



MIKE DEWINE

★ OHIO ATTORNEY GENERAL ★



Ohio
Peace Officer Training Commission
P.O. Box 309
London, OH 43140

Office 800-346-7682
www.OhioAttorneyGeneral.gov

Ohio Peace Officer Training Commission
Thursday, March 08, 2018
held at the
Ohio Peace Officer Training Academy
1650 State Route 56 SW
London, Ohio 43140

Minutes

I. Opening

Call to Order

Chair Vernon Stanforth called the meeting to order at 10:18 a.m.
SAC Anthony led the Pledge of Allegiance.
Ms. Donna Long called the Roll Call.

Commission members present

Sheriff Vernon Stanforth
SAC Stephen Anthony
Chief Clayton Harris
Chief Kimberley Jacobs
Colonel Paul Pride
Mr. Stephen Schumaker
Dr. Reginald Wilkinson

Commission members absent

Sheriff Michael Heldman
Dr. Emily Passias

Guests and Staff

Attorney General's Office

Ms. Mary Davis, Executive Director
Mr. James Burke, Director Advanced Training
Mr. Lou Agosta, Deputy Director
Mr. David Henry, Deputy Director
Mr. Justin Hykes, Deputy Director
Ms. Lynnette Rodrigue, Deputy Director
Ms. Donna Long, OPOTC Secretary
Ms. Brittany Brashears
Ms. Julia Brinksneider
Mr. Aaron Coey
Ms. Bridget Coontz
Ms. Jill Cury
Ms. Arienne Fauber
Mr. Michael Golec

OPOTC Staff
OPOTA Staff
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Mr. Tony Ortiz
Mr. Eric Schaefer
Mr. Sean Smith
Ms. Lori Wachtel

OPOTC Staff
OPOTC Staff
OPOTA Staff
OPOTC Staff

Guests

Mr. Chuck Jones
Mr. Robert Meader
Ms. Sharon Montgomery
Ms. Lisa Murray
Mr. Kevin Reardon
Ms. Amber Rose
Mr. Jerry Snay
Mr. Jeff Sowards
Mr. Paul Weber
Mr. Ellis Pete Willis
Ms. Tammy Yates

Ohio State Highway Patrol Academy
Columbus Division of Police
Ohio State University
Columbus Division of Police
Central Ohio Technical College
Columbus Division of Police
Stark State College Academy
Central Ohio Technical College
Clark State Academy
Sinclair College, Dayton
Columbus Division of Police

II. Chair Report

**Sheriff Vernon Stanforth
Chair**

Chair Stanforth welcomed the guests and asked those in attendance to introduce themselves and then moved for approval of the minutes.

MOTION

Dr. Wilkinson moved to approve the minutes of the January 11, 2018, meeting. The motion was seconded by Colonel Pride. No discussion was forthcoming; a vote was taken and passed unanimously. Yes-7 / No-0.

Chair Stanforth reminded the Commissioners of the May 15, 2018, filing deadline for their Financial Disclosure Form. Please email Ms. Long to confirm you have filed. There was nothing to report at this time, concluding the Chair report.

III. Curriculum Committee

**Chief Kimberley Jacobs
Committee Chair**

Chief Jacobs stated the curriculum report would be a little intense. Chief Jacobs asked Mr. Hykes to give details of the curriculum review process and the recommended changes.

Mr. Hykes acknowledged this was the last 6 month review, which will be release on July 1, 2018. The Commission voted on and approved going to a 1 year review cycle, which will take effect on July 1, 2019.

For this release cycle there were 19 lesson plans reviewed in 4 different programs. Mr. Hykes directed the Commissioners to (**Handout 5**) the Basic Training Program Changes document in their folders.



For Peace Officer Basic Training, there were 11 basic lesson plans reviewed, and 1 new topic was added. There were 17 hours added to the basic lesson plans, bringing the total of peace officer basic training to 728 hours as of July 1, 2018.

- Changes to hours in the Peace Officer Basic Training curriculum :
 - 3-2 Added Blue Courage + 16 hours
 - 3-3 HB1: Dating Violence Passed + 0 hours
 - 3-8 Marsy's Law update + 0 hours
 - 7-1 First Aid/CPR/AED - 2 hours
 - 11-1 Crime Scene Update + 2 hours
 - 11-14 Surveillance – Classroom + 1 hour
 - Total hours increased = 17 hours
- Instructor to student ratio standardization to 1:9 for First Aid /CPR/AED.

In Private Security Basic Training there was 1 lesson plan reviewed, which was reduced by 2 hours. This change was across the board for all programs in the First Aid/CPR/AED curriculum. There was also content update and student ratio standardization to 1:9.

In Corrections Basic Training there was 3 lesson plans reviewed, which was reduced by 2 hours. This change was across the board for all programs in the First Aid/CPR/AED curriculum. There was also content update and student ratio standardization to 1:9.

In the Jailer Basic Training there was 3 lesson plans reviewed, which was reduced by 2 hours. This change was across the board for all programs in the First Aid/CPR/AED curriculum. There was also content update and student ratio standardization to 1:9.

Mr. Hykes explained there was 1 item that isn't a curriculum change or update; but it is an update that will go out to Commanders regarding the 24-hour Driving lesson plan. The driving lesson plan is 24 hours; a few years ago there was a note in the lesson plan stating there had to be 16 hours on the track (practical) and 8 hours in the classroom. Although this was removed from the lesson plan, the field agents were still holding the academies to it. After discussions with driving instructors, and internal staff; the conclusion was it should be 16 hours minimum practical, but no minimum on classroom time. It's still a total of 24 hours. Regardless, it will be a minimum of 16 hours practical.

Example: You can do 20 on track and 4 in classroom; or 16 on track and 8 in classroom.

Question: Dr. Wilkinson asked if Implicit Bias was required in basic training?

Answer: Mr. Hykes explained it wasn't up for review this time. On the audit sheet it is the Community Diversity and Procedure Justice. There is a block of training for it; it just isn't broken out on this audit sheet.

Question: Chief Jacobs asked with no classroom requirements, are there any concerns there may not being any classroom training, that it could all be in the field?

Answer: Mr. Hykes expressed the instructors are not concerned, most of what they go over in the classroom could probably be done better in the practical exercises, and they have the ratio per students, cars, and instructors as well.

MOTION:

Chief Jacobs made the motion for approval of the curriculum changes to all programs, which become effective July 1, 2018. Chief Harris seconded the vote. A vote was taken and passed unanimously. Y-7 / N-0.



Chief Jacobs moved to the next subject of Ratios for the Blue Courage and the SFST Instructors. The SFST stands at a minimum of 2 instructors. Mr. Hykes conveyed there is a minimum of 2 instructors for the classroom portion of SFST and the ratio for the practical part. Chief Jacobs stated the Commission voted on this a couple years ago and it was brought up again as part of this discussion.

This was discussed in the Curriculum Committee meeting prior to this Commission meeting and there doesn't seem to be a lot of interest in changing the SFST ratio for instructors. Chief Jacobs asked if the Commissioners wanted to discuss it further; or if we needed to maintain those ratios. Chair Stanforth didn't see the need for a motion since there was no change taking place.

Chief Jacobs continued stating there appears to be an issue with the number of minimum instructors required for Blue Courage; which is a new course for basic training. The course is 16 hours and is being mandated as part of the vote the Commission just took and passed.

Mr. Hykes stated when Blue Courage was initially approved for basic training; the 16 hour course, and its instructor requirement were approved at that time. Now that it will actually become part of the basic training curriculum in July, we've had a lot of feedback from a significant amount of the field who don't like the 2 instructor requirement for the course; which is why it has been brought back.



Chief Jacobs felt after the discussion in the Curriculum Committee meeting it was important for the Commission to at least discuss it and see if there's any desire on the Commission's part to make a change in the number of instructors required for this particular course. Chief Jacobs asked Chief Harris if he would like to expound on it.

Chief Harris had a few discussions on this matter with colleagues who instruct on a regular basis, especially at college level instruction. He has also attended the Blue Courage course. There are debates on both sides regarding the 2 instructors; but he found it more advantageous when he had 1 individual who was able to deliver the instruction in a way which he felt was most appropriate and professional, opposed to bouncing back and forth between 2 instructors. He wasn't always clear or sure he was getting a professional level of instruction from the 2 instructors. He is not convinced based on what Blue Courage has designed that it is most appropriate for what the State of Ohio needs as far as instruction.



Chief Harris' point is 2 instructors should be recommended, not where we say they have to have them. He believes it should be a choice of those who are delivering the instruction, and to use what is most appropriate for how they feel they want to run it. But, not mandating it or saying it has to be done in this way.

Chief Jacobs felt it was important for the Commission to hear the discussion from the Curriculum Meeting and she welcomed any other input from the attendees.

Commander Weber stated since the last meeting he had attended the Blue Courage course, giving praise to the great job done by the instructors. He was able to bring 3 other instructors as well

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and now has 4 people who can instruct. As they were going through the course, they were starting to realize having 2 instructors made more sense. He would say since Blue Courage recommended it, that was good for him; but, it may not be for other academies.

His argument is it states they recommend 2 instructors for SFST and Blue Courage; it doesn't say it requires it. Commander Meader feels this is a time when the Commission doesn't have to mandate and if you give the commanders and staff the discretion to make the decision and not just make a hard rule out of something we don't have to. Commander Willis agreed and also asks for the option of using 2 instructors in the classroom. Blue Courage is a new course and we are still building our instructor base, we need flexibility at this point.

Question: Dr. Wilkinson asked if there were cost implications for having 2 instructors? Could you teach another course with the extra instructor rather than doubling up?

Response: The commanders all responded absolutely to cost implications. It also requires books be purchased for the students. All cost is passed onto the students, and it's a lot of money. He tries to cut back on instructing, but when he has to pay for 2 instructors when he doesn't need 2 instructors, it a waste of funds.

Comment: Chief Harris wanted to assure the Commission his point has nothing to do with economics, cost, or anything of that nature. He is strictly basing it on the things he knows relative to education and educational individuals. He again stressed it has nothing relative to cost, fee or anything like that.

Comment: Commander Weber believes having 2-3 instructors invites different ideas that could be confusing to the students.

Response: Mr. Hykes responded you could make the same argument for every ratio class. Why do we have more than 1 firearms instructor, why do we have student ratios?

Question/Concern: Chair Stanforth asked how is the consistency across the state addressed if you have 1 instructor teaching one way and another academy deciding to put their own slant on it. Where does that stop?

Response: Commander Weber stated you give us the curriculum; we would follow it. And with NHTSA, we have to follow what they give us; the same with Blue Courage.

Question: Chair Stanforth question Commander Weber's argument now that you've been to the class, seen the value of 2 instructors, but you still don't want to have 2 instructors?

Response: Commander Weber responded, he is saying he thinks he can have 2 instructors for Blue Courage, but maybe the people at Sinclair have 1 instructor who can keep their attention and can do it, then let him do it there and me do it my way.

Question: Dr. Wilkinson asked if we gave you the option are you going to have 2?

Response: Commander Weber responded SFST he would definitely have 1. For Blue Courage they will sit down before July 1st and come up with a plan on how they are going to do this. He will see how the instructors work together. He may have 2 instructors for 3-4 hours the first day, or the first day have 2 instructors and then on the second day have 1 instructor. Depending on how they set the curriculum up.

Question: Dr. Wilkinson stated he doesn't get the argument why not have 2 instructors for Procedural Justice or other things where they could have the same kind of strategy you are talking about with Blue Courage.

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Response: Mr. Schumaker responded, we have a basic question, because just beyond Blue Courage and the SFST, and that is as Mr. Hykes said, we have a large number of courses with ratios and the question is at least for him is at what point and time do we give discretion to the local academy; not only on these courses but on all of them. You may have an instructor that is just absolutely incredible for purposes of exaggeration who can take 50 students on a range and everyone will be completely safe. He doubts it, but in theory you could. But that is not every place. What is our rule as far as trying to achieve standardization versus any class saying let the local academy decide. He doesn't know what the balance is there or what the exact test is.

Comment: Commander Meader replied he thinks where we segregate is at the skills development, the practical application versus the classroom. That's the key, on the range, driving, and tactical areas are where you want that instructor to student ratio.

Question: Chief Jacobs asked how many classroom subjects have a minimum of 2 instructors required?

Answer: Mr. Schaefer stated there are bits and pieces of other classes that for a certain block of practical instruction. For the classroom, there aren't too many. The difference between Blue Courage, SFST, and First Aid is we are using a national canned program. The differences in the other topics are we develop our own curriculum through research and SMEs. If we decide as a Commission to use a canned program, we are taking another entity's curriculum and putting it in saying this is the curriculum that must be taught. If they designed it in the way that is required for 2 or recommended for 2, depending on language; he feels that's how it should be delivered.

Questions: Chair Stanforth asked if we need to look at the issue? Is the issue of a 2nd instructor or is the issue the class? Should we be discussing the class specific as to why a second instructor is needed?

Concern: We are throwing in 3 topics, then throwing in what other courses are topics too; is this relevant conversation as to what everyone else is doing in other curriculum classes.

Question: Should we focus on what is needed in Blue Courage specifically and narrow it and what is needed in SFST specifically and narrow it?

Concern: We are taking them as if they were the same class, same topic, and same justification for dual teaching teams. Or should we separate those out and discuss only Blue Courage, and then discuss SFST.

Response: Chief Jacobs believed the two courses should be looked at individually, because the topic for why we're discussing them again SFST was voted on recently, and the discussion centered on this is an enforcement action that officers take, they are on the street, making arrests, using these procedures recommended by NHTSA and because NHTSA recommended there be 2 instructors we said we wanted 2 instructors so that when officers had to testify about their training, they could say that they were in compliance.

Comment: Chief Jacobs went on to say Blue Courage is a separate entity. It is not related to enforcement activity. She feels as we look at these things, we have to decide what we think is best for the individual course, not as a whole. While it might be the desire of an academy to have some leeway, she thinks the Commission has to decide if we want to say there is a minimum to these courses. A classroom course, speaking from personal experience she has seen both; an instructor who holds your attention, and relates to you or the instructor who bores you to death and you are confused by the end of the class. The curriculum itself is canned, but the method which it is taught is important to its reception. She would rather see 1 passionate instructor, than 3 who are not on the same page, and are confusing to the audience; which is her own position. She thinks when they have the option of doing classroom training with one great instructor, or 2 maybe confusing instructors, we should perhaps give our academies that option.



Comment: Chair Stanforth stated he can't envision an instructor in a classroom with a team instructor that's conflicting. He would never allow it to happen and he can't imagine an instructor not being on the same page with his co-instructor, regardless of the number of instructors. He can't see 1 instructor deviating from the curriculum. There may be a dynamic instructor and a boring person, that's life. He can't imagine a commander, leader, or instructor allowing that to happen in their classroom.

Response: Commander Weber responded he didn't believe they were allowing that because there's the curriculum we have to teach.

Response: Chair Stanforth responded you are leaving me with that impression.

Response: Commander Weber stated everyone has a different way of doing things; even if you go through the training.

Question: Chair Stanforth asked what is the purpose of the 2 instructors in this particular classroom, referring to SFST?



Response: LETO Smith gave the Blue Courage answer at the request of Chair Stanforth. LETO Smith stated the purpose behind having team teaching in this course, is because there's been a lot of decisions about the higher education professors. To become a professor what do you have to have? You have to have the education, how high of an education? Master Degree. When we ask our Instructors to come teach Blue Courage how much do they have to have? They have to sit through 32 hours of training. When you look at your higher education instructors, when they come to teach their topic; what are they teaching? They're teaching a topic, one topic.



Comment: Chief Harris apologized, but interrupted LETO Smith stating there's a difference between what LETO Smith was saying and some reality. It depends on the institution when you are asking for the instructors. He gave an example; many of his instructors at least have to have a bachelor's degree. So, some academies may just be individual with 30 hours to go there, but there are some institutions where you have to have above that of an average of a law enforcement officer, high school diploma, GED, those types of things.

Continuance: LETO Smith continued: when a professor is brought in to teach a subject he is teaching a subject. When we bring in an academy instructor to teach Blue Courage, we are asking them to teach 9 different topics. We are actually asking them to teach a subject that could be on its own, a college course. We are asking one instructor to teach positive physiology, asking them to teach Health and Wellness, we ask them to teach Nobility, we ask them to teach several different subjects that would be essentially their own subject at an higher education level. That professor attended multiple years of schooling to be a professor. The point he liked, and the reason Blue Courage recommends 2 instructors, is because they recommend team teaching with a minimum of 2 instructors.



Question: Dr. Wilkinson questioned if LETO Smith disagrees with the option.

Answer: LETO Smith stated he agrees with having at least 2 instructors.

Question: Dr. Wilkinson commented that LETO Smith disagrees there should be an option, was that correct, yes or no.

Response: LETO Smith responded he agrees to 2 instructors, which means he would like to see 2 instructors available to teach the class, and to do it.

Continuance: Because its life skills, its different points of views, we come from different points of walks, we come different areas. We are asking instructors to teach advanced topics; resilience and hope. Which could be advanced topics by themselves, and you want to ask them to teach all 9 modules by themselves. And another point is it's new to Ohio. So, therefore the instructor development for those instructors who are new to this topic might not be to the level they need to be. It is easier for the instructors to team teach, because they have the ability to find out what their strengths are and get an instructor who has strengths in different areas and work it together.



Comment: Commander Weber stated he agreed with what LETO Smith was saying about the educational stuff. But what's better for cops who have life experience. When we went through this Blue Courage; we were thinking how we're going to get it to students who don't have the police life experience. We will have to teach it to them differently. Officers with life experience versus education, years of experience versus degrees. Option- what works for one may not work for all.



Question: Chair Stanforth clarified Commander Weber who just recently took the Blue Courage course is in favor of this. You saw the value of two instructors, by attending that course.

Answer: Commander Weber said yes, it would work for him, but that doesn't mean it would work for every agency.



Discussion: Chair Stanforth continued with the SFST, the Chair pointed out if you were in a courtroom and if this was challenged on the stand, how would we be able to defend ourselves, if it was brought in and it said it recommended there be two instructors; but you didn't require this and still taught this curriculum to this officer. Could it be challenged on the stand for what we have not required? Chief Harris stated he is not an attorney, but everything can be challenged. Chair Stanforth asked how effectively it would be challenged. Are we creating problems by not going along with a canned program, can we deviate from that canned program? What are we subjecting ourselves too? Chief Jacobs responded, that was our worry on the SFST, but she doesn't see that being a viable option on the classroom. Dr. Wilkinson questioned that it was already voted on to keep it. Chief Jacobs responded for the SFST. Chief Jacobs stated that neither she nor Chief Harris are moving to take another vote on SFST. Chief Jacobs responded they weren't making a motion of the SFST and don't feel she has heard anything to make her want to make a motion to change what has already be done on the SFST program.

Chief Jacobs feels it needs to be decided for Blue Courage. Based on all the input, we want to require two or one instructors for Blue Courage.



Discussion: SAC Anthony stated his concern is high standards and consistency. He has heard a lot of let's leave it up to the commanders to decide and in faith they will do the right thing, not based on economics, but figure out what works best for them and knowing the strength of their instructors.

It's a different type of training. We have to consider that especially during the transition phase. Is there a way to do a one year assessment pilot through the classroom evaluations? Do we go with one instructor then commit to reevaluate in a year based on evaluations, the conversations, and then make the decision at that point? We should have the teaching base up to where it needs to be or close; or do we want to go back to the recommendation of two instructors?

SAC Anthony is a little worrisome of going against a recommendation of the group that established the program. We want OPOTA to be at the high standard and not just making decisions out of convenience. If we choose to go with one instructor, it should be kept on a very short one year point and have a good robust ability (doesn't know what this will put on OPOTA staff) to evaluate it to see if in any way we're not executing the program the way it was designed by a agreeing to do this for a year.



Question: Mr. Schumaker asked in a classroom setting with Blue Courage; which it is his understanding that there's some very robust emotional discussions going throughout this course, what does the second instructor do? What actually is the role of that second instructor?

Answer: LETO Smith responded that one instructor is usually the lead for that module which they separate them out among the other instructor. The other instructor is listening as the conversations are going forward and they are listening to not only what the main instructor is saying, but also to the feedback the participants are giving. We are talking about principles; there are different tactics to get us where we need to be in that principle. His tactic as the main instructor may not be working for one or two students; but the tactic of the other instructor who is listening to both (the main instructor and the participants) has the ability to interject respectfully and to get the students where they need to be with that principle.

Dr. Wilkinson addressed the response the Chair made regarding “not doing it would set us up to have some liability”; it could also set us up to say maybe other courses we teach ought to have two instructors instead of just the one we have. The Chair interjected we’ve already done those by establishing it in the curriculums that need it. We’ve already established team teaching in certain curriculum. Chief Jacobs stated with established ratios for the practical side of the classes; but not for the classroom.

Colonel Pride stated when we talked initially about Blue Courage, one of the things that convinced him to be for it, was the fact this wasn’t a canned program and it was flexible, and you could adjust the classes. Which was what he was told, and was how he understood the training. This is only canned to a certain extent, it’s fluid, it’s flexible, and you can kind of adjust it to how you want to teach it. There were some parts of the original he didn’t agree with and couldn’t see them doing it. That was explained to him, that the flexibility was built in and here all of a sudden we are hung up on the recommended piece of this thing that he was convinced was a flexible program. So what is it? Whose writing it? Is it so specific that we can’t use any kind of discretion? He wants to massage it so that it fits what we are doing here in Ohio, because it’s not what we’re doing in Southern California or in Arizona, or in some other part of the country.

Ms. Davis responded, Colonel Pride made some very good points. Blue Courage came out with content and concepts and delivery methods. In Ohio we’re looking at two different things, what agencies do in their own in-service and how any of that content can be flexible. But, when we put together lesson plans for basic training, it’s all standardized, just like all of the lesson plans. In those terms it’s not flexible, but we’re flexible on how we can develop that basic lesson plan, what content we put in it; which we had a group come together and do. The answer is yes and no as to the flexibility. Once we put together a lesson plan for basic it’s got to be covered. One of the big differences is with the instructor ratio for Blue Courage, which we don’t have it anywhere else in our curriculum; and the reason that Blue Courage recommends two instructors is more of a physiological thing than a necessity out of safety for students. It’s more about how (hopefully) the course is emotionally draining for everyone involved. Hopefully they’re really inquiring about who they are as person, where they want to go and what they want to become and their thoughts. It’s that emotional piece, it’s not something you can say no we have to have two instructors for every person on the firing line due to safety concerns. It’s a whole different theory in terms of why they are recommending two instructors. This is what’s causing so many different viewpoints and brings up such good conversation.

Ms. Davis referred to **(Handout 3A)** which goes right along these lines; where we pulled together officers deaths statistics from past years. You can add up the gunfire deaths, stabbing deaths, the assaults, and the vehicle related deaths and they don’t come to the reported amount of officer suicide. While you were talking about having the SFST and having that background, let our officers teach it, they’re the ones with the background; and I am thinking of these stats going this is why we need it. Because it’s a profession, we have not handled these emotional situations well, not handled these pressures that have been put on the officers. It’s very physiological

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looking at is the radio needed because of safety in the classroom or is it needed because we want the students to grasp some very difficult topics, thoughts and have difficult conversations; and we really think the minimum of two people to help with that is needed.

Dr. Wilkinson stated he feels it's just a matter of personal preference at this point. Chair Stanforth stated we have to be careful with personal preference. Dr. Wilkinson agreed, but stated unless you do more science and what SAC Anthony suggested by studying it more, and then it's going to be whatever we want. Dr. Wilkinson stated there's a difference between a second instructor in the back of the room and somebody team teaching.

Commander Willis stated he hasn't had the training, but his lead instructor has, and he feels there are very appropriate times when we need two instructors in this topic, and he has identified those areas; but he doesn't need two instructors in the classroom for the entire 16 hours. Commander Willis replied we bring in additional instructors where needed. He is wanting it made one instructor as a mandate and we will add additional instructors if needed.

We will have two instructors, then the idea of doing a test run of this for a year and getting feedback from all the programs, we will run this 3 times by this time next year and we'll be able to come back and give you some data. Dr. Wilkinson asked if Commander Willis was more for the option one or for the two instructors now? Commander Willis stated he is asking for one instructor as a requirement, and we can add instructors as needed, OPOTA has always been good about letting us do that. Dr. Wilkinson asked if at Sinclair he had been doing just one instructor. Commander Willis stated they have never taught it. It comes on line July 1, 2018; this is based on his criteria or his review after we went through the training. He stated there are many times when we add instructors, but you have a single lead instructor in the classroom; he used driving as an example of needing more instructors on the track and need to have more due to ratios.

Chief Jacobs stated you could mandate two instructors and one could sit in the back of the classroom the entire time, just doing notes. That is the thing about mandating two, that doesn't mandate that it be taught a certain way. And the curriculum is what we need to focus on with regards to what is taught. It is less flexible, because it is now a basic course instead of an advanced course. The concept we have of team teaching isn't mandated by saying you have to have two. Dr. Wilkinson asked if Chief Jacobs was referring to the Blue Courage? Chief Jacobs repeated they could sit in the back of the classroom and take notes the entire time and comply with the two minimum.

Mr. Hykes responded, if we are going to do any kind of research on this or a pilot that we come back and revisit, he would prefer it be two instructors for the year. It is going to be a lot easier to go from two instructors to one instructor than one to two. If we have one, he can't envision coming up with questions that are going to justify us making it two. I can very easily say, how often did your second instructor teach, was it really worthwhile to have two instructors in the classroom? I can't do that if we're asking would it have been better if you would have had two instructors. Who knows? If we are going to go that route where you want to collect information for a year and then revisit, he believes it would be better to have the two instructors for the year rather than one instructor.

Mr. Schumaker asked Commander Willis if the lead instructor at Sinclair had an estimate on what percentage of the class he or she thinks two instructors would be valuable. Commander Willis didn't have that information with him.

Chair Stanforth asked if Columbus had taught this year? Commander Meader responded they had an in-service that they've done at the police academy, taught by a single instructor. Chair Stanforth confirmed it was an advanced training course not a basic training course. Commander Meader confirmed yes. LETO Smith stated he doesn't know what you would call an in-service that you would have put out. It would have been a watered down version of the program, it was only a simplified four hour version handed down for CPT last year and was even less than that the year before. These in-services are a small scale version of what the actual program is. The Chair stated 16 hours. LETO Smith continue stating since it a new program, it is a time for the instructor to work on their development as well as hearing it from another instructor for that topic as well. So, they get to hear it multiple times, it's not only good for the students, but it's good for the instructors as well.

Chair Stanforth entertained a motion. Without a motion it will stay the way it is.

MOTION:

Chief Harris made a motion that we follow the process SAC Anthony mentioned, running the Blue Courage with an option to run it as one lead instructor or an option to run it with two as the suggestion; and giving us a full year to review and determine rather 1 is appropriate and make any adjustments or changes after that years' time. Chief Jacobs seconded the motion. After the discussion below, a roll call vote was taken as follows:

PLEASE SEE THE REVISED WORDING OF THE MOTION AND THE ROLL CALL VOTE UNDER THE GUEST FORUM ON PAGE 21.

DISCUSSION:

SAC Anthony stated Mr. Hykes made a great point. But, if there's enough volunteers does that alleviate some of Mr. Hykes' concerns on if we will be able to get enough data? Mr. Hykes stated no. There are 60 academies in the state, we run 100 academies a year basically; at best we will have information from 100 schools during that time to look at. If we give everyone the option of one or two instructors, maybe I get five schools that use two instructors; that's not going to be significant enough of any kind of information for us to make any kind of decision on. Other than the fact that everyone wanted to do one; if we are actually going to try to collect data we either have to say this many academies have to run with 2 instructors so the information is relevant and significate or say everyone has to run with 2 instructors and then look at it at the end of the year. Because saying everyone does what you want, then why even do the research? For the most part everyone is going to do one instructor or they are going to do one instructor for 12 hours and then bring in a second instructor in for 4 hours, which isn't going to help us with the data. There is no way he will be able to come up with some kind of standard where not only does the field agent have to know when the academies are teaching Blue Courage, but they have to know when the academies are teaching these three models of Blue Courage so when they show up and there's only one instructor for these three models you have to ding them for that. Or if the certification officer is looking at a calendar and this is Blue Courage, but I don't know which model it was, so they don't know how many instructors they were supposed to have. From the practicality standpoint it's got to be one for the whole thing or 2 for the whole thing. If we are just going to have an either for the research with everyone doing their own thing, you might as well say everyone do your own thing. If you actually want to do the research, it's got to be two for the year. Dr. Wilkinson disagreed with Mr. Hykes because in the field of research you have to have a comparison study; you have to compare one thing against another, not choose one and then decide the next. But, to get to Mr. Hykes' questions about not enough, we could encourage

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certain people to use one instructor and certain people to use two instructors and look at how that works out over the period of time we are talking about. But, he would disagree scientifically with just using two instructors for all of the trainings or just using one instructor for all trainings.



Chair Stanforth stated you've just redirected the meaning of that option. You're going to get guys who are going to say well we talked about economics a while ago, who are going to say I'd want to have the option of not paying a second instructor to sit in the back of the room. Without some kind of regulation saying which agencies will use one instructor and which agencies will use two instructors you're only going to have 69 places saying unless there is some regulation on who is to do which training they are going to go with one instructor? Dr. Wilkinson commented it doesn't matter if you volunteered to do it or you did it on your own because you want to, which he believes is what Cleveland State is doing or wants to do; he thinks that both models need to be looked at if that's going to be the study.

Commander Snay he agrees as commanders they all have these opinions; they as commanders need to step up and say we're willing to be a part of this, what do you need us to do? Do you want me to have two instructors this academy; do you want me to have one instructor. What tool do you want us to use to evaluate it; if we have these concerns, we need to be a part of it.

Commander Sowards stated has far as using the two instructors goes from July 1, 2018 until this time next year they will run three academy also. They will jump on with the two instructors and give you whatever feedback you desire. What he would encourage, is if there's going to be an assessment is that please that a questionnaire is sent out to all the commanders you may get 10% of those assessments back. Tie the assessment to a closing audit on that academy. So that commander has to fill out that assessment for Blue Courage; an accurate assessment of how the course ran.

Ms. Davis thanked Commander Sowards, who raised a good point. She was thinking we would be evaluated doing the assessment by letting the students fill them out. Or do we also have the commander do an assessment as well. Ms. Davis stated she appreciated the few commanders here who stepped up based on all the ones around the state. Speaking for herself and her staff, Ms. Davis stated we either have a standard or we don't. We see the calendars, we know academies can add more to our minimums, and it doesn't happen in any significant amount. So, our pessimism is, we know it's not going to happen, because life happens. She appreciates the commanders who want to take part in the study, and she thinks if it is going to change from two instructors to one instructors as voted on before; then reevaluated after this study, we are going to need commitments to be identified who is going to run with one instructor and who is going to run with two instructors; we will need that calibration with the field.

Chair Stanforth asked if that motion would allow that to happen or does it just allow us to have control over that? Chief Harris repeated flexibility, yes, flexibility. The Chair continued it isn't allowing the Commission to have control over it, its allowing the control to come out of the commanders. Chief Harris responded correct.

Ms. Farber responded as a certification officer listening to the conversation, there are a couple things that really jump out to her.

- They oversee many different types of academies, such as adult learning centers, colleges, police departments running academies; their job is to make sure they have the minimum standard, so just like they can't make decisions what may work for Columbus Police Department because they are a huge agency, not like some home town departments, just



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like a college will not be the same as a police department. We have to set a minimum standard to try to make the training the same across the board. But the certification officers are tasked with setting the minimum standards, and when we do use programs that are somewhat canned to meet that minimum standard we usually go by what they say because that is how we can set what we need to see. It is important, even if it seems unreasonable that we have these numbers in place so that it is somewhat the same across the board. Because, as a certification officer she can attest that we do have the same curriculum, but the quality of training that comes out is not the same across the board. You can look at the annual report and see that. We do have to try and make some standardization.

Chair Stanforth asked if there was any other discussion and hearing none asked Ms. Long if she would be capable of regurgitating this motion so that we understand exactly what the motion is we are voting on. Ms. Long stated she didn't feel she could and asked that the motion be restated for the record. Ms. Davis clarified the motion as this:

MOTION:

Chief Harris made the motion to remove the instructor minimum that was previous voted on by the Commission in Blue Courage so there is not an instructor minimum. And to direct the staff to do an exploration with identified academies as to the effectiveness of one instructor and the effectiveness of two instructors for one year.

***This motion was tabled on page 16 of this document; then untabled on page 21. The motion and vote are recorded under the guest forum on pages 21 and 22.**

Chief Harris added for one year at the end. Chief Jacobs stated ratio should be stated as instructor minimum, she believes the motion is correct, it states we are not requiring two instructors and for the next year we get different surveys of different academies running both ways. (With one instructor for some and two instructors for others) These changes were reflected in the above motion.

The Chair clarified it's the commanders' option to have one or two instructors; not the Commission or the Executive Directors option. Chief Harris stated correct. Mr. Schumaker stated he is still not real clear on how we are going to make sure we get a good sample size on both. We don't have the power then to tell an academy that they have to have two; if we aren't requiring everyone to have two. Maybe there's going to be enough volunteers to have two, he doesn't know. Chief Harris states he believes we will. Mr. Schumaker doesn't know if we will have enough volunteers to have two. Chief Jacobs stated that its more information, we are going to have more information than we do now.

Commander Weber stated as he and his instructors go through this training they may see a point where 4 hours he doesn't need two instructors, but he may for the next 4 hours. So the Commander Weber, Commander Snay and Commander Sowards all volunteered to use two instructors for the next year.

Chair Stanforth stated that's his point exactly with Blue Courage, we don't want it to be a dead option. We have to look to the officer's well-being and he doesn't know if we are actually looking at the officer's well-being at the end, rather than what is convenient for us as a school or a commander to get through because we don't want two people in there. Chief Harris commented that was his opening statement, that he was concerned about the delivery of instruction for the

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individual receiving it; nothing to do with basing it on instructor or how the academies run, it is based on what I know professionally about instruction and how students learn and receive information.

LETO Smith stated this is a concept of the quantity ever since this group became a hot discussion. I see a lot of it is just the simple fact that having two instructors in the same room at the same time as the module is being taught. He is a very firm believer, we all come from different walks; and what works for me is not going to work for you. He can also see the benefit of using at least two instructors that are not in the room at the exact same time. What he means by that is the rosters at least for means of documentation shows that at least two different instructors have taught during the 16 hour block. Chief Harris thought that was great, spreading it around, exactly. LETO Smith because he does understand this; he taught in an afternoon academy. His biggest concern is this is a big program, and they want to keep it a big program, they don't want it getting watered down to the point where it doesn't make sense for the officers that are sitting in it. He wants it to be as broad as possible for them and he believes the different perspectives has we said, we deal on the statewide issue. What happens in Columbus isn't the same thing that happens in Harrisburg, Ohio. We need to have at least a broad understanding of a broad sense of point. Maybe he does see the fact that having two instructors in the room at the same time has become an issue for some academies, especially if the field agent would happen to come in and question where the other instructor is at. But, also we'd like to see the fact that having those points of views brought out to at least document and show that there had been multiple instructors who taught during the 16 hour block.

Chief Jacobs, felt she could state for at least from her understanding that there is nobody who wishes to have any kind of a watered down classroom. She is just challenging the concept that it takes two instructors to provide excellent training and she thinks that is what we need to find out more is does this course differ so much, from so many others, that it requires two different people in the classroom participating and being a part of providing this particular subject matter; because there are many other courses that are taught very effectively by one instructor. Which are equally as long or longer including ORC and various other things that are successful enough to get our students taught and properly prepared to go out there and do their thing and/or deal with some of life's challenges? She appreciates the research and all that, but she just knows she has been taught very successfully by one instructor on a difficult course and didn't feel that it was watered down in anyway because they didn't have another view point offered at the same time.

Chair Stanforth commented he was trying to process all of this, and it's not working well. Both Chiefs commented about research. How much research has gone into Blue Courage up to today? It didn't come from the internet and just decide to do it. There had to be a lot of research into this prior to; are we regurgitating something that has already been done and we just decided we have to put an Ohio version on it? He doesn't know the total concept of two instructors. If we have to address the issue with the certification side of it, but when a class is designed and you are saying these are the two people who will be conducting this class, does that mean they have to be there all of the time? Ms. Davis responded, it is designed for two instructors to be in the room for the 16 hours. Chair Stanforth stated but if there are two instructors assigned to this course; then they can bounce off each other. We are requiring them to be in the classroom at the same time, but we are requiring two of them be there to interact with the students throughout the total 16 hours. One teaching this blocking of instruction and the other teaches another block of instruction; he assumes that is what team teaching is all about. But, that doesn't mean the other instructor has to be there when the other one is teaching, correct?

Ms. Fauber stated if it's a minimum of two instructors, there's a block on the calendar; it's going to have to have two listed in that block. Chair Stanforth asked if our issue should be more, we have a team teaching concept and we have 16 hours of team teaching, so they are sharing and have to be there during the 16 hours at the same time. Do we need to mandate at all times? Or are we just doing that because we don't know how to separate team teaching?

Ms. Davis asked if the Chair was asking if of the 16 hours, at least two people have to teach that, but it can be independently. One instructor can teach 10 hours and the other instructor from a different view point can teach the remaining 6 hours. Is that what you are wondering; instead of both instructors being in the classroom for the full 16 hours. Chair Stanforth asked do two people have to be there for 16 hours or does two people have to be there for what block of instruction that requires two people to interact in that instruction. He doesn't see the relevance of someone setting in the back of a room, just sitting there and doodling on their phone. The value of two instructors to the Chair is we are observing the students throughout the course of 16 hours; we're interacting with the students, which is the whole purpose of trying to get this message across to them. Do we need to have both instructors in the classroom? In his mind, we assign two to the course as a team teaching concept; the Chair stated that Chief Harris was shaking his head. Chief Harris stated because we getting back to where we all started. If we give control to the individuals who are delivering this course; which is where I am trying to lead to and have options, they can make option that you're suggesting on their own that's how they want to do it. I just don't think we as a body should make that option for them. So, if I got 16 hours and I decide I have this one who is going to do this module and this one is doing this one and this one this one. That should be his decision to make without being mandated. Because if we do that we might as well go back to the thing of having two; because you are back to where you were almost.

SAC Anthony stated after listening to Mr. Schumaker and the staff, this is not ideal for a lot of different reasons during the trial period. He feels this is unique, but we can do this. He agrees it doesn't go along with the norm that OPOTA would like; but in this circumstance it is so important to get this out there. He doesn't feel that there's anyone who is not completely committed to doing the best instruction of Blue Courage training, its critical to everyone in this room. And if we have three already who have volunteered to do two instructors right now, and I realize we don't have a way to enforce that. He imagines we will be successful in getting others to at least have enough not to do what Mr. Hykes wants, but at least to be enough for us come back in a year and see if we hit the mark. We do want to keep our consistent high standards and he doesn't feel this is sacrificing those in this circumstance.

Mr. Hykes stated he agreed 100 percent that his way would not be scientific method, but we have no way of making academies do what we want them to do. We have three academies volunteering to do two instructors. What happens if your instructor is sick, are you going to cancel your course or run it with one instructor? You're going to run it with one instructor, because you don't have to have two instructors now. You aren't going to cancel it and try to make it up with your scheduling and everything else. To him, this is going to be a serious undertaking for the staff if you want to do this research project. He doesn't want to waste their time, and he doesn't want to waste the Commission's time, if we can't get valuable data out of it. Now we are adding a third variable to this, it's not just one or two, it's two but they don't have to be in the classroom at the same time. That's three options we are going to give. The possibility of actually getting good, relevant data out of this with what is being proposed right now is slim to none. I can't fathom a way we would be able to craft surveys and all this information to get at the differences between all three of these variables. Even if we end up with you have to have two on the calendar, but they don't have to be on the calendar; how are we ever going to enforce that on a practical level other than them having two names on the calendar. He doesn't feel it's realistic

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or practical to give us this task with it being this wide open. Chief Harris stated he would like to vote, we could do this all day. Chief Jacobs agreed.

Chair Stanforth spoke with Commission Counsel. Ms. Coontz advised the motion could be tabled until Dr. Wilkinson returned, which Chief Harris responded it depends on how everyone is voting.

MOTION:

Chief Jacobs moved to table this discussion for a later vote when Dr. Wilkinson returns. Chief Harris seconded the motion. The vote was taken and was unanimous for tabling until the return of Dr. Wilkinson.

Chief Jacobs stated Vascular Neck Restraints are on the agenda. We briefly discussed it; there is a movement among subject control instructors to recommend actually training vascular neck restraints technics to basic academy students. At this point and time, we have asked for more research to be done. There are a lot of questions. We would like more information before bringing back to the Commission at a later date.

In addition to that there is a recommendation from staff to take a hard look at the TOT process. Chief Jacobs asked Mr. Burke to present it to the Commission.



Mr. Burke stated we spoke about the TOT (Trainer of Trainers) at the last Commission meeting and was asked to come back with a recommendation for that. Mr. Burke stated **Handouts 4A-4E** is included in the Commissioners packets. Mr. Burke referred to **Handout 4B** "TOT Program Current Situation" handout. There are currently over 300 TOTs across the state. Many are in classes no longer offered at OPOTA or are not in basic training at all. This program came about in the 1980's, OPOTA couldn't meet the needs to fulfill the necessity to have requalification instructors at some of our basic trainings courses; they couldn't run enough instructor classes. Since then we have about tripled our stats. In 2011, Mr. Fiatal, Executive Director at the time came to the Commission and said he wanted to update TOTs for three courses: 1) Semi-Automatic Pistol, 2) Shotgun and 3) Instructor Skills. For those topics, if someone wanted to remain a TOT they had to come back to the academy and complete update training. From that point forward TOTs would only be approved for officers who were training instructors basically in the same agency as they worked. None of the other topics were ever looked at.

Just as we looked at the commanders with no expiration dates, and permanent instructors with no expiration dates; we wanted to look at TOTs because as it stands right now TOTs have no expiration dates, nor are there any requirements they come back for any updates.

What we are recommending is trying to standardize this, basically we don't want to get rid of the TOT program; we still feel that in certain situations there is a need for it. So, if an agency has a need for a TOT they would obtain the executive directors approval to go through that process and as we are looking at it TOT certification will be given for a reasonable amount of time; up to three years. They must meet the basic instructor requirements. They must complete current OPOTA instructor course, and before approval, applicants must come back and complete a practical workshop, co-instructing with the OPOTA instructor in the instructor course which the TOT destination is being sought; with the final approval would be made by the executive director.

What we are seeing now are a lot of TOTs that as classes change both in basic training and advanced training, we have TOTs in that subject, but they have not been through the current level

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instructor course. Our trainers are getting calls questioning what was meant in the current lesson plan, what is the point in this video you are trying to get across. There are TOTs for courses they've never actually attended.

What we would like to do is implement a new standardize process for TOTs. We have over 300 TOTs and over 30 different topics. Basically, as a first step if it's not a basic academy course, it has an OPOTA related instructor lesson plan that includes ratios; we wouldn't be offering TOTs for those subjects. The skills topics, topics with instructor ratios and things like that, larger agencies that run their own academies or requalification for examples that they would need more instructors, we would consider more TOTs for that.

Mr. Burke expects this process will take over a year to get through what we have now, get letters sent out to those topics that we are no longer honoring TOTs for, and going through and checking the current TOTs to see if they meet the basic instructor requalification's, they've been through the current instructor program and setup time for our instructors to either go to them or for them to come to us and complete the practical workshop; then final approval by the executive director.

Mr. Burke opened for discussion. Right now this is just a program we don't really have any set standards for at this time. Commander Meader felt it would be worth wild to address the questions he had in the curriculum meeting.

Question: Is it possible that instead of sending everyone to OPOTA London or Richfield for OPOTA to come to their site for the training?

Question: Also, whether or not there will be a charge?

Answer: Right now if the instructor is a TOT and they have not be through the instructor course itself, not to be a TOT, but to be an actual instructor – if there is a tuition for that, they would be charged that. As we discussed in the curriculum meeting as for the practicum workshop where either you come to use of we come to you, we have not looked at implementing a fee for that. We aren't trying to hinder or make this more difficult, but we do what to have a process in place. Because these TOTs are one step above instructors, instructors can go and train with material. These TOTs are actually training people to then train instructors to go out and teach the curriculum.

Question: Chief Jacobs asked if they were voting today on going forward with this process as delineated here or saying go work out the details and show us what you are going to send out to the TOTs is the best question? Is this exactly what you are planning to send out to the TOTs, and commanders saying start complying you've got three years to get this done. Do you anticipate that they would be more instructions besides these?

Answer: Ms. Davis responded she wants to start with a clean slate. This thing is 30 years old, the best way is to start with a clean foundation and build from there. If we take off the topics we are not going to have TOTs for, for classes that no longer run, which means they can't run our course on our behalf. Or topics not in basic training, so there's no state requirement for any type of ratio needs; there is no need to be met. If we take all those out, her hope is we can sit down and look at each person individually and say they are a TOT in this. To maintain or to get it back, you've already taken the instructor level course you want to be a TOT for, you don't need to do that, but we have never seen you teach. We need to get together the LETO over that program and that person applying to be a TOT, need to get together on how they can get that practicum worked out. Weather its easiest for them to come to us because we are doing a class quicker, or for us to go to them. She'd like to individualize those.

Question: Chief Jacobs asked if she was going to give a three year period for that to be done or a one year period?

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Answer: Ms. Davis responded Mr. Burke says one year, but her expectations are a little higher; she'd like to see it all done within 6 months. Her expectation of the remaining people who held a TOT status and we are going to give them the option to do it again, that we will have that information out to them. We can't dictate how long it will take them to decide if they want to be a TOT again and come back to us. Her timeline is on the work on our end and getting the information out to people.

Question: Chief Jacobs stated we spoke a little bit about the agencies having up to 3 TOTs per topic? But in theory you're going to be flexible with that in some degree, if there is a need for a particular academy to have more than that or not?

Answer: Ms. Davis responded no, that part of the standardization process would be going forward we would not approve more than 3 TOTs. Our data shows there would be one agency in the state of over 400 TOTs that would be affected because they have 5 TOTs in one of the topics. So that is really an insignificant stat, it's just something to put a cap on the number of TOTs in any given topic.

MOTION:

Chief Jacobs stated that the curriculum committee agreed to bring this to the Commission for a vote as to accepting the recommendation of the staff for standardizing the TOT program. Chief Harris seconded the motion. No discussion was brought forth, a vote was taken and passed unanimously. Y-6 / N-0, Dr. Wilkinson was out of the room and did not vote.

That concluded the Curriculum report.

IV. Legislative Committee

**Chief Clayton Harris
Committee Chair**

Chief Harris advised there was nothing to report at this time. That concluded the Legislative Committee report.

V. House Committee

**Colonel Paul Pride
Committee Chair**

Committee Chair Pride advised there was nothing to report at this time. That concluded the House Committee report.

VI. Continuing Professional Training Committee

**Sheriff Michael Heldman
Committee Chair**

Committee Chair Heldman was out and Ms. Davis gave an update on the CPT processing from last year. The Professional Standards staff and a lot of other sections in the building who stepped out to help process nearly 1000 rosters we get back. Last year reported 20 hours' worth of CPT for 34,000 individuals. Those have been processed and we are hunting down 8 remaining agency rosters. We've worked out a plan with our I.T. Department to help us fill in the gaps for everyone that we don't have record as completing and they will go in an automatically update everyone else and then notices can go out to agencies on their officers that appear to be in cease function status; due to no records of them completing CPT. In the past those have gone out as late as September, we are hoping to have them out within a month or two. Last year's CPT processing is very much underway and almost completed.

That concluded the House Committee report.

Staff Reports

VII. Commission And Academy Updates

Mary Davis
Executive Director

Ms. Davis had just a few things and will be brief. The last meeting she had spoken about going out to Washington D.C. with IADLEST for an emergency financial round table discussion. SAC Anthony reached out to her after the meeting and gave her some contacts that ended up joining them in D.C. for the meeting, which was very beneficial. Ms. Davis thanked SAC Anthony for reaching out to assist.

Ms. Davis stated her prize for participating is she has been asked to sit on their Advocacy Committee and the Strategic Planning Committee for IADLEST. She was congratulated by the Commissioners. She asked that as far as her involvement in that organization, if anyone has any concerns or anything that IADLEST can help out with, don't hesitate to reach out to her.

Ms. Davis reminded the Commission of the Fallen Officer Memorial to be held on Thursday, May 3, 2018. They will be receiving information on times to arrive. There are 4 Ohio Officers who will be honored this year and one K-9 officer.

Since the last meeting Ms. Davis had sent out emails about the Attorney General's Unmanned Aircraft System Advisory Group. They have electronically sent out the report, which a printed copy was included in their packets. **(Handout 6)** If there are any questions, she was sure that Chief Harris as the Chair of the Advisory Group or LETO James "Doug" Daniels who sat on the group would be able to assist you. There will be at least two classes related to Drones a month through the end of the year. If there are any agencies interested in that both Chief Harris and LETO Daniels could help with any questions or concerns.

Ms. Davis referred to **Handout 7** which was the 2017 stats. The top part is the academy staff and everything done in advanced training. The bottom is the Commission Stats, and our more Certification and Regulatory Stats.

- Shows growth from 2011 to 2017 for the advanced training section.
- In 2011 a total of over 39,000 individual officers were trained through eOPOTA and our In-Person courses.
- In 2017, we trained over 250,000. Most were eOPOTA courses and the significance of CPT hours. But, we also added to those by offering live webcast.
- We trained nearing 40,000 people in live courses. Ms. Davis explained on the handout, the small box under the delivery types show a 12 month snap shot, and she believes they were taken through last fall.
- Of the 556 courses offered during that 12 month period, it accounted for 5100 hours of training and more than half of those were practical hands on hours. They show where as an organization we are going with our training. We have full lecture classes; but all of our hands on training have a lecture piece to them.
- We are actually offering more hands on training hours in our courses over lecture hours. This shows how we are providing training and we can all be very proud of that.
- The Commission stats between basic training certificates/letters send in lieu of certificates for open enrollment students came to almost 7500 last year. You can see the

magnitude of the regulation we do as an organization and the amount of time that goes into making those determinations and processing all of those items.



Question: Chair Stanforth asked as an administrator has there been any changes in personnel numbers?

Answer: Ms. Davis responded we've gone down. We've had more efficient processes, but unfortunately she would say most of it is due to financial issues, just like every Government organization suffers from. We have definitely done more with less. Keep in mind most of our focus is on peace officer basic, but over 1000 schools were opened last year, and that's because we do more than just peace officer basic. The same staff still processes all of those.



Question: Chair Stanforth asked about the prior equivalency training determinations.

Answer: Ms. Davis stated there were 71 officers from other states or military asking for determinations. Mr. Hykes added they have to be appointed before we can do that determination.



Comment: Chair Stanforth commented on the difference between the prior equivalency training determinations and the update training determinations.

Response: Ms. Davis stated the peace officer basic academies that ran last year were 94.

Comment: The Chair also commented on the number of state certification exams of 2, 652.

Response: Ms. Davis responded yes, that would be all state certification.

Another stat was the medical extensions for the peace officer basic academies. The Commission implemented the pre-entrance standard for fitness hoping it would cut down on injuries.

- From 2009 to 2017 we have consistently went down.
- In the past 5 years:
 - In 2012 there were 120 medical extensions issued
 - In 2017 there were 59 medical extensions issued.

That concluded the Executive Director's report.

VIII. Old Business

**Sheriff Vernon Stanforth
Chair**

Chair Stanforth asked if there was any old business to discuss?

Mr. Hykes stated there was one last thing. He wanted to take a moment to announce this would be Lori Wachtel's last Commission meeting; she is retiring at the end of this month. Mr. Hykes thanked Ms. Wachtel for the tremendous work she has done. Ms. Wachtel received congratulations from the Commission, staff and guests.

Chair Stanforth stated Ms. Wachtel has been a staple at the meetings for as long as he has been attending. He has grown accustomed to glancing over to watch her facial expressions to see if he is on mark or off mark with an issue. He as always valued her input and wishes her well.

Chair Stanforth asked if there was any other old business; with none forthcoming, that concluded the old business report.

IX. New Business

**Sheriff Vernon Stanforth
Chair**

Chair Stanforth asked if there was any other discussion from the commission members and with nothing further to discuss that concluded the New Business report.

X. Guest Forum

**Sheriff Vernon Stanforth
Chair**

The Chair asked if any guest had any concerns they'd like to bring before the commission; with none forthcoming the Chair turned to Legal counsel on the pending motion.

Legal counsel advised the motion could be taken off the table or could stay on the table until next meeting.

MOTION:

Chief Harris made the motion to take the pending motion off the table. The motion was seconded by Chief Jacobs. A vote was taken and passed Y-6 / N-0.

The motion will now be voted on with a roll call vote. This motion is listed under the curriculum report prior to being tabled.

MOTION:

Chief Harris made the motion to remove the instructor minimum that was previous voted on by the Commission in Blue Courage so there is not an instructor minimum. And to direct the staff to do expiration with identified academies as to the effectiveness of one instructor and the effectiveness of two instructors for one year.

Chair Stanforth asked for a Roll Call vote.

Roll Call Vote:

**Stanforth – No
Jacobs – I
Harris – Yes
Anthony – I
Pride – Yes
Schumaker – No
Wilkinson – Not present and didn't vote.**

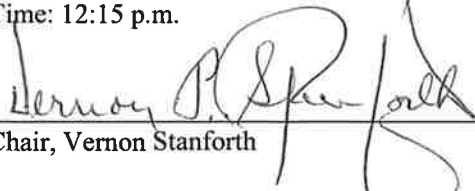
The vote was Y-4 and N-2. The motion carried.

Chair Stanforth thanked everyone for their comments. The Chair asked if there was any other business to be brought before the Commission, hearing none, the chair entertained the motion to adjourn.

MOTION

Chief Harris moved to adjourn the meeting. Colonel Pride seconded the motion. A vote was taken and passed unanimously. Y-6 / N-0

Time: 12:15 p.m.



Chair, Vernon Stanforth

These transcripts are not verbatim. Audio recordings are available upon request.

NHTSA SFST instructor requirement timeline

10/2015 – NHTSA updates their curriculum to recommend 2 instructors co-teach the classroom portion of the topic with an effective date of 1/1/2016

3/10/2016 – As part of regular release cycle, Education and Policy staff update topic 10-8 NHTSA SFST to require 2 instructors for the classroom portion to comply with NHTSA recommendations starting July 1, 2016. During the Commission meeting there was a lively debate. A motion was made and passed to make the ratio change effective immediately. Commissioners in attendance were as follows:

Stephen Schumaker
Sheriff Michael Heldman
Chief Kimberley Jacobs
Chief Clayton Harris
Colonel Paul Pride
Sergeant Troy Mineard

Sgt. Mineard motioned for topic 10-8 NHTSA SFST of the Peace Officer Basic Training curriculum be approved for an emergency update effective immediately. Chief Jacobs seconded the motion. After the discussion, a vote was taken and passed unanimously. Y-6, N-0.

3/11/2016 – Notice is sent to commanders regarding the emergency update and that as of 3/11/2016, 2 instructors would be required for the classroom portion.

5/12/2016 – Catherine Kieley asks the Commission to reconsider the 2 instructor in the classroom requirement and the Commission requests OPOTA staff to look into her concerns and report back

July 7, 2016 – As the July meeting was canceled, Executive Director Mary Davis responded to Ms. Keiley in an email that all Commissioners received as well (see attached)

Reason for change from NHTSA:

Course was updated to include team teaching elements and new instructors are taught to team teach it, so the recommendation was added for all instructors, new and old, to team teach it.

From:
Sent:
To:
Cc: Eric.Shaefer@OhioAttorneyGeneral.g
Subject:

Director Kieley:

I know that significant time has passed since your May 20th email with suggestions and comments related primarily to the recently implemented SFST classroom ratios. I wanted to make sure to review each of your suggestions and concerns carefully and with the appropriate persons. Below, you will find responses to each of your statements in your email:

1. **Statement: NHTSA and IACP are not the certifying agencies for SFST, ARIDE and DRE.**

We agree with this statement as evidenced by LETO Sarah Thomas' comments at the March 2016 OPOTC meeting.

2. **Statement: There is no requirement – only a recommendation – for two instructors to be present in the classroom portion of the training.**

We agree with this statement as evidenced by comments at the March 2016 OPOTC meeting. The NHTSA Instructor Guide states, "it is recommended that a minimum of two instructors teach the classroom portion of the SFST curriculum," (page 12 of the Administrator's Guide section). Your supporting reference point states you believe the key word is "recommended." We believe the key word is "minimum." In looking forward, no one can predict what could happen in legal challenges regarding an officer's training on field sobriety test(s). We certainly prefer not to challenge the limits of what a court might interpret as acceptable training compliance with the national expert (i.e., NHTSA) on the subject. That threshold is already possibly close based on other recommendations in the NHSTA Instructor guide, which the OPOTC has not required. For example, the "ideal" class size of 15-21 students (page 12 of the Administrator's Guide section) and the "preference" that the Intro to Drugged Driving portion should be taught by a Drug Recognition Expert (page 12 of the Administrator's Guide section). The OPOTC does not wish to put unnecessary hardships on basic training schools and their students. Limiting the class to NHTSA's ideal class size could certainly prevent some students from enrolling in an academy. Likewise, mandating each school to find a DRE that also happens to be an OPOTC certified SFST instructor would be incredibly unrealistic.

We also cannot neglect that while you are not in favor of ratios, there was support of the requirement voiced by your colleagues at the March OPOTC meeting. Likewise, when the SFST course is held at OPOTA, our trainers utilize and find benefit in co-teaching the classroom lecture portion of the course. As a higher education professional, I realize you are aware of the research on the effectiveness and benefits of co-teaching. As an administrator, I too realize you have to balance the weight between the best possible learning experiences for your students while making it financially reasonable for the institution. I respect the difficult decisions you are faced with.

3. **Statement: The SFST core curriculum is 24 hours (22 hours, 45 minutes of instruction, excluding breaks) and the Intro to Drugged Driving is a four hour block. It is strongly recommended that OPOTC reduce the minimum SFST Topic clock hour requirement from the current 40 to 30 hours.**

When looking at hours, we must remember that a 40 hour block of instruction includes approximately 400 minutes of breaks, which essentially equates to just over 33 instruction hours. Topic 10-8 also includes more than just the NHTSA curriculum. As recommended by NHTSA, Ohio specific OVI laws and court cases are added and require additional time to cover. Additionally, instructors are encouraged to add their own experiences to the course material and allow time for questions from the class, as well as provide instruction to students who may need additional attention to comprehend the material.

When determining the minimum hours for each topic in basic training, several factors are considered. First, the teaching points and included student centered learning activities are created and thus, serve as the foundation points for calculating hours. The subject matter expert (SME) panel then provides a recommendation for how many hours are needed to effectively provide the designed curriculum. For this particular topic, we were very fortunate to have the advice of current and former OSHP troopers and municipal officers who specialize in OVI enforcement. One of those SMEs has served as the Ohio DRE Coordinator. Finally, the OPOTC has the ultimate authority to decide on topic hours, instructor qualifications, and ratios.

Another factor to consider is the current climate in which the police profession finds itself. Facing more scrutiny than ever before, there is a nationwide call for higher training standards. Generally speaking, higher standards yields more lengthy training and with more intense teaching models. As evidence, the Attorney General's Advisory Group on Law Enforcement Training recommended removing the hour cap on peace officer basic training. In agreement, the OPOTC modified the Ohio Administrative Code rule which was approved by the Joint Committee on Agency Rule Review (JCARR). Signaling legislative support and expectations that basic training hours will increase, HB 204 has passed out of the House 96-2. As of July 1, 2016, peace officer basic training will be 681 hours, which places Ohio around the median hour requirement for all states. Those factors, coupled with additional recommendations of the Advisory Group on Law Enforcement Training, along with those from the Governor's Task Force on Community-Police Relations, and the President's Task Force on 21st Century Policing, we can likely predict basic training hours will continue to increase.

4. **Statement: NHTSA sponsored research has proven that live alcohol workshops can be replaced with dry video workshops.**

While we acknowledge the conclusions based on the 1993 research, we place stronger importance on the statement on page 5 of the Administration section of the Instructor's Guide which states in bold print, "The NHTSA/IACP strongly believes that conducting live alcohol workshops is the optimal way of achieving the learning objectives of this training." That statement falls more in line with one of our current training philosophies – more emphasis on reality-based, stressed-induced, and scenario-based training. We also note, page 3 of Administration section which identifies one of the learning objectives as "know and recognize typical clues of alcohol impairment that may be detected during face to face contact with DWI suspects." As referenced above, there is a call to improve quality and delivery of police training. We desire to make sure Ohio has a sterling national reputation by striving to deliver not only "best practices" curriculum, but also be a trend setter in police training.

Regarding your concern of liability, we have received no reports of serious accident or injury.

In regards to your question concerning fiscal analysis of the changes to the curriculum, a fiscal analysis only needs to be done when certain rules are proposed or amended. No fiscal analysis is done when ratios are updated or topics are added because we are not modifying rules. Even if we were to modify rules or add rules regarding ratios, the costs to colleges and universities would not be considered because they are not mentioned in Revised Code section 127.18, which lays out when a fiscal analysis is required.

I appreciate your feedback, your desire to continue to improve peace officer training in our state, and your regular participation in OPOTC meetings.

Regards, Mary

From: Mary E. Davis
Sent: Friday, May 20, 2016 6:16 PM
To: KIELEY, CATHERINE L
Cc: Eric.Shaefer@OhioAttorneyGeneral.gov
Subject: RE: Follow-up to SFST Discussion at OPOTC Meeting.

Hi Catherine,

I'll be off for the next week. I'll ask Eric to look into your email, we'll discuss, and get back with you. As always, thank you for your thoughts.

Enjoy the weekend,
Mary

From: KIELEY, CATHERINE L <ckieley@kent.edu>
Date: Friday, May 20, 2016, 5:32 PM
To: Mary E. Davis <Mary.Davis@ohioattorneygeneral.gov>
Cc: Eric.Shaefer@OhioAttorneyGeneral.gov <Eric.Shaefer@OhioAttorneyGeneral.gov>
Subject: Follow-up to SFST Discussion at OPOTC Meeting.

Greetings Ms. Davis:

Attached please find some suggestions/comments regarding the SFST training as well as the documents I intended to send to Sarah Thomas.

In addition to the SFST, I have concerns regarding the costs involved with some of the changes/ratio requirements (firearms), etc., and wonder under Ch. 119, what fiscal analysis has been done to determine the financial impact on all involved. Our budget has been hit hard with additional instructional hours, ratios, and equipment, and we are attempting to not pass it on to our students -- most of whom can barely make their tuition payments as it is. Maybe you can recapture some hours under the SFST for a start.

I realize you are in a very difficult position and would like to offer any help I can with regard to improving the standards of academy training in Ohio.

Respectfully,

-Catherine K.



MIKE DEWINE

★ OHIO ATTORNEY GENERAL ★



Handout 2
Ohio Peace Officer Training Commission
Office 800-346-7682
Fax 740-845-2675

P.O. Box 309
London, OH 43140
www.OhioAttorneyGeneral.gov

TEAM TEACHING

- Team teaching is combining the instructional skills, subject matter, and knowledge of two instructors to present the material.
 - Advantages
 - Second instructor can serve as a secondary resource to the class
 - Two instructors can better assess student reaction to the material and clarify ideas that may seem confusing to the student
 - Two instructors can share the workload
 - Gives students multiple perspectives on the given topic
 - Potentially allows the student to get a deeper meaning on the given topic
 - Ability to build on what the other instructor taught/discussed from the previous topic to tie blocks of instruction together.
 - Disadvantages
 - Varying levels of authority of management within the organization (in house training)
 - Varying levels of subject matter knowledge or training delivery experience
 - Individual differences in personality or delivery
- Things to be aware of to maximize the benefits of team teaching:
 - Interpersonal relationships between instructors
 - Respect each other's experience levels
 - Address major differences outside of the classroom
 - Communication between instructors
 - Provide feedback to each other (before, during and after) class
 - Focus on behaviors and not on personalities (the goal of the class)
 - Be professional in giving/receiving feedback
 - Pre class coordination and preparation

- Coordinate and discuss individual delivery techniques and logistical requirements
- Establish guidelines for shared facilitation and interjection of supplemental information or material etc. for students
- Be mindful and respect allotted time slots
- Teaching instructor initiates discussions
 - Instructor in front of the class initiates the discussions in the classroom
 - Include the other instructor when appropriate
 - Instructor not teaching is there to assist, support, and help clarify points being taught
 - Evaluate students reactions to ideas to see if they have an understanding or need more
 - Coordinate on breaks and at the end of the day with other Instructor
- Post class
 - Discuss debrief the training program and annotate required modifications
 - Review delivery and presentation
 - What worked
 - What needs improvement



MIKE DEWINE

★ OHIO ATTORNEY GENERAL ★



Handout 3-A
Ohio Peace Officer Training Commission
Office 800-346-7682
Fax 740-845-2675

P.O. Box 309
London, OH 43140
www.OhioAttorneyGeneral.gov

Blue Courage Ratios

www.policesuicidestudy.com provided the suicide rates for several years. We utilized the last 4 published years to get the reported law enforcement suicide data. www.odmp.org provided the same years' data for officers killed in the line of duty.

YEAR	Intentional Gunfire	Accidental Gunfire	Stabbing	Assault	Vehicle Related	Total of Columns 1-5	Reported Officer Suicide
2008	41	2	2	4	74	123	141
2009	48	3	0	1	57	109	143
2012	48	2	5	1	50	106	126
2016	64	3	1	3	55	126	108

Below you will see several classes with required student ratios already in place. These include, among others, firearms, subject control, and driving classes. There are several reasons for this including safety, but the other reasons include providing as much individual training as possible. Why? Because we know these areas are among some of the highest risk for officer fatalities in the field and we don't want anyone to slip through the cracks without the best training possible. None of the areas listed result in as many officer deaths as suicide. In fact, of the years reported, officer suicide accounts for more than all other areas combined save for 2016. Blue Courage is specifically designed to assist officers in their long term wellness and dealing with trauma. This class can much more easily accomplish this with as much individual training and discussion as possible, not unlike the other classes listed above that already have required ratios.

Firearms	1 instructor for every 5 students
Driving	1 instructor for every 4 students
Subject Control	1 instructor for every 10 students
Impact Weapons	1 instructor for every 10 students
First Aid/CPR/AED	Based on program being instructed
Critical Injury First Aid	1 Instructor for every 10 students
Patrol Aspects and Overview	3 Instructors for each practical session

Building Searches	1 Instructor for every 10 students with a minimum of 2 instructors
Stops & Approaches	1 instructor for every 10 students
Traffic Crash Investigations	Minimum of 2 instructors
NHSTA Speed Measuring	1 Instructor for every 4 students
NHTSA SFST	NHTSA SFST practical session and classroom must consist of a minimum of 2 NHTSA SFST instructors
Crime Scene	1 Instructor for every 10 students
Total	13 topics include instructor to student ratios

From:
Sent:
To:
Cc:
Subject:

Making a difference..... Thank you.

From: Mary E. Davis
Sent: Tuesday, February 20, 2018 4:26 PM
To: 'Paul Weber'
Cc: Matthew Lyons
Subject: RE: Blue Courage

Paul,

I am so happy you enjoyed the course and see its benefits. Thank you for taking the time to share your thoughts with me both on the level of instruction and on the ratios. I will make sure to pass on.

Regards, Mary

From: Paul Weber [<mailto:weberp@clarkstate.edu>]
Sent: Tuesday, February 20, 2018 2:18 PM
To: Mary E. Davis
Cc: Matthew Lyons
Subject: Blue Courage

Mrs. Davis,

I first wish to tell you what an outstanding job your staff did last week as I attended the OPOTA Blue Courage Course. Instructors Sean Smith, Wayne Dumolt, Scott Mann, and Chris Skinner all did a fabulous job and kept this "Older"

Students attention throughout. I may add is not a simple task. The presentation, the interaction, and the topic of the day was nothing but top notch.

A second thought I'd wish to share with you relates to the previous OPOTC meeting in January, when I added to the discussion of having only one instructor teach for Blue Courage and NHTSA SFST. I did not bring up the motion on the multiple instructors for Blue Courage, but did give my opinion on two instructors for SFST. After taking this course and watching the above mentioned instructors, I now feel it is necessary to have multiple instructors for Blue Courage. I'm still apposed to the two instructors for NHTSA SFST and would like to have the opportunity to express my thoughts to you and your staff. However, I feel there is a need for multiple people to present such a needed topic. Even if the OPOTC approves leaving multiple instructors up to the academy, I will vote for 2 instructors for Blue Courage.

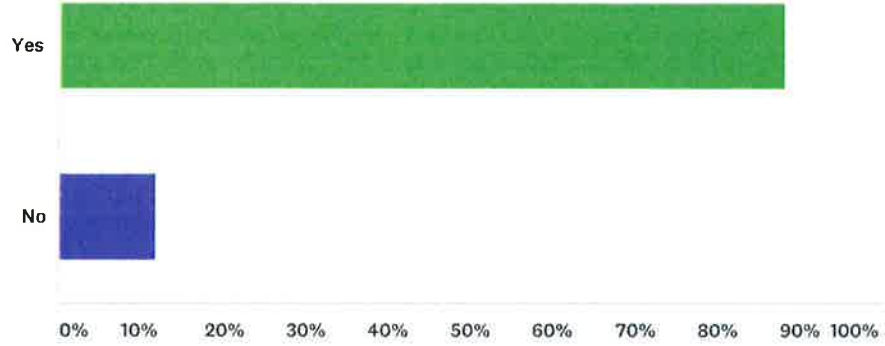
Please share my appreciation to the Blue Courage Instructors and if there is a need for input for future training needs, I would be honor to be a part of Those discussions.

Respectfully,

Paul R. Weber
Clark State Police academy Commander

Q1 Does your POST certify instructors to teach in a basic training academy?

Answered: 17 Skipped: 0



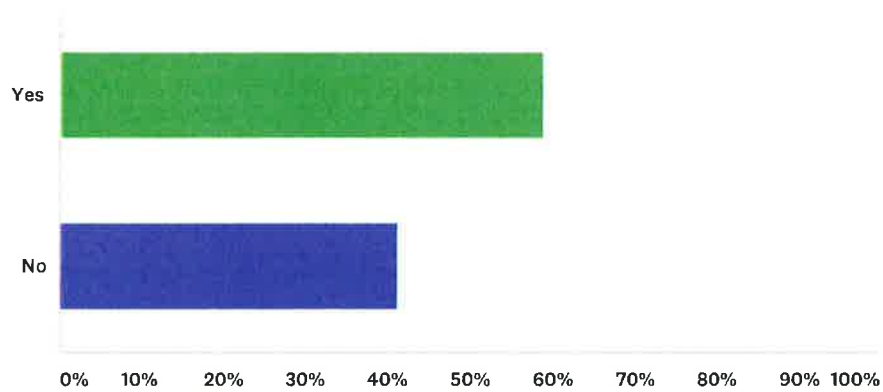
ANSWER CHOICES

RESPONSES

Yes	88.24%	15
No	11.76%	2
TOTAL		17

Q2 Does your POST develop and provide instructor-level courses required to teach in basic training?

Answered: 17 Skipped: 0



ANSWER CHOICES

Yes

RESPONSES

58.82%

10

No

41.18%

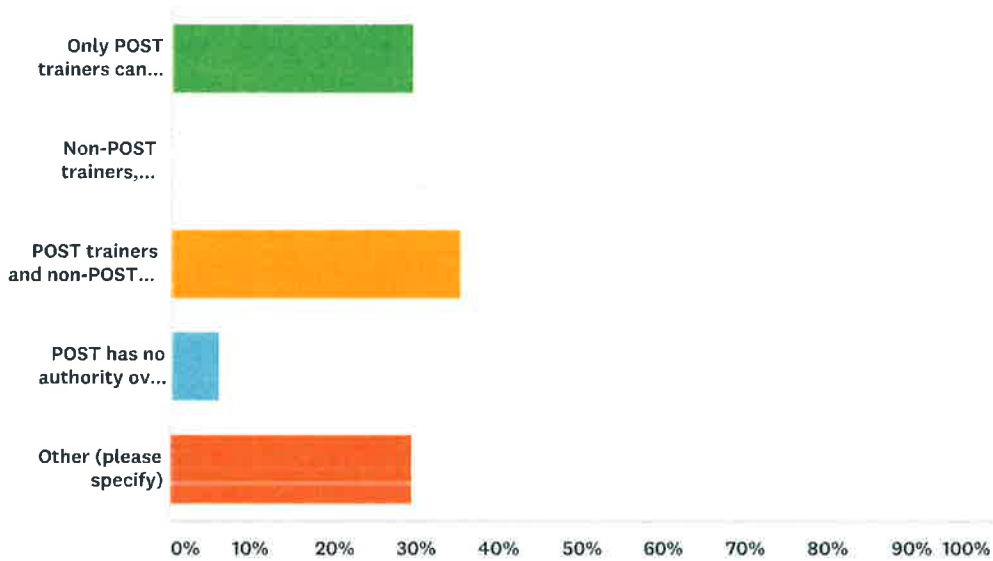
7

TOTAL

17

Q3 Who are your master trainers? Meaning, who can conduct your POST instructor-level courses required for teaching in basic training?

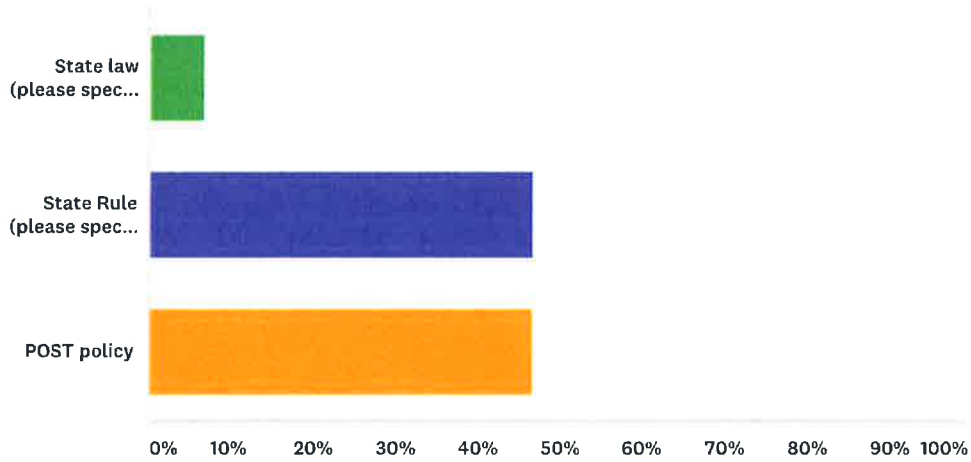
Answered: 17 Skipped: 0



ANSWER CHOICES	RESPONSES	
Only POST trainers can be master trainers	29.41%	5
Non-POST trainers, approved by POST can be master trainers	0.00%	0
POST trainers and non-POST trainers approved by POST can be master trainers	35.29%	6
POST has no authority over who can create basic training instructors	5.88%	1
Other (please specify)	29.41%	5
TOTAL		17

Q4 By what authority do you maintain your non-POST master trainer program?

Answered: 15 Skipped: 2



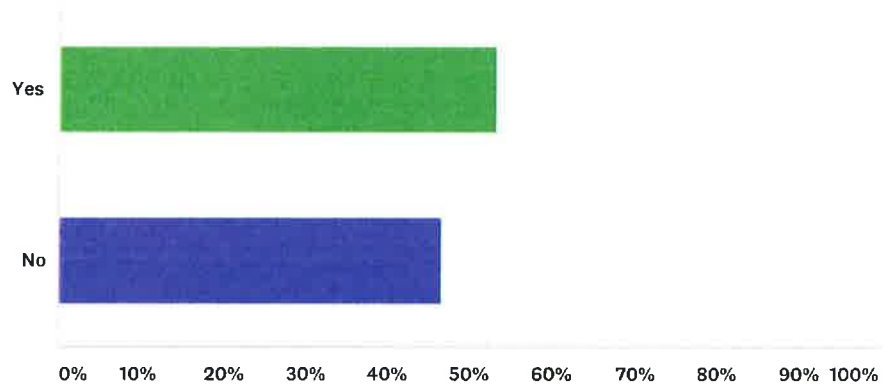
ANSWER CHOICES

RESPONSES

State law (please specify in comment field below)	6.67%	1
State Rule (please specify in comment field below)	46.67%	7
POST policy	46.67%	7
TOTAL		15

Q5 Do your non-POST master trainers have an expiration date for that status?

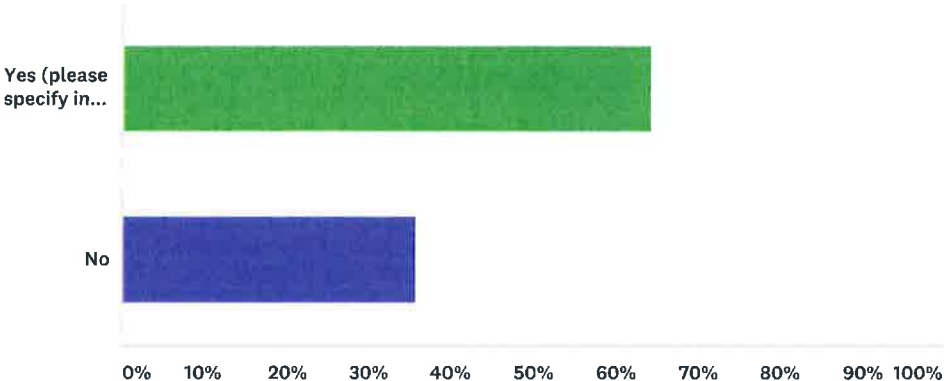
Answered: 15 Skipped: 2



ANSWER CHOICES	RESPONSES	
Yes	53.33%	8
No	46.67%	7
TOTAL		15

Q6 Do your non-POST master trainers have renewal requirements?

Answered: 14 Skipped: 3



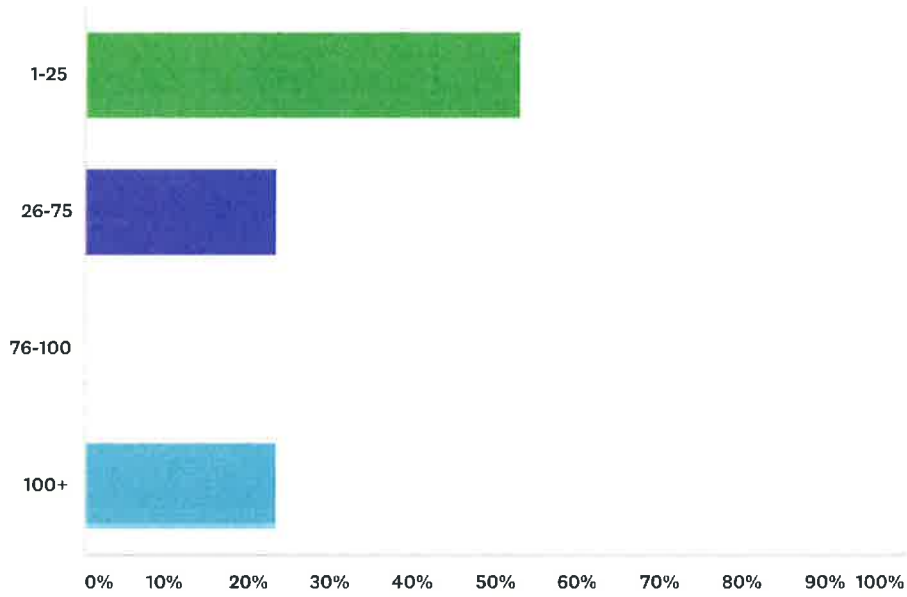
ANSWER CHOICES

RESPONSES

Yes (please specify in comment field below)	64.29%	9
No	35.71%	5
TOTAL		14

Q7 How many POST employees do you have?

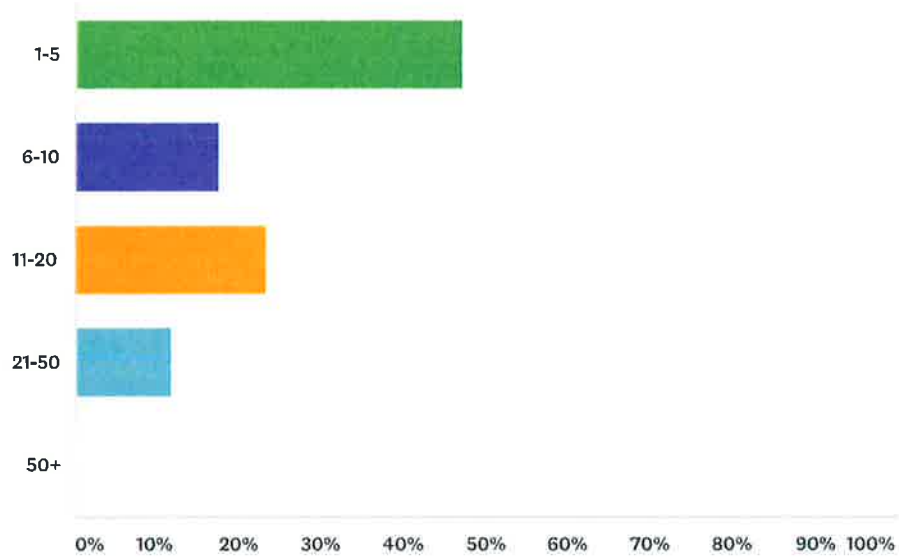
Answered: 17 Skipped: 0



ANSWER CHOICES	RESPONSES	
1-25	52.94%	9
26-75	23.53%	4
76-100	0.00%	0
100+	23.53%	4
TOTAL		17

Q8 How many basic training academies operate in your state?

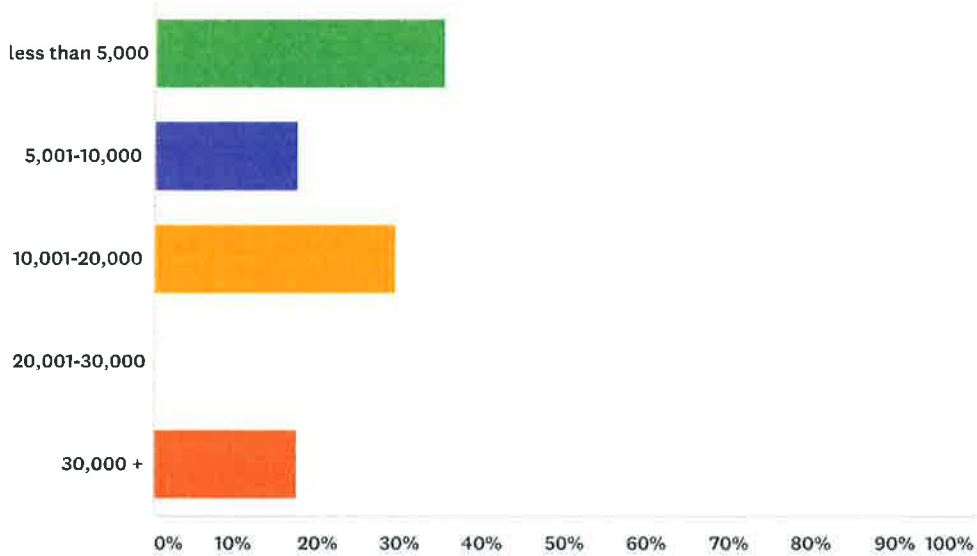
Answered: 17 Skipped: 0



ANSWER CHOICES	RESPONSES	
1-5	47.06%	8
6-10	17.65%	3
11-20	23.53%	4
21-50	11.76%	2
50+	0.00%	0
TOTAL		17

Q9 How many peace officers are in your state?

Answered: 17 Skipped: 0



ANSWER CHOICES	RESPONSES	
less than 5,000	35.29%	6
5,001-10,000	17.65%	3
10,001-20,000	29.41%	5
20,001-30,000	0.00%	0
30,000 +	17.65%	3
TOTAL		17



MIKE DEWINE

★ OHIO ATTORNEY GENERAL ★



Ohio Peace Officer Training Commission
Office 800-346-7682
Fax 740-845-2675

P.O. Box 309
London, OH 43140
www.OhioAttorneyGeneral.gov

TOT Program Current Situation

Chart shows the TOTs (377) and topics (30)

Currently there are (8,079) certified basic training instructors for the topics listed

- **Driving (414)**
 - 2 new
 - 6 prior
- **Revolver (596)**
 - 12 new
 - 39 prior
- **Physical fitness (319)**
 - 2 new
- **Scope sighted rifle**
 - 4 new
 - 14 prior
- **Police rifle carbine**
 - 14 new
 - 58 prior
- **SFST (268)**
 - 4 new
- **Precision rifle**
 - 1 new
- **Subject control (428)**
 - 11 new
 - 25 prior
- **Submachine gun**
 - 10 new
 - 20 prior
- **Two week firearms instructor**
 - 2 new
 - 25 prior
- **Terrorism (453)**
 - 1 prior
- **Weapons training & requalification (2,935)**
 - 27 prior
- **Tactical assault rifle carbine**
 - 20 prior
- **Bombs & explosives (397)**
 - 1 prior
- **Tactical defense**
 - 1 prior
- **Emergency vehicle operations**
 - 14 prior
- **Tactical counter sniper**
 - 2 prior
- **ADAP (Now SFST)**
 - 6 prior
- **Instructional skills**
 - 5 new
- **Semi - Auto pistol (824)**
 - 14 new
- **Tactical shotgun**
 - 1 prior
- **Fitness Specialist**
 - 2 prior
- **Correction crisis intervention (Now includes Suicide Prevention)**
 - 6 prior
- **Interacting w/special needs**
 - 1 prior
- **Precision rifle**
 - 1 prior
- **Tactical precision rifle**
 - 1 prior
- **Sexual harassment/abuse in corrections (Now PREA)**
 - 5 prior
- **Domestic violence (320)**
 - 3 prior
- **CIT interacting w/special needs (360)**
 - 3 prior
- **Shotgun (765)**
 - 14 new

Yellow text notes basic training topics with ratios plus instructional skills

From:
Sent:
To:
Subject:

Thank you!

Stephanie

*Officer Stephanie L Gibson, Ph.D. #1600
Columbus Ohio Police Department
Advanced Training Unit
1000 North Hague Avenue
Columbus, OH 43204
614-645-2218
614-645-4246 (fax)
slgibson@columbuspolice.org*

From: James D. Burke [<mailto:James.Burke@ohioattorneygeneral.gov>]
Sent: Wednesday, January 31, 2018 8:57 AM
To: Gibson, Stephanie
Subject: RE: TOT Question

Yes, if there are issues you find please send them to David Henry at David.henry@ohioattorneygeneral.gov he is the Deputy Director of Professional Standards and they maintain the list.



James D. Burke
OPOTA Director of Advanced Training
Office of Ohio Attorney General Mike DeWine
Office number: 740-845-2698
James.Burke@OhioAttorneyGeneral.gov

From: Gibson, Stephanie [<mailto:SLGibson@columbuspolice.org>]
Sent: Wednesday, January 31, 2018 8:55 AM
To: James D. Burke
Subject: RE: TOT Question

James,

I noticed some names were missing from several of the TOT topics, does that need to be sent in for correction? I have the letters for the individuals? For example we have six people who are certified as TOT for 80-hour Instructor Skills and several who can teach the two week firearms instructor course.

Stephanie

*Officer Stephanie L Gibson, Ph.D. #1600
Columbus Ohio Police Department
Advanced Training Unit
1000 North Hague Avenue
Columbus, OH 43204
614-645-2218
614-645-4246 (fax)
slgibson@columbuspolice.org*

From: James D. Burke [<mailto:James.Burke@ohioattorneygeneral.gov>]
Sent: Wednesday, January 31, 2018 6:37 AM
To: Gibson, Stephanie
Subject: FW: TOT Question

James Burke
Sent with BlackBerry Work

From: "Mary E. Davis" <Mary.Davis@ohioattorneygeneral.gov>
Sent: Jan 11, 2018 3:05 PM
To: L.Gibson@columbuspolice.org
Cc: "James D. Burke" <James.Burke@ohioattorneygeneral.gov>; Stephanie Mann
<Stephanie.Mann@ohioattorneygeneral.gov>
Subject: RE: TOT Question

Hello Stephanie,

James is out of the office this afternoon and I wanted to get you the requested information. Attached are two excel sheets which included TOTs. One document includes the TOTs approved prior to 2012 and the second one included those added since 2012. Unfortunately they are organized by topic and not agency.

Regards, Mary



Mary E. Davis, Executive Director
Ohio Peace Officer Training Commission/Academy
Office of Ohio Attorney General Mike DeWine
Office number: 740-845-2700
Mary.Davis@OhioAttorneyGeneral.gov

From: James D. Burke
Sent: Thursday, January 11, 2018 1:31 PM
To: Mary E. Davis

Subject: FW: TOT Question
Importance: High

James Burke
Sent with BlackBerry Work

From: "Gibson, Stephanie" <SLGibson@columbuspolice.org>
Sent: Jan 11, 2018 1:18 PM
To: "James D. Burke" <James.Burke@ohioattorneygeneral.gov>
Subject: TOT Question

James,

Can you send me the list of the 400 TOT statewide, so I can see who on my department is still an instructor. Chief Jacobs asked me to do this.

Thank you.

Stephanie

*Officer Stephanie L Gibson, Ph.D. #1600
Columbus Ohio Police Department
Advanced Training Unit
1000 North Hague Avenue
Columbus, OH 43204
614-645-2218
614-645-4246 (fax)
slgibson@columbuspolice.org*

From:
Sent:
To:
Cc:
Subject:

FollowUp
Flagged

Thank you Commander. I'll make sure the commission sees your email as part of their TOT consideration.

I do want to clarify that the TOT program allows non-OPOTA staff to present OPOTA's instructor-level curriculum; curriculum which teaches individuals who to effectively present our content. For example, the First Aid Instructors would not fall under the TOT program as the curriculum creating the instructors is not our curriculum. We are not looking at changing the acceptance of these First Aid instructors.

I also want to clarify that we respect field experience. However the competencies to put knowledge into practice in the field are much different than the competencies needed to be an instructor. There are seasoned officers who are also great instructors. On the other hand, there are seasoned officers who are not good instructors let alone a good choice to teach other instructors how to instruct.

I very much appreciate you thoughts as we look into this program.

Regards, Mary

Sent with BlackBerry Work
(www.blackberry.com)

From: Sowards, Jeffrey L. <sowards.16@cotc.edu>
Date: Tuesday, Feb 13, 2018, 12:37 PM
To: Mary E. Davis <Mary.Davis@ohioattorneygeneral.gov>
Subject: Train the Trainer

Ms. Davis:

At the January OPOTC meeting, you asked for input on the train the trainer program that has been utilized in the past by the Commission as a way to train instructors for virtually all aspects of training in the state. While I agree there needs to be better control over these programs, I believe that the control should not be at the expense of eliminating the entire program/process. Let me explain in this manner. The commission already uses this program (train the trainer) in the form of 1st Aid and almost all of Unit 13. These blocks of instruction are specialized and should be taught from outside OPOTA channels.

There are two other blocks of instruction that should be treated in the same manner: NHTSA Speed and SFST. Both are certificates that are certified by the Federal Government. The rules and regulations governing both of these programs as well as the instructor's manuals are published by the Federal Government. Both are highly specialized areas for a patrol officer and should be taught by instructors that are currently experts in that specific area. If we say that we are only going to allow the most qualified to teach those areas, shouldn't the same apply to the trainer of these instructors? As an illustration, myself and James Rease from Columbus PD came to OPOTA approximately 4 years ago as part of a team

to teach SFST to student instructors. In that class was Ryan Born. Ryan has since become the trainer of instructors for OPOTA in SFST. Jim and I cannot get a certification to teach this subject to other officers so that they can become instructors, despite the fact that we are Drug Recognition Experts, are SFST instructors, have the instructional skills course, have arrested over 3000 impaired drivers between the two of us, and have our names on a plaque in the lobby for creating training at CPD related to impaired driving. I am in no way bad mouthing Ryan, and I like the guy, but can we agree that this is not right regarding this subject? The same can be said for Robert Barrett who has over 150,000 traffic stops and is recognized as an expert in the Franklin County Municipal Court on both LIDAR and RADAR. There is nothing that Rob cannot answer regarding LIDAR and RADAR. Why wouldn't the Commission want someone of this caliber teaching other instructors?

After all of this, I understand the need for oversight, and I get it, but how about something similar to what is in the basic class now with sign-in sheets and approval from OPOTA before conducting a train the trainer course of any subject? Can the same be said for other courses? Perhaps, but there needs to be more oversight and approval regardless of the subject. By utilizing some REAL talent that is already in place OPOTA will train truly the best instructors with the latest information and the best technology available, and as a result, have better-trained officers.

If any of this makes no sense or you need further clarification please do not hesitate to contact me. Thanks for bringing this issue to light so it can be settled one way or another.

Jeff

Jeffrey Sowards
Police Academy Commander
Central Ohio Technical College
1179 University Dr
Newark, OH 43055

"What You Do Today Matters Tomorrow"

Standardized TOT program

- Current TOTs
 - For those TOT topics remaining, it's recommended a standardized and formal process be put into place.
 - TOTs for topics no longer being covered by the OPOTC TOT program will be notified of the discontinuation of the topic.
 - TOTs for topics chosen to be covered by the OPOTC TOT program will be notified of the new program requirements.



Standardized TOT program

- New TOTs
 - TOT designation will only be permitted for topics currently taught in an approved OPOTC peace officer basic training course with ratios and must have an OPOTA instructor-level course as an instructor qualification.
 - TOTs will be approved if OPOTC is unable to provide necessary instructor level training in a reasonable amount of time as approved by the Executive Director.
 - Agencies may have up to three TOTs per topic.



Standardized TOT program

- TOT certification will be given for a reasonable amount of time up to three years.
- TOT must meet basic instructor requirements.
- TOT must complete the current OPOTA instructor course.
- Before approval applicant must complete practicum workshop co-instructing with the OPOTA instructor in the instructor course which TOT designation is being sought.
- Final approval would be made by the OPOTC Executive Director or designee. Once approved, an expiring TOT certificate will be issued.



Ohio Peace Officer Training Commission

1650 State Route 56, SW • P.O. Box 309 • London, Ohio 43140

Phone: 800-346-7682 • Fax: 866-393-1275

Basic Training Program Changes

July 1, 2018



MIKE DEWINE

★ OHIO ATTORNEY GENERAL ★



Ohio Peace Officer Training Commission
Office 800-346-7682
Fax 710-845-2675

P.O. Box 309
London, OH 43140
www.OhioAttorneyGeneral.gov

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- JBT034 Jailer Basic Training Audit Sheet



MIKE DEWINE

★ OHIO ATTORNEY GENERAL ★



Ohio Peace Officer Training Commission
Office 800-346-7682
Fax 740-845-2675

P.O. Box 309
London, OH 43140
www.OhioAttorneyGeneral.gov

Commission Meeting Curriculum Changes for July 1, 2018

March 8, 2018

- Includes 4 programs and 19 lesson plans

Peace Officer Basic Training – Curriculum Code BAS039

- 11 lesson plans reviewed and 1 new topic
- 17 hours added (new total is 728)

2-2E Crimes Against Property

- Content and SPOs updated

3-2 Blue Courage (New Topic)

- 16 hours
- Instructor ratio TBD in this meeting

3-3 Domestic Violence

- HB1 (dating violence) passed

3-8 Responding to Victims' Needs and Rights

- Legal update due to Marsy's Law
- SPO updated

7-1 First Aid/CPR/AED

- Hours reduced by 2
- Instructor to student ratio standardized to 1:9

7-2 Critical Injury First Aid

- Content and SPOs updated
- New photos and videos in additional resources

8-6 Vehicle Theft and Identification

- Updated content and resources

11-1 Crime Scene

- Updated content and resources
- 2 hours added

11-4 Police Photography

- Updated content

11-5 Tracing Stolen Property

- Updated content

11-14 Surveillance

- Updated content
- 1 hour added

12-2 Critical Incident Stress Awareness

- Updated content



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Fax 740-845-2675

P.O. Box 309
London, OH 43140
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Private Security Basic Training – Curriculum Code PSA037

- 1 lesson plan reviewed (program hours reduced by 2)
 - 8-1 First Aid/CPR/AED**
 - Hours reduced by 2
 - Instructor to student ratio standardized to 1:9

Corrections Basic Training – Curriculum Code CBT035

- 3 lesson plans reviewed (program hours reduced by 2)
 - 4-4 Stress and the Correctional Officer**
 - Updated content
 - 5-1 Medical Overview**
 - Updated content
 - 7-1 First Aid/CPR/AED**
 - Hours reduced by 2
 - Instructor to student ratio standardized to 1:9

Jailer Basic Training – Curriculum Code JBT034

- 3 lesson plans reviewed (program hours reduced by 2)
 - 4-4 Stress and the Correctional Officer**
 - Updated content
 - 5-1 Medical Overview**
 - Updated content
 - 7-1 First Aid/CPR/AED**
 - Hours reduced by 2
 - Instructor to student ratio standardized to 1:9



**Ohio Peace Officer Training Commission
Peace Officer Basic Training Audit Sheet**

Curriculum Code: BAS-039

All Topics & Hours are Mandatory

1. Administration

1. Introduction to Basic Training (1/1/16)	1	_____
2. Introduction to Policing (7/1/14)	6	_____
3. Fundamentals of the Criminal Justice System (7/1/14)	3	_____
4. Community Diversity & Procedural Justice (7/1/16)	16	_____
5. Ethics & Professionalism (7/1/16)	5	_____
6. Below 100 (1/1/18)	4	_____
7. Fundamentals of Report Writing (7/1/14)	8	_____
	43	_____

2. Legal

1. Introduction to the Ohio Revised Code (1/1/16)	5	_____
2. Ohio Revised Code		
A. Crimes Against Persons (7/1/17)	20	_____
B. INTENTIONALLY LEFT BLANK (7/1/16)	0	_____
C. INTENTIONALLY LEFT BLANK (7/1/16)	0	_____
D. INTENTIONALLY LEFT BLANK (1/1/17)	0	_____
E. Crimes Against Property (7/1/18)	10	_____
F. INTENTIONALLY LEFT BLANK (1/1/16)	0	_____
G. INTENTIONALLY LEFT BLANK (1/1/16)	0	_____
H. INTENTIONALLY LEFT BLANK (1/1/14)	0	_____
I. INTENTIONALLY LEFT BLANK (1/1/17)	0	_____
J. INTENTIONALLY LEFT BLANK (7/1/15)	0	_____
K. Crimes Against the Admin. of Safety & Justice (7/1/17)	12	_____
L. INTENTIONALLY LEFT BLANK (7/1/16)	0	_____
M. INTENTIONALLY LEFT BLANK (1/1/17)	0	_____
N. INTENTIONALLY LEFT BLANK (1/1/16)	0	_____
O. Other Offenses (7/1/17)	16	_____
3. Arrest, Search, & Seizure (1/1/18)	36	_____
4. INTENTIONALLY LEFT BLANK (1/1/14)	0	_____
5. INTENTIONALLY LEFT BLANK (1/1/14)	0	_____
6. Civil Liability & Use of Force (1/1/18)	6	_____
7. Testifying in Court (7/1/14)	5	_____
	110	_____

3. Human Relations

1. Interacting with the Media (7/1/16)	3	_____
2. Blue Courage: The Heart and Mind of the Guardian (7/1/18)	10	_____
3. Domestic Violence (1/1/18)	12	_____
4. Crisis Intervention (7/1/16)	20	_____
5. Child Abuse & Neglect (7/1/16)	8	_____
6. The Missing & Human Trafficking (7/1/15)	12	_____
7. Juvenile Justice System (7/1/17)	3	_____
8. Responding to Victims' Needs & Rights (7/1/18)	3	_____
9. INTENTIONALLY LEFT BLANK (7/1/14)	0	_____
10. INTENTIONALLY LEFT BLANK (7/1/16)	0	_____
	77	_____

4. Firearms

1. Handgun (1/1/16) *	N/A	_____
2. Shotgun (1/1/16) *	N/A	_____
	60	_____

5. Driving

1. Driving (1/1/15) *	24	_____
-----------------------	----	-------

6. Subject Control Techniques

1. Subject Control Techniques (7/1/15) *	70	_____
2. Impact Weapons (7/1/14) *	8	_____
	78	_____

7. First Aid/CPR/AED

1. First Aid/CPR/AED (7/1/18) *	8	_____
2. Critical Injury First Aid (7/1/18) *	8	_____
	16	_____

8. Patrol

1. Patrol Aspects & Overview (7/1/16) *	12	_____
2. Companion Animal Encounters (1/1/17)	2	_____
3. INTENTIONALLY LEFT BLANK (7/1/13)	0	_____
4. Building Searches (7/1/16) *	12	_____
5. Stops & Approaches (7/1/16) *	30	_____
6. Vehicle Theft & Identification (7/1/18)	2	_____
7. Gang Awareness (7/1/16)	4	_____
8. LEADS (1/1/18)	2	_____
9. Booking & Handling (7/1/16)	4	_____
10. Ohio Law Enforcement Gateway (OHLEG) (1/1/18)	1	_____
	69	_____

9. Civil Disorders

1. Civil Disorders (7/1/16)	8	_____
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10. Traffic

1. Introduction to Traffic (1/1/16)	1	_____
2. Motor Vehicle Offenses (1/1/18)	8	_____
3. INTENTIONALLY LEFT BLANK (7/1/13)	0	_____
4. Traffic Crash Investigation (1/1/16)	32	_____
5. Uniform Traffic Ticket (1/1/16)	2	_____
6. NHTSA Speed Measuring Device (1/1/18) *	40	_____
7. Traffic Direction & Control (7/1/15)	2	_____
8. NHTSA SFST (7/1/17) *	40	_____
	125	_____

11. Investigation

1. Crime Scene (7/1/18)	20	_____
2. Electronic Evidence (7/1/14)	2	_____
3. INTENTIONALLY LEFT BLANK (1/1/14)	0	_____
4. Police Photography (7/1/18)	3	_____
5. Tracing Stolen Property (7/1/18)	1	_____
6. INTENTIONALLY LEFT BLANK (7/1/13)	0	_____
7. Drug Awareness (1/1/16)	8	_____
8. INTENTIONALLY LEFT BLANK (7/1/12)	0	_____
9. INTENTIONALLY LEFT BLANK (7/1/14)	0	_____
10. INTENTIONALLY LEFT BLANK (1/1/14)	0	_____
11. Lineups (1/1/18)	2	_____
12. Gambling (1/1/18)	1	_____
13. INTENTIONALLY LEFT BLANK (1/1/14)	0	_____
14. Surveillance (7/1/18)	3	_____
15. Interview & Interrogation (1/1/18)	6	_____
	52	_____

12. Physical Conditioning

1. Physical Fitness & Conditioning (1/1/18) *	40	_____
2. Critical Incident Stress Awareness (7/1/18)	4	_____
	44	_____

13. Homeland Security

1. HazMat & WMD Awareness for the First Responder (7/1/15) *	8	_____
2. Bombs & Explosives (7/1/14)	2	_____
3. Terrorism Awareness (7/1/15)	4	_____
4. Incident Command System (ICS) (7/1/15) *	4	_____
5. National Incident Management System (NIMS) (7/1/15) *	4	_____
	22	_____

TOTAL HOURS 724



DRAFT

**Ohio Peace Officer Training Commission
 Private Security Basic Training Audit Sheet
 Curriculum Code: PSA-037**

1. Administration

- 1. Orientation (7/1/17) 1
- 2. Role of Private Security (1/1/17) 2
- 3. Ethics & Professionalism (1/1/15) * 2
- 5**

2. Legal

- 1. Overview of the Criminal Justice System (1/1/15) 2
- 2. INTENTIONALLY LEFT BLANK (1/1/14) 0
- 3. Liability (1/1/18) * 2
- 4. INTENTIONALLY LEFT BLANK (1/1/15) 0
- 5. INTENTIONALLY LEFT BLANK (1/1/12) 0
- 6. INTENTIONALLY LEFT BLANK (7/1/14) 0
- 7. Testifying (7/1/14) 2
- 6**

3. Human Relations

- 1. Interacting with the Media (1/1/17) 1
- 2. Crisis Intervention (7/1/16) * 6
- 3. Drug Awareness (1/1/17) 4
- 4. INTENTIONALLY LEFT BLANK (1/1/14) 0
- 5. Juveniles (7/1/15) 2
- 6. INTENTIONALLY LEFT BLANK (1/1/14) 0
- 7. Community Diversity & Procedural Justice (7/1/16) * 6
- 19**

4. Communications

- 1. INTENTIONALLY LEFT BLANK (1/1/15) 0
- 2. Report Writing (1/1/15) 8
- 3. Interviews (1/1/18) 2
- 10**

5. Loss Prevention

- 1. Loss Prevention (7/1/17) * 6

6. Safety and Protective Services

- 1. Fire Safety (7/1/16) 4
- 2. Occupational Safety (7/1/16) 2
- 3. Patrol Techniques (1/1/15) 8
- 4. Crowd Control (7/1/16) 2
- 16**

7. Subject Control Techniques

- 1. Subject Control Techniques (7/1/15) *** 40

8. First Aid/CPR/AED

- 1. First Aid/CPR/AED (7/1/18) *** 8

9. Firearms (Optional)

- 1. Revolver (7/1/16) *** 20
- 2. Semi-Auto (7/1/16) *** 20
- 3. Shotgun (7/1/16) *** 5
- 45**

10. Homeland Security

- 1. Terrorism Awareness (7/1/15) 4
- 2. Incident Command System (ICS) (7/1/15) *** 4
- 3. National Incident Management System (NIMS) (7/1/15) *** 4
- 12**

Total Hours without Firearms

123

* Mandatory Attendance

** Mandatory Skill

*** Mandatory Attendance & Skill



DRAFT

**Ohio Peace Officer Training Commission
Corrections Basic Training Audit Sheet
Curriculum Code: CBT-035**

All Topics & Hours are Mandatory

1. Administration

1. Training Overview & Orientation (1/1/15)	1	___
2. Ethics & Professionalism (1/1/15)	2	___
3. Report Writing (1/1/15)	8	___
	<u>11</u>	

2. Legal

1. Overview of the Criminal Justice System (1/1/15)	2	___
2. Inmate Rights & Civil Liability (1/1/18)	6	___
3. INTENTIONALLY LEFT BLANK (1/1/13)	0	___
4. Overview of Full Service Jail Standards (1/1/15)	1	___
5. INTENTIONALLY LEFT BLANK (1/1/13)	0	___
6. INTENTIONALLY LEFT BLANK (1/1/13)	0	___
7. Overview of PREA (1/1/15)	2	___
	<u>11</u>	

3. Jail Security

1. Basic Security Duties (1/1/15)	2	___
2. Inmate Discipline (1/1/15)	2	___
3. Admission, Classification, & Release (1/1/15)	4	___
4. Cell & Living Area Searches (1/1/15)	4	___
5. Body Searches (1/1/15) *	4	___
6. INTENTIONALLY LEFT BLANK (1/1/15)	0	___
7. Fire Safety (1/1/15)	2	___
8. Handling Emergency Situations (1/1/15)	4	___
9. Transportation of Inmates (1/1/15) *	2	___
	<u>24</u>	

4. Human Relations

1. IPC in the Correctional Setting (1/1/15)	16	___
2. Inmate Supervision (1/1/15)	3	___
3. Crisis Intervention & Suicide Prevention (1/1/16)	16	___
4. Stress & the Correctional Officer (7/1/18)	4	___
5. Community Diversity & Procedural Justice (7/1/16)	6	___
	<u>45</u>	

5. Medical Overview

1. Medical Overview (7/1/18)	4	___
2. INTENTIONALLY LEFT BLANK (1/1/15)	0	___
3. INTENTIONALLY LEFT BLANK (1/1/15)	0	___
	<u>4</u>	

6. Subject Control Techniques

1. Subject Control Techniques (1/1/16) *	<u>40</u>	
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7. First Aid/CPR/AED

1. First Aid/CPR/AED (7/1/18) *	<u>8</u>	
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Total Hours 143



DRAFT

Ohio Peace Officer Training Commission

Jailer Basic Training Audit Sheet

Curriculum Code: JBT-034

All Topics & Hours are Mandatory

1. Administration

1. Training Overview & Orientation (2/16/16)	1	___
2. Ethics & Professionalism (2/16/16)	2	___
3. Report Writing (2/16/16)	2	___
	<u>5</u>	___

2. Legal

1. INTENTIONALLY LEFT BLANK (2/16/16)	0	___
2. Inmate Rights & Civil Liability (1/1/18)	4	___
3. Overview of Twelve-Day Jail Standards (2/16/16)	1	___
4. INTENTIONALLY LEFT BLANK (2/16/16)	0	___
	<u>5</u>	___

3. Jail Security

1. Basic Security Duties (2/16/16)	1	___
2. Inmate Discipline (2/16/16)	1	___
3. Admission & Release (2/16/16)	2	___
4. Cell & Living Area Searches (2/16/16)	2	___
5. Body Searches (2/16/16) *	4	___
6. INTENTIONALLY LEFT BLANK (2/16/16)	0	___
7. Fire Safety (2/16/16)	2	___
8. Handling Emergency Situations (2/16/16)	1	___
9. Transportation of Inmates (2/16/16) *	1	___
	<u>14</u>	___

4. Human Relations

1. IPC in the Correctional Setting (2/16/16)	16	___
2. Inmate Supervision (2/16/16)	2	___
3. Crisis Intervention & Suicide Prevention (2/16/16)	16	___
4. Stress & the Correctional Officer (7/1/18)	2	___
5. Community Diversity & Procedural Justice (7/1/16)	6	___
	<u>42</u>	___

5. Medical Overview

1. Medical Overview (7/1/18)	4	___
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6. Subject Control Techniques

1. Subject Control Techniques (2/16/16) *	40	___
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7. First Aid/CPR/AED

1. First Aid/CPR/AED (7/1/18) *	8	___
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Total Hours **118**



Ohio Peace Officer Training Commission
 Office 800-346-7682
 Fax 740-845-2675

P.O. Box 309
 London, OH 43140
 www.OhioAttorneyGeneral.gov

Interoffice Memorandum

TO: OHIO PEACE OFFICER TRAINING COMMISSION MEMBERS
 FROM: MARY DAVIS, EXECUTIVE DIRECTOR
 DATE: MARCH 8, 2018
 RE: CY 2017 OPOTC/A STATISTICS

Ohio Peace Officer Training Academy

	2011	2012	2013	2014	2015	2016	2017	
Campuses	8,700	9,700	8,817	8,027	7,435	9,841	18,535	
Regional	4,300	6,867	5,339	3,034	2,699	4,929	3,840	
MA	0	589	6,096	6,543	4,296	3,833	3,720	
In-Person	13,000	17,156	20,252	17,604	14,430	18,603	26,095	} 38,968 Live
webcast	0	0	0	0	0	16,814	12,873	
eOPOTA	26,112	65,000	40,034	70,717	84,476	126,754	218,819	
Distance	26,112	65,000	40,034	70,717	84,476	143,568	231,692	
Total	39,112	82,156	60,286	88,321	98,906	162,171	257,787	

12-month Delivery-type Stats

courses	hours		
	Total	Lecture	Practical
556	5163	2479	2684

Ohio Peace Officer Training Commission

Administrative/Certifications

Basic training certificates/letters issued	7,482
Instructor certificates issued/renewed/amended	1,433
Peace officers decertified	33
Prior equivalency training determinations	71
Update training determinations	4,552
State certification exams	2,652
Schools opened	1,046
Public record request/constituent inquiries answered	2,078

Profiles

Officers	33,245
Agencies	955
Peace officer basic training schools active	50
Peace officer basic training academies ran	94