

Ohio Attorney General's

# INFORMATION TECHNOLOGY SERVICES

Flexible services for your section's needs.



**DAVE YOST**

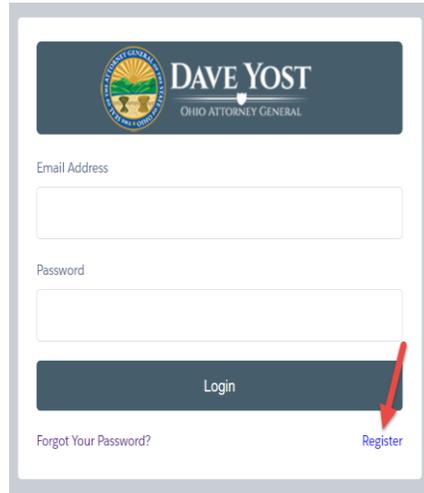
OHIO ATTORNEY GENERAL

## Table of Contents

Create an Account.....	2
Make a Payment .....	4

# Create an Account

To create a Background Payment Portal account, access the link on the Sage Invoice Portal login page.

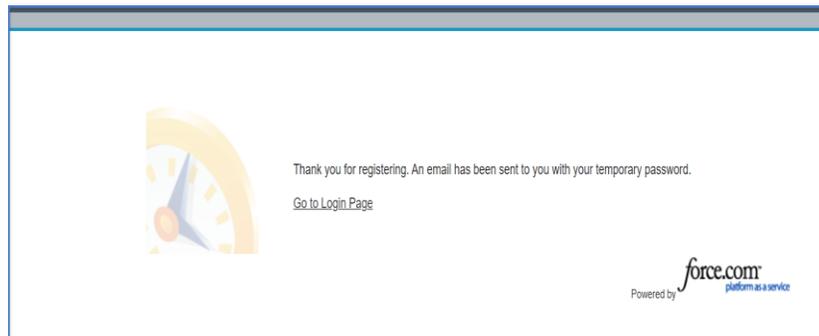


If you already have an account, please login and skip to the “Making a Payment” section.

To register, click “Sign Up.” A new screen will prompt you to enter your first name, last name, and email address.

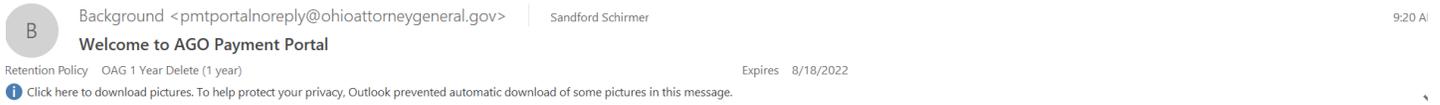


Click “Register.” If your email was found in the system, a page will appear confirming your registration.



**\*Please note, if your email address is not accepted, it is not in our Sage system. Please contact the Ohio Attorney General Finance Section at 740-845-2613 or [webcheckrequest@ohioAGO.gov](mailto:webcheckrequest@ohioAGO.gov).**

Check your email for a link to create your password. The email should look similar to this:



Hello

Welcome as a User in the Ohio Attorney General's Office Payment Portal. You will first need to establish a password by clicking on the link below.

To begin, go to [https://ohio-ag.force.com/background/login?c=oiZ8qTzGa0jT5F\\_yiFHKixmy2Arc1fpAjQ7U9TRZQ5f\\_96uisbaW0m5KYmxffR\\_wZkKzBMLDcS5Rjd6gfaENDUqqpo4LFi10WnCAIp18yNtVDN4xF7bi5v1xtZIMYZ9yxsoWsjlRbBCgl1h5MFutoKbc9\\_w\\_nlY46aEg4.aO4lS2mqbF4xPdpC](https://ohio-ag.force.com/background/login?c=oiZ8qTzGa0jT5F_yiFHKixmy2Arc1fpAjQ7U9TRZQ5f_96uisbaW0m5KYmxffR_wZkKzBMLDcS5Rjd6gfaENDUqqpo4LFi10WnCAIp18yNtVDN4xF7bi5v1xtZIMYZ9yxsoWsjlRbBCgl1h5MFutoKbc9_w_nlY46aEg4.aO4lS2mqbF4xPdpC)

Thank you,

The Ohio Attorney General's Office

Click the link in the email to create your password. Your password must have at least 8 characters, 1 letter, and 1 number.

DAVE YOST  
OHIO ATTORNEY GENERAL

### Change Your Password

Enter a new password for Make sure to include at least:

- ✓ 8 characters
- ✓ 1 letter
- ✓ 1 number

\* New Password  Good

\* Confirm New Password  Match

Password was last changed on 8/18/2021 9:19 AM.

You will be automatically directed to the Background Accounts page.



My Background Accounts

Accounts

Information

Name:

\*Please note: Invoice payments may take up to 2 business days to accurately display on this page. If you have any questions, please call the Ohio Attorney General Finance Section at 740-845-2613.

Company Name	Invoice Number	Invoice Date	Due Date	Invoice Balance	Payment Amount
sagetst3	0054194	11/02/2015	12/02/2015	\$35.00	\$ <input type="text"/>
sagetst3	0107780	08/01/2017	08/31/2017	\$35.00	\$ <input type="text"/>
<b>Balance for all Accounts</b>				\$70.00	<b>Payment Sub-Total: \$ 0.00</b>

Select your preferred payment method, then click the "Submit" button.

- ACH Debit from Bank Account
- Credit Card

# Make a Payment

Once logged in, the below page will show all invoices associated with your email address.

**DAVE YOST**  
OHIO ATTORNEY GENERAL

**My Background Accounts**

**Accounts**

Information

Name: \_\_\_\_\_

\*Please note: Invoice payments may take up to 2 business days to accurately display on this page. If you have any questions, please call the Ohio Attorney General Finance Section at 740-845-2613.

Company Name	Invoice Number	Invoice Date	Due Date	Invoice Balance	Payment Amount
sagetst3	0054194	11/02/2015	12/02/2015	\$35.00	\$ <input type="text"/>
sagetst3	0107780	08/01/2017	08/31/2017	\$35.00	\$ <input type="text"/>

**Balance for all Accounts** \$70.00 **Payment Sub-Total:** \$ 0.00

Select your preferred payment method, then click the "Submit" button.

ACH Debit from Bank Account  
 Credit Card

Choose the invoice amounts you'd like to pay, and if you'd like to pay by ACH or Credit Card.

Click "Submit."

After clicking "Submit," you will be redirected to the Ohio Attorney General WebCheck payments site.

Enter ACH or credit card and billing information.

https://www.ago.state.oh.us/portal/payment.aspx?id=1ecad45c-d610-451b-aaab-2eddd0496215



## Ohio Attorney General WebCheck

### Enter Payment Information

Please enter your credit card payment and billing information below. All of the fields marked with an asterisk are required.

For assistance locating the card security code, please select the following:

[🔍 Locate Card Security Code](#)

### AGO - Webcheck Payment Summary

Total	Subtotal
\$35.00	\$35.00

Quantity	Description	Price	Total
0	5453C08181	\$0.00	\$0.00

### AGO - Webcheck Payment Summary

Total	Subtotal
\$35.00	\$35.00

Quantity	Description	Price	Total
0	5454C08181	\$0.00	\$0.00

## Payment Information

\* Credit Card Number

\* Credit Card Type

\* Expiration Month

\* Expiration Year

\* Card Security Code

## Billing Information

First Name

Middle Name

\* Last/Business Name

\* Phone

\* Address Line 1

Address Line 2

\* City

\* State/Province/Region

\* Zip/Postal Code

Country

Email

Email Receipt

Cancel

Continue

## Technical Support

If you need technical support for this online payment processing application, please send an email to [WebCheckRequest@OhioAttorneyGeneral.gov](mailto:WebCheckRequest@OhioAttorneyGeneral.gov). For questions about your accounts with the Ohio Attorney General's Office, please call (740) 845-2613

Confirm the payment information, and click “Confirm” on the lower bottom left of the page.

### Billing Information

First Name

Middle Name

\* Last/Business Name

\* Phone

\* Address Line 1

Address Line 2

\* City

\* State/Province/Region

\* Zip/Postal Code

Country

Email

Email Receipt

Back

Confirm

### Technical Support

If you need technical support for this online payment processing application, please send an email to [WebCheckRequest@OhioAttorneyGeneral.gov](mailto:WebCheckRequest@OhioAttorneyGeneral.gov). For questions about your accounts with the Ohio Attorney General's Office, please call (740) 845-2613

The payment has now been processed.

## Ohio Attorney General WebCheck

### Successful Payment

Your credit card payment has been successfully authorized. Thank you for using the Central Payment Portal online payment processing system.

This page will serve as your receipt. Please print this page for your records and note the confirmation number below:

 Print Receipt

#### AGO - Webcheck Payment Summary

Payment Status	Confirmation Number	Authorization Date
Authorized	5458C08181	8/18/2021 11:50:58 AM
<b>Total</b>	<b>Subtotal</b>	
\$1.00	\$1.00	

Quantity	Description	Price	Total
0	5458C08181	\$0.00	\$0.00

\*Please note: Invoices may take up to two business days to reflect payments in the payment portal.