



# MIKE DEWINE

★ OHIO ATTORNEY GENERAL ★

Crime Victim Services

Office 614-644-8392

Fax 866-528-7440

### RAPE CRISIS FUND – APPLICATION FOR DISBURSEMENT

<b>Legal Applicant/Recipient</b>  Applicant Name: <hr/> Organization Unit: <hr/> Doing Business As: <hr/> Street/P.O. Box: <hr/> City:                      State:                      ZIP: <hr/> Contact Person: <hr/> Phone Number: <hr/> Email Address: <hr/> Crisis Line Phone: <hr/> Fax: <hr/>	<b>1. Federal Employer Identification Number:</b> <hr/>
	<b>2. Type of Applicant</b> <input type="checkbox"/> Public Agency ( <input type="checkbox"/> Local <input type="checkbox"/> State)  <input type="checkbox"/> Nonprofit Organization
	<b>3. Fiscal Officer of Project</b>  Name: <hr/> Phone: <hr/> Fax: <hr/> Email: <hr/>
	<b>4. Type of Application</b> <input type="checkbox"/> Baseline Rape Crisis <input type="checkbox"/> Expansion <input type="checkbox"/> Statewide Trainer
	<b>5. Counties Served</b> List counties with access to all rape crisis services offered by your program: <hr/>
	<b>6. List current VOCA/SVAA grant numbers and award amounts, if applicable</b> VOCA: <hr/> SVAA: <hr/>
<b>7. DUNS Number:</b> <hr/>	

## Rape Crisis Fund – Application Guidelines

### Funding Period: July 1, 2017- June 30, 2018

The Rape Crisis Fund is administered by the Ohio Attorney General's Office for the purpose of providing funds to agencies throughout the state that provide rape crisis services to victims/survivors of sexual assault. Throughout the application and administration of this fund, the *Core Standards for Rape Crisis Programs in Ohio*, as approved by the Standards Committee of the Ohio Alliance to End Sexual Violence (OAESV), will be used for definitions and base standards of practice.

Awards may be made from the Rape Crisis Fund in three manners: Baseline Rape Crisis Grants, Expansion Grants, and Statewide Training Grants.

Baseline Rape Crisis Grants may only be awarded to agencies meeting ALL core services as defined by the *Core Standards for Rape Crisis Programs in Ohio*. Yearly, at least 75% of funds in the Rape Crisis Fund will be used for Baseline Rape Crisis Grants. Baseline Rape Crisis Grants will be awarded in equal amounts to all qualifying Rape Crisis Programs. These funds may be used for any normal business expenses unless specifically not allowed. A detailed list of unallowable expenses may be found on page 10. Recipients of Baseline Rape Crisis Grants must keep accounting records detailing the use of these funds. These records must be maintained for a minimum of five years and made available for audit upon request. Generally, no more than one rape crisis program may be funded in any one county. If an instance arises where a county has more than one qualifying applicant, a panel will be assembled at the Ohio Attorney General's discretion to determine how best to proceed. The interests of sexual assault victims will be the panel's primary focus. Finally, grant recipients must certify that services will be provided to ALL victims, including those who choose not to engage with the criminal justice system. These funds will be disbursed bi-annually.

Expansion Grants may only be awarded to agencies meeting some, but not all, core services as defined by the *Core Standards for Rape Crisis Programs in Ohio*. Yearly, 15% of the balance of funds in the Rape Crisis Fund will be available for this funding. Funds remaining after awards are determined will be allocated to the Baseline Rape Crisis Grants and made available for current-year appropriations. A qualifying applicant will be able to identify use



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of funds in such a manner that, by the end of the fiscal year, it will meet all Core Standards and be eligible for Baseline Rape Crisis Grants. Expansion Grant funds must be preapproved by Ohio Attorney General's Office staff prior to expenditure; funds may only be used in furtherance of meeting project goals. Present-year VOCA/SVAA funding guidelines will be used to determine allowable costs. Recipients of Expansion Grants must keep accounting records detailing the use of these funds. These records must be maintained for a minimum of five years and made available for audit upon request. Finally, grant recipients must certify that services will be provided to ALL victims, including those who choose not to engage with the criminal justice system. These funds will be disbursed bi-annually.

Statewide Training Grants will be awarded only to agencies that are federally-recognized statewide sexual assault coalitions. Yearly, 10% of the balance of funds in the Rape Crisis Fund will be available for this funding. Funds remaining after awards are determined will be allocated to the Baseline Rape Crisis Grants and made available for current-year appropriations. These funds may be used to provide training or technical assistance to organizations that work to meet the needs of sexual assault victims/survivors as well as for normal business expenses unless specifically not allowed. A detailed list of unallowable expenses can be found on page 10. Recipients of Statewide Training Grants must keep accounting records detailing the use of these funds. These records must be maintained for a minimum of five years and made available for audit upon request. These funds will be disbursed bi-annually.



## **Rape Crisis Fund – Application Procedures**

All applicants must complete the Application for Disbursement form to request consideration for disbursement. Applications must be postmarked by **June 20, 2017**. Late or incomplete applications will not be considered. Organizations applying for Baseline Rape Crisis Grants or Expansion Grants must also complete the Core Standards sheet. Applicants are asked to provide details on the core and ancillary services they provide; details should include specifics on how services are actually provided. Responses will be used to determine the core services currently provided by the agency when compared to *Core Standards for Rape Crisis Programs in Ohio*.

Agencies applying for Expansion Grants must complete all portions of this application as well as the Financial Addendum for Expansion Grant Applicants.

### **Please submit applications to:**

Ohio Attorney General's Office  
Attn: Mariellen Aranda  
30 E. Broad Street, 23<sup>rd</sup>  
Columbus, OH 43215

Any questions or concerns may be directed to:  
[Mariellen.Aranda@OhioAttorneyGeneral.gov](mailto:Mariellen.Aranda@OhioAttorneyGeneral.gov)



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## Rape Crisis Fund – Core Standards, Service Administration Standards, and Ancillary Services Standards

Standard	Definition	Provided? (Y/N)	Service Description Details	Counties Service Provided In
24-hr Crisis Hotline	Provides a telephone service available on a 24-hour basis to connect survivors/co-survivors of sexual violence with a trained advocate			
Advocacy	Provides trained individuals whose role is to help survivors/co-survivors be aware of their options and support their decisions. Advocates provide emotional support and crisis intervention at any stage in the survivor’s recovery process. Advocates provide information, make suggestions, and help ensure that survivors have the services they need			
Criminal Justice/Legal Advocacy	Acts on behalf of and in support of survivors/co-survivors navigation the legal system by ensuring that the survivor’s questions are answered, interests are represented, and rights are upheld			
Hospital/Medical Advocacy	Acts on behalf of and in support of survivors/co-survivors navigating the medical/healthcare system by ensuring that the survivor has the appropriate information and resources to make decisions about her/his healthcare			



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	needs, and to assist her/him in obtaining the desired care			
Community Awareness & Outreach	Provides accurate information about sexual violence, and individual, organizational, and societal strategies that promote the elimination of sexual violence in the community; and ensuring the community is aware of the Program, its services, and how to access those services			
Crisis Intervention Services	Provides an immediately available 24-hour personal response provided by a trained advocate in a variety of settings to an individual presenting a crisis related to sexual violence. The goal is reducing the level of trauma experienced by assisting survivors in strengthening coping skills through an empathic response. May include information about the effects of sexual violence and possible reactions, general information about medical and legal resources, information about other services in the community, survivor options, and referral to the 24-hour Crisis Hotline			



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Information and Referral	Provides timely, relevant contact information to survivors/co-survivors for community resources that address a need or needs of the survivor that the Program is not equipped to effectively address, which may include professional counseling or services indirectly related to sexual violence			
Systems Coordination and Collaboration	Develops and maintains professional partnerships with programs, agencies, organizations, and groups in the community that serve or otherwise impact survivors; such partnerships may be formal (such as a Sexual Assault Response Team), or informal			
Accessibility	Is immediately available to effectively provide services to all survivors/co-survivors of sexual violence, including survivors that face barriers to access due to physical, mental, economic, limited English proficiency, or other barriers, including individuals who are Deaf or hard of hearing			
Cultural Competency	Provides effective services within the context of the unique and varying cultural beliefs, attitudes, behaviors, and needs of individual survivors/co-survivors who access services			



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Ethics and Accountability	Provides consistent, deliberate application of defined practices and procedures that promote the health and safety of individuals, the institutional integrity and legality of the Program and its services, and transparency of the Program within the community			
Evaluation	Develops and maintains the systematic, deliberate assessment of the Program, its services and methods of service delivery			
Staff/Volunteer Training	Educates staff and volunteers about the dynamics of sexual violence and equipping them with the skills to provide appropriate, client-centered, empathic support for survivors/co-survivors. Basic training topics include: discussion of myths v. facts; types of sexual violence; crisis intervention; law enforcement/criminal justice system overview; sexual assault exam information; meeting the needs of diverse populations; and supporting survivors with varying abilities			
Prevention Education	Provides culturally appropriate, structured activities/strategies implemented in a variety of settings and to a universal population that promote the primary prevention of sexual violence			





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Professional Counseling and Therapy	Maintains a professional relationship between a qualified, licensed professional and a client (individual, family, or group) that utilizes therapeutic modalities to address one or more issues presented by the client			
Support Groups	Facilitates survivors/co-survivors meeting in a safe, supportive, non-judgmental environment on a regular, scheduled basis to share information, share techniques for problem-solving, and to explore feelings resulting from sexual victimization and the recovery process			

Additionally:

How will a disbursement from the Rape Crisis Fund assist your agency in providing services to victims?



### **Rape Crisis Fund – Unallowable Costs**

Funds from Rape Crisis Fund disbursed as Baseline Rape Crisis Grants and Statewide Trainer Grants may only be used to fund ordinary and necessary business expenses that further the recipient entity's mission of providing services, including prevention services, to survivors and co-survivors of sexual assault. No agency receiving funds from this application process shall provide medical services, engage in, or counsel or refer for abortion, except in the case of a medical emergency. Additionally, some expenses may not be paid for with these funds under any circumstances. Failure to abide by these limitations may jeopardize future funding opportunities.

Rape Crisis Fund grants MAY NOT be used for the following:

- Lobbying activities
- Grant making without prior approval
- Executive bonuses
- Perpetrator rehabilitation and counseling
- Fundraising activities
- Most medical costs, with the exceptions of short-term nursing home shelter for victims requiring a specified level of care
- To perform a nontherapeutic abortion
- To acquire ownership or control or to create a franchise agreement with an agency that performs non-therapeutic abortions
- Promotional materials or activities to counsel or refer for a nontherapeutic abortion, or for the purpose of endorsing agencies or promoting the activities of agencies that perform nontherapeutic abortions



### **Rape Crisis Fund – Eligibility Provisions and Assurances**

Recipients of grants made from the Rape Crisis Fund must agree to the following eligibility provisions and assurances by initialing each item and signing the certification:

- \_\_\_\_\_ 1. The organization must cooperate with other victim service providers in the community and promote that coordination.
- \_\_\_\_\_ 2. The organization must assist victims in seeking Victims of Crime Compensation benefits, including maintaining a supply of Compensation brochures and applications, establishing procedures to identify clients who may be eligible for Compensation, ensuring that all staff are familiar with the Compensation program, and assisting clients with the application process. The organization must also provide further services beyond compensation assistance and referral.
- \_\_\_\_\_ 3. The organization must provide core rape crisis services at no charge to victims.
- \_\_\_\_\_ 4. The organization must maintain confidentiality of client information as required by federal and state law.
- \_\_\_\_\_ 5. The organization must demonstrate compliance with the requirements of 28 CFR 42.301 et seq., Equal Employment Opportunity Program (EEO).
- \_\_\_\_\_ 6. The organization must comply with state monitoring and reporting criteria, which may change over time. Subrecipients must abide by any additional eligibility or service criteria as established by the state grantee. The requirements in this document may not be all-inclusive.
- \_\_\_\_\_ 7. The organization must demonstrate an ability to serve all crime victims. Procedures or policies that exclude victims from receiving safe shelter, advocacy services, counseling, and other assistance based on their actual or perceived sex, age, immigration status, race, religion, sexual orientation, gender identity, mental health condition, physical health condition, criminal record, work in the sex industry, or the age and/or sex of their children may be cause to interrupt, suspend, discontinue, or disqualify an organization from receiving a funding award.
- \_\_\_\_\_ 8. The organization and its principals certifies that it has not, within the preceding three years, been convicted of or had a civil judgment rendered



against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.

- \_\_\_\_\_ 9. The organization and its principals certifies that it is not presently indicted or otherwise criminally or civilly charged by a governmental entity with commission of any of the offenses enumerated in paragraph (8) of this section.
  
- \_\_\_\_\_ 10. The organization and its principals certifies that it has not, within the preceding three years, had one or more public transactions terminated for cause or default.
  
- \_\_\_\_\_ 11. The organization certifies that it does not provide medical services, or engage in or refer for services, for which the use of genetic service funds is prohibited by section 3701.511 of the Ohio Revised Code: "None of the funds appropriated to administer the programs authorized by sections 3701.501 and 3701.502 of the Revised Code shall be used to counsel or refer for abortion, except in the case of a medical emergency."
  
- \_\_\_\_\_ 12. The organization agrees to comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act, if applicable.
  
- \_\_\_\_\_ 13. The organization agrees to establish safeguards to prohibit employees from using their positions for a purpose that is or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business or other ties.
  
- \_\_\_\_\_ 14. The organization certifies that it does not have an outstanding debt with any state or federal entity.

By signing below, I certify that I have read and understood the above guidelines regarding eligibility and required assurances. My organization is eligible and will abide by the requirements noted above.

_____	_____	_____
Authorized Signature	Title	Date
_____	_____	_____
Authorized Signature	Title	Date