



MIKE DEWINE

★ OHIO ATTORNEY GENERAL ★



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**OHIO PEACE OFFICER TRAINING COMMISSION MEETING
THURSDAY, September 18, 2014
OHIO PEACE OFFICER TRAINING ACADEMY
1650 STATE ROUTE 56 S.W.
LONDON, OHIO 43140**

MINUTES

I. OPENING

A. CALL TO ORDER

Chairperson Stanforth called the meeting to order at 10:02 a.m.
Ms. Linda O'Connor led the Pledge of Allegiance.
Ms. Donna Long called the Roll Call.

COMMISSION MEMBERS PRESENT

Sheriff Vernon Stanforth, Chairperson
Mr. Stephen Schumaker
Sgt. Troy Mineard
Sheriff Michael Heldman
Chief Paul Denton
Chief David Wiseman
Ms. Linda O'Connor
Colonel Paul Pride
SAC Stephen Anthony

B. WELCOME AND INTRODUCTION OF GUESTS AND STAFF

Jerry Snay	Stark State College
Jeff Clark	Attorney General's Office
Ms. Mary Davis	OPOTC Executive Director
Ms. Donna Long	OPOTC Secretary
Mr. Justin Hykes	OPOTC Assistant Attorney General
Mr. Lou Agosta	OPOTA Deputy Director
Ms. Jessica Didion	OPOTA Deputy Director
Mr. James Burke	OPOTC Deputy Director
Ms. Alice Robinson-Bond	OPOTC Deputy Director
Mr. John Green	OPOTA Deputy Director
Ms. Arianne Fauber	OPOTC Staff
Ms. Sarah Thomas	OPOTC Staff

OHIO PEACE OFFICER TRAINING COMMISSION

Ms. Brittany Thompson
Ms. Jill Cury
Mr. John Reedy
Ms. Gail DeWolf
Ms. Lori Rinehart
Ms. Lori Wachtel

OPOTC Staff
OPOTC Staff
OPOTC Staff
OPOTC Staff
OPOTC Staff
OPOTC Staff

II. CHAIRPERSON REPORT

Chairperson Stanforth stated he had nothing to report and asked for a motion to approve the minutes from July 17, 2014.

MOTION

Ms. Linda O'Connor motioned that the minutes of the July 17, 2014 meeting be approved, Sgt. Troy Mineard seconded the motion. No discussion was forthcoming; a vote was taken and passed unanimously.

That concluded the Chairperson's Report.

III. CURRICULUM COMMITTEE

Chief Paul Denton
Committee Chairperson

Committee Chair, Chief Paul Denton and the curriculum committee met prior to this meeting to discuss several items. Chief Denton asked Mr. Justin Hykes to discuss the survey results for the private security academic program 100% mandatory attendance.

Mr. Hykes discussed the survey which each commission member received a copy (**Addendum 1**). The survey was sent to all private security commanders; joint vocational, high school, college or university, and other private academy commanders. Joint vocational and high school commanders had the most concerns about an adverse effect of all mandatory hours. In July, the committee came up with some suggestions on academy rule changes to help lessen any burdens of the attendance change. The survey was to poll the commanders on their views of the attendance change with the additional rules changes.

The survey showed that 60% of the commanders were in favor of and 30% against the 100% mandatory training. Commanders were then invited to attend a meeting held at OPOTA or via teleconference to discuss pertinent concerns and to discuss the results of the survey. At the end of the meeting the majority of the commanders in attendance were comfortable with the mandatory training.

Chief Denton recommended this item remain tabled for further discussion. Mr. Hykes was in agreement, considering the short time frame, they would like to work with staff to see what this will do to the workload in-house and to the compliance officers in the field. With the January 1, 2015 curriculum release, they didn't want to try to push through a mandatory curriculum; the goal is for a July 1, 2015 effective date for the Private Security 100% mandatory attendance.

Chief Denton asked Mr. James Burke to give an update on the New Chief's training.

Mr. Burke stated that when first asked to consider what this training might include, the Ohio Association of Chiefs of Police was asked to recommend members to sit on the group as Subject Matter Experts (SMEs) to help build the curriculum. The first meeting consisted of the group brain storming for training topics. Those topics were then separated into four units: Government, Legal, Operations, and Career Survival. Each unit now has a breakdown of sub-topics and has sub-committees of SME group members. After the first meeting, the Ohio Township Association, Hospital Protective Security Directors, and the Ohio Municipal League were invited to participate in all future meetings. The second meeting provided resources and course materials for each unit and sub-topics. Lesson plans are currently being drafted for review at the next meeting to be held at OPOTA on, October 7, 2014.

Chief Denton acknowledged Deputy Directors Burke and Alice Robinson-Bond for their outstanding work in bringing subject matter experts together, guiding the discussion, and moving this project forward. Chief Denton stated it really is a credit to the organization as well.

The next items discussed were the revisions to the basic peace officer basic, corrections basic, and private security basic curriculums. Chief Denton asked Mr. Burke to go over the reviews and revisions for the OPOTC members.

Mr. Burke referred to the packet (**Addendum 2**) of the curriculum revision for January 2015, which each OPOTC member received. For this revision cycle 3 basic programs, with 46 lesson plans, and 344 hours of training curriculum were reviewed or revised. The break-down for each program were: Peace Officer Basic Training , 11 lesson plans and 141 hours reviewed or revised; Corrections Basic Training , 26 lesson plans and 151 hours reviews or revised; and Private Security Academic, 9 lesson plans and 52 hours reviewed or revised. All the changes were broke down by unit, topic, and title in **Addendum 2**.

Chief Denton stated that the curriculum committee reviewed and discussed the suggested changes and put forth a motion for approval.

MOTION

Chief Denton made the recommendation in the form of a motion that all 3 of the curriculums be approved by the OPOTC. The motion was seconded by Sgt. Troy Mineard. A vote was taken and passed unanimously.

The final item discussed was the review process for the state certification examination structure. Chief Denton asked Mr. Burke to address the commission.

Mr. Burke stated his section is currently researching the state certification exams with the goal to align exams with the lesson plan revisions that have occurred over the past few years. The first, three year cycle has been completed for the peace officer basic, corrections basic, and private security programs. In those three years, there have been a lot of revisions. We want to look into research as far as our state certification exam; look at the number of items on the test in correlation with the number of cognitive student performance objectives we now have that have changed in that 3-year cycle. We are in the preliminary process of looking at different

research and reaching out to experts in testing. We want to keep the OPOTC informed of what we were looking into and will plan to give an update at the November meeting.

That concluded the curriculum committee report.

IV. LEGISLATIVE COMMITTEE

Chief David Wiseman
Committee Chairperson

Committee Chair, Chief Wiseman stated there was nothing new to report. That concluded the Legislative Committee report.

V. HOUSE COMMITTEE

Colonel Paul Pride
Committee Chairperson

Committee Chair, Colonel Pride stated there was nothing new to report. That concluded the House Committee report.

VI. CONTINUING PROFESSIONAL TRAINING COMMITTEE

Sheriff Michael Heldman
Committee Chairperson

Committee Chair, Sheriff Heldman stated that funding will be made available from the Attorney General Mike DeWine's office and the Office of Criminal Justice Services to reimburse for four hours of Continuing Professional Training (CPT) in 2015 which is recommended to include 1 hour of critical subject training and 3 hours of general law enforcement training. It is suggested that the critical subject training is on domestic violence.

MOTION

Sheriff Heldman made the motion to require every appointing authority to require each of its appointed peace officers and troopers to complete a minimum of four hours of continuing professional training; 1 hour of which must be training on domestic violence and 3 hours of general law enforcement training. The motion was seconded by Chief Paul Denton. After the discussion below a vote was taken and passed unanimously.

SAC Anthony asked if the requirement were new. Ms. Davis responded that they were identical to one hour and three hour requirements of this current calendar year. The one hour focus of critical subject training is the only change. Chief Denton asked what would be the refund amount. Ms. Davis responded \$20.00 per training hour; to be eligible for reimbursement the organization has to be a public appointing authority, per statute, and they must be in compliance with the annual agency roster requirement, and they are required to complete that one hour of critical subject training. Mr. Schumaker asked how the pre-approvals of lesson plans by staff worked. Ms. Davis stated that currently the administrative rule is very vague on who will approve courses that have been submitted. We take a great amount of time to go over and approve the courses. We have been getting a lot of courses from private vendors who then market them to agencies after getting our pre-approval which is not required. Ms. Davis added that later in the meeting the OPOTC will be asked to consider making the language more clear in the rule, in that, we will preapprove courses for appointing authorities who submit them. The opportunity for pre-approvals will be available, but for the organizations that are going to need the training, not as a marketing tool.

The other item discussed, in line with the CPT preapprovals, was increasing our accountability in administering the CPT program and providing high quality training. Ms. Davis advised she and the staff are looking at auditing the record keeping and spot checking agencies after they have reported their 2014 CPT; verifying hours reported were completed and documented.

Chairperson Stanforth stated the OPOTC need to act to meet the deadline requirements to announce the 2015 CPT to agencies. He asked for any further discussions and hearing done, a vote was taken and passed unanimously.

Ms. Davis reminded the OPOTC that the deadline to notify agencies of the 2015 CPT is October 15, 2014. To avoid confusion with 2014 roster and CPT, the announcement for 2015 CPT will not go out until October 15th.

That concluded the Continuing Professional Training Committee report.

STAFF REPORTS

VII. COMMISSION AND ACADEMY UPDATES

Executive Director Mary Davis

Ms. Davis introduced new Education and Policy LETO's John Reedy and Gail DeWolf to the commission.

Next, Ms. Davis asked Deputy Director Alice Robinson-Bond to share some of the remedial steps taken with OPOTC commanders and instructors from outside academies providing the OPOTC's basic programs.

Ms. Robinson-Bond stated that in a regular course of business it is not unusual to hear there are some issues with academies, instructors and/or commanders; it is handled in the regular course of business. However, there was a recent complaint, for a lack of a better word; it was a third party report about some activity that, if true, would have jeopardized the integrity of the training for that academy and would have also indicated an ethical issue regarding role modeling, to the cadets. Because of the seriousness of these matters, staff actually went out and interviewed cadets, made a report, and sent the report to the academy and to the administrators of that academy summarizing the issues that were seen and requesting remedial steps to be taken. This is not something done on a regular basis, but if something that rises to the level that needs addressed, necessary steps are taken to assure the training and role models are at the level of what we want our new police officers to see, become and learn. As a result this case lead to the decertification of one commission certified instructor.

The next item discussed was a letter (**Addendum 3**) from a constituent asking for re-consideration of break-in-service time limits. Each commissioner received an email of the letter prior and a copy of the letter in their packet for today's meeting.

The commissioners discussed if they felt the current time limit had cost their agencies the ability of hiring someone. All were in agreement they had not had any issues with the time frame on hiring decisions and there are sound reasons for current code language. Another

point made was the continuous updating of curriculum and assuring those with breaks in service receives up to date trainings.

Other items brought up were how the breaks in service compare to the military personnel or others. Ms. Robinson-Bond provided that for military the break in service extension is already in place. They are required to provide documentation of their military service for consideration and would have to requalify with their weapon.

Other circumstances that could result in an extension may be an illness, or death in family. One solution to stop a break-in-service time from running would be for the individual to hold a commission as a reserve officer; reserve commissions require update trainings.

Ms. Davis asked if the OPOTC would like her to reply on their behalf and the response was yes.

The final item Ms. Davis had to discuss was 119 hearings. Currently the commission hears testimony at 119 hearings. There is an option to utilize a hearing officer for the hearings; the OPOTC would then get a report from the hearing officer and render a decision.

After a brief discussion the OPOTC members agreed they would rather continue being a part of 119 hearings, as the numbers of hearings are not overwhelming. Mr. Clark did point out that the one concern could be the time frame of getting the hearing scheduled, since the regular meetings are at two month intervals. The issue of time could come up if someone pushed for the 15 day appeal process allowed, at which time a special meeting with a quorum would have to be setup. Ms. Davis agreed to continue with the 119 hearings as they were currently processed.

That concluded the executive director's report.

VIII. OLD BUSINESS

Chairperson Vernon Stanforth

Chairperson Stanforth asked for any old business. With none forthcoming that concluded the old business.

VIII. NEW BUSINESS

Chairperson Vernon Stanforth

Ms. Davis asked Mr. Hykes to explain the CPT administrative rule(s) regarding the pre-approval for appointing authority. Mr. Hykes referred to **Addendum 4** which member received a copy.

Mr. Hykes stated that the timing for this change is in line with the CPT rules 5 year review. One of the concerns was the requirement for a 10-minute break every hour as conferences and some training classes may not take breaks on this schedule. This may not be feasible for legitimate training. Also, the pre-approval process was made clearer that it's the appointing authority's responsibility rather than outside agency to request pre-approvals. The draft language was also changed in regards to who was not permitted to teach CPT. The language was streamlined and now states that if your certificate has been revoked or suspended you are not able to teach CPT. Chairperson Stanforth asked for discussion. After clarifying that the

correct verbiage is in the draft document and discussing the criteria for instruction, a motion was made.

MOTION

Sheriff Heldman made the motion for 109:2-18-03 rule change. Ms. O'Connor seconded the motion. With no further discussion a vote was taken and passed unanimously. Motion carries.

Chairperson Stanforth asked Ms. Davis to discuss the Administrative rule 109:2-1-02 (**Addendum 5**). Ms. Davis stated that over the past year the Governor's office had a task force initiative to help and support military personnel and their families. The recommendation was for all boards and commissions of the state to take on a similar initiative and look at our ways of supporting our military and their families; the task force put out recommendations. The Commission processes have met all the relevant recommendations which include the drafted change in our definitions.

MOTION:

Colonel Pride made the motion for 109:2-1-02 rule change. Sgt. Mineard seconded the motion. With no further discussion a vote was taken and passed unanimously. Motion carries.

Chairperson Stanforth asked if there was any other new business, hearing done that concluded the new business.

X. GUEST FORUM

Chairperson Vernon Stanforth

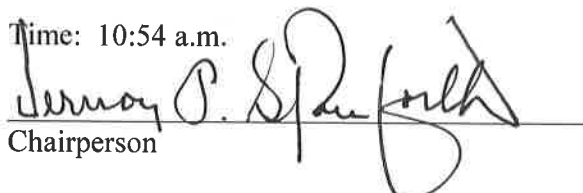
Mr. Burke welcomed back Lori Wachtel after a lengthy and ongoing recovery from an automobile accident in February. With nothing else forthcoming that concluded the guest forum.

XI. MOTION TO ADJOURN

Chairperson Stanforth asked if there was anything further to address. With nothing forthcoming, he asked for a motion to adjourn.

Chief Denton motioned to adjourn the meeting. Sheriff Heldman seconded the motion. The vote passed unanimously. Meeting adjourned.

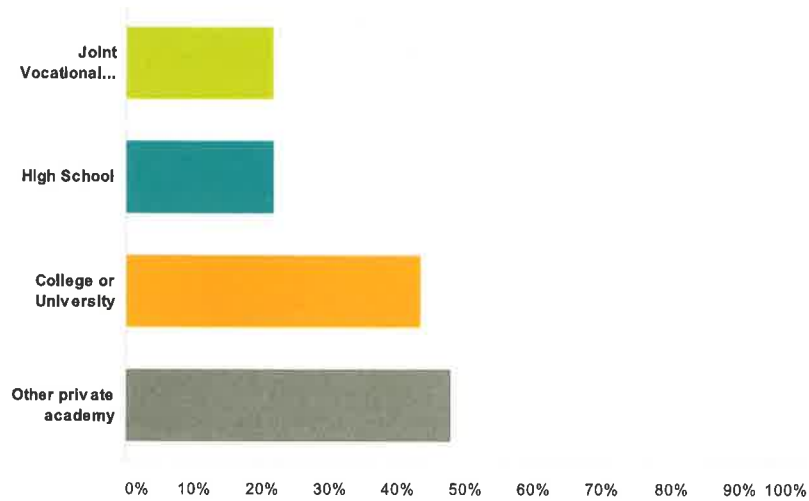
Time: 10:54 a.m.


Chairperson

These transcripts are not verbatim. Audio recordings are available upon request.

Q1 I am an OPOTC-certified Commander for the following types of Private Security Academic Academies [choose all that apply]:

Answered: 23 Skipped: 0



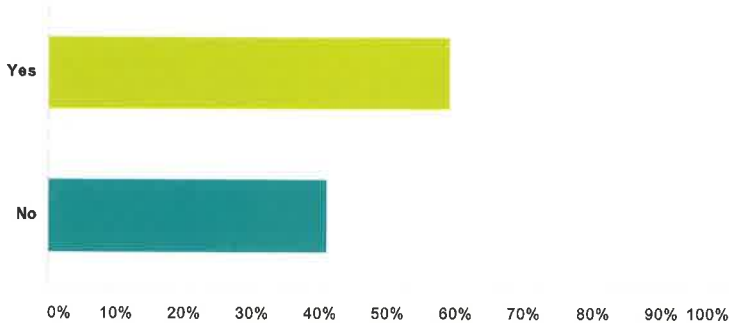
Answer Choices	Responses
Joint Vocational School for high school students	21.74% 5
High School	21.74% 5
College or University	43.48% 10
Other private academy	47.83% 11
Total Respondents: 23	

#	Other (please specify)	Date
1	I'm an Academic Commander for Tenable Training Institute and a Firearms Commander for Anthem Professional Services	8/20/2014 3:01 PM
2	Private Security Officer Training Company	8/16/2014 2:17 PM
3	Summa Health System Akron, Summit County	8/15/2014 6:25 AM
4	The Brentley Institute	8/15/2014 1:16 AM
5	Firearms at a local shooting grounds	8/14/2014 9:06 PM
6	Adult Education at Joint Vocational School	8/14/2014 3:44 PM

PSA Academic Commander Survey

Q2 Have you held a Private Security Academic academy within the past 12 months?

Answered: 22 Skipped: 1

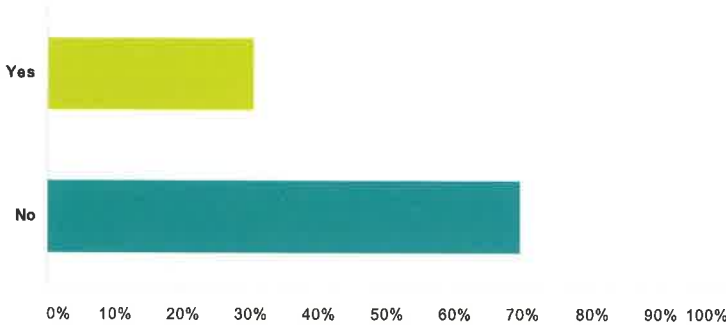


Answer Choices	Responses	
Yes	59.09%	13
No	40.91%	9
Total		22

PSA Academic Commander Survey

Q3 Do you currently require mandatory attendance for the entire Private Security Academic academy?

Answered: 23 Skipped: 0

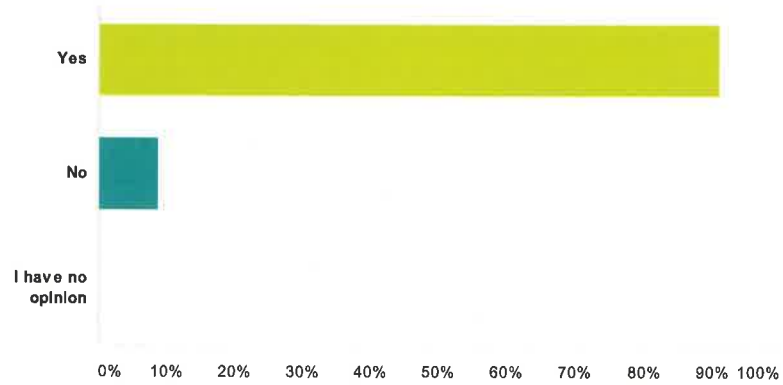


Answer Choices	Responses	
Yes	30.43%	7
No	69.57%	16
Total		23

PSA Academic Commander Survey

Q4 I am in favor of changing make-ups such that they do not have to be conducted by the original instructor, so long as the original instructor and/or the commander specifically informs the make-up instructor of what SPO's and lesson plan materials need to be covered.

Answered: 23 Skipped: 0



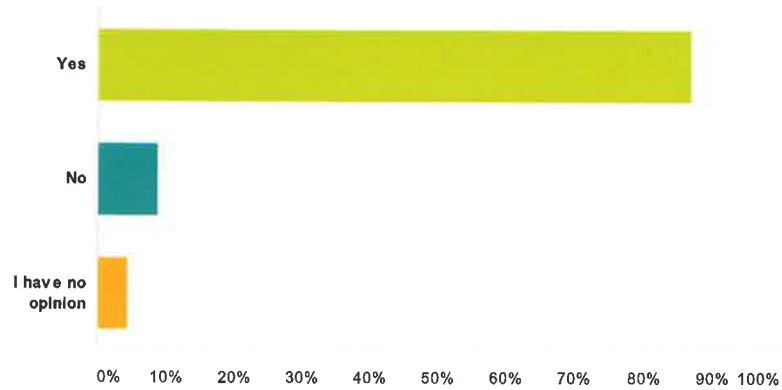
Answer Choices	Responses	
Yes	91.30%	21
No	8.70%	2
I have no opinion	0.00%	0
Total		23

#	Other (please specify)	Date
	There are no responses.	

PSA Academic Commander Survey

Q5 I am in favor of allowing other rooms in an educational building to be used to conduct make-ups without a site inspection, provided the commander informs the Field Compliance Officer of the new location and affirmatively hears back that, based upon the Field Compliance Officer's discretion, a site inspection is not necessary.

Answered: 23 Skipped: 0



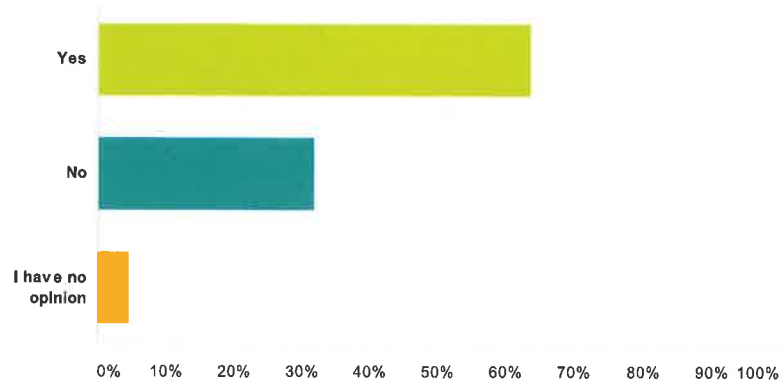
Answer Choices	Responses	
Yes	86.96%	20
No	8.70%	2
I have no opinion	4.35%	1
Total		23

#	Other (please specify)	Date
1	I teach at a school. Every room meets OPOTA standards! Why do I need permission?	8/14/2014 3:13 PM

PSA Academic Commander Survey

Q6 Provided that these changes are made, I have no objection to a mandatory attendance academy.

Answered: 22 Skipped: 1



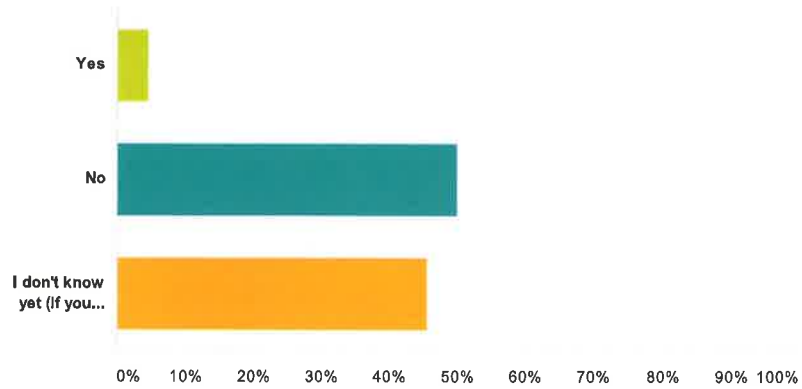
Answer Choices	Responses	
Yes	63.64%	14
No	31.82%	7
I have no opinion	4.55%	1
Total		22

#	Other (please specify)	Date
1	Total mandatory attendance in the high school setting is not realistic. I also believe that requiring mandatory attendance for a non -mandatory certification is not appropriate. If the course is to be compared with Basic Peace Officer or Corrections, then you should require Private Security Certification for all Private Security jobs. That would then be equitable.	8/18/2014 10:14 PM
2	Make ups are very expensive. Students attending vocational programs are subjected to their individual school closing due to weather and lack personal transportation to attend class.	8/18/2014 10:43 AM
3	Having a 100% mandatory attendance for high school will be very tough. Students are needed out of class for one thing or another and sometimes as a career tech student they are needed at their home school or something. They are not techniclt absent from school but they are not there and if they miss less then the given hours we do not make them up.	8/16/2014 3:54 PM
4	I believe that we will be doing a massive amount of make-ups if their is mandatory attendance for the academy. Most students are part-time and work full-time, have families and other unforeseen incidents which may occur. The concessions made would easy in make-ups though.	8/16/2014 2:17 PM
5	I am still opposed to mandatory attendance, however, the changes that you are suggesting would help in trying to assure that my students complete the program.	8/15/2014 7:44 AM
6	As a high school, it is very difficult to achieve 100% attendance with the snow days, vacations, dances, tournaments, pep rallies, etc. We have 7 school districts that make up our class. It is a scheduling nightmare!	8/14/2014 3:13 PM

PSA Academic Commander Survey

Q7 For those wishing to further discuss these matters, we will have a meeting with interested commanders on September 4, 2014 at 10:00 AM at the Ohio Peace Officer Training Academy, 1650 St. Rt. 56 SW, London, OH 43140. I would like to attend.

Answered: 22 Skipped: 1

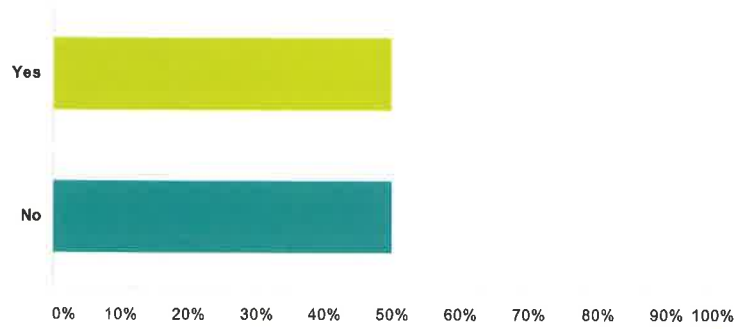


Answer Choices	Responses
Yes	4.55% 1
No	50.00% 11
I don't know yet (if you choose this options, please email us when you do know)	45.45% 10
Total	22

PSA Academic Commander Survey

Q8 For those who cannot make the meeting but would like to further discuss these matters, a conference call has been arraigned. Please call 1-800-555-2350 and use pin# 210668 on September 4, 2014 at 10:00 AM. I would like to call in.

Answered: 22 Skipped: 1



Answer Choices	Responses	
Yes	50.00%	11
No	50.00%	11
Total		22

PSA Academic Commander Survey

Q9 Please leave any additional comments below and thank you for taking the time to complete this survey.

Answered: 3 Skipped: 20

#	Responses	Date
1	There was also discussion at the July meeting of allowing reduced hour make-up, as materials can be covered more quickly and more efficiently in a one-on-one setting.	8/18/2014 10:14 PM
2	At the high school level it is very hard to get instructors to come in for 2 or 3 hours especially for what the school pays let alone making them come back. We cannot assess the make up fee to the students because those who are on free lunch so not have to pay fees anyway. I think this needs to be discussed more. Thanks	8/16/2014 3:54 PM
3	The curriculum appears comprehensive but wondering if it has been reviewed by a person who is currently in the private security industry in Ohio.	8/16/2014 2:17 PM

**Commission Meeting Curriculum Changes for January 2015
September 18, 2014**

- Review and revisions effective January 1, 2015
- Included 3 basic programs, 46 lesson plans, and 344 hours of training curriculum

Peace Officer Basic Training

- 11 lesson plans and 141 hours reviewed or revised
- Total curriculum hours remain 605

2-2A Ohio Revised Code: Homicide, Assault, & Menacing

- Legal update for HB 129 Aggravated Menacing-Stalking

2-2B Ohio Revised Code: Kidnapping & Extortion

- Legal update for HB 130 End Demand Act – Human Trafficking

2-2C Ohio Revised Code: Sexual Assault

- Legal update for removing State v. Rognstad and adding Wright v. Kerns - more accurate offense example

2-2O Ohio Revised Code: Weapons

- Legal update for SB 43 Civil Commitment of and Treatment of Mentally Ill Persons

3-3 Domestic Violence

- Changed "Picking up the Pieces" document name to Ohio Crime Victims' Rights: Helping Crime Victims Rebuild Their Lives

3-4 Crisis Intervention

- Legal update for SB 43 Civil Commitment of and Treatment of Mentally Ill Persons
- Changed "Picking up the Pieces" document name to Ohio Crime Victims' Rights: Helping Crime Victims Rebuild Their Lives

3-6 Missing & Human Trafficking

- Legal update for HB 130 End Demand Act – Human Trafficking

3-8 Victims' Rights

- Changed "Picking up the Pieces" document name to Ohio Crime Victims' Rights: Helping Crime Victims Rebuild Their Lives

4-2 Shotgun

- Corrected course of fire from silhouette to preferred area

5-1 Driving

- Moved center line cone on pursuit turns diagram

10-2 Motor Vehicle Offense

- Legal update for SB 161 - Motor Vehicle Headlights

Corrections Basic Training

- 26 lesson plans and 151 hours reviewed or revised
- Total curriculum hours decrease from 151 to 143
- Entire curriculum is mandatory attendance

1-1 Training Overview & Orientation

- Revised full service jail standards and 100% mandatory attendance information

1-2 Ethics & Professionalism

- Change(s) to SPOs
- Updated content
- Incorporated 2-7 Sexual Harassment information

1-3 Report Writing

- Change(s) to SPOs
- Updated content

2-1 Overview of the Criminal Justice System

- Change(s) to SPOs
- Updated content

2-2 Inmate Rights & Civil Liability

- Change(s) to SPOs
- Updated content
- Revised full service jail standards

2-4 Overview of Full Service Jail Standards

- Changed topic name from Overview of Minimum Standards for a Full Service Facility
- Change(s) to SPOs
- Updated content
- Revised full service jail standards

- Hour decrease from 2 to 1

2-7 Overview of PREA

- Changed topic name from Sexual Harassment & Abuse in Corrections
- Change(s) to SPOs
- Updated content
- Moved specific information on sexual harassment into 1-2 Ethics & Professionalism
- Hour decrease from 4 to 2
- Instructor qualification change - Current instructors grandfathered. New instructors need to have the following two National Institute of Corrections (NIC) online classes: Your role: Responding to Sexual Abuse and Investigating Sexual Abuse in a Confinement Setting

3-1 Basic Security Duties

- Change(s) to SPOs
- Updated content
- Revised full service jail standards

3-2 Inmate Discipline

- Change(s) to SPOs
- Updated content
- Revised full service jail standards
- Hour decrease from 3 to 2

3-3 Admission, Classification, & Release

- Changed topic name from Admissions, Identification, & Release
- Change(s) to SPOs
- Updated content
- Incorporated 3-6 Classification of Inmates
- Revised full service jail standards
- Hour decrease from 5 (combined) to 4

3-4 Cell & Living Area Searches

- Change(s) to SPOs
- Updated content
- Revised full service jail standards

3-5 Body Searches

- Change(s) to SPOs
- Updated content
- Revised full service jail standards

3-6 Classification of Inmates

- Merged into 3-3 Admission, Classification, & Release
- Topic deleted

3-7 Fire Safety

- Change(s) to SPOs
- Updated content
- Revised full service jail standards

3-8 Handling Emergency Situations

- Change(s) to SPOs
- Updated content
- Revised full service jail standards

3-9 Transportation of Inmates

- Changed topic name from Transportation of Prisoners
- Change(s) to SPOs
- Updated content
- Revised full service jail standards

4-1 IPC in the Correctional Setting

- Changed topic name from Interpersonal Communication & De-escalation Skills
- Change(s) to SPOs
- Instructor qualification change - Current instructors grandfathered. New instructors need to have the following three National Institute of Corrections (NIC) online classes: Interpersonal Communication Skills with Correctional Offenders - Course 1, Course 2, and Course 3

4-2 Inmate Supervision

- Changed topic name from Inmate Supervision: Role of the CO
- Change(s) to SPOs
- Updated content
- Revised full service jail standards
- Hour increase from 2 to 3

4-3 Crisis Intervention & Suicide Prevention

- Revised full service jail standards
- Updated content

4-4 Stress & the Correctional Officer

- Change(s) to SPOs

- Updated content
- Hour increase from 2 to 4
- Instructor qualification change – Current instructors grandfathered. New instructors need 8 hours of advanced training in subject matter (e.g., FOP's Critical Incident Stress Management, Grossman's Bulletproof Mind, Gilmartin's Emotional Survival for Law Enforcement, Desert Waters Correctional Outreach: From Corrections Fatigue to Fulfillment or Critical Incident Responder Training)

4-5 Community Diversity

- Change(s) to SPOs
- Updated content

5-1 Medical Overview

- Changed topic name from Preliminary Health Screening
- Change(s) to SPOs
- Updated content
- Incorporated 5-2 Handling Medical Problems & Blood Borne Pathogens and 5-3 Substance Abusers
- Revised full service jail standards
- Hour decrease from 8 (combined) to 4
- Instructor qualification change - Current instructors grandfathered (i.e., any instructor currently certified in 5-1, 5-2, or 5-3 will be allowed to teach the new 5-1). New instructors will need to be currently certified or licensed as an RN, LPN, Paramedic, Physician, Physician's Assistant, Nurse Practitioner, MD, or DO within Ohio; no chiropractors

5-2 Handling Medical Problems & Blood Borne Pathogens

- Merged into 5-1 Medical Overview
- Topic deleted

5-3 Substance Abusers

- Merged into 5-1 Medical Overview
- Topic deleted

6-1 Subject Control Techniques

- Updated content

7-1 First Aid/CPR/AED

- Hour decrease from 12 to 10

Private Security Academy

- 9 lesson plans and 52 hours reviewed or revised
- Total curriculum hours without firearms decrease from 123 to 116

1-3 Ethics & Professionalism

- Change(s) to SPOs
- Updated content
- Hour decrease from 3 to 2

2-1 Overview of the Criminal Justice System

- Changed topic name from Overview of the Legal System
- Change(s) to SPOs
- Updated content
- Incorporated 2-4 Legal Authority
- Hour decrease from 6 (combined) to 2

2-4 Legal Authority

- Merged into 2-1 Overview of the Criminal Justice System
- Topic deleted

4-1 Field Note Taking

- Merged into 4-2 Report Writing
- Topic deleted

4-2 Report Writing

- Change(s) to SPOs
- Updated content
- Incorporated 4-1 Field Note Taking
- Hours (combined) remain 8

4-4 Communications Systems

- Merged into 6-3 Patrol Techniques
- Topic deleted

6-3 Patrol Techniques

- Change(s) to SPOs
- Updated content
- Incorporated 4-4 Communications Systems
- Hour decrease from 10 (combined) to 8

9-1 Revolver and 9-2 Semi-auto

- Change(s) to SPOs
- Course of fire change separating the stages of the qualification course into individual SPOs

9-3 Shotgun

- Change(s) to SPOs
- Course of fire change separating the stages of the qualification course into individual SPOs

August 4, 2014

Ohio Peace Officers Training Commission
1650 State Route 56 SW
London, Ohio 43140

Dear Commission Members,

I am writing to ask that commission re-evaluate the length of time that a previously commissioned individual has to regain employment after leaving a job. It is my understanding that the current periods of time for an individual in this situation is that they have a total of five years to find another job. If this does not occur then those individuals must repeat the full academy. In my opinion this is unnecessary and should be extended to a time of 10 years.

Once an individual has worked in law enforcement and obtained the skills and experience necessary, there is no need to repeat the "basics" of the Ohio Peace Officers' Basic Training Academy. The basic functions of a law enforcement officer and what needs to be done does not change in such extremes as to require an individual to re-learn the basics of how to do the job. It would be completely understandable to require individuals to take a refresher course covering such topics as emergency vehicle operations, firearms, and a legal update. However, the basics of law enforcement theory and other areas of the job are not a perishable skill, nor prone to changes such as laws. In modern America, it is unreasonable to expect every officer to find a good law enforcement position within 5 years with open academies turning out new applicants at the rate they are today.

With thousands of new potential employee's being turned out every day, officers that find themselves displaced are finding it increasingly difficult to find new positions. When new positions are found, sadly it may have been several years of looking for jobs in a slow economy, high competition, and

long hiring processes that results in an individual surpassing the five year limit. Now if the individual wants to continue being a law enforcement officer they must pay thousands and thousands of dollars to repeat the Ohio Peace Officers' Training Academy, which they already completed and performed the job functions successfully. With rising costs of living and decreasing wages and job availability in almost every job sector, it is unreasonable to expect the common individual to be able to afford the overall cost of the academy, or the loss of wages related to taking time off work to attend the academy.

Furthermore, less and less agencies are willing to pay for new employee's to go through the academy, again placing the financial weight upon the shoulders of individuals that have already completed the requirements and performed the job before. This also takes qualified individuals out of the reach of departments that may be looking for experienced employees.

I myself left my last department for issues not directly related to myself, but with the department administration and city administration. I sought to find alternate employment, but like many others in all sectors of the economy, found jobs scarce. Unlike other sectors, even in public safety, I found myself to have been offered a couple different positions, but after the 5 year deadline. I am confident in my knowledge and skills as a peace officer, however, am unable to accept positions that would allow me to be a better provider for my family and help my community. This is because I must now pay thousands and thousands of dollars to repeat a course to relearn information that I already possess. I would happily take a refresher course for a reasonable fee, as it would allow me to get back into the field that I love, as well as provide for my family in a job that is both important and one that I love to do.

I know my opinion may be of little value to the members of this commission, but there are numerous currently commissioned officers and Chiefs that I have discussed this with in the past that

share my view. I am simply asking that the commission re-evaluate this standard to allow previously commissioned officers to find employment for a minimum of 10 years. Hiring processes alone can take up to a year or more, and opportunities are not as plentiful as they were 10 or 15 years ago. Please do what is fair and change this requirement.

I have some humble suggestions as to some of what could be included in an extended refresher for those in a similar situation such as mine. It would be beneficial to the individuals, as well as the various agencies across the state. Especially the smaller agencies that can't find experienced officers. With these changes experienced officers can get a fresh start, and smaller (as well as larger) agencies will have the luxury of experienced officers that can help build up the department.

I propose that officers' who regain employment must perform the following to regain a commissioned status:

- | | |
|--------------------------------------|------------------------------------|
| <2 years of qualifying employment: | No refresher required |
| 2-5 years of qualifying employment: | Current 2 day refresher course |
| 5-10 years of qualifying employment: | Two week extended refresher course |

The new limit of 2 years over the current 1 year standard would allow officers undergoing lengthy employment processes to avoid going a refresher course. The time period of 2-5 years would complete the current 2 day refresher course that is the standard in Ohio. Those officers with a break in service of 5-10 years would be required to undergo a two week extended refresher course, at a significantly lower cost than a full academy. The two week refresher course would consist of emergency vehicle operations refresher, firearms refresher and qualification, a legal update of all laws in the ten years prior to the

refresher course date, and other areas deemed necessary by the commission due to extreme changes or perishability. Upon completion of the two weeks, these officers would complete a refresher exam that would evaluate the retention of knowledge of the legal updates contained in the refresher. This would be significantly shorter than the full state test that is conducted at the end of the full Peace Officer Basic Training Academy.

I thank you for taking the time to review my points presented and suggestions for change. The current standards under the current state of the economy are unreasonable and are hurting qualified individuals looking for jobs, some of which have lost opportunities for employment due to these standards. Stay safe and remain vigilant, as you are the first line of defense against evil in our home communities.

Respectfully,

A handwritten signature in black ink, appearing to be 'Joshua Arms', with a long horizontal line extending to the right.

Joshua Arms

831 Southview Drive
Englewood, Ohio 45322
Jarms2@liberty.edu

109:2-18-03 Training and instructor qualification

(A) The requirements set forth herein are intended as minimum qualifications for continuing professional training. Appointing authorities are encouraged to exceed these minimum standards whenever possible. Continuing professional training shall be conducted in a program approved by the executive director and shall address matters directly related to the duties and responsibilities of a peace officer or trooper. The training shall serve a recognized law enforcement purpose and shall have significant intellectual or practical content, the primary objective of which shall be to improve a participant's professional competence as peace officer or trooper. In addition, such training shall meet or exceed the following minimum requirements:

(1) ~~Other than training conducted via E-OPOTA or other online training program pre-approved by the executive director, e~~Continuing professional training programs shall be conducted with a written, formal lesson plan or accompanied by a syllabus showing the content to be covered and associated hours. Such lesson plan shall be typewritten and shall contain, at a minimum, a list of stated goals and objectives for the training, a description of the material to be covered, a bibliography of references, and a list of necessary teaching aids

~~. Lesson plans developed by the commission for continuing professional training will be made available online through OHLEG. These lesson plans will be formatted such that they may be customized locally. Each year, the executive director will provide new lesson plans representing no less than the required minimum number of hours of continuing professional training, and the Ohio peace officer training commission will provide at least that many hours of online continuing professional training via E-OPOTA.~~

(2) ~~Other than training conducted via E-OPOTA or other online training program pre-approved by the executive director, the t~~Training shall be conducted in a setting that is safe, physically suited to the educational activity, and conducive to effective learning. Classroom space shall have adequate heating, lighting, ventilation, and restroom facilities; a chalkboard, whiteboard, or equivalent; tables and chairs suitable for writing; audio visual equipment; a lectern, stand, or table for the instructor's use; and be relatively free from external distractions. Physical skills training shall be conducted ~~in a gymnasium or large indoor area~~ with appropriate training and safety equipment. Firearms training shall be conducted only on commission approved ranges or ranges approved by the appointing authority for annual in-service firearms re-qualification.

(3) Other than training conducted via ~~E~~eOPOTA or other online training programs ~~s~~ pre-approved by the executive director, the training shall be conducted in blocks of no less than one hour, where fifty minutes of actual instruction or other approved training activity constitutes one credit hour. ~~Officers shall be approved provided at least one ten minute break each hour and at least one thirty minute break every four hours.~~

(4) The training shall be conducted only by instructors who meet at least one of the following ~~three~~ criteria:

(a) The individual has five years of full-time law enforcement experience and meets at least one of the following criteria:

(i) The individual is a commission-certified peace officer basic training instructor; or

(ii) The individual has, at a minimum, a four-year college degree; or

(iii) The individual has completed an instructional skills course approved by the executive director; ~~or~~

~~(iv) The individual is a licensed or certified trainer.~~

(b) The individual is a certified or licensed professional and is providing instruction in a subject area directly related to the field for which the individual is certified or licensed.

(c) The individual is conducting a~~r~~ training program which has been pre-approved by the executive director.

(B) Each year, the executive director will make available lesson plans representing no less than the required minimum number of hours of continuing professional training through OHLEG. These lesson plans will be formatted such that they may be customized locally. Additionally, the Ohio peace officer

training commission will provide at least that many hours of online continuing professional training via eOPOTA.

~~(5C)~~ Appointing authorities may request a training program be pre-approved for continuing professional training credit. Appointing authorities seeking such pre-approval may shall submit sufficient documentation proposed lesson plans for prior review and approval by the executive director showing that the proposed training meets the requirements of division (A) of this rule.

~~(6D)~~ Individuals who were commission-certified instructors but and who have allowed such certification to lapse and are not otherwise qualified to teach continuing professional training under this rule, have had such certification revoked or suspended, or whose certification is under suspension, shall not qualify to teach continuing professional training. Decisions of the executive director with respect to instructor qualifications are subject to the appeals process in Chapter 119 of the Revised Code.

~~(6E)~~ Continuing professional training does not include annual in-service firearms re-qualification pursuant to section 109.801 of the Revised Code, nor does it include any form of training elsewhere mandated for peace officers by the general assembly or the attorney general.

109:2-1-02 Definitions.

When used in Chapter 109:2-1 of the Administrative Code

- (A) The term "commission" means the Ohio peace officer training commission;
- (B) The term "commander" means the director or other head of a peace officer training school;
- (C) The term "executive director" means the executive director of the Ohio peace officer training commission;
- (D) The term "basic course" means the training prescribed in rule [109:2-1-16](#) of the Administrative Code which has been approved by the executive director, in writing, as meeting or exceeding the minimum standards prescribed in rule [109:2-1-16](#) of the Administrative Code;
- (E) The term "peace officer" means:
 - (1) Any person appointed as a peace officer pursuant to division (A) of section [109.71](#) of the Revised Code.
 - (2) Any other person designated as such for purposes of peace officer training and certification by the Ohio general assembly.
- (F) The term "school" means any basic training program for peace officers as certified by the executive director of the Ohio peace officer training commission;
- (G) The term "chair" means the chair of the Ohio peace officer training commission;
- (H) The term "training recruit" means a fulltime employee of a law enforcement agency whose primary duty is to attend and successfully complete the basic course and who, upon completion of the basic course, is appointed as a peace officer by that agency;
- (I) The term "open enrollment student" means a person who is not employed by a law enforcement agency and has not received an appointment as a peace officer, but has successfully completed all basic school admission requirements of the Ohio peace officer training commission.
- (J) The term "peace officer disqualifying offense" means any offense which would preclude an individual from performing the functions of a peace officer, including any offense under section [2923.13](#) of the Revised Code.
- (K) The term "trooper" means an individual appointed as a state highway patrol trooper under section [5503.01](#) of the Revised Code.
- (L) The term "veteran" means anyone who is serving or has served under honorable conditions in any component of the Armed Forces, including the National Guard and Reserve.