

**PEACE OFFICER BASIC TRAINING  
PREPARING THE ENROLLMENT PACKET**

ACADEMY NAME: \_\_\_\_\_ ACADEMY #: \_\_\_\_\_

- \_\_\_ **SF110unv – STUDENT ENROLLMENT LIST – TO BE SUBMITTED WITH ALL PAPERWORK**
- \_\_\_ NO LESS THAN 10 STUDENTS UNLESS APPROVED BY THE EXECUTIVE DIRECTOR
- \_\_\_ STUDENTS LISTED ALPHABETICALLY BY LAST NAME
- \_\_\_ IF NON-FULLTIME STUDENT (E.G., COURT OFFICER PLUG-INS), LIST THOSE STUDENTS SEPARATELY AT THE BOTTOM OF THE FORM
- \_\_\_ INDICATES REVISED & SIGNED BY SCHOOL COMMANDER
  
- \_\_\_ **SF106bas – DRUG SCREEN ACKNOWLEDGMENT**

**CATEGORIES OF STUDENTS AND PAPERWORK TO BE SUBMITTED**

**OPEN ENROLLMENT STUDENTS**

- \_\_\_ SF115unv – STUDENT ENROLLMENT/CERTIFICATION RECORD
- \_\_\_ SF114bas – STUDENT HEALTH DATA FORM
- \_\_\_ POBT STUDENT HANDBOOK ACKNOWLEDGMENT & VERIFICATION
- \_\_\_ SF104unv – FERPA CONSENT TO RELEASE STUDENT INFORMATION, IF REQUIRED
- \_\_\_ SF102unv – REQUEST FOR NATIONAL WEBCHECK TO BE ATTACHED TO SF110unv (IF NOT SUBMITTED AT OPENING AUDIT)
- \_\_\_ SF195bas – BASIC TRAINING PHYSICAL FITNESS ASSESSMENT FORM (REVIEWED IF NOT SUBMITTED AT OPENING AUDIT)

**TRAINING RECRUITS** (IF RECRUIT IS EMPLOYED BY TRAINING AGENCY)

- \_\_\_ SF118bas – TRAINING RECRUIT LETTER
- \_\_\_ SF115unv – STUDENT ENROLLMENT/CERTIFICATION RECORD
- \_\_\_ SF114bas – STUDENT HEALTH DATA FORM
- \_\_\_ POBT STUDENT HANDBOOK ACKNOWLEDGMENT & VERIFICATION
- \_\_\_ SF104unv – FERPA CONSENT TO RELEASE STUDENT INFORMATION, IF REQUIRED
- \_\_\_ SF102unv – REQUEST FOR NATIONAL WEBCHECK TO BE ATTACHED TO SF100unv, IF NOT SUBMITTED AT OPENING AUDIT
- \_\_\_ SF195bas – BASIC TRAINING PHYSICAL FITNESS ASSESSMENT FORM (REVIEWED IF NOT SUBMITTED AT OPENING AUDIT)

Compliance Specialist: \_\_\_\_\_ Date: \_\_\_\_\_