late?

no

Have you or left early?

no

Did you ever take longer than you should have for a break? For lunch?

no

Have you ever called in sick when you weren't?

no

How many days of work have you missed in the last twelve months?

un sure but not many

Have you ever:

Refused overtime or refused to stay late? no

Refused to come in on your day off? no

Refused to change shifts? no

Have you ever refused to do what a supervisor told you to do? Explain.

no

Did you ever demand to know why you were being told to do something?

no

Financial Responsibilities/Salary Issues

In the last five years:

Have you ever filed for bankruptcy? no |

Did you ever have a wage assignment or garnishee? no

Do your monthly financial payments exceed your income? currently yes

Do you owe anyone money for gambling or drugs? no

Did you ever falsify your credit to get money? no

Did you ever borrow money from a loan shark? no

How much do you make/were you making at your last job?

14.50 an hour at UPS

Besides your salary, do you have any other source of income?

no, I had ~~decent~~ but I had a decent savings built up for emergency

Do you owe the federal government any money? State? City?

no

Are you current on your taxes?

Yes

Did you ever leave a job because of what you were being paid or over a salary dispute? no

Did you ever write a check knowing that there was not enough money in the account to cover it? no

Driving Record

Do you hold a current valid Ohio driver's license?

| Yes |

Do you have any license restrictions?

no

Do you currently have automobile insurance? Please provide information.

Yes with State Farm

In the last ten years:

Yes with State Farm

Has your driver's license ever been suspended? If yes, when, why and by whom.

no

Have you been involved in any traffic accidents? If yes, when and where?

Yes, twice in high school and once as an adult in November of 2020

Have you been convicted of an OVI offense? If yes, please provide details as to where, when and the municipality involved.

no

Have you ever driven/operated a motor vehicle when you knew you had too much to drink? When was the last time?

no

Did you ever damage a company vehicle?

Yes

Did you ever fail to report damage to a company vehicle?

no

Were you ever involved in a hit and run accident? If yes, please explain.

no

Have you driven while "high" or on drugs? |

no

Did you drink or take drugs while driving?

no

Did you ever falsify an insurance claim?

no

Did you ever break any rules while driving a company vehicle?

no

Integrity

In the last five years:

Have you ever taken any money from a place that you worked?

no

Have you ever taken any merchandise from a place that you worked?

no

Have you ever taken any supplies or food from a place that you worked?

no

Did you ever take anything from a desk or purse?

no

Did you ever take something left behind by someone else or in a lost and found?

no

Did you ever borrow money from a coffee fund or flower fund and forget to pay it back?

no

Did you ever falsify an expense or mileage report?

no

Did you ever falsify a time card?

no

Did you ever punch someone else in or out?

no

Did you ever eat anything that didn't belong to you without permission?

no

Did you ever leave work without permission?

| *No* |

Did you ever sleep at work without permission?

No

Did you ever purposefully damage company property?

No

Did you ever take anything from a store without paying for it?

No

Did you ever switch price tags to get a better price on something?

No

Drug Behaviors

The following questions are about past drug usage. If you answer yes to any of the questions, please provide details as to the number of times used and when the last time was that you used that particular drug.

In the last five years:

Have you used heroin, opium or morphine? *no*

Have you used cocaine? *no*

Have you used speed or amphetamines? *no*

Have you used or tried crack cocaine? *no*

Have you ever used or tried LSD or acid? PCP? Mushrooms? *no*

Have you ever used methamphetamine (ice)? *no*

Have you used or tried downers or barbiturates? *no*

Have you ever given anyone a date rape drug (GHB, Rohypnol, etc.)? *no*

Have you ever taken or been given a date rape drug? *no*

Have you ever used steroids? *no*

Have you ever used hashish (hash)? *no*

Have you ever used marijuana? How many times? Last time used?

Yes, 5 times Summer of 2012

Did you ever drive while you were high?

no

Did you ever go to work or school high?

no

Did you ever use or take someone else's prescription drugs? If yes, what.

No

Did you ever use your own prescription medication to get high or take the edge off?

No

Have you ever brought any illegal drugs to work?

No

Did you ever get anything from someone for drugs?

No

Did you ever give anyone drugs?

No

Alcohol

Describe your drinking behaviors. (social, occasional, heavy)

Occasional

What do you normally drink when you drink? (What, how much, how often)

Beckweiser, 1 maybe 2 and not often, a few times a month

In the last five years:

Did you ever miss work because of drinking? no

Did you ever have anything to drink within one hour of coming to work? no

Did you ever have anything to drink during breaks or while working? no

Did you ever go to work intoxicated? no

Did you ever have to leave work early because of drinking? no

Did you ever drive while you were drinking? no

Did you have anything to drink before coming here today? no

Criminal Activities

In the last five years:

Describe any contacts or incidents you have had with the police? Include any reports, arrests or calls for service made by you or by someone else where you were involved. Please provide dates, cities and type of call information.

Have you ever been arrested for domestic violence? If yes, please provide details and the disposition of the case.

no

Have you ever been arrested for domestic violence and had the charge reduced? If yes, please explain.

no

Did you ever strike your spouse or significant other where it was not reported?

no

Did you ever "joy ride" or take a car without permission?

no

Did you take something from a car or off of a car?

no

Did you ever take anything from a house or business without permission?

no

Did you ever take anything from someone who was intoxicated or high?

no

Did you ever remove any money or product from a payphone or vending machine that wasn't yours or that you did not pay for?

no

Did you ever use force to take something from someone?

no

Did you ever take or use someone's credit card without permission?

no

Have you been arrested for drunkenness or disorderly conduct?

no

Police Experience Related Topics

Did you ever falsify an official report or statement?

| no |

Did you ever purposely leave something out from a report or statement?

no

Did you ever purposefully alter your testimony or lie in court?

no

Did you ever cover for the inappropriate behavior of another officer?

no

Did you ever deliberately keep something out of an internal affairs investigation?

no

Did you ever make up probable cause or the reason for a stop?

no

Did you ever forget to give a Miranda warning but later say that you gave it?

no

Did you ever alter the time when a Miranda warning was given?

no

Did you ever make up a complaint or case because you were bored?

no

Did you ever fake or guess in filling out your patrol log?

no

Did you ever offer to "fix" a ticket for someone?

no

Has anyone ever offered you something to fix a ticket or take care of something for them? Describe the circumstances.

no

Besides a courtesy card, did you ever accept anything from anyone to overlook a traffic offense or other violation of the law?

no

Did you ever accept or ask for anything for free from a business or individual? Examples could include free coffee, meals, tickets etc. If yes, please explain.

no

What's your department's policy on accepting gifts?

Unemployed

Did you ever break the department's policy on gifts?

no

Have you been accused of using excessive force against another person?

no

Did you ever purposely cuff or restrain someone to cause pain?

no

Did you ever purposely slam a car door on someone?

no

Did you ever give anyone a "screen test"?

no

Did you ever do anything to anyone that required them to see a doctor?

no

Did you ever trip anyone when you were walking them to the car after they were handcuffed?

no

Did you ever use force or threat of force to obtain a confession from a suspect or during an interrogation? Describe.

no

Sexual Behavior Questions

As an adult, have you ever had sex with someone under the age of 18? *no*

Have you ever paid for sex? If yes, please explain. |

no

Have you ever been paid for sex? If yes, please explain.

no

Have you ever been arrested or convicted of a sex offense? Give details.

no

Have you ever arranged for a sexual encounter between two other parties?

no

Have you ever cheated on your spouse or significant other?

yes

Have you ever had sex while you were at work?

no

Have you ever worn women's clothing? Explain.

no

Have you ever had sex with animals?

no

Have you ever been involved in any Incest type of activity?

no

List all your Social Media accounts?

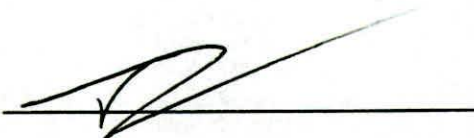
Facebook Instagram Tik Tok

Provide account names and passwords for all Social Media accounts?

Terry Duncan - Facebook Duncan 47
Officer-Popo - Tik Tok metson 17
Terry D 47 - Instagram unsure of how to reset this one

I hereby certify that all statements made in this personal history questionnaire are true and complete, and I understand that any misstatements or omissions of material facts will subject me to disqualification or dismissal.

Name (Printed) Terrence Dugan

Signature  Date Completed 2-4-22



**MAPLE HEIGHTS POLICE DEPARTMENT
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The following information is required of you for verification purposes

1. Your Name (please print or type)			
Last	First	Middle	
Duncan	Terrance	James	
Other names (including nicknames) you have used or been known by:			
Terry Duncan			
2. Please list addresses at which you can be contacted:			
Number	Street	City	State
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
3. Please list the local telephone number(s) at which you can be reached.			
([REDACTED]) [REDACTED]	() N/A		
Hours you can be reached:		Hours you can be reached:	
Any		Any	
4. Birthdate		5. You must be a citizen of the United States or a permanent resident alien who is eligible for and has applied for citizenship. Can you provide such documentation?	
(Month)	(Day)	(Year)	
10	25	1995	
Yes		No	
<input checked="" type="checkbox"/>		<input type="checkbox"/>	
6. Social Security Number			
[REDACTED]			
(In accordance with the federal Privacy Act of 1074. Disclosure if voluntary. The SSN will be used for identification purposes to ensure that proper records are obtained.)			
7. For purposes of identification, please provide the following:			
Height	Weight	Hair Color	Eye Color
5'10	225	brown	hazel
Scar, tattoos, or other distinguishing mark:			
Super hero sleeve on right arm. Joker mouth & why so serious on left arm.			
Cross on left bicep.			



**MAPLE HEIGHTS POLICE DEPARTMENT
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Relatives and References

During the course of the background investigation, persons who know you will be asked to comment upon your suitability for the position of peace officer. Inquiries will be confined to job-relevant matters.

8. Please supply the appropriate information in the spaces provided below. If a category is not applicable. Write in "N/A"

If living, name of your:	Address where person can be contacted (include City, State and Zip Code)	Telephone at which person can be contacted:
Spouse Tiffany Duncan	[Redacted] (X) Home () Work () Other	[Redacted] (X) Home () Work () Other
Mother Janice Mitchell	[Redacted] (X) Home () Work () Other	[Redacted] (X) Home () Work () Other
Father Harold Duncan	[Redacted] (X) Home () Work () Other	[Redacted] (X) Home () Work () Other
Mother-in-law Tina Sorak	[Redacted] (X) Home () Work () Other	[Redacted] (X) Home () Work () Other
Father-in-law Joshua Schmitz	[Redacted] (X) Home () Work () Other	[Redacted] () Home () Work () Other
Former Spouse (s) N/A	N/A () Home () Work () Other	N/A () Home () Work () Other
Brother (s) and Sister (s) Thomas Duncan Joseph Duncan	[Redacted] (X) Home () Work () Other	[Redacted] (X) Home () Work () Other
Step-Mother Marta Duncan	[Redacted] (X) Home () Work () Other	[Redacted] (X) Home () Work () Other
Step-Father Christian Mitchell	[Redacted] (X) Home () Work () Other	[Redacted] (X) Home () Work () Other
Step-Brother(s) and Step-Sisters Unique Mitchell	[Redacted] (X) Home () Work () Other	[Redacted] (X) Home () Work () Other



**MAPLE HEIGHTS POLICE DEPARTMENT
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Other relatives with whom you have a close personal relationship (include children)

Name	Relationship
B [redacted] O [redacted]	Son
M [redacted] M [redacted]	Step son

9. Below, please list those individuals with whom you have resided during the last 10 years (list no information prior to your 15th birthday) Exclude family members.

Name	Address where person can be contacted (Include City, State and Zip Code)	Telephone at which person can be contacted:
NIA	NIA () Home () Work () Other	NIA () Home () Work () Other
NIA	NIA () Home () Work () Other	NIA () Home () Work () Other
NIA	NIA () Home () Work () Other	NIA () Home () Work () Other

10. In the space below, please list as references 3-5 individuals who have knowledge of you and your qualifications. Exclude relatives And former employers

Name	Address where person can be contacted (Include City, State and Zip Code)	Telephone at which person can be contacted:
Marie Neff	[redacted] (<input checked="" type="checkbox"/>) Home () Work () Other	[redacted] (<input checked="" type="checkbox"/>) Home () Work () Other
Matthew Buderer	[redacted] () Home () Work () Other	[redacted] (<input checked="" type="checkbox"/>) Home () Work () Other
William Becker	[redacted] () Home (<input checked="" type="checkbox"/>) Work () Other	[redacted] () Home (<input checked="" type="checkbox"/>) Work () Other
Kyle Pitts	[redacted] () Home (<input checked="" type="checkbox"/>) Work () Other	[redacted] () Home (<input checked="" type="checkbox"/>) Work () Other
Brian Glandorf	[redacted] () Home (<input checked="" type="checkbox"/>) Work () Other	[redacted] () Home (<input checked="" type="checkbox"/>) Work () Other



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Education

11. The Commission on peace Officer Standards and Training requires a peace officer to possess a U.S. High school diploma or its equivalent. Please indicate your current situation with regard to this requirement by checking one of the appropriate boxes.

<input checked="" type="checkbox"/>	I possess a high school diploma from a U.S. institution
<input type="checkbox"/>	I passed the G.E.D. (General Educational Development test)
<input type="checkbox"/>	I passed the Ohio High School Proficiency Examination.
<input type="checkbox"/>	I possess a two-year college degree.
<input type="checkbox"/>	I possess a four-year college or university degree.
<input type="checkbox"/>	I do not currently have a high school diploma or its equivalent, but I plan to satisfy the requirement in the future.
When:	
How:	

12. Please indicate below all the schools you have attended beginning with high school. During the background investigation, persons who have known you in a learning environment will be contacted. A review of your school records may be made in conjunction with those contacts.

Name of School	Location of School City & State	(Dates Attended)		School References (teachers, counselors, etc.)
		From Mth/Yr	To Mth/Yr	
Berea-m.d Paris	Berea, Ohio	8/2010	5/2014	Carl Hamilton
Polaris Career Center	Middleburg Heights OH	8/2012	5/2014	Jeffrey Trainor
N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	N/A

13. Have you ever been suspended or expelled from any high school or post-secondary school? (Post-secondary schools include two-and four year colleges, universities, and business and vocational schools- any formal education beyond the high school level.)

Yes No

If "Yes," please explain (include school, date and circumstances). N/A



**MAPLE HEIGHTS POLICE DEPARTMENT
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Residence

Individuals, who have been acquainted with you by reason of your residing in different locations, are often helpful in providing useful information for the background investigation.

14. Please list all of your residences during the last 10 years (list no information prior to you 15th birthday). Begin with your most current residence.

Address of Residence	City, State & Zip Code	(Dates)		If rented, give name & address of the person responsible for the collection of rent.
		From Mth/Yr	To Mth/Yr	
[REDACTED]	[REDACTED]	04/19	Current	[REDACTED]
4421 Granada Blvd APT 614	Warrensville Heights OH 44128	08/18	04/19	Granada Gardens Apartments
9625 Pleasant Lake Blvd APT 46	Parma OH 44130	05/15	08/18	Pleasant Lake Apartments
[REDACTED]	Brook Park OH 44142	01/12	05/15	Lived at my dad's house
N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	N/A



**MAPLE HEIGHTS POLICE DEPARTMENT
PERSONAL HISTORY STATEMENT**



Experience and Employment

15. Beginning with you most current employment, please list all the jobs (including part-time, temporary, and voluntary positions) you have held in the past 10 years. (For the purpose of this personal history statement, volunteer work should be included as employment) For identification and verification, please indicate the nature of the activity, i.e. full-time, part-time or voluntary. If you have had Intervening periods of military service or unemployment, please list those periods in sequence in the spaces provided.

Dates of Employment		Name and Address of Employer	Name of Supervisor
From Mo. Yr.	To Mo. Yr.	Telephone: _____ Title or duties (for identification purposes)	Name of Co-worker (s)
_____ / _____	_____ / _____		
<input type="checkbox"/> Full-Time			
<input type="checkbox"/> Part-Time			
<input type="checkbox"/> Voluntary			
Reason for leaving:			
<input type="checkbox"/> Military Service		<input checked="" type="checkbox"/> Not employed	From: Mo. / Yr. 01/22 To: Mo. / Yr. Current

Dates of Employment		Name and Address of Employer	Name of Supervisor
From Mo. Yr.	To Mo. Yr.	1740 Englewood Dr Middleburg Heights OH UPS Telephone: 800 742 5877	Thomas
12 / 21	12 / 21		Name of Co-worker (s)
<input type="checkbox"/> Full-Time		Title or duties (for identification purposes) Package handler	Unknown
<input checked="" type="checkbox"/> Part-Time			Unknown
<input type="checkbox"/> Voluntary			Unknown
Reason for leaving: I was a seasonal hire			
<input type="checkbox"/> Military Service		<input type="checkbox"/> Not employed	From: Mo. / Yr. To: Mo. / Yr.



MAPLE HEIGHTS POLICE DEPARTMENT PERSONAL HISTORY STATEMENT



Dates of Employment	Name and Address of Employer	Name of Supervisor
From Mo. Yr. To Mo. Yr. / /	Telephone: _____ Title or duties (for identification purposes)	Name of Co-worker (s)
<input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/> Voluntary		

Reason for leaving:

() Military Service (X) Not employed From: Mo. / Yr. To: 08/21 Mo. / Yr. 12/21

Dates of Employment	Name and Address of Employer	Name of Supervisor
From Mo. Yr. To Mo. Yr. 6 / 14 08 / 21	Brooklyn Police Dept 7419 Memphis Ave Brooklyn OH Telephone: 216 749 1234 Title or duties (for identification purposes)	Paul Stern Name of Co-worker (s) Marie Ness Brian Giandart Kyle Pitts
<input checked="" type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/> Voluntary		

Reason for leaving:

() Military Service () Not employed From: Mo. / Yr. To: Mo. / Yr.

Dates of Employment	Name and Address of Employer	Name of Supervisor
From Mo. Yr. To Mo. Yr. 09 / 16 06 / 14	Kent State Police Dept 530 E Summits + Kent OH Telephone: 330 672 3076 Title or duties (for identification purposes) Police officer 2 To enforce laws while promoting Safety & Security within my jurisdiction	James Campbell Name of Co-worker (s) Trevor White Michael Penn Miguel White
<input checked="" type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/> Voluntary		

Reason for leaving: To work for a municipality

() Military Service () Not employed From: Mo. / Yr. To: Mo. / Yr.



MAPLE HEIGHTS POLICE DEPARTMENT PERSONAL HISTORY STATEMENT



Dates of Employment		Name and Address of Employer	Name of Supervisor
From Mo. Yr.	To Mo. Yr.	Southwest General Health Center 18697 E. Busley rd Middleburg Heights OH Telephone: 440 816 8884	Elizabeth Reese Name of Co-worker (s)
		Title or duties (for identification purposes) Security To provide safety to all guests and employees of the Hospital	Ryan Duan
<input checked="" type="checkbox"/>	Full-Time		Mike Doctor
<input type="checkbox"/>	Part-Time		Matthew Buderer
<input type="checkbox"/>	Voluntary		
Reason for leaving: <u>To be a police officer</u>			
<input type="checkbox"/> Military Service		<input type="checkbox"/> Not employed	From: Mo./Yr. To: Mo./Yr.
Dates of Employment		Name and Address of Employer	Name of Supervisor
From Mo. Yr.	To Mo. Yr.	Alfred Barton Security 1440 Rockside rd Suite 109 Cleveland OH Telephone: 216 351 0100	Ed Bellamy Name of Co-worker (s)
		Title or duties (for identification purposes) Security I performed hourly foot patrols of my assigned area and reported any unusual activity	Unknown
<input checked="" type="checkbox"/>	Full-Time		Unknown
<input type="checkbox"/>	Part-Time		Unknown
<input type="checkbox"/>	Voluntary		
Reason for leaving: <u>Southwest offered more pay</u>			
<input type="checkbox"/> Military Service		<input type="checkbox"/> Not employed	From: Mo./Yr. To: Mo./Yr.
Dates of Employment		Name and Address of Employer	Name of Supervisor
From Mo. Yr.	To Mo. Yr.	Ohio National Guard 6225 Engle rd Brook Park OH Telephone: 216 543 7238	Daniel Kindell Name of Co-worker (s)
		Title or duties (for identification purposes) Wheel vehicle mechanic To ensure all vehicles in the company could reach a status of fully mission capable	Brandon Custel
<input checked="" type="checkbox"/>	Full-Time		Mike Conti
<input type="checkbox"/>	Part-Time		William Stever
<input type="checkbox"/>	Voluntary		
Reason for leaving: <u>I completed my contract and did not re-enlist</u>			
<input checked="" type="checkbox"/> Military Service		<input type="checkbox"/> Not employed	From: Mo./Yr. To: Mo./Yr.



**MAPLE HEIGHTS POLICE DEPARTMENT
PERSONAL HISTORY STATEMENT**



Experience and Employment continued

16. Would any problems result if your present employer was contacted during the course of the background investigation?
 Yes No
 If "No" when should such contact be made? Unemployed

17. If you have had no prior employment, explain in the space below.
N/A

18. Have you had any extended work absences for reasons other than earned vacations? Yes No
 If "Yes", please explain (include when, name of employer, why?)

19. Have you ever been fired or asked to resign from any place of employment? Yes No
 If "Yes", give details (include when, where, circumstances).
At Brooklyn I was informed I would not complete the Probationary period and accepted an offer to resign

20. Have you ever been a successful or unsuccessful candidate for another position requiring peace officer powers?
 Yes No If "Yes," please give details (include when, name of agency, circumstances).
I was hired by The Kent State Police Dept in 9/2014 and worked there almost three years. I was hired by Brooklyn PD in 6/2017 and worked there for two years

Military Service

21. If you are a male under 26, please provide the following:

Selective Service Number	Approximate Date of Registration	Address at Time of Registration

22. Have you ever served in the armed forces? National Guard or military reserves? Yes No
 If "Yes," please supply the following information:

Branch of Service	Service Number	Dates of Service	Type of Discharge
<u>National Guard</u>		<u>11/13 to 11/21</u>	<u>Honorable</u>

23. Are you currently participating in any military reserve or National Guard program? Yes No

24. Have you ever been the subject of any judicial or non-judicial disciplinary action while in the military, National Guard or Military reserves? Yes No
 If "Yes," please give details (include branch or service, when, where, circumstances).



**MAPLE HEIGHTS POLICE DEPARTMENT
PERSONAL HISTORY STATEMENT**



Military Service continued

25. Past commanding officers or military acquaintances are potential sources of relevant information pertaining to your background. Please list those individuals who know you well enough to provide accurate information about you.

Name	Contact Address	Contact Telephone	Years Known From	To
I have not kept in contact with people from my old unit				

Financial

26. The management of personal finances is relevant to an individual's qualifications for the position of peace officer. Therefore, please fill in the financial statement below. Be complete and accurate. The amount of indebtedness in itself will not be used in evaluating your qualification, but rather the behavior exhibited in meeting your financial obligations.

Current Monthly Income			Current Monthly Expenditures		
Monthly Salary	\$ 00	00	Real Estate (mortgage) payments	\$ 00	00
Spouse's Salary	\$ 3,293	33	Rent	\$ 960	00
Other Monthly income-describe	\$ 00	00	Other Monthly payments-describe	\$	
	\$ 00	00			
			Estimated monthly cost of living (include Utilities, food, gas, home and car maintenance, entertainment, etc.) and any other obligations	\$ 1,800	00
				\$ 600	00
Total Monthly Income	\$ 3,293	33	Total Monthly Expenditures	\$	
Current Assets			Current Liabilities		
Checking	\$ 9,685	00	Real Estate Indebtedness	\$ 00	00
Savings	\$ 577	02	Long Term Loans	\$ 37,691	00
Real State	\$ 00	00	Charge Accounts	\$ 400	00
Stocks and Bonds	\$ 00	00	Other Liabilities- Describe	\$ 00	00
Life Insurance (cash value)	\$ 00	00			
Auto	\$ 00	00			
Other Assets- describe	\$ 00	00			
TOTAL ASSETS	\$ 10,262	02	TOTAL LIABILITIES	\$ 41,691	



**MAPLE HEIGHTS POLICE DEPARTMENT
PERSONAL HISTORY STATEMENT**



Financial continued

27. Please supply more detailed information about your charge accounts, contracts, or other financial liabilities.

Name of Firm	Address	Account Number
Capital one	1680 Capital one Dr mckean VA	
Capital one	1680 Capital one Dr mckean VA	
Capital one	1680 Capital one Dr mckean VA	Card ending in [REDACTED]
N/A	N/A	N/A
N/A	N/A	N/A
N/A	N/A	N/A
N/A	N/A	N/A
N/A	N/A	N/A
N/A	N/A	N/A
N/A	N/A	N/A
N/A	N/A	N/A

28. Have you ever filed for or declared bankruptcy? () Yes () No
If "Yes," please give details (include when, where, why?)
N/A

29. Have any of your bills ever been turned over to a collection agency? () Yes () No
If "Yes," please give details (include when, firm involved, circumstances).
I am not sure what firm it was but I disputed a hospital bill
back in 2015

30. Have you ever had purchased goods repossessed? () Yes () No
If "Yes," please give details (include when, firms involved, circumstances).
N/A

31. Have your wages ever been garnished? () Yes () No
If "Yes," please give details (include when, where, why).
N/A



**MAPLE HEIGHTS POLICE DEPARTMENT
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Financial continued

32. Have you ever been delinquent on income or other tax payments? () Yes (X) No
If "Yes," please give details (include when, where, why).

NIA

Legal

33. If you have ever been arrested or convicted for any crime (excluding traffic citations), please give the following information. (The fact that your record may have been affected by a sealing, an expungement, a release, or a pardon has specific implications as to how you should answer this question. Please see the INSTRUCTION page for a detailed guide.

Approx. Date	Police Agency	Circumstances
NIA	NIA	NIA
NIA	NIA	NIA

34. Have you ever been placed on court probation as an adult? () Yes (X) No
If "Yes," please give details (include when, where, why).

NIA

35. Were you ever required to appear before a juvenile court for an act which would have been a crime if committed by an adult?
() Yes (X) No. If "Yes," please give details (include when, where, why).

NIA

36. Have you ever been reported to a law enforcement agency as a missing or a runaway? () Yes (X) No
If "Yes," please give details (include date, law enforcement agency, circumstances).

NIA

37. Are you or have ever been involved as a plaintiff or defendant in any civil court action? () Yes (X) No
If "Yes," please give details (include when, where, name and location or court, circumstances).

NIA



**MAPLE HEIGHTS POLICE DEPARTMENT
PERSONAL HISTORY STATEMENT**



Motor Vehicle Operation

Operation of a motor vehicle is an integral part of the position of patrol officer. An investigation of your driving history will be made through a records check. To expedite this procedure, please supply the following information.

38. Ohio driver's License number [REDACTED]

Name under which license was granted: Terrance Duncan

39. Please list other states where you have been licensed to operate a motor vehicle.

State	State	State	State
<u>NIA</u>	<u>NIA</u>	<u>NIA</u>	<u>NIA</u>
Name under which license was granted:	Name under which license was granted:	Name under which license was granted:	Name under which license was granted:
<u>NIA</u>	<u>NIA</u>	<u>NIA</u>	<u>NIA</u>

40. Have you ever been refused a driver's license by any other state? () Yes () No
If "yes," please explain (include when, where, why). NIA

41. Ohio law requires that operators and owners of motor vehicles be covered by automobile liability insurance or bond or deposit of \$35,000 with the Department of Motor Vehicles. Therefore, please list the current liability insurance you have with your vehicles.

Company	Address	Policy Number	Date of Expiration
<u>State Farm</u>	<u>1450 Sam Center rd mayfield hts</u>	[REDACTED]	<u>5-15-22</u>
<u>State Farm</u>	<u>1450 Sam Center rd mayfield hts</u>	[REDACTED]	<u>9-11-22</u>

If you bonded or have deposited \$35,000 to meet your vehicle financial responsibility, please indicate. () Bond () \$35,000.

42. Please list all traffic citations (exclude parking citations) you have received within the last 5 years.

Name of Violation	Location (City)	Approximate Date	Indicate whether fined or action taken on driver's license.
<u>Failure to answer</u>	<u>Cleveland 480 E</u>	<u>11-2020</u>	<u>Paid the fine</u>
<u>NIA</u>	<u>NIA</u>	<u>NIA</u>	<u>NIA</u>
<u>NIA</u>	<u>NIA</u>	<u>NIA</u>	<u>NIA</u>

43. Have you ever been involved as a driver in a motor vehicle accident within the last 5 years? () Yes () No
If "Yes," please give details for each accident.

Date	Police Agency	Location	Police Investigation	Injury/Non-Injury
<u>11-2020</u>	<u>OSP</u>	<u>480 West board</u>	(<input checked="" type="checkbox"/>) Yes () No	() Injury (<input checked="" type="checkbox"/>) Non-injury
<u>NIA</u>	<u>NIA</u>	<u>NIA</u>	() Yes () No	() Injury () Non-injury
<u>NIA</u>	<u>NIA</u>	<u>NIA</u>	() Yes () No	() Injury () Non-injury
<u>NIA</u>	<u>NIA</u>	<u>NIA</u>	() Yes () No	() Injury () Non-injury



**MAPLE HEIGHTS POLICE DEPARTMENT
PERSONAL HISTORY STATEMENT**



Motor vehicle Operation continued.

44. If there is anything you wish to discuss about your driving record, please use the space below.

NIA

45. Has your license ever been suspended, revoked, or placed on negligent operator's probation? () Yes (X) No
If "Yes," please give detail (include what, when, where, why).

NIA

General Information

46. Have you ever been refused insurance for any reason other than failure to pay premium? () Yes (X) No
If "Yes," please explain (include company name and address, date, and reason).


NIA

47. Have you ever applied for a permit to carry a concealed weapon? () Yes (X) No
If "Yes," please provide the following information:

Permit granted? () Yes () No	Date	Name of Law Enforcement agency
	NIA	NIA

Purpose: NIA

I hereby certify that all statements made in this personal history statement are true and complete, and I understand that any misstatements of material facts will subject me to disqualification or dismissal.

Signature in full 	Date Completed 2-4-22
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Follow up questions for Terrance Duncan;

1. Tell me about being the civil case you had in 2016 with pleasant lake apartments. *I was late on rent payments but I made it right without going to court*
2. Did you have any problems while you worked with Kent Police Department? *I did not have a problem at Kent State university*
3. Why did Brooklyn advise you that you would not make probation and let you resign? How long was Brooklyn's probation? *I made errors in reports & on tickets. It was a mutual agreement. The Probation is 2 years*
4. Tell me about the bill you disputed with the hospital and what the results were? *I disputed it a few years back & insurance told me they paid the bill & provided me the check / group number. I provided that information to the hospital and the case stopped for service. once they called back I just let it go*
5. You stated that you were written up in Brooklyn for accidentally damaging a LIDAR and issuing a ticket to the wrong person. Tell me about those incidents. *I issued a ticket to the vehicle owner instead of the driver. I left a lidar on top of my cruiser and drove off. it fell in the road and broke*
6. I also located through Cuyahoga County what looks like a \$302.65 unpaid tax bill. Is that paid? *Yes I recently took care of the things with RITA and the Attorney General*
7. Tell me about the MVA's that you were involved in? *I crashed my motorcycle after slipping on gravel in a construction zone.*
8. Tell me about the use of marijuana. *I hydroplaned my car while on 480 E. I hit the median*
9. What do you feel is the biggest problem you had with your last couple of police departments? *I used it 5 times. The last time was in 2012. At Brooklyn I was moving too fast and not taking time to go over reports or tickets.*
10. Is there anything that you have lied about during this process, or on your application, or that you were not truthful about? *No*
11. Have you had any citizen complaints that you know of? *Yes*
12. Are you current with all of your present continuing education training? *Yes*
13. Is there anything that we have not talked about that you feel might be important for us to know? IE religion, medical, or something not mentioned. *No*

14. Is there anything that we have not talked about that you feel we should know? *no*

15.

A handwritten signature in black ink, consisting of a stylized initial 'D' followed by a long horizontal line extending to the right.

Performance Improvement Plan

PROGRESS NOTES

Tuesday October 20th 2020 - Progress meeting with PTL. Terrence Duncan

Ptl Duncan, Sgt Boyle, Lt Knapp, FTO Washburn and myself were in attendance in my office. The meeting started with FTO Washburn going over Duncan's progress since he was assigned to his shift (10/5/20) Washburn had unexpected funeral leave the last week of Sept '20 thus Duncan was assigned to Ptl Schill for a few days until Washburn returned.

Washburn made it very clear that Duncan's attitude and openness to corrective action was excellent. He has been attentive to Washburn's advice and criticisms. Duncan has shown that he is willing to change in order to better perform.

There was a brief discussion on the perception that Duncan comes across has rough or brash and that this may be viewed as attitude. This is not new. We discussed ways he could "soften" his approach to some individuals. Often he is perceived as indifferent or speaks in "legalese". Lt Knapp suggested that he apply some of the methods of conversation he learned in the Basic Negotiator class he took last month with the FBI. I stated that I noticed that Duncan often presents a militaristic respect that is sometimes mistaken for aloofness or overly strict.

There was a discussion of improvement on Duncan's judgement. He occasionally uses poor judgement when left to make his own decisions. Washburn noted that Duncan was using lights and sirens on a call on Ridge Rd near Dollar Bank and should have slowed down his maneuvering through traffic. Instead Duncan had to use abrupt and jerking steering to avoid other vehicles because he was going too fast and had tunnel vision. Washburn stated that it was the only time he noticed that his judgement was off. Washburn admitted that he has been interceding early in the decision making process to help Duncan. He indicated that he will be backing off and let Duncan decide for himself more, closer to a "Shadow phase" of FTO training.

Duncan was instructed to seek other's input on those situations where he is unsure if he has time. He was also told that it's o.k. to say that he doesn't know the answer and try to find it out and get back to them later. We also discussed that Duncan appears to make solid decisions and on occasions has a brief time of making bad judgement calls on his own. It was noted that he needs to be consistent. Washburn stated he will look for reasons for these lapses of judgement.

I emphasized that going lights and sirens to a call doesn't always mean going fast. I told him to slow down and be deliberate in being cautious, even if it means slowing down his response time. I advised him that there aren't many calls that require going full tilt, aside from a child not breathing. I told him safety first.

The subject of the quality of Duncan's reports was discussed. Duncan stated he was not aware that his reports were of poor quality. He was told his reports need to be re-read before turned in. He was told to have other officers take a look before turning the report in. Often there are spelling or grammar mistakes. Washburn and Boyle have been keeping copies of Duncan's report upon being turned in. There have been some reports that should not have been turned in. There was a short 3 paragraph report that had many errors that Sgt Boyle brought to his attention. Duncan was encouraged to seek other officers to go over his report before turning them in. Also to use WORD as a form of rough draft before pasting into the TAC RMS.

Duncan was asked if there was anything else we could do for him to help him improve. He stated there was nothing at this time. He was told that if there was anything he needed to help that he should let Washburn, Boyle or myself know so we can accommodate him. He was

instructed to continue to look for training opportunities that may interest him as Lt Knapp will look for courses or training that may help him improve. Washburn stressed that the issues he has

Duncan Progress Meeting October 20th 2020 continued

seen are fixable and that working together we were going to get Duncan's performance up to a consistent acceptable level.

All in the group agreed to meet in two weeks (Nov 2nd or 3rd) to review Duncan's progress again.

Chief Scott Mielke

PROGRESS NOTES

Tuesday November 3rd 2020 - Progress meeting with PTL. Terrence Duncan

I met with Duncan, FTO Washburn, Lts Knapp and Eschweiler around 1045 hrs in my office. Sgt Boyle was unable to attend due to calls for service. Washburn reported that Duncan had a good two weeks for the most part. He is actively listening and taking in corrections that he suggests. His reports have improved, while there are still some errors, there is nothing that is not correctable. His reports have improved according to Duncan because is slowing down the process and double-checking his work he believes.

Washburn noted that he seems to be softening his approach to people but still has work to do on this. Lt Knapp noted that even Duncan's demeanor during the meeting is a bit hard and rough. It was suggested that Duncan develop some relationships not only with officers here but with members of the community on a personal level. When asked if he has done any walk throughs at the school campus he stated he hasn't. He was encouraged to walk the hallways, stop up at recess or walk the sidewalks before or after school. This would expose him to people that enforcement action is not the purpose of the interaction.

Washburn did state that Duncan got lost in the Brooklyn Acres today on a call. Duncan explained that the path to the call was taken in such a way to ensure that he didn't miss the address because he wasn't sure the address cut for our City. Washburn stated the path wasn't the most direct which resulted in a delayed response to a domestic disturbance. Duncan was encouraged to spend extra time in the area to learn the streets and address cut offs better. If he recognizes a weak point in his performance, he should emphasize it until he is confident in performing in that aspect.

Duncan was asked if there was anything else he felt he needed from either Washburn, Sgt Boyle or myself to help in this process. He stated "No". I stressed to him that if there was anything he needed he could come to any one of us in the room or Sgt Boyle. Lt Eschweiler stressed our desire for him to succeed here at BPD and have a long career. I asked if there was desired training that he has seen, to bring it to our attention and we would do our best to send him. Also if we found any training that may benefit him that we would send him. Due to COVID effects there have not been many trainings available but we have seen some starting to come back. We will continue to look for opportunities that we believe will benefit Duncan's performance.

I stressed to Duncan that this performance improvement plan is in no way a direction for him to decrease or alter his motivation or drive. It was our way to redirect his desire and motivation toward our goals for our department. He likes traffic enforcement and arresting bad guys; but a lot of the time our community wants a "role model" or an officer to vent to.

Washburn stated that he has been back in forth in FTO mode and Shadow mode depending on the circumstances of the call. I stated that we could look to move Duncan on when Washburn finds more Shadow mode and less FTO mode. At this point Duncan will remain with FTO Washburn through the end of November. We all agreed to meet again in two weeks - Nov 16/17.

Post meeting without Duncan and only Lts Knapp and Eschweiler - we discussed the long-term assignment for Duncan should he continue to improve. At this time around the beginning of December Duncan may be left on his own but remain on Boyle's shift and still have Washburn as a resource should he desire. I informed Sgt Boyle of this and he agreed. We all agreed that Duncan seems to be progressing, but the concern has always been when left to his own decision making that is when errors occur. We will continue to monitor this as Washburn relaxes his oversight and lets Duncan make his own decisions.

Chief Scott Mielke

PROGRESS NOTES

Tuesday November 17th 2020 - Progress meeting with PTL. Terrence Duncan

I met with Duncan, FTO Washburn and Lt. Knapp around 1035 hrs in my office. Sgt Boyle and Lt Eschweiler were not available. Washburn stated that he has taken a shadow role and Duncan has continued to improve steadily over the last couple of weeks. Reports are inclusive of all needed content, with the occasional grammatical error. Performance corrections have been limited to few and occasional. Washburn stated that Duncan is getting better at recognizing his tunnel vision and correcting this behavior. Washburn was confident that Duncan is almost ready to be on his own again. After a brief discussion on a timetable, we decided that the end of November would be a good time barring any major setback.

I communicated that Duncan will begin to count and be on his own starting November 30th yet still on C Platoon at least through the end of 2020 and into January 2021. This will allow Duncan to use Washburn as a resource for questions and advice. I advised Washburn to keep an eye on him; continue to provide Duncan with guidance when asked or when he deems appropriate during calls. Washburn agreed that this is a good way to transition Duncan to being back on his own and making his own decisions. During this time of Duncan being on his own - his performance and decision making will be examined as he has less guidance and oversight. Duncan will be allowed to work extra shifts during this time in order to get more opportunities to gain experience and demonstrate his improved performance and decision-making.

I again asked Duncan if there was anything he thought he needed from Washburn, his supervisors or me to help him during this time of retraining. He stated "no". I also instructed him to look at OPOTA's course schedule for both online and in person classes to see if there was additional training he wished to take. Due to COVID concerns there has been very limited trainings being offered.

We scheduled the next progress meeting for some time during the week of December 1st.

PROGRESS NOTES

Tuesday December 4th 2020 - Progress meeting with PTL. Terrence Duncan

Duncan has worked 2 days on his own to this point. In speaking with Sgt Boyle, Duncan has made sound decisions and has not shown any regression to this point. FTO Washburn was off for both of those days. I spoke with Washburn today as he turned over Duncan's daily observation report for this improvement plan 9/25 to 11/25 2020. Washburn will continue to watch Duncan and provide guidance when necessary. Duncan will remain on Platoon C under Sgt Boyle and FTO Washburn's watch through January 16th then move to Platoon D under Sgt Stein's watch. I will review Duncan's performance again the week of December 14th.

Monday January 11th 2021 Progress meeting with PTL. Terrence Duncan

I was not able to meet with Duncan the week of 12/14/20 as scheduled. On this date I met with Duncan, Knapp, Eschweiler, Boyle and Washburn to go over his progress since 12/4/20 and how he has performed primarily on his own while still on Boyle's Platoon C.

Before this meeting, I spoke with Boyle and he indicated that Duncan's judgement during certain situations has improved. He discussed an incident where the shift received a call that required all officers to quickly respond and how Duncan responded and then afterwards they talk and Duncan indicated that he had witnessed a traffic violation on the way to the call but did not take enforcement action on the traffic violation because he was responding to the first call. In the past Duncan has broken off of these types of calls in order to make traffic stops delaying his response to the more immediate need. Boyle indicated that Duncan has reduced the number of minor mistakes, like misspelling in reports, missing info, but that he should still be mindful of these as they are occurring. Boyle states it normal "new guy stuff" that Duncan should be looking for assistance on – such as have another officer look over his report before turning them in. Boyle also stated that Duncan is improving with talk.

During the meeting, both Washburn and Eschweiler commented on how Duncan's approach and judgement have improved. Washburn stated that he was proud of how Duncan has handled this retraining and complimented him on his professionalism throughout the process. He stated that there has been marked improvement in all areas of concern in his performance, judgement, and attitude. Eschweiler relayed 2 examples of Duncan's improvement also. While there has been improvement, there is still areas that can be worked on – details of such things as spelling in reports, thorough details and evidence processing and handling/packaging. He was encouraged to seek out other officers as resources when he has questions.

I informed Duncan that once he changed his shift back over to Platoon D – Sgt Stein's shift that he should have a sit down with Stein and talk over each other's' expectations. I also let him know it is my intention to have another progress meeting around the middle of February with him and Sgt Stein. I again asked Duncan if there was anything, he needed from me or any other officer to help him along in this process. He refused and stated nothing was needed. I again encouraged him to look for trainings in 2021 that he felt he could benefit from as I and Lt. Eschweiler will be doing.

Tuesday February 23rd 2021 Progress Meeting with Ptl Terrence Duncan

I met privately with Duncan, Sgt Stein and Lt Eschweiler to go over Duncan's progress in the Chief's office. Duncan has been assigned to Stein's platoon over the last month and has been primarily on his own. Sgt Stein provided a 3+ page document on Duncan's progress highlighting his concerns. ATTACHED

I brought to Duncan's attention his recent issues concerning property – 1 with a prisoner's cell phone and 1 with the City' Lidar gun. On 2/9/21 Duncan escorted a female prisoner to the back of Aftim's car and removed her property and placed it on the roof of the police car. He failed to collect the property and did not let Aftim know it was there. As a result, the female's property including her cell phone was lost when she was transported back to the station. Then within a week Duncan placed the Lidar gun on the roof of his assigned patrol car before a shift and again failed to remove it, resulting in it sliding off and onto Memphis Ave. The Lidar gun is heavily damaged, and is inoperable. Losing property has been a theme. He lost a license plate that was evidence while on Eschweiler's shift before he was placed back into Field Training. An example of making the same mistakes repeatedly.

Upon Duncan's assignment to Stein's platoon, he reviewed Duncan's progress reports and Washburn's notes and became aware of what to look for in his performance. Stein went over his concerns and observations over that last month, particularly Duncan's report writing. Duncan is often too vague and incomplete in his reports. This has been addressed in the past. This requires extensive time for the OIC/SGT to review and correct then send back to Duncan to be redone. Stein observed that Duncan seems to rush through his reports in order to get back out on the road. Stein stressed that report writing is not the fun part of the job, but it is a very important part and having to constantly review and correct reports is not efficient or desirable. This has been a theme with Duncan's performance throughout his probation.

Stein cited a number of examples in his notes. I also provided one - Duncan was instructed to write a report on how the Lidar gun was damaged and provided a 2 sentence report that stated the gun fell off the roof of the police car. I confronted him on why there was not more detail in the report. He stated he was concerned that since he already had lost a prisoner's cell phone in a similar fashion that he thought was going to be in trouble. I informed him that he was being written up for both. There was no identification on which Lidar gun was damaged, no model, maker or serial number. It was a poor report, so poor it appeared he was trying to hide something through partial omission.

The issue of integrity is raised in light of Duncan's omissions and inability/refusal to own up to his mistakes, sometimes arguing or providing an excuse instead of accepting responsibility. When confronted with this Duncan stated that he never is trying to hide the truth; rather he seems to try to minimize the problem out of embarrassment.

Another issue is retention. Duncan is often shown how to perform a task; such as entering property then does not remember or provides an excuse that he "was not shown how to" when confronted with an error. Sgt Glandorf provided an email where Duncan stated a computer error prevented him from properly entering property, when an audit log showed that Duncan in fact made the error. Duncan often makes mistakes entering property; Sgt Glandorf has repeatedly shown Duncan how to enter and use the property software and packaging materials.

Stein brought up the issue of safety and how Duncan despite being instructed too often puts himself or other officers in poor tactical positions. Creating unsafe situations. Stein cited an example when the entire platoon was called a number of times in one night to the location of a known violent male. Despite being told not to rush there without back up, Duncan was first to arrive and drove past the location passing the house. This enabled the male to not only know that officers were present but their locations. The male met officers outside the home. The rest of the officers parked away from and before the house in order to walk up on the house. This would be a "rookie" mistake but Duncan now has 20 months on our department and was told prior to that call not to rush up and to wait for back up.

I again, as I have at every progress meeting, asked Duncan if there was anything he needed from Sgt Stein, Lt Eschweiler, FTO Washburn or me. Our goal is to help him progress and improve his performance while on his own. We all stressed on how we want him to be successful here. He stated there was not anything. Duncan recently requested and has attended an OPOTA training regarding the use of Social Media in Investigations and is signed up for two more courses; both related to investigations. This is to strengthen his skills in investigative work (a weakness) and improve his report writing skills. I stressed again that if he needed anything he could come to anyone of us. I emphasized he use the resources that are available to him while on shift – senior officers and Sgt Stein. Stein stressed that he would welcome questions from Duncan.

I explained again to Duncan that his probationary period does not end until June 24th 2021 and that one option is extending it – but only if I see *significant* improvement in his performance in the coming month or more.

Duncan seems to performance adequately while under a watchful eye that provides direction, correction and guidance. When left to his own decisions with no strict guidance he often repeats mistakes, provides inferior reports, and raises trust and safety issues.

Tuesday April 20th 2021 Progress Meeting with Ptl Terrence Duncan. I met with Duncan, Sgt Stein (Duncan's immediate supervisor), Eschweiler and OPBA attorney Dan Leffler and Brooklyn HR Attorney Kevin Shebesta in my office to discuss Duncan's progress. This meeting was held a little later than desired because of Stein having being out sick for 2 weeks and I being on vacation for a week and half.

Stein spoke to Duncan's marked improvement in seeking out advice particularly from him. Stein continued that Duncan seems to look for advice more often and has been making better decisions with that info. Specifically – Duncan had initiated a pursuit based on a suspicion of a driver being intoxicated. After a short distance on the highway the suspect vehicle exited 480 at State Rd and Duncan was unable to keep a visual and subsequently self-terminated the pursuit out of safety.

There is still work to be done on Duncan's end. Officer safety was the issue on an incident where Duncan made a traffic stop for an illegal plate and the driver bailed out and took off on foot into the car dealership on Brookpark Rd near Walmart. #2120027361 Duncan immediately followed and gave chase. He failed to clear the rest of the vehicle. As it appeared on dash camera video later, there was a front seat passenger – a female that exited the vehicle minutes after Duncan pursued. She gathered her belongings and started walking. This is a case of Duncan again not slowing down and taking the situation in – it presented an officer safety issue. The driver was taken into custody and upon review of the video the passenger was discovered. The passenger ended up calling the owner of the vehicle who came out to the scene.

I reviewed a number of body cam videos of Duncan and have noticed an improvement in his conversation with people, yet again there is still room for improvement. He tends to argue with drivers about tickets who become upset with being cited. This has improved but still needs work.

I expressed my concern that Duncan under the watchful eye of others performs adequately, yet when on his own, left to make quick decisions he often does not do well. I also expressed my concern that if his probation should end he may resort back to his old ways. I recommended

extending his probation another 3 months in order to gather more information to make the determination about his long term employment. Both Duncan and Leffler agreed and Shebesta stated he would draw up the document to memorialize it. This would take the end of his probation from June 24th 2021 to Sept 23rd 2021.

Duncan was asked if there was anything else I, Eschweiler or Stein or the Police Department could do for him in order to help him along in improving his day to day performance. I advise him if there was any other outside training, he should contact any one of us and we would consider it seriously. He stated there was nothing at this time and that he understood he could come to us with requests.

We agreed to continue to meet monthly to review Duncan's progress- next meeting would be sometime in middle to late May.

Tuesday June 15th 2021 Progress Meeting with Ptl Terrence Duncan. I met with Duncan, Stein, Eschweiler and Knapp in my office around 0652 hrs. Due to scheduling circumstances and a MVA that Stein was involved in off duty; this meeting took place much later than anticipated. Stein started the meeting explaining that Duncan has taken a number of steps backwards in progress since our last meeting. A set of 3 serious errors/mistakes were are the forefront of his performance over the 2 months. First – on 5/13/21 Duncan issued a traffic citation (TR23757) while working his shift to the wrong person. This despite the fact the driver identified herself properly with her driver's license. Sgt Esper and Lt Eschweiler looked into this and confirmed the error. SEE ATTACHED – written reprimand.

Unfortunately, this is a very similar error to an incident from 6-14-20. Then Duncan arrested a white female on a black male's warrant. # 2020052469. The seriousness of these errors were explained to Duncan and he agreed and understood. I also pointed out that the pattern of him making the same errors repeatedly is an issue in his performance. We all agreed there is a pattern where Duncan performs well for a time then his performance dips to an unacceptable level and a number of significant errors are made. It is an up and down pattern that has repeated itself over the course of his employment.

A "detail oriented" error occurred 6-2-21 where Duncan failed to sign an OVI citation and a BMV Form 2255. These items were processed and placed in the mail. Lt Eschweiler after being advised that Duncan failed to sign the documents retrieved them from the mail and had Duncan respond to the station to correct his work. Unfortunately this is a common problem with Duncan's work. Too often citations and reports are missing information. There just hasn't been measurable improvement in this area.

Stein also brought up an OVI stop that Duncan made on 5-28-21 #2120062204. Stein stated that Duncan made a valid stop but rushed through the stop and subsequent SFSTs. Duncan was observed "interrogating" the female driver about the number of drinks, rushed through the SFSTs, and then determined the female wasn't impaired. He did not ID the driver until 30 minutes into the stop and failed to discover the vehicle lacked a license plate and was not registered. Duncan missed crucial information during this traffic stop and it was similar to the traffic stop he made on 3-9-21 #2120027361 near Walmart. Duncan failed to observe the female passenger in the car when the driver fled on foot.

Stein had a number of other items that he felt should be documented that he included in his notes. Duncan engaged with the conversation this time, explaining his thinking on some of these items. He wasn't defensive. He showed concern and sincerity towards improvement.

I informed Duncan that at this time he was not to work any more extra shifts or side jobs. He stated he had 1 scheduled in the coming days and I said that I was ok. Otherwise, he is to focus on his performance on his regular shift.

We stressed that the ultimate goal is for him to work independently – efficiently and proficiently. Minimizing errors and capable decision-making skills are not improving. He is being encouraged to look to senior officers for guidance, but all too often he is calling Sgt Stein on every call to ask what to do. Stein stated that many times there appears to be two Duncan's working against each other. One that performs well and understands the correct path forward. Then another Duncan where he rushes through tasks, has questionable judgement and repeated mistakes. Without constant oversight or guidance Duncan routinely under performs.

I sought counsel with our HR attorney and Law director on how to proceed.



THE CITY OF MAPLE HEIGHTS
DEPARTMENT OF POLICE



Annette M. Blackwell
Mayor/Director of Safety

Todd T. Hansen
Chief of Police

February 22, 2022

To: Det. Lt. Swope # 505 / Det. Sgt. Voll # 188

From: Detective T. Halley #505

On Tuesday, 02/22/2022, at 11 am, I, Detective Thomas Halley # 505, responded to South West General Hospital Police Department to review the file of Terrance Duncan who has applied to the City of Maple Heights through the lateral transfer process.

I was directed to the hospital human resources department to review the file which had the file in their archives department.

Upon reviewing the file, it did not have much in the file. In the file were paperwork for him being hired, his application, and his pay rate. The only paperwork of significance was he had two evaluations and both indicated that he was a hard worker and that he did a good job and they had no problems with him. I did not see any bad marks, negative remarks, or comments during his two reviews while employed with South West General Hospital Police Department.

Respectfully,

Detective T. Halley #505

Maple Heights Police Department



THE CITY OF MAPLE HEIGHTS

DEPARTMENT OF POLICE



Annette M. Blackwell
Mayor/Director of Safety

Todd T. Hansen
Chief of Police

February 23, 2022

To: Det. Lt. Swope # 505 / Det. Sgt. Voll # 188

From: Detective T. Halley #505

On Wednesday, 02/23/2022, at 9 am, I, Detective Thomas Halley # 505, responded to Brooklyn Police Department to review the file of Terrance Duncan who has applied to the City of Maple Heights through the lateral transfer process.

Upon meeting with Brooklyn Police Chief Scott Mielke, we discussed Terrance Duncan, upon discussing Terrance Duncan, I learned that his father is a Brook Park Police Officer which he (Terrance) had not mentioned previously.

Upon reviewing the file, it had your standard files and paperwork.

However, upon further reviewing, and speaking with the Chief, he advised me that Terrance was a hard worker but Duncan did not make his probation period because he made too many little mistakes while working. I was advised that their probation period is two years and that after Duncan exited FTO training he continued to make mistakes and was put back into FTO training. Upon still having problems, his probation was extended for three months and when that was done it was decided to separate ways.

The Chief advised me that he feels that Duncan has a lot of heart and passion for the job and tries hard, he just feels that he had a lot going on at the time with a new baby and he had just wrecked his truck and being in the military but he just felt that it might have been a lot on his plate.

The other thing that the Chief pointed out is that Duncan sometimes seems very rigid or military-like with his personality but that just seems to be if he is in a public setting and he



THE CITY OF MAPLE HEIGHTS DEPARTMENT OF POLICE



Annette M. Blackwell
Mayor/Director of Safety

Todd T. Hansen
Chief of Police

believes it is more of a respect thing. The chief feels that when you have him alone he is more personable. The chief had him out at lunch and Duncan was more relaxed and personal but when he was in class he seemed more military-like. The chief stated that they had Duncan attend negotiator school to see if that would make him a little "looser" and make it easier for him to talk to people and improve his skills so he did not seem so ridged. Duncan treated it as a reward.

Chief Scott Mielke stated that he felt that Duncan was in the job for the right reasons and he was not going to get anyone sued for use of force or any wrongdoing, however, he just needs to slow down and work on doing the job correctly and not be in such a rush. It appeared that Terrance Duncan works against himself sometimes and maybe with the right help he would do well. Chief Scott Mielke felt that maybe now that he is a little older, he might be a little better.

A copy of the paperwork that was provided by the Brooklyn Police Department is attached to this letter.

Respectfully,

Detective T. Halley #505

Maple Heights Police Department

MAPLE HEIGHTS DETECTIVE BUREAU

Background STATUS LOG

Background for: Terrence Dencaud Detective Halley

Date Assigned 1-18-2022 Date Completed _____

SS#: [REDACTED] - [REDACTED] - [REDACTED] DOB: 10/25/1995

Date	Action
1-20-22	LEADS
1-18-22	OLEG
1-18-22	OLEN
1-20-22	Accurint
2-14-22	CCCP
2-17-22	GHMC
2-18-22	Facebook
2-18-22	Instagram
2-18-22	Linkedin
2-18-22	Twitter
2-18-22	Google
2-15-22	CAD
	Cities and Courts Criminal Traffic Civil
	Reports and CAD sheets needed from cities listed in OLEN

List of Area Courts for Applicant Record Checks

Ashtabula County:

~~Ashtabula Common Pleas~~

~~Ashtabula Municipal~~

~~Geneva Municipal~~

Cuyahoga County:

~~Cuyahoga County Common Pleas~~

~~Bedford Municipal~~

~~Berea Municipal~~

~~Cleveland City Municipal~~

~~Cleveland Heights Municipal~~

~~Euclid Municipal~~

~~Lakewood Municipal~~

~~Lyndhurst Municipal~~

~~Parma Municipal~~

~~Rocky River Municipal~~

~~Shaker Heights Municipal~~

~~South Euclid Municipal~~

~~Garfield Heights Municipal~~

Geauga County:

~~Geauga County Common Pleas~~

~~Chardon Municipal Court~~

Lake County

~~Lake County Common Pleas~~

~~Mentor Municipal~~

~~Painesville Municipal~~

~~Willoughby Municipal~~

Portage County

~~Portage County Common Pleas &~~

~~Municipal are checked by the same~~

website

listed as other

Summit County

~~Summit County Common Pleas~~

~~Akron Municipal~~

~~Barberton Municipal~~

~~Stow Municipal~~

Lorain County

~~Lorain County Common Pleas~~

~~Avon Lake Municipal~~

~~Elyria Municipal~~

~~Vermilion Municipal~~

~~Lorain Municipal~~

~~Obertin Municipal~~

Medina County

~~Medina County Common Pleas~~

~~Medina Municipal Court~~

~~Wadsworth Municipal Court~~

Huron County

~~Huron County Common Pleas~~

~~Huron Municipal Court~~

~~Norwalk Municipal Court~~

Stark County (they are all checked by the same website)

~~Stark County Common Pleas~~

~~Alliance~~

~~Canton~~

~~Massillon~~

Mahoning County

~~The common pleas website links to the other courts~~

Trumbull County

~~Trumbull County Common Pleas~~

~~Niles Municipal~~

~~Newtown Falls Municipal~~

~~Warren Municipal~~

ALL	NAME	SSN	ADDRESS	PHONE(S)	INDICATORS
1.	TERRANCE JAMES DUNCAN TERRANCE J DUNCAN TERRANCE DUNCAN JAMES TERRANCE DUNCAN JAMES DUNCAN TERRY DUNCAN DOB: 10/25/1995 Age: 26 DOB: 1/1/1995 Age: 27 Gender - Male *View Sources (~8)	SSN: [REDACTED] LexID: 169759090994 DL: [REDACTED] DL State: OH Issue Date: May 12 Exp Date: Oct 23	[REDACTED] Sep 2013 - Nov 2021 ✓ Probable current address <hr/> 4421 GRANADA BLVD APT 614 CLEVELAND, OH 44128-6006, CUYAHOGA COUNTY Apr 2019 ■ Newspaper facility. ■ Tax return preparation service. <hr/> 9652 PLEASANT LAKE BLVD APT Y6 CLEVELAND, OH 44130-7424, CUYAHOGA COUNTY May 2015 - Nov 2021 <hr/> 5728 VAN WERT AVE BROOKPARK, OH 44142-2574, CUYAHOGA COUNTY May 2012 - Apr 2019 <hr/> 165 E BAGLEY RD BEREA, OH 44017-2000, CUYAHOGA COUNTY Nov 2013 - Feb 2014 ■ Elementary or secondary school. <hr/> 9625 PLEASANT LAKE BLVD CLEVELAND, OH 44130-7407, CUYAHOGA COUNTY Sep 2019		

SSN: [REDACTED]

Your DPPA Permissible Use: Court, Law Enforcement, or Government Agencies

Your GLBA Permissible Use: Law Enforcement Purposes

Your DMF Permissible Use: No Permissible Purpose

SSN: [REDACTED]

FURTHER RESEARCH

No Images Available

Reports for this Record

- | | |
|-----------------------------------|-------------------------------|
| Comprehensive Report | Custom Comprehensive Report |
| Finder Report | Address Report |
| Contact Card Report | Asset Report |
| Summary Report | Relatives |
| Neighbors | Associates |
| Relatives, Neighbors & Associates | Business Link Report |
| Location Report | Relavint Visual Link Analysis |

[See report type examples](#)

Alerts for this Record

Setup Person Alert

ALL NAME SSN ADDRESS PHONE(S) INDICATORS

I respectfully report that on 03-23-22 at approximately 0800 hrs, I responded to 5373 Lee Rd, Maple Heights, Ohio for a call for service. Once I arrived on scene, I began to approach the front door of the residence. Before I could make contact with anyone, a male exited the garage man door holding what looked like a box. After he noticed my presence he dropped the box and ran a few steps away from me.

The male then turned around and began fired three shots at me before taking off running again. Immediately following that, another male exited the front door of the residence and fired two more shots at me. At this time it is unknown who the male suspects were or why they opened fire. The male who exited from the area of the garage (suspect 1) was a slim, tall white male wearing a hoodie and jeans. The male who exited from the front of the house (suspect 2) was a shorter, and heavy-set white male. Both suspects were armed with semi-automatic handguns.

A handwritten signature in black ink, consisting of a stylized, cursive initial followed by a long horizontal line extending to the right.

CANDIDATE INTERVIEW WORKSHEET

Hans T. Duncan
Candidate

Cadet P.O.
Position

Hansen #183
Interviewer

3/23/22 0930-1145
Date and Length of Interview

TRAIT

APPEARANCE:	Unacceptable	Marginal	Acceptable	Above Average	Exceptional
COMMUNICATION SKILLS	Unacceptable	Marginal	Acceptable	Above Average	Exceptional
EDUCATION	Unacceptable	Marginal	Acceptable	Above Average	Exceptional
WORK HISTORY	Unacceptable	Marginal	Acceptable	Above Average	Exceptional
POLICE EXPERIENCE	None	Marginal	Acceptable	Above Average	Exceptional
JUDGEMENT	Unacceptable	Marginal	Acceptable	Above Average	Exceptional
POISE/CONFIDENCE	Unacceptable	Marginal	Acceptable	Above Average	Exceptional
AGGRESSIVENESS	Unacceptable	Marginal	Acceptable	Above Average	Exceptional
LOYALTY	Unacceptable	Marginal	Acceptable	Above Average	Exceptional
INTEGRITY	Unacceptable	Marginal	Acceptable	Above Average	Exceptional

RECOMMENDATION

RECOMMENDED

NOT RECOMMENDED

NOTES

- Grey Suit, blk shoes, white shirt, blk shoes, fresh haircut
- States community involvement important
- Took responsibility for all prior mistakes
- Somewhat lack of self awareness - takes general view of self w/o identifying real issues. Very hard time finding any fault w/ self
- CIT / FBI NEGOTIATION SKILL
- Seems to have a hard time admitting his wrong

CANDIDATE INTERVIEW WORKSHEET

Terrance Duncan
Candidate

Police Officer Latral
Position

Det Sgt R.T. Vol 11 # 128
Interviewer

3/23/2022 0930 - 1148
Date and Length of Interview

TRAIT

APPEARANCE:	Unacceptable	Marginal	Acceptable	<u>Above Average</u>	Exceptional
COMMUNICATION SKILLS	Unacceptable	Marginal	<u>Acceptable</u>	Above Average	Exceptional
EDUCATION	Unacceptable	Marginal	<u>Acceptable</u>	Above Average	Exceptional
WORK HISTORY	Unacceptable	Marginal	<u>Acceptable</u>	Above Average	Exceptional
POLICE EXPERIENCE	None	Marginal	<u>Acceptable</u>	Above Average	Exceptional
JUDGEMENT	Unacceptable	Marginal	<u>Acceptable</u>	Above Average	Exceptional
POISE/CONFIDENCE	Unacceptable	Marginal	<u>Acceptable</u>	Above Average	Exceptional
AGGRESSIVENESS	Unacceptable	Marginal	<u>Acceptable</u>	Above Average	Exceptional
LOYALTY	Unacceptable	Marginal	<u>Acceptable</u>	Above Average	Exceptional
INTEGRITY	Unacceptable	Marginal	<u>Acceptable</u>	Above Average	Exceptional

RECOMMENDATION

RECOMMENDED

NOT RECOMMENDED

NOTES

CANDIDATE INTERVIEW WORKSHEET

TERRANCE DENSON
Candidate

POLICE CADET
Position

Sgt. C. Cooper 507
Interviewer

3/23/2022 0930 - 1145
Date and Length of Interview

TRAIT

APPEARANCE:	Unacceptable	Marginal	<u>Acceptable</u>	Above Average	Exceptional
COMMUNICATION SKILLS	Unacceptable	Marginal	<u>Acceptable</u>	Above Average	Exceptional
EDUCATION	Unacceptable	Marginal	<u>Acceptable</u>	Above Average	Exceptional
WORK HISTORY	Unacceptable	Marginal	<u>Acceptable</u>	Above Average	Exceptional
POLICE EXPERIENCE	None	Marginal	<u>Acceptable</u>	Above Average	Exceptional
JUDGEMENT <small>SEE NOTES</small>	Unacceptable	Marginal	<u>Acceptable</u>	Above Average	Exceptional
POISE/CONFIDENCE	Unacceptable	Marginal	<u>Acceptable</u>	Above Average	Exceptional
AGGRESSIVENESS	Unacceptable	Marginal	<u>Acceptable</u>	Above Average	Exceptional
LOYALTY	Unacceptable	Marginal	<u>Acceptable</u>	Above Average	Exceptional
INTEGRITY	Unacceptable	Marginal	<u>Acceptable</u>	Above Average	Exceptional

RECOMMENDATION

RECOMMENDED

NOT RECOMMENDED

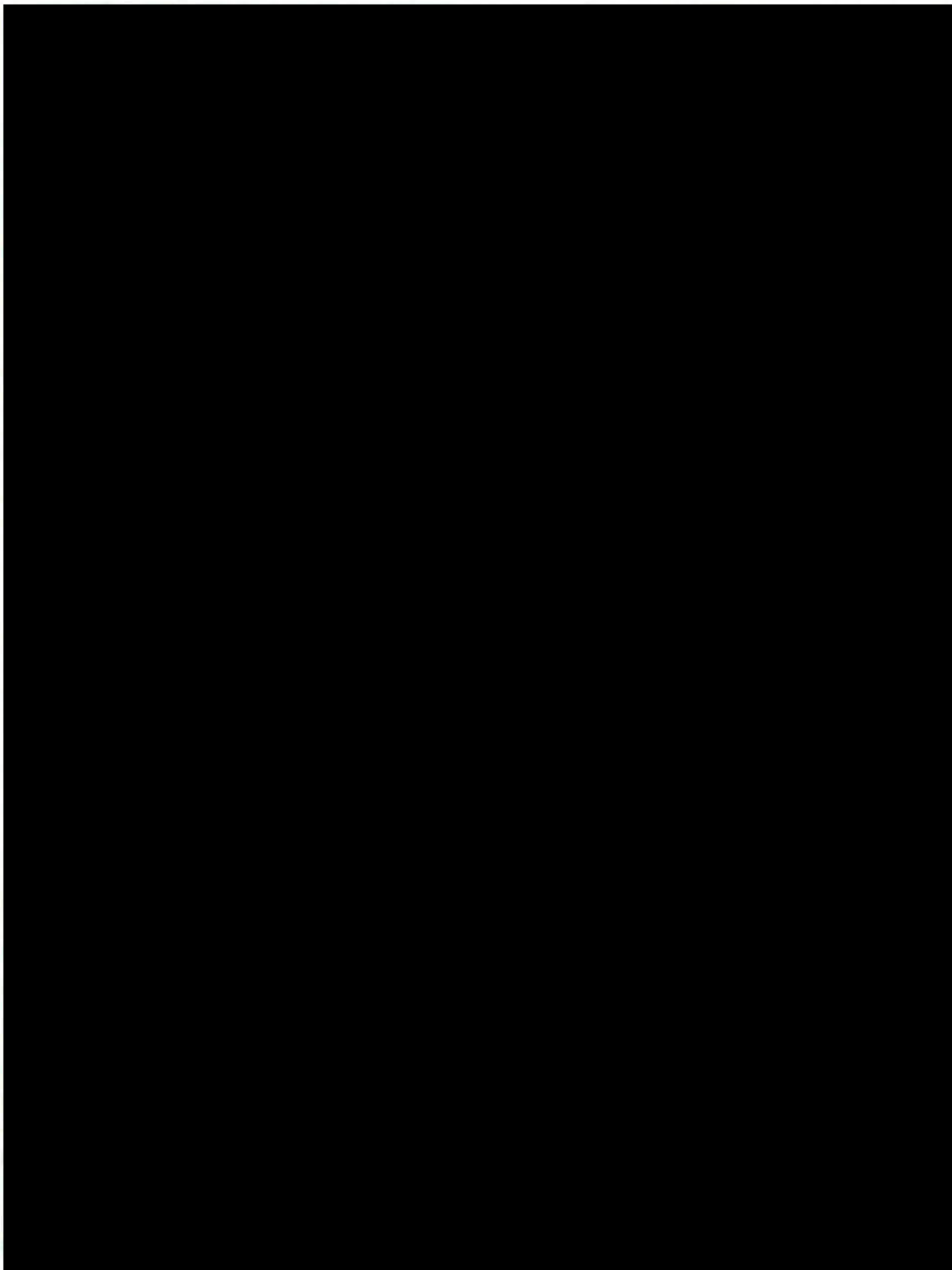
NOTES

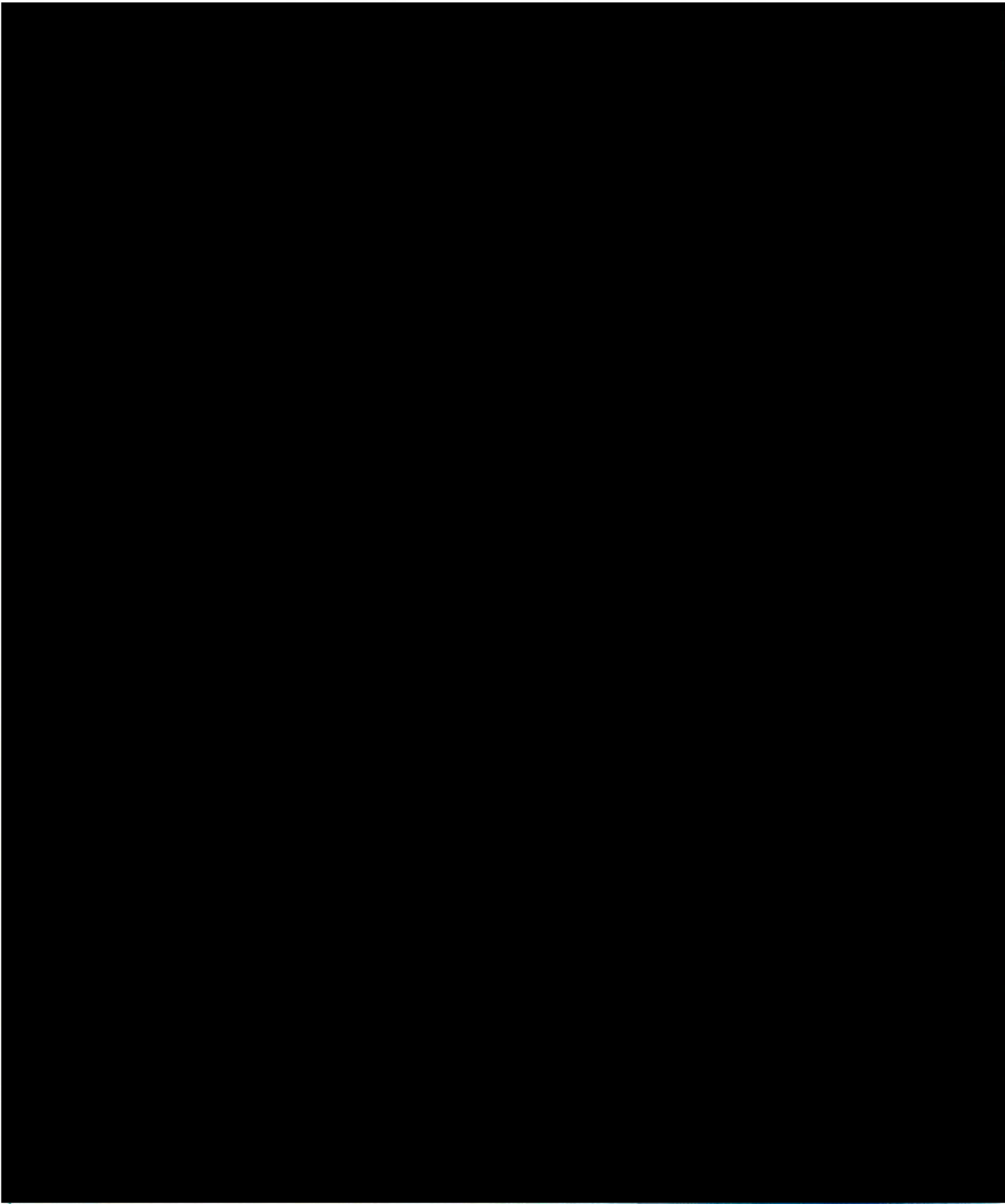
EXPERIENCED BUT PROBABLY CAN LEARN AT A SUFFICIENT
PACE. WOULD NEED THE FULL 18 WEEKS IN FTO
NEEDS SCENARIO TESTING TO HELP WITH JUDGEMENT



DAVE YOST

Person Detail





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Access to OHLEG-SE is a privilege subject to termination. Data accessed through OHLEG is continuously subject to the limitations on use and dissemination required by each component database or other service, and is not to be sold, transmitted or disseminated to any unauthorized person. Failure to abide by these conditions of use may result in the termination of OHLEG access, and/or criminal prosecution if appropriate.

New Officer Training Questionnaire

What Police Academy Did you attend? *Kent State*

In your opinion name one area or thing that you feel your academy trained you well?

~~Self defense~~ *Self defense*
In your opinion name one area or thing that you feel you academy did not provide adequate training?
Self defense *CIT*

Firearms Training

At your Academy (or prior department) did you receive training on or qualify with any of the following:

Semi Auto Pistol Revolver Patrol Rifle Shotgun Other (specify) *Taser*

Do you have any prior firearms experience or training (i.e. Military or Hunting)

What do you feel are your strengths with firearms? *Military* *I am accurate*

What do you feel are your weakness or areas you may need more training in?

I would like more Shoot don't Shoot Scenarios

Defense Tactics

At your Academy (or prior department) did you receive training or certification in any of the following?

Subject control tactics (name system) OC/pepper spray Baton (name) Taser/ECD
Controlled force *MACTH holds* *ASP*

Do have any prior defensive tactics, martial arts, MMA experience? (explain)

What do you feel are your strengths in defensive tactics? *Military training*

What do you feel are your weaknesses or areas you need more training in?
Thinking about my next move
ground grappling

Reality Based/Scenario Training/Force on Force/Real Life Experience

At your Academy (or prior department) did you have or participate in any of the following training?

Redman/Force on Force training (empty hand, baton or both) Sudden Assault Training *Academy*
Airsoft/Simulations Training Roleplaying/Scenario Based training (traffic stops, active shooter, etc.) *Kent State Police*
Simulator Training (driving or firearms) Driving Skills (any extra schooling or training) *Brooklyn Police*

Please briefly explain the worst physical confrontation that you have been in:

I have not been involved in any bad physical confrontations

Miscellaneous / Prior Police Experience

Do you feel that you have strong verbal skills? Have you had to talk to people in the past to de-escalate a tense or very hostile situation? Explain- Yes, and no

Have you have any additional training in de-escalation techniques? Any kind of Crisis Intervention Training? CIT FBI Negotiator School

If you have prior police experience, please briefly describe you most serious call.

A woman at Walmart threatening with a gun. I was able to locate the woman, secure her and the firearm

Have you ever been in a foot or vehicle pursuit? If so briefly explain.

Yes I have been involved in a lot of vehicle & foot pursuits, none resulted in a crash

Have you ever used force on a subject to affect an arrest or defend yourself?

Yes

Have you received any legal training on use of force? Yes

Explain Graham vs Connor?

It was a Supreme Court case from 1989 which outlines the use of force officers are allowed to use. The Supreme Court decided that objective reasonableness Standard should apply when making a Stop or Seizure of a person

Explain Tennessee vs. Garner?

It was a Supreme Court case from 1985 which talked about the use of deadly force. It stated the use of deadly force to stop a fleeing suspect was a violation of the 4th amendment, unless the officer has Probable cause that the subject posed an imminent danger if he were allowed to escape physical

CITY OF MAPLE HEIGHTS
DEPARTMENT OF LAW/HUMAN RESOURCES
 5353 Lee Road – Maple Heights, Ohio 44137
 Phone: (216) 587-9003 – Fax: (216) 662-7556
 E-mail: HR@mapleheightsohio.com
APPLICATION FOR EMPLOYMENT



1/7/22

Your application is the first step in the process of obtaining employment with the City of Maple Heights. Please read all instructions carefully and complete all sections to the best of your knowledge. Falsification or Omission of information may result in rejection of the application or dismissal if you are employed by the City of Maple Heights.

Please PRINT in BLACK ink or use a typewriter. Pencil is not acceptable. If an item does not apply to you, write in the letters "NA" or "Not Applicable". A resume may be attached to supplement this application; however, you must complete all information requested on the application. Applications remain on file for a period of one (1) year from the date of completion.

Date: 1-7-22 Social Security #: [REDACTED]

Name: Duques Thomas James
Last First Middle

Present Address: [REDACTED]
Street Apt. # City State Zip

[REDACTED] [REDACTED] [REDACTED]
Home Phone Work Phone Alternate Phone

May we contact you at work? Yes No

Driver's License No.: [REDACTED] State OH Valid? Yes No
(Only for positions requiring driving) Operator CDL/Class

Have you ever been employed anywhere under any other name(s)? Yes No

If yes, please list name(s) N/A

Position(s) applied for: 1. Police officer 2. N/A
If available, list Req # If available, list Req #

Minimum Acceptable Rate/Salary \$69,000 Date Available: 1-17-22

Check all that are applicable

Availability: Full-time Part-time Temporary Seasonal 1st Shift 2nd Shift 3rd Shift

How did you hear about this position?

Employee Referral Walk In Other _____ **If employee Referral, employee name** _____

Internet Job Posting Newspaper

PERSONAL DATA

1. Have you ever been employed by the City of Maple Heights prior to this application? Yes No If yes, Under what name? N/A Position held? N/A Dates? N/A
From - To

2. Does the City of Maple Heights employ any relative (by blood/marriage) or cohabitant of yours? Yes No

If yes, Name N/A Relationship N/A

Department where they work N/A

Revised 08/21

*OK/AS
1/20/22
SB*

3. Other than a minor offense, have you ever been convicted of a misdemeanor? [] Yes [X] No

If yes, Offense: N/A Date: _____

4. Are you legally eligible for employment in the United States? [X] Yes [] No

5. Are you at least 18 years of age? [X] Yes [] No

REFERENCES

List two references that have knowledge of your work history, character and experience. Do not list relatives, friends, or personal references.

1. Name: Berna Glendorf Employer's Name: Brooklyn Police
 Business Relationship: Co worker Years known 2
 Phone # 216 749 1234

2. Name: Marie Neff Employer's Name: Brooklyn Police
 Business Relationship: Co worker Years known 2
 Phone # 216 440-506-8055

EDUCATION

Depending on the position sought, you may be required to provide a copy of your high school or college transcript/degree and/or professional registration. Give dates of attendance, type of degree, and major/minor. Be sure to answer "HAVE YOU GRADUATED?" List all technical and/or trade courses or programs you have completed.

Please check highest level of education:

- Some High School
 High School Graduate or GED
 Some College
 AA or AS Degree
 Bachelor's Degree
 Master's Degree
 Doctorate Degree
 Other Training

Name/City/State	Dates Attended From Mo/Yr	To Mo/Yr	Have you Graduated? Yes/No	Type of Degree	List Major/Minor
High School <u>Berea - mid park</u> <u>Berea - Ohio</u>	<u>8/10</u>	<u>5/14</u>	<u>Yes</u>	<u>diploma</u>	<u>General Studies</u>
College/University <u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
Graduate Studies <u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
Technical/Vocational/Other <u>Polaris Career Center</u> <u>middleburg heights Ohio</u>	<u>8/12</u>	<u>5/14</u>	<u>Yes</u>	<u>Certificate of completion</u>	<u>Criminal Justice</u>

List any other applicable courses, seminars, workshops that relate to the position(s) you are applying for
Investigative statement analysis, Geography, Arid, FAST, FBI negotiator class,
CIT, CAL Database, instructor base

List any certificates, competency cards, or trade licenses related to the position(s) you are applying for: OPAs, CIT, FBI Negotiator Class, Basic Truckers, Drivers training, Investigative Skeletal Analysis

List any other skills/experience that relates to the position(s) you are applying for: I have been a police officer for more than 3 years and it has given me the opportunity to work with a wide variety of diverse cultures

PREVIOUS EMPLOYMENT

Please give complete name and address of all employers including military employment. Dates of employment, salary history, name and phone number of immediate supervisor must be included. A resume may be attached as a supplement, however, you must complete all information requested on the application.

Begin with your current or most recent employer and list all previous employers in chronological order. Also, account for all periods of unemployment.

May the City contact your current employer? Yes No

EMPLOYER # 1	Please Print		Dates of Employment	
	Hrs/Week: [30]	Full-Time <input type="checkbox"/> Temp <input checked="" type="checkbox"/>	P/T <input checked="" type="checkbox"/> Volunteer <input type="checkbox"/>	From Mo/Yr 12/21
Employer Name: <u>UPS</u>				
Address: <u>17940 Englewood Dr</u> City: <u>Middleburg Heights</u> State: <u>OH</u> Zip: <u>44130</u> Phone#: <u>800-742-5877</u>				
Job Title: <u>package handler</u> Supervisor (Name & Title): <u>Thomas</u> <u>(440 731-1501)</u>				
Reason for Leaving: <u>was hired as a parttime temporary employee</u>				
Description of Duties: <u>to load packages into trucks and offload packages from other trucks</u>				
Rate/Salary Starting: <u>14.75 hourly</u> Ending: <u>14.75 hourly</u>				

EMPLOYER # 2	Please Print		Dates of Employment	
	Hrs/Week: [40]	Full-Time <input checked="" type="checkbox"/> Temp <input type="checkbox"/>	P/T <input type="checkbox"/> Volunteer <input type="checkbox"/>	From Mo/Yr 6/19
Employer Name: <u>Brooklyn Police Dept</u>				
Address: <u>7614 Memphis Ave</u> City: <u>Brooklyn</u> State: <u>OH</u> Zip: <u>44148</u> Phone#: <u>216 749 1234</u>				
Job Title: <u>Police officer</u> Supervisor (Name & Title): <u>Sgt Paul Stein</u> <u>216 749 1234</u>				
Reason for Leaving: <u>did not complete probation</u>				
Description of Duties: <u>To promote safety and security while enforcing laws</u>				
Rate/Salary Starting: <u>56,368</u> Ending: <u>75,088</u>				

EMPLOYER #3	Please Print		Dates of Employment	
Hrs/Week: [40]	Full-Time <input checked="" type="checkbox"/>	P/T <input type="checkbox"/>	From	To
	Temp <input type="checkbox"/>	Volunteer <input type="checkbox"/>	Mo/Yr	Mo/Yr
			09/16	05/19
Employer Name: <u>Kent State Police Dept</u>				
Address: <u>530 E Summit St</u> City: <u>Kent</u> State: <u>OH</u> Zip: <u>44240</u> Phone#: <u>330 672 3076</u>				
Job Title: <u>Police Officer II</u> Supervisor (Name & Title): <u>Lt James Campbell</u>				
Reason for Leaving: <u>Brooklyn Police presented a better opportunity</u>				
Description of Duties: <u>to enforce laws while promoting Safety & Security</u>				
			Rate/Salary	
			Starting: <u>49,920</u>	Ending: <u>56,268</u>

Can you perform the essential functions of the position(s) for which you are applying, with or without reasonable accommodation? Yes No

Reasonable Accommodations may be made to enable individuals with disabilities to perform the essential tasks.

The information provided in this Employment Application is true and complete. The City may terminate my employment for any false or misleading statements or omissions in this application, whenever they may be discovered.

If I receive an offer of employment, I authorize a medical examination, including a drug screen, by an examiner selected by the City. I understand that any offer of employment may be contingent upon such medical examination and a background check.

I acknowledge that, if hired, my employment is for no definite period and may be terminated at any time with or without cause, by either me or the City. I understand that this cannot be changed except in a writing signed by the City Manager that states it is intended to make that change. Anything said or implied to the contrary is not binding on the City.

Date: 1-7-22 Signature: [Signature]
Terrence Quisen
 Printed name

AUTHORIZATION FOR RELEASE OF INFORMATION

I authorize any reference, school, former employer, military or other person to disclose to the City, upon request, any information they may have about me and I release them from all liability for disclosing such information. **(If you are applying for a Police Officer or Firefighter position you must have your signature Notarized).**

Date: 1-7-22 Signature: [Signature]

POLICE AND FIRE APPLICANTS ONLY

Notary Signature: [Signature] Date: 1-7-22

My Commission expires 12-9-23
 Revised 08/21



NICOLE MCKEAN
 Notary Public, State of Ohio
 My Comm. Expires Dec. 09, 2023

**AUTHORIZATION AND DISCLOSURE OF CONSUMER REPORT
AND INVESTIGATIVE CONSUMER REPORT
UNDER THE FAIR CREDIT REPORTING ACT**

The City may obtain or cause to be prepared consumer reports for employment purposes. It may be an investigative consumer report which is obtained through personal interviews and might include information as to your character, general reputation, personal characteristics and mode of living.

You may make a written request, within a reasonable period of time, for a disclosure of the nature and scope of any investigative consumer report we have requested. You may also request a written summary of your rights under the Fair Credit Reporting Act.

If you consent to our obtaining a consumer report or investigative consumer report, sign and date below. We will not process your application until this is signed.

...

I authorize the City to obtain or cause to be prepared consumer reports, and investigative consumer reports, about me for employment purposes. I understand that in obtaining such consumer reports and investigative consumer reports, a consumer reporting agency may be used, and I authorize such use. This authorization and disclosure will remain effective for the duration of my employment, if I am hired.

I have received a copy of this authorization and disclosure.

1-7-22 _____
Date Signature

Terence Dunson _____
Printed name

In compliance with Federal and State equal employment opportunity laws, qualified applicants are considered for all positions without regard to race, color, religion, sex, national origin, age, marital status, veteran status, ancestry or the presence of a non-job related medical condition or disability.

The City of Maple Heights complies with EEO/ADA guidelines and is a drug-free workplace.



DAVE YOST
OHIO ATTORNEY GENERAL



Civilian Identification
Office 877-224-0043
Fax 740-845-2633

P.O. Box 365
London, OH 43140
www.OhioAttorneyGeneral.gov

March 8, 2022

MAPLE HEIGHTS POLICE
DET THOMAS E HALLEY
5373 LEE ROAD
MAPLE HEIGHTS OH 44137



**CRIMINAL HISTORY RECORD CHECK
NO BCI CONVICTIONS ON FILE
AUTHENTICATION NO. BMT001768702**

The Ohio Bureau of Criminal Investigation (BCI) has completed a criminal history record check on the applicant listed below.

When authorized by law, an individual may have their criminal history sealed. In the event that an applicant has a sealed record, certain parties are permitted to receive such information to determine whether an applicant is legally disqualified from performing specific work.

Sealed records are disclosed based upon the **Reason Fingerprinted**, as submitted on the background check transaction and listed below. Sealed criminal histories will be provided in a manner consistent with the reason that the records are requested, regardless of the destination of the result.

There are no convictions on file with this office for this applicant.

Name:	DUNCAN, TERRANCE
Date of Birth:	[REDACTED]
SSN:	[REDACTED]
BCI Completion Date:	March 07, 2022
Reason Fingerprinted:	LAW

This letter is valid for one year from the record check completion date. This letter may be photocopied by the prospective employer and retained by the applicant.

Superintendent
Ohio Bureau of Criminal Investigation

Pursuant to Ohio Revised Code section 109.57(E)(2), BCI is authorized to provide only information relating to criminal convictions and guilty pleas. BCI is also only permitted to provide information regarding juvenile adjudications if the adjudication meets specific criteria listed in Ohio Revised Code section 109.57(E)(2) & (3).



DAVE YOST
OHIO ATTORNEY GENERAL



Civilian Identification
Office 877-224-0043
Fax 740-845-2633

P.O. Box 365
London, OH 43140
www.OhioAttorneyGeneral.gov

March 8, 2022

MAPLE HEIGHTS POLICE
DET THOMAS E HALLEY
5373 LEE ROAD
MAPLE HEIGHTS OH 44137



**CRIMINAL HISTORY RECORD CHECK
AUTHENTICATION NO. BMT001768702
ICN. E2022067000000012396**

A criminal history record check was conducted on the applicant listed below.

There are no convictions on file for this applicant.

Applicant Name:	DUNCAN, TERRANCE
Date of Birth:	[REDACTED]
Social Security Number:	[REDACTED]
Completion Date:	March 07, 2022
Reason Fingerprinted:	LAW

Superintendent
Ohio Bureau of Criminal Investigation

Pursuant to Ohio Revised Code section 109.57(E)(2), BCI is authorized to provide only information relating to criminal convictions and guilty pleas. BCI is also only permitted to provide information regarding juvenile adjudications if the adjudication meets specific criteria listed in Ohio Revised Code section 109.57(E)(2) & (3).

CITY OF MAPLE HEIGHTS

Oath of Office

State of Ohio
County of Cuyahoga

I, Terrance J. Duncan, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of Ohio, and the Charter of the City of Maple Heights; and that I will faithfully, honestly, and impartially discharge the duties of Police Cadet of the City of Maple Heights, State of Ohio, during my continuance in said office, so help me God.



Sworn to before me and subscribed in my presence this 18th day of April 2022

Effective Date: April 18, 2022



Annette M. Blackwell
Mayor Annette M. Blackwell

WasikowskiS234

From: WasikowskiS234
Sent: Wednesday, April 27, 2022 07:59
To: SF400 (SF400@ohioattorneygeneral.gov)
Subject: SF400 Peace Officer Appointment
Attachments: Terrance Duncan.pdf

Susan A. Wasikowski

Administrative Assistant to Police Chief
Maple Heights Police Department
5373 Lee Road
Maple Heights, Ohio 44137

(216) 587-9635
Wasikowskis234@mhpd-ohio.com

WasikowskiS234

From: Microsoft Outlook
To: SF400 (SF400@ohioattorneygeneral.gov)
Sent: Wednesday, April 27, 2022 07:59
Subject: Relayed: SF400 Peace Officer Appointment

Delivery to these recipients or groups is complete, but no delivery notification was sent by the destination server:

[SF400 \(SF400@ohioattorneygeneral.gov\)](mailto:SF400@ohioattorneygeneral.gov) (SF400@ohioattorneygeneral.gov)

Subject: SF400 Peace Officer Appointment



DAVE YOST
OHIO ATTORNEY GENERAL



Ohio Peace Officer Training Commission
Office 800-346-7682
Fax 740-845-2675

NOTICE OF PEACE OFFICER APPOINTMENT

Check Box if: Correction to Record Name Change OSHP Trooper to Peace Officer
(OSHP certificate must be attached)

1. Within ten days of the appointment or status change, or promotion to Chief, submit one copy of this form either by email SF400@ohioattorneygeneral.gov, fax, or mail.
2. Type or print legibly and complete all blanks. Officer and Agency email addresses need to be entered to receive training determinations.
3. Submit pages 1 and 2 when an officer is newly-appointed to your agency, or has previously left the agency and returns.
4. Submit only page 1 when an officer continues to be appointed by your agency, but has a change from one status, as listed in Box 15, to a different status, or is promoted to Chief.
5. Enter any necessary information for a Correction to Record, submitting all affected pages, and attach a letter explaining the requested change.

OFFICER INFORMATION		1. Name (Last) Duncan	(First) Terrance	(Middle) James	2. Social Security Number (last 5 only) [REDACTED]
3. Previous Name(s) or Alias (Last)		(First)		(Middle)	
4. Birth date (mm/dd/yyyy) 10/25/1995	5. Officer's Individual Email Address			6. Phone Number [REDACTED]	
7. Home Mailing Address (#/Street/PO Box) [REDACTED]		(City) [REDACTED]	(State) [REDACTED]	(Zip Code) [REDACTED]	(County Name) [REDACTED]
8. Basic Training Academy (Academy Name) (Only complete if this is the officer's first appointment or OSP)		(Academy Number)	(Dates of Training)		

AGENCY INFORMATION		9. Agency Name Maple Heights Police Department			
10. Reporting Authority's Email Address mhpdchief@mhpd-ohio.com		11. Agency Phone Number 216 587-9610			
12. Agency Mailing Address (#/Street/PO Box) 5373 Lee Road		(City) Maple Heights	(Zip Code) 44137	(County Name) Cuyahoga	

APPOINTMENT INFORMATION (Complete Date, Status and ORC)		13. New Appointment Date 04 / 18 / 2022	14. Status Change Date / /
15. Select New Status <input checked="" type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/> Auxiliary <input type="checkbox"/> Reserve <input type="checkbox"/> Special <input type="checkbox"/> Seasonal For the purpose of this form, full-time means those in active pay status (including those on vacation, sick, bereavement, personal or administrative leave; on compensatory time or holidays) receiving compensation and benefits for 40 hours in a work week or 80 hours in a 14-day period.			
16. Select New ORC			
<input checked="" type="checkbox"/> City Full-Time/Part-Time (737.02)	<input type="checkbox"/> City Auxiliary/Reserve/Special (737.051)	<input type="checkbox"/> City Chief (737.02)	
<input type="checkbox"/> Village Full-Time/Part-Time/Special (737.16)	<input type="checkbox"/> Village Auxiliary/Reserve (737.161)	<input type="checkbox"/> Village Chief (737.15)	
<input type="checkbox"/> Township Police Officer (505.49)	<input type="checkbox"/> Township Constable (509.01)	<input type="checkbox"/> Other Chief - List ORC/Charter _____	
<input type="checkbox"/> Other - List ORC/Charter _____	<input type="checkbox"/> Deputy Sheriff (311.04)	<input type="checkbox"/> Sheriff (311.01)	

ATTESTATION OF REPORTING AUTHORITY		I have carefully read this document and fully understand its contents and I sign it of my own free will and volition. I attest that the information provided on this document is true and correct and is based on my personal knowledge or inquiry. I further understand and acknowledge that submission of falsified records is a criminal violation.	
17. Signature of Reporting Authority 	18. Printed Name and Title Todd T. Hansen, Chief of Police	19. Date 04 / 25 / 2022	
20. Signature of Witness 	21. Printed Name (First, Middle, Last) Susan A. Wasikowski	22. Date 04 / 25 / 2022	

Officer Name (Last) (First) (Middle) SSN (last 5 only)
 Duncan Terrance James [REDACTED]

23. OATH OF OFFICE

I do solemnly swear or affirm that I will support the Constitution and Laws of the United States of America, the Constitution and Laws of the State of Ohio, and Laws and Ordinances of the political subdivision to which I am appointed and to the best of my ability will discharge the duties of this office.


 Signature of Appointing Authority

Annette M. Blackwell
 Name of Appointing Authority (Typed or Printed Legibly)
 Mayor/Safety Director
 Title of Appointing Authority (Typed or Printed Legibly)

OHIO PEACE OFFICER APPOINTMENT HISTORY

Please list all prior appointments. Use additional copies of page 2, as needed, to list the entire appointment history.

24. Appointed By (Agency Name and County): Brooklyn Police Department	25. From(mm/dd/yyyy): 06 / 02 / 19	To(mm/dd/yyyy): 08 / 05 / 21
26. Appointment Status (Check Appropriate Box) <input checked="" type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/> Auxiliary <input type="checkbox"/> Reserve <input type="checkbox"/> Special <input type="checkbox"/> Seasonal		

27. Appointed By (Agency Name and County): Kent State Police Department	28. From(mm/dd/yyyy): 09 / 15 / 16	To(mm/dd/yyyy): 05 / 01 / 19
29. Appointment Status (Check Appropriate Box) <input checked="" type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/> Auxiliary <input type="checkbox"/> Reserve <input type="checkbox"/> Special <input type="checkbox"/> Seasonal		

30. Appointed By (Agency Name and County):	31. From(mm/dd/yyyy): / /	To(mm/dd/yyyy): / /
32. Appointment Status (Check Appropriate Box) <input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/> Auxiliary <input type="checkbox"/> Reserve <input type="checkbox"/> Special <input type="checkbox"/> Seasonal		

33. Appointed By (Agency Name and County):	34. From(mm/dd/yyyy): / /	To(mm/dd/yyyy): / /
35. Appointment Status (Check Appropriate Box) <input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/> Auxiliary <input type="checkbox"/> Reserve <input type="checkbox"/> Special <input type="checkbox"/> Seasonal		

36. Appointed By (Agency Name and County):	37. From(mm/dd/yyyy): / /	To(mm/dd/yyyy): / /
38. Appointment Status (Check Appropriate Box) <input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/> Auxiliary <input type="checkbox"/> Reserve <input type="checkbox"/> Special <input type="checkbox"/> Seasonal		

39. Appointed By (Agency Name and County):	40. From(mm/dd/yyyy): / /	To(mm/dd/yyyy): / /
41. Appointment Status (Check Appropriate Box) <input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/> Auxiliary <input type="checkbox"/> Reserve <input type="checkbox"/> Special <input type="checkbox"/> Seasonal		

HansenT183

From: Judith Wilson <Judith.Wilson@OhioAGO.gov>
Sent: Friday, April 29, 2022 3:25 PM
To: terrancejduncan@gmail.com; MHPD Chief
Subject: Training Determination for Terrance Duncan - 04/18/22 appt.

Follow Up Flag: Follow up
Flag Status: Flagged

Categories: MHPD

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

We have reviewed the information reported to the Commission and find no update training is required.

This review also does not address the officer's annual firearms requalification training requirement.

If you have any questions, you can reach me at the email listed below.

Sincerely,



**Arienne M. Fauber
Certification Specialist
Professional Standards Division
Email: Arienne.Fauber@OhioAGO.gov**

cc: Officer

AF/jw

NAME: Terrance J. Duncan		ADDRESS: [REDACTED]		DEPARTMENT: Police/ Safety	
<input type="checkbox"/> HOURLY PAYROLL		EMPLOYEE STATUS NOTICE CITY OF MAPLE HEIGHTS		DATE ORIGINATED: April 18, 2022	
<input type="checkbox"/> OFFICE PAYROLL				DATE EFFECTIVE: April 18, 2022	
<input type="checkbox"/> ADD TO PAYROLL		SOCIAL SECURITY NUMBER [REDACTED]	REGULAR EMPLOYEE <input checked="" type="checkbox"/>		SUMMER EMPLOYEE <input type="checkbox"/>
RATE OR SALARY \$27.0754	JOB CLASSIFICATION Police Cadet Officer	RANGE	STEP	NEW HIRE <input type="checkbox"/>	RET. LV <input type="checkbox"/>
				REHIRE <input type="checkbox"/>	RET. M: LV <input type="checkbox"/>
					RET. LAY OFF <input type="checkbox"/>
					REINSTATE <input type="checkbox"/>
<input type="checkbox"/> LEAVE OF ABSENCE		FROM:		TO: [REDACTED] (Lateral transfer)	
<input type="checkbox"/> TERMINATION		<input type="checkbox"/> DISCHARGE	<input type="checkbox"/> QUIT	<input type="checkbox"/> RETIRED	
DATE LAST WORKED		LAID OFF <input type="checkbox"/>	OK TO REHIRE <input type="checkbox"/>		
<input type="checkbox"/> RATE CHANGE	<input type="checkbox"/> CLASS CHANGE	<input type="checkbox"/> DEPARTMENT TRANSFER		NEW DEPARTMENT	
OLD STATUS	RATE OR SALARY	JOB CLASSIFICATION	RATE RANGE		
NEW STATUS					
DATE OF BIRTH: [REDACTED]		FIRST DAY WORKED:		LAST DAY WORKED:	
Chief's Office		APPROVED BY: <i>[Signature]</i>			
ORIGINATED BY:		DIVISION HEAD		FINANCE DEPARTMENT	
MAYOR		HUMAN RESOURCES			



DAVE YOST

OHIO ATTORNEY GENERAL



Ohio Peace Officer Training Academy
Office: 740-845-2700

Officer: Terrance Duncan 669	Date: 04-21-2022
Agency: Maple Heights PD	Range: Maple Heights PD

Semi-automatic Pistol Manufacturer: Glock			Instructor Name/Requal #: Sperie #05394	
Model: 17	Caliber: 9mm	Serial Number: [REDACTED]	Score: 25/25	Instructor: Sperie

Semi-automatic Pistol Manufacturer:			Instructor Name/Requal #:	
Model:	Caliber:	Serial Number:	Score:	Instructor:

Back-up/Sub Caliber Manufacturer:			Instructor Name/Requal #:	
Model:	Caliber:	Serial Number:	Score:	Instructor:

Revolver Manufacturer:			Instructor Name/Requal #:	
Model:	Caliber:	Serial Number:	Score:	Instructor:

Shotgun Manufacturer: Remington			Instructor Name/Requal #: Sperie REQ 05394	
Model: 870	Caliber: 12g	Serial Number: [REDACTED]	Score: 8/8	Instructor: Sperie

Rifle/Carbine Manufacturer: Rock River LAR15			Instructor Name/Requal #: Sperie REQ 05394	
Model: LAR 15	Caliber: 5.56mm	Serial Number: [REDACTED]	Score: 20/20, 20/20	Instructor: Sperie

SMG Manufacturer:			Instructor Name/Requal #:	
Model:	Caliber:	Serial Number:	Score:	Instructor:

Eff. 1/2019

RANGE PROFICIENCY RECORD: PATROL RIFLE/CARBINE

Name: Duncan, Terrence 669 Agency: MARK HTS

Weapon make: Rock River Model: LR15 Serial #: [REDACTED]

Hits in the preferred area (PA) count as a plus one (+1).
Hits in the non-preferred area (NPA) and inside of the silhouette outline are zero (0).
Rounds not fired (NF) are zero (0). First open sights, second EOTech / ROS

Rounds outside of the silhouette outline (MISS), off the target (MISS), fired over the time limit (OT), or any extra rounds fired (ERF) are minus 1 (-1).

Stage 1 PA: 3/3 NPA: NF: MISS: OT: ERF:

Stage 2 3 hits in the head circle or hip circle
PA: 3/3 NPA: NF: MISS: OT: ERF: Head Miss:

Stage 3 2 hits in the preferred area, one hit in the head circle or hip circle
PA: 3/3 NPA: NF: MISS: OT: ERF: Head Miss:

Stage 4 PA: 2/2 NPA: NF: MISS: OT: ERF:

Stage 5 PA: 1/1 NPA: NF: MISS: OT: ERF:

Stage 6 PA: 5/5 NPA: NF: MISS: OT: ERF:

Stage 7 PA: 3/3 NPA: NF: MISS: OT: ERF:

Subtotals: 20/20 MISS: OT: ERF: Head Miss:

Total: 20/20 (PASSING IS A MINIMUM OF 16)

Date tested: 4/21/2022 Passed: Failed:

Tested by: SP0615 REQ#: 05394 Exp: 9/29/22

OHIO PEACE OFFICER TRAINING ACADEMY

COURSE OF FIRE QUICK REFERENCE SHEET

Open

Loading	Complete proper loading procedures	
Stage 1 Distance: 15 ft. Time: 4 sec. Rounds: 3	Action: Index weapon to low threat cover. On signal, engage the target with three rounds into the preferred area After Action: Upon completion, take appropriate post shooting actions	EOTech 3
Stage 2 Distance: 20 ft. Time: 5 sec. Rounds: 3	Action: Index weapon to low threat cover. On signal, engage the target with three rounds into the head oval After Action: Upon completion, take appropriate post shooting actions. <i>(Instructor note: Instructor can call "hip circle" if range capabilities don't allow head shots. Score targets upon completion of this stage)</i>	3/3
Stage 3 Distance: 30 ft. Time: 6 sec. Rounds: 3	Action: Index weapon to low threat cover. On signal, engage the target with two rounds into the preferred area of the torso and then one round into the head oval After Action: Upon completion, take appropriate post shooting actions. <i>(Instructor note: Instructor can call "hip circle" if range capabilities don't allow head shots. Score targets upon completion of this stage)</i>	3/3
Stage 4 Distance: 50 ft. Time: 5 sec. Rounds: 2	Action: Index weapon on non-dominant side to low threat cover. On signal, engage the target with two rounds into the preferred area After Action: Upon completion, take appropriate post shooting actions	2/2
Stage 5 Distance: 75 ft. Time: 1.5 sec. Rounds: 1	Action: Index weapon to low threat cover. On signal, engage the target with one round into the preferred area After Action: Upon completion, take appropriate post shooting actions	1/1
Stage 6 Distance: 75 ft. Time: 12 sec. Rounds: 5	*Note: The rifle needs to be prepared with 1 round in the chamber and 1 in the magazine. 2 rounds total. A second magazine with a minimum of 6 rounds should be accessible Action: Index weapon to low threat cover. On signal, engage the target with two rounds into the preferred area. Assume a kneeling position, reload the rifle, and engage target with three rounds into the preferred area from the kneeling position After Action: Upon completion, take appropriate post shooting actions	5/5
Stage 7 Distance: 150 ft. Time: 10 sec. Rounds: 3	Action: Index weapon to low threat cover. On signal, assume a prone position and engage the target with three rounds into the preferred area After Action: Upon completion, take appropriate post shooting actions	3/3
Unloading	Complete proper un-loading and clearing procedures	

OHIO PEACE OFFICER TRAINING ACADEMY

RANGE PROFICIENCY RECORD: SHOTGUN

Name: Duncan *669 Agency: Maple Height
Weapon make: Ramsey Model: 870 Serial #: X

Hits in the preferred area (PA) count as a plus one (+1).
Hits in the non-preferred area (NPA), but inside of the silhouette area are a zero (0).
Rounds not fired (NF) are a zero (0)
Hits outside of the target outline (MISS), off of the target (MISS), fired over the time limit (OT) and extra rounds fired (ERF) are a minus 1 (-1)

Stage 1 PA: 2 NPA: NF: MISS: OT: ERF:
Stage 2 PA: 2 NPA: NF: MISS: OT: ERF:
Stage 3 PA: 2 NPA: NF: MISS: OT: ERF:

Optional slug qualification stage
Stage 4 PA: 2 NPA: NF: MISS: OT: ERF:

Total: 8 PASSING SCORE - 100% HITS

Date tested: 4/21/2022 Passed: Failed:
Tested by: SPERIE REQ#: 05394 Exp: 9/29/22

OHIO PEACE OFFICER TRAINING ACADEMY

Shotgun Qualification Course
Effective: May 1, 2017

SHOTGUN QUALIFICATION COURSE FIELD OPERATION CHECKLIST

COURSE PREPARATION	Place shotgun in <u>Condition 3</u> and load the magazine tube with 4 rounds of Buckshot.
STAGE 1 Range: 10 Ft. Time: 4 Sec. Rounds: 2 2/2	Action: 1. From Condition 3, on signal 2. Fire 2 rounds target center mass After Action: 1. Take a flanking step, breath and scan 2. Shotgun is now in Condition 2
STAGE 2 Range: 20 Ft. Time: 3 Sec. Rounds: 2 2/2	Action: 1. From Condition 2, on signal, 2. Fire 2 rounds target center mass After Action: 1. Flanking step, breath, scan 360° 2. Combat Load 1 round of Buckshot and close ejection port 3. Place safety on 4. Load 3 rounds of Buckshot in magazine tube 5. Shotgun remains in Condition 2
STAGE 3 Range: 30 Ft. Action Time: 3 Sec. Rounds: 2 2/2	Action: 1. From Condition 2, on signal 2. Fire 2 rounds target center mass After Action: 1. Flanking step 2. Breath and scan 3. Shotgun remains in Condition 2
STAGE 4 (SLUG) Range: 50 Ft. Time: 20 Sec. Rounds: 2	Action: 1. From Condition 2, on signal 2. Execute a select load procedure with 2 rifled slugs 3. Fire 2 slugs center mass in target After Action: 1. Flanking step 2. Breath and scan 3. Shotgun remains in Condition 2

RANGE PROFICIENCY RECORD: SEMI-AUTO PISTOL

Name: Duncan # 669 Agency: MHPO - RESUM

Weapon make: Glock Model: G17-G4 Serial #: [REDACTED]

Hits in the preferred area (PA) count as a plus one (+1).

Hits in the non-preferred area (NPA) and inside of the silhouette outline are zero (0).

Rounds not fired (NF) are zero (0).

Rounds outside of the silhouette outline (MISS), off the target (MISS), fired over the time limit (OT), or any extra rounds fired (ERF) are minus 1 (-1).

Stage 1 PA: 3 NPA: NF: MISS: OT: ERF:

Stage 2 2 hits in the preferred area, one hit in the head circle or hip circle

PA: 3 NPA: NF: MISS: OT: ERF: Head Miss:

Stage 3A PA: 4 NPA: NF: MISS: OT: ERF:

Stage 3B PA: 4 NPA: NF: MISS: OT: ERF:

Stage 4 PA: 6 NPA: NF: MISS: OT: ERF:

Stage 5 PA: 3 NPA: NF: MISS: OT: ERF:

Stage 6 PA: 2 NPA: NF: MISS: OT: ERF:

Subtotals: 25 MISS: OT: ERF: Head Miss:

Total: 25 (PASSING IS A MINIMUM OF 20)

Date tested: 4/21/2022 Passed: XXX Failed:

Tested by: SP2E REQ#: 05394 Exp: 9/29/22

COURSE OF FIRE QUICK REFERENCE SHEET

Loading	Complete proper loading procedures and holster	
Stage 1 Distance: 4 ft. 3 Time: 5 sec. Rounds: 3	Action: On signal draw to close quarters retention position and fire three rounds into the preferred area After Action: Upon completion, take appropriate post shooting actions	
Stage 2 Distance: 9 ft. 3 Time: 6 sec. Rounds: 3	Action: On signal, take flanking step while drawing. Fire two rounds into the preferred area of the torso and then one round to the head circle After Action: Upon completion, take appropriate post shooting actions. <i>(Instructor note: Instructor can call "hip circle" if range capabilities don't allow head shots. Score targets upon completion of this stage)</i>	
Stage 3A Distance: 12 ft. ✓ Time: 8 sec. Rounds: 4 Stage 3B Distance: 12 ft. ✓ Time: 7 sec. Rounds: 4	Action: Stage 3A On signal, take a flanking step while drawing. Fire 4 rounds into the preferred area with dominant hand only After Action: 1. Upon completion, take appropriate post shooting actions and remain at the high ready position with the pistol in the dominant hand 2. On command, transfer the pistol to the non-dominant hand & remain at a chest ready/compressed ready position	Action: Stage 3B On signal, take a flanking step while presenting to the target. Fire 4 rounds into the preferred area, non-dominant hand only After Action: Upon completion, take appropriate post shooting actions
Stage 4 Distance: 20 ft. Time: 12 sec. Rounds: 6 6	*Note: The pistol needs to be prepared with 1 round in the chamber and 2 in the magazine. 3 rounds total. Action: 1. On signal, take a flanking step while drawing & fire three rounds into the preferred area 2. On slide lock, take a flanking step in the opposite direction while reloading 3. Fire three additional rounds into the preferred area After Action: Upon completion, take appropriate post shooting actions	
Stage 5 Distance: 30 ft. 3 Time: 8 sec. Rounds: 3	Action: On signal, take a flanking step while drawing & fire three rounds into the preferred area After Action: Upon completion, take appropriate post shooting actions	
Stage 6 Distance: 50 ft. 2 Time: 8 sec. Rounds: 2	Action: On signal, take a flanking step while drawing & fire two rounds into the preferred area After Action: Upon completion, take appropriate post shooting actions	
Unloading	Complete proper un-loading and clearing procedures	

OHIO DEPARTMENT OF HEALTH

ALCOHOL AND DRUG TESTING

This is to certify that

TERRANCE J DUNCAN

has qualified for and is hereby issued Senior Operator permit number 89238-S-6 under the provisions of section 3701.143 of the Ohio Revised Code and chapter 3701-53-01 through 10 of the Ohio Administrative Code and is authorized to perform breath tests in accordance with such laws and rules, using the BAC DataMaster instrument.

Effective Date September 21, 2017
This permit expires September 21, 2018



Application Date:
September 21, 2017

Laurel O. Hunt
DIRECTOR OF HEALTH



- OHIO ATTORNEY GENERAL -
RECOGNITION OF COMPLETION AWARD

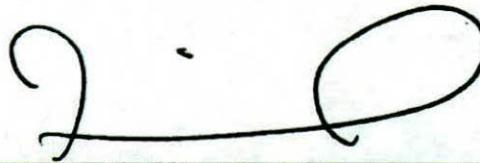
This certificate of completion is awarded to

terrance duncan

For successfully completing the Webcast course

OHLEG Security Training

Issued on
August 27, 2018
Expires in 2 years



TOM STICKRATH, BCI SUPERINTENDENT

* No CPT Hours

470e8707ebf61ee58e3b112724d71c80e594c78





Kent State University Police Services

presents

Certificate of Completion

To

Terrance Duncan

For

Police Bike Training

Course 17039TB

July 26 - 28, 2017

24 hours

Instructor signature: _____

Vance Voyles
Officer Vance Voyles



OHIO PEACE OFFICER TRAINING COMMISSION
&
THE OFFICE OF THE ATTORNEY GENERAL

This is to certify that

Terrance James Duncan

has completed the Ohio
Peace Officer Basic Training Program

Conducted by
Kent State University

Awarded on
February 09, 2017

Mike DeWine
Attorney General

Vernon P. Stanforth, Chairperson
Ohio Peace Officer Training Commission



Mary E. Davis, Executive Director
Ohio Peace Officer Training Commission

Wayne R. R...
School Commander
BAS16-075 170204

Rec
7/23/19
EM



TASER Training Version 20.2

This document is not needed if class registered in Axon Academy (email training@taser.com for details)

TASER® CEW User Applicant Certification Form New User Certification

PRINT LEGIBLY AND CLEARLY PLEASE!

Which CEWs were you certified on (Check all that apply): M26 X26 X26P X2 X3

Name: Terrance Duncan Agency: Kent State University Police
Email: td110@psk.kent.edu Phone: 216-905-3446
Address/State/Zip: _____

By signing below, I hereby acknowledge receipt of TASER's Product Warnings. I understand that I must Read and understand these warnings PRIOR to participating in any hands-on CEW drills required by this certification Course.

Student Signature: (Required) [Signature]

TASER Instructor Use Only

Instructor is required to verify that applicant has successfully completed all CEW User Certification requirements.

- Test must be completed with score of 100% (remediate as needed)
Completed TASER CEW online course
- Review entire Version 20.2 User Certification Course PowerPoint Presentation(s) & training bulletins
(if applicable) Completed TASER CEW online course
- Demonstrate safe handling of CEW to include: proper finger positioning, aiming and deploying at preferred target area and while loading / unloading
- Deploy a minimum of 2 live cartridges (for each weapon certification), placing both probes in preferred target zones
- Perform a proper warning ARC
- (X2 & X3) Utilize the ARC switch to re-energize deployed probes

I hereby certify that the above-named applicant has satisfactorily completed all components of the TASER User Certification training program and is hereby certified as a user of this system for one year.

Approved by Certifying Instructor: Wayne R Parker [Signature]
(Print Name) (Signature)

Date: 09-11-19 Location of Training: STOCKHOLM BUILDING KSU PD

**Do not Send this Form to TASER Training
Keep this Form for Department Training Records**

17068TB

The Ohio State Highway Patrol

Certifies

Terrance J. Duncan

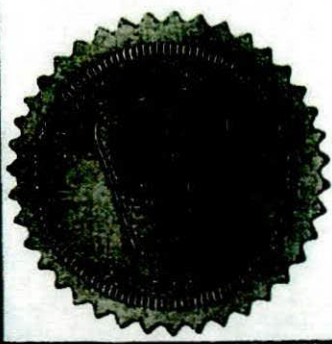
has completed the course of instruction in

Firearms, Arrest and Self-Defense Tactics

(F.A.S.T.)

October 15, 2018 – October 19, 2018

OHIO



CAPT. C.A. Jones

Training Officer

Colonel Paul A. Ball

Superintendent

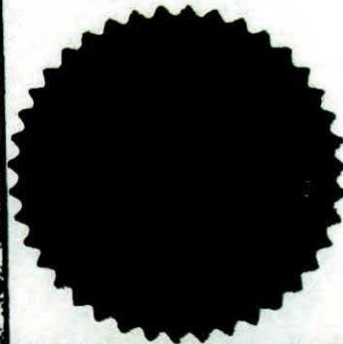
**The Ohio State
Highway Patrol**
**STATE
HIGHWAY
PATROL**

Terrance J. Duncan

has completed a course of instruction in
Basic Traffic Crash Investigation

March 11, 2019 – March 15, 2019

OHIO

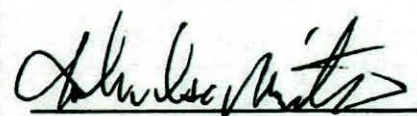


CAPT. C. A. James
Training Officer
Colonel Paul A. Ball
Superintendent


18631TB



This is to certify that
Officer Terrance Duncan
successfully completed
40 hours of Crisis Intervention Team Training
through the
Mental Health & Recovery Board of Portage County
November 5-9, 2018.



John Garrity, Ph.D., Executive Director
Mental Health & Recovery Board



Sheriff David Doak
Portage County Sheriff's Office



19005TB



**OHIO PEACE OFFICER TRAINING COMMISSION
&
THE OFFICE OF THE ATTORNEY GENERAL**

This is to certify that

Terrance Duncan

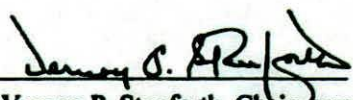
has successfully completed the advanced training course

**05-507-19-01: ARIDE (Advanced Roadside Impaired Driving
Enforcement)**

at the Ohio Peace Officer Training Academy given

April 08 - 09, 2019


Dave Yost
Attorney General


Vernon P. Stanforth, Chairperson
Ohio Peace Officer Training Commission


Jeffrey K. Scott, Executive Director
Ohio Peace Officer Training Commission
DATE CERTIFICATE PRINTED: April 27, 2019



CERTIFICATE OF COMPLETION

This is to certify that

TERRANCE DUNCAN

Has successfully completed the

DRIVETEAM AKRON

1-DAY Essential /Vehicle Dynamics Training

Comprised of 6 hours of hands-on & 2 hours of classroom given this 11th Day of September, 2019


Thomas Levy, EROC Instructor


R. A. Salyer, President, DriveTeam



CERTIFICATE OF COMPLETION

This is to certify that

TERRANCE DUNCAN


Has successfully completed the

DRIVETEAM AKRON

1-DAY Advanced /Vehicle Dynamics Training

Comprised of 6 hours of hands-on & 2 hours of classroom given this 18th day of September, 2019


Thomas Levy, EROC Instructor


R. A. Salyer, President, DriveTeam, LLC



CERTIFICATE OF COMPLETION

This is to certify that


TERRANCE DUNCAN

Has successfully completed the

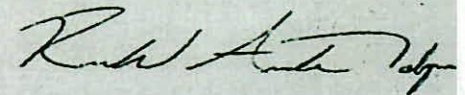
DRIVETEAM AKRON

1-DAY Advanced Night /Vehicle Dynamics Training

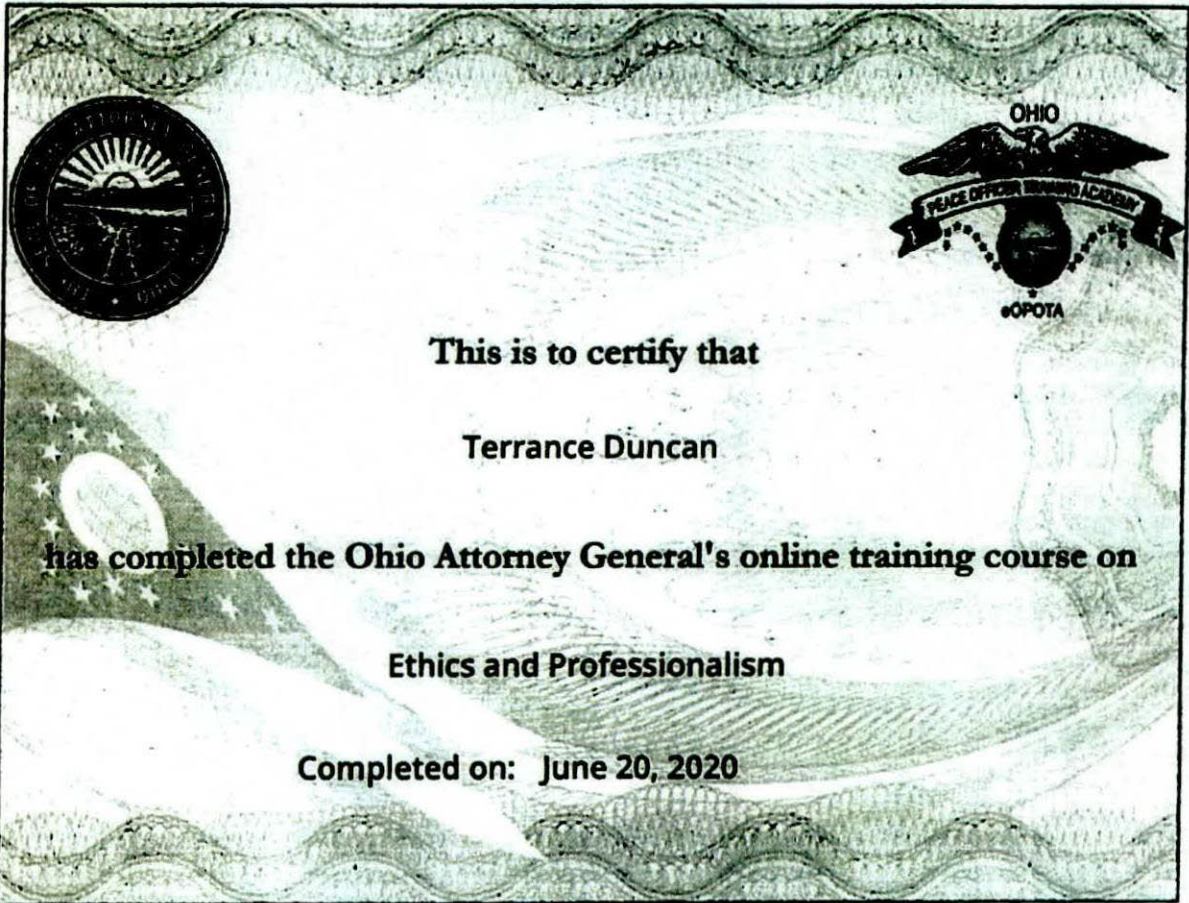
Comprised of 6 hours of hands-on & 2 hours of classroom given this 2nd day of October 2019



Jamie Gallagher, EROC Instructor



R. A. Salyer, President, DriveTeam, LLC



This is to certify that

Terrance Duncan

has completed the Ohio Attorney General's online training course on

Ethics and Professionalism

Completed on: June 20, 2020

CERTIFICATE OF COMPLETION

Terrance Duncan

Has completed the online training course in

Dealing with People in Crisis

At the Rally Point Training Online Academy



Issued on 2020-04-10



CERTIFICATE OF COMPLETION

This is to certify that

TERRENCE DUNCAN

Has successfully completed the

DRIVETEAM AKRON

1-DAY Pursuit /Vehicle Dynamics Training

Comprised of 6 hours of hands-on & 2 hours of classroom given this 22nd Day of October, 2019

Jamie Gallagher, EROC Instructor

R. A. Salyer, President, DriveTeam, LLC



This is to certify that

Terrance Duncan

has completed the Ohio Attorney General's online training course on

Use of Force, Liability and Standards

Completed on: June 20, 2020



CERTIFICATE OF COMPLETION

AWARDED TO

TERRANCE DUNCAN

OF BROOKLYN POLICE DEPARTMENT
IN RECOGNITION OF YOUR SUCCESSFUL COMPLETION OF
COVID-19 FOR LAW ENFORCEMENT

COURSE # 20238-2003

1 HOUR OF TRAINING

CERTIFICATE ISSUED MAY 07, 2020

A handwritten signature in cursive script, appearing to read "Starlet Franz".

Starlet Franz
Training Coordinator





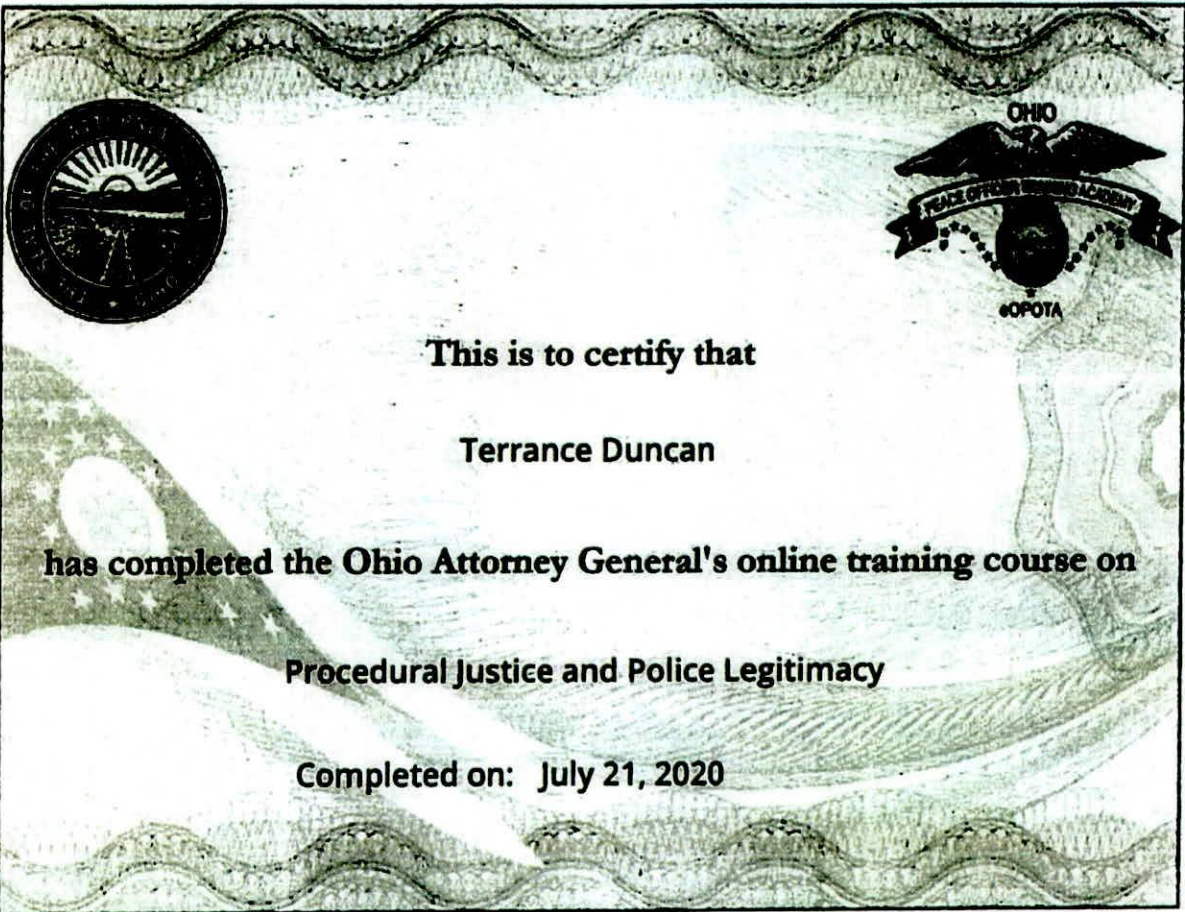
This is to certify that

Terrance Duncan

has completed the Ohio Attorney General's online training course on

Disability Training for First Responders

Completed on: July 03, 2020



This is to certify that

Terrance Duncan

has completed the Ohio Attorney General's online training course on

Procedural Justice and Police Legitimacy

Completed on: July 21, 2020

OHIO DEPARTMENT OF HEALTH

ALCOHOL AND DRUG TESTING

This is to certify that

TERRANCE J DUNCAN

has qualified for and is hereby issued Senior Operator permit number **89238-S-6**
under the provisions of section 3701.143 of the Ohio Revised Code and chapter
3701-53-01 through 10 of the Ohio Administrative Code and is authorized to perform
breath tests in accordance with such laws and rules,
using the BAC DataMaster instrument.

Effective Date July 30, 2020

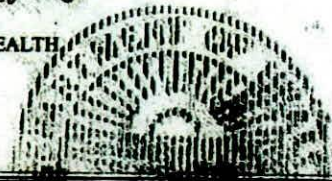
This permit expires July 30, 2021



Application Date
July 30, 2020

A handwritten signature in cursive script, appearing to read "Lawrence D. Thomas".

DIRECTOR OF HEALTH





This is to certify that

Terrance Duncan

has completed the Ohio Attorney General's online training course on

Communication Disability Law Training

Completed on: June 22, 2020



**U.S. DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION**

THIS IS TO CERTIFY

TERRANCE DUNCAN

ATTENDED AND SUCCESSFULLY COMPLETED

THE BASIC CRISIS NEGOTIATION COURSE

September 21st—25th, 2020

40 Hours

FBI-Cleveland

A handwritten signature in black ink, appearing to read "Eric B. Smith", is written over a horizontal line.

**ERIC B. SMITH
SPECIAL AGENT IN CHARGE
CLEVELAND FBI**

A handwritten signature in black ink, appearing to read "Melissa L. Fortunato", is written over a horizontal line.

**SA MELISSA L. FORTUNATO
CRISIS NEGOTIATION TEAM COORDINATOR
CLEVELAND FBI**



CERTIFICATE OF COMPLETION

This is to certify that

TERRANCE DUNCAN

Has successfully completed the

DRIVETEAM

Winter Skills and Advanced Vehicle Dynamics Training

Comprised of 8 hours of classroom and hands-on training given this 9th Day of December, 2020

Larry Rutherford

Larry Rutherford, EROC Instructor

R. A. Salyer, President, DriveTeam

Calibre Press

This certificate is presented to:

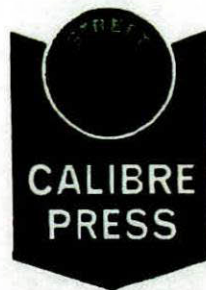
Terrance Duncan

Note: This certifies that the individual named above has completed the Calibre Press-owned and copyrighted course identified on this Certificate of Completion. Receipt of this document does not qualify nor in any way allow this student to present the proprietary material presented in this program to others. This class is not designed as a train-the-trainer program and the redistribution of the material presented herein in any form; written, recorded, publicly presented or otherwise, is strictly prohibited under U.S. Copyright law. Further, this document does not represent any level of Calibre Press endorsement of this individual's knowledge, skills, or abilities.

For successfully completing the webinar

IMPLICIT BIAS:

Understanding its Impact on Actions & Decisions



JANUARY 5, 2021

3 hours of Instruction

Lead by:


LT. JAMES GLENNON
Director of Training



Mutual Respect
Consulting

This certifies that

Terrance Duncan

has completed

**Building Mutual Respect
and Community Trust training**

on May 6, 2021

Lt. Michael Hutson, Ret.
Shaker Heights Police Department
Instructor

Normella Walker, M.A.
Instructor



This is to certify that

TERRANCE DUNCAN

has successfully completed the Ohio LEADS testing on

April 20, 2021

by completing the following exam:

INQ w/CCH

This certificate is good through

April 20, 2023



Employee Name (please print) Terence Durson


Acknowledgement of Receipt of Ohio Ethics Law

Public officials and public employees at the City of Maple Heights are subject to the requirements and restrictions of the Ohio Ethics Law. The City of Maple Heights must provide each new employee or appointed or elected official with a copy of the Ohio Ethics Law and obtain written acknowledgment of receipt. Please acknowledge receipt by signing below.

The most current version of the Ohio Ethics Law and related statutes are available online:

<https://www.ethics.ohio.gov/education/factsheets/ethicslaw.pdf> This link includes Chapter 102, and Sections 2921.42, 2921.421, and 2921.43 of the Revised Code.

I hereby acknowledge that I have received from the public agency I serve (or the appointing authority) a copy of the Ohio Ethics Law and related statutes, Chapter 102., and Section 2921.42, of the Ohio Revised Code, in accordance with Section 102.09(D) of the Ohio Revised Code.



Signature

4-14-22

Date

Acknowledgement of Receipt of Auditor of State Fraud Reporting System Information

Pursuant to Ohio Revised Code 117.103(B)(1), a public office shall provide information about the Ohio fraud reporting system and the means of reporting fraud to each new employee upon employment with the public office.

Each new employee has thirty days after beginning employment to confirm receipt of this information.

By signing below you are acknowledging the City of Maple Heights provided you with information about the fraud-reporting system as described by Section 117.103(A) of the Revised Code, and that you have read and understand the information provided. You are also acknowledging that you have received and read the information regarding Section 124.341 of the Revised Code and the protections you are provided as a classified or unclassified employee if you use the before-mentioned fraud reporting system.

I have read the information provided by my employer regarding the fraud-reporting system operated by the Ohio Auditor of State's office. I further state that the undersigned signature acknowledges receipt of this information.



Signature

4-14-22

Date

POLICE LESSON PLAN

TOPIC: Administering Oaths and acknowledging documents

OBJECTIVE: To establish a course of instruction for peace officers employed by the Maple Heights Police Department to administer oaths and acknowledge criminal and juvenile complaints, summonses, affidavits, and returns of court orders in compliance with R.C. 2935.081.

MATERIALS: Lesson plan, reference material (R.C. § 2935, 2319, and 147)

TESTS: None; signed confirmation of training

INSTRUCTOR: Various, using format approved below by Law Director

Definitions

Affidavit: A written declaration under oath. (R.C. §2319.02)

Jurat: Certificate of appropriate person that confirms a writing has been sworn to by the person who signs it; the certificate states when, where, and before whom the writing was sworn. (Gilbert Law Dictionary)

Charging Officer: Officer signing a complaint/affidavit and swearing/attesting to its truthfulness.

Administering Officer: An Officer, properly trained under R.C. §2935.081, who administers an oath acknowledging a complaint/summons or document while engaged in official duties.

Authority

Ohio Criminal Rule 3 requires that a complaint must be made "upon oath" before a person authorized by law to administer oaths. Pursuant to R.C. 2935.081(B), peace officers who are properly trained in the performance of such official act may administer oaths and acknowledge criminal complaints in ***matters related to the peace officers official duties***. In this context, R.C. 2935.01(B) defines "peace officer" to include a member of the organized police department of any municipal corporation. This statutory authority to administer oaths and acknowledge criminal complaints DOES NOT authorize a peace officer to exercise any other powers of either a public notary or deputy clerk of court.

Important points to remember:

1. Peace officer shall only administer oaths after completing the appropriate training.

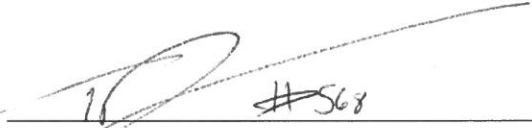
2. Peace officer shall only administer oaths and acknowledge criminal complaints/affidavits while engaged in his/her official police duties.
3. Documents related to an officer's duties under R.C. 2935.081 include "criminal and juvenile court complaints, summonses, affidavits, and returns of court orders." Affidavits include witness statements, search warrant inventories, documents pertaining to OVI/DUS arrests when required to be sworn.

Procedure

1. When presented with a criminal complaint, the administering officer must first positively identify the charging officer. Familiarity with the charging officer is sufficient.
2. The charging officer must swear to a criminal complaint under oath before an administering officer. The administering officer may ask the charging officer to review the contents of the criminal complaint and make sure all of the information is correct. The administering officer should verbally administer an oath. e.g. "Do you swear or affirm that the facts in this complaint are true to the best of your knowledge?"
3. A charging officer may be sworn in any form the charging officer deems binding on his/her conscience. There is no legal requirement that the oath must be in oral form. An affirmative response by the charging officer is a binding oath. Where no oath is verbalized and the charging officer knowingly signs a written statement of oath before an administering officer, the law is complied with as effectively as when the charging officer responds to an oral oath.
4. The administering officer must witness the charging officer sign the criminal complaint after an affirmative response. Pre-signed criminal complaints must be re-signed by the charging officer and witnessed by the administering officer. The charging officer's previous signature should be left unaltered.
5. After witnessing the charging officer sign the criminal complaint, the administering officer must sign the jurat, the certification on a complaint declaring when, where, and before whom the complaint was sworn. Although the administering officer is not required to read the criminal complaint, the administering officer should not acknowledge a criminal complaint that he/she knows contains false or misleading information.
6. After completing the jurat, the administering officer should stamp/check the criminal complaint "Authorized Peace Officer." No seal is required

CONFIRMATION OF TRAINING

The undersigned, a peace officer on the Maple Heights Police Department, states that they have received training in the proper administration of oaths and acknowledgements pursuant to R.C. 2935.081.

 #568

Peace Officer signature and badge #

7-21-22

Date

Terrence Duncan #568

Peace Officer printed name and badge #

#63

SUPERVISOR'S OBSERVATIONS OF CADET

Period of Observations: Cdt. Duncan #568 04/24/2022-04/30/2022 (Week 1)

Dates and Time spent with Cadet: 04/30/2022

Riding- Time Spent- minutes Date:

Discussion- Time Spent- 30 minutes Date: 04/30/22

Items identified by FTO (Mijangos) as Potential / Current problems:

Ptl. Mijangos mentioned the Cadet needs to continue to study the map and learn the streets within the city limits. This is not an uncommon issue for someone who is in phase 1, week 1. The Cadet will be expected to show progress during his duration of training in phase 1.

Supervisor's Observations of Cadet:

This is the Cadet's first week of training. The Cadet is confident and carries himself in a professional manner. The Cadet responded to a shooting, domestic violence incident involving a firearm, and a motor vehicle accident just to name a few. I noticed that during these calls the Cadet is asking investigative questions and appears to be knowledgeable in certain areas. The Cadet definitely comes with some experience.

What did you cover with the Cadet during this period:

The Cadet and I discussed his interests and future plans with the department. The Cadet stated he is interested in being a K9 Officer in the future. The Cadet and I went over some of the differences between Maple Heights and his previous police department. The Cadet mentioned that he has not done some of the forms that are required for domestic violence incidents. It was explained to the Cadet that we do a lot of our paperwork that is commonly done by detectives and supervisors at other departments. The Cadet and I also talked about OVI's and the report that is required for OVI's. The Cadet appears to be knowledgeable and have a decent head on his shoulder.

Recommendations going forward for the Cadet:

Continue to study the map.

Supervisor Signature: Ptl. D. Frazier #540 Date: 4/30/2022

Ptl. D. Frazier #540
Probationary Officer Signature: Ptl. Duncan #568 Date: 4/30/2022

Ptl. Duncan #568
Field Training Officer Signature: Ptl. Mijangos #551 Date: 4/30/2022

Ptl. Mijangos #551

[Handwritten initials]

SUPERVISOR'S OBSERVATIONS OF CADET

Period of Observations: Cdt. Duncan #568 05/01/2022-05/07/2022 (Week 2)

Dates and Time spent with Cadet: 05/05/2022

Riding- Time Spent- 0 minutes Date: 05/05/2022

Discussion- Time Spent- 30 minutes Date: 05/05/2022

Items identified by FTO (Mijangos) as Potential / Current problems:

Ptl. Mijangos mentioned the need for the Cadet to continue to study the map and learn the city streets in order to start driving.

Supervisor's Observations of Cadet:

This is the Cadet's second week. The Cadet responded to a homicide and conducted himself well. I observed the Cadet rendering aid to the victim. The Cadet observed a serious injury to the victim's forearm and he applied the tourniquet properly. The Cadet then assisted with the investigation and took directives well.

What did you cover with the Cadet during this period:

This was a busy week for the Cadet. The Cadet and I went over the application of tourniquets and when it is appropriate to use them. The Cadet mentioned having prior training for the application of the tourniquet.

Recommendations going forward for the Cadet:

Continue to study the map.

Supervisor Signature: Ptl. D. Frazier #540 Date: 5/5/2022

Ptl. D. Frazier # 540

Probationary Officer Signature: Ptl. Duncan #568 Date: 5/5/2022

Ptl. Duncan #568

Field Training Officer Signature: Ptl. Mijangos #551 Date: 5/5/2022

Ptl. Mijangos #551

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SUPERVISOR'S OBSERVATIONS OF CADET

Period of Observations: Cdt. Duncan #568 05/08/2022-05/14/2022 (Week 3)

Dates and Time spent with Cadet: 05/15/2022

Riding- Time Spent- 1 hour minutes Date: 05/15/2022

Discussion- Time Spent- 30 minutes Date: 05/15/2022

Items identified by FTO (Mijangos) as Potential / Current problems:

Ptl. Mijangos mentioned the need for the Cadet to continue to study the map and learn the city streets. This is something that the Cadet needs to diligently work on in order to get to calls within a timely manner and be able to assist other Officers quickly if there is a serious call.

Supervisor's Observations of Cadet:

This is the Cadet's third week. The Cadet continues to handle himself professionally and seems to have a good grasp on how to handle calls, by asking the right questions and closing out his calls with very little assistance. The Cadet does have questions pertaining to the paperwork that is required, such as warrants, PC affidavits, etc. This is something the Cadet will learn over time.

What did you cover with the Cadet during this period:

During the Cadets drive time with me the Cadet and I discussed the location of banks. When asked to tell me where the banks were in the city the Cadet mentioned knowing where Fifth Third Bank was located. The Cadet and I drove to the banks in zones 1 & 2 to familiarize the Cadet with the locations. I also informed the Cadet of the banks in zone 3 and West side of Maple Heights. The Cadet and I went over Friday Vehicle Checks and the location of the car wash as well as the day that the vehicles are washed. The Cadet stated he is yet to cover Friday Vehicle checks or the Car Wash. The Cadet is yet to experience this because he has been on night shift during phase one. I asked the Cadet to take me to Waterbury Avenue from Libby Road and then to the MHPD; the Cadet was able to do so without any issue.

Recommendations going forward for the Cadet:

Continue to study the map.

Supervisor Signature: Ptl. D. Frazier #540 Date: 5/15/2022

Ptl. D. Frazier #540
Probationary Officer Signature: Ptl. Duncan #568 Date: 5/15/2022

Ptl. Duncan #568
Field Training Officer Signature: Ptl. Mijangos #551 Date: 5/15/2022

Ptl. Mijangos #551

SUPERVISOR'S OBSERVATIONS OF CADET

5/15/22

Period of Observations: 05/15/2022-05/21/2022 (Week 4)

Dates and Time spent with Cadet: Duncan #568

Riding- Time Spent- 1 hour 30 minutes Date: 05/19/2022

Discussion- Time Spent- N/A Date: N/A

Items identified by FTO (Mijangos) as Potential / Current problems:

Ptl. Mijangos did not have any problems with the Cadets performance.

Supervisor's Observations of Cadet:

While on calls, the Cadet is calm and professional while speaking with parties and he shows some skill experience with de-escalation. The Cadet shows interest in wanting to make a difference and wanting to be proactive.

What did you cover with the Cadet during this period:

During the Cadets drive time with me I quizzed the Cadet on the location of the banks to see if he took the time to learn them over the week. The Cadet was able to tell me all of the banks and stumbled on the location of Dollar Bank.

I also gave the Cadet destinations to drive me to and most times he did so without an issue. The Cadet did struggle with navigating from the 19400 block of Maple Heights Blvd. to Longview Ave., however he was able to gain his composure and get us to Longview Ave.

Recommendations going forward for the Cadet:

Continue to study the map.

Supervisor Signature: Choose an item. Ptl. D. Frazier #540 Date: 5/15/2022

Sgt D. Frazier #540

Probationary Officer Signature: Ptl. Duncan #568 Date: 5/15/2022

[Signature] #568

Field Training Officer Signature: Ptl. Mijangos #551 Date: 5/15/2022

[Signature] #551