

Ohio Attorney General's Office Bureau of Criminal Investigation Investigative Report



2019-3029 Officer-Involved Critical Incident - Richland County Jail

nvestigative Ac	tivitv:	Information	Provided.	/Obtained

Involves: (O)

Date of Activity: 11/27/2019

Activity Location: - Business - 597 Park Avenue East, Mansfield, OH

44905, Richland County

Author: SA Eric Lehnhart, #84

Narrative:

On Wednesday, November 27, 2019, Ohio Bureau of Criminal Investigation (BCI) Special Agent Eric Lehnhart received the personnel file for Deputy Lieutenant Sheriff from Stephanie L. Schoolcraft of Fishel, Downey, Albrecht, and Riepenhoff, LLP's. Special Agent Eric Lehnhart reviewed the personnel file and noted the following:

The provided personnel file of Deputy Lieutenant Sheriff contained 169 total pages.

Performance Evaluations

s evaluations indicate that his performance "meets" or "exceeds" on every evaluation in his personnel records.

Discipline

has no discipline action in his personnel records.

Commendations

has one (1) Office Citation and one (1) Certificate of Appreciation from Richland County Sheriff J. Steve Sheldon, and one (1) letter of appreciation from Shelby Police Chief Lance Combs.

The personnel file was attached to this report. Please refer to the attachment for further details.

Attachments:

This document is the property of the Ohio Bureau of Criminal Investigation and is confidential in nature. Neither the document nor its contents are to be disseminated outside your agency.



2019 back pay	OLD REG	NEW REG	OWED	OLD OT	OLD OT	OWED	OLD HOLID N	NEW HOLII C	WED	VAC C.O OI VAC C.O NI	OWED
	33.23	34.49		49.84	51.74		33.23	34.49			
1/18/2019	\$2,658.40	\$2,759.20	\$100.80			\$0.00	398.74	413.88	\$15.14		\$0.00
		\$2,759.20				\$0.00	398.74	413.88	\$15.14		\$0.00
2/15/2019	\$2,658.20	\$2,759.20	\$101.00			\$0.00			\$0.00		\$0.00
3/1/2019	\$2,658.20	\$2,759.20	\$101.00	99.68	103.48	\$3.80			\$0.00		\$0.00
3/15/2019	\$2,658.20	\$2,759.20	\$101.00			\$0.00			\$0.00		\$0.00
3/29/2019	\$2,658.21	\$2,759.20	\$100.99			\$0.00			\$0.00		\$0.00
			\$539.13			\$3.80			\$30.28		\$0.00

TOTAL OWED \$573.21



Richland County - LIVE DETAIL CHECK HISTORY

BY EMPLOYEE NAME 01/18/2019 to 04/12/2019 P 1 prhisrpt

ORG	OBJ	PROJ	LOC	JOB	CHECK	PAY	TYPE	HOURS	AMOUNT	DED TYPE	EMPLOYEE	EMPLOYER
											LOC: 255	ORG: PAYROL
CHECK DATE:	510200 510200 510200 510200 510200 510200 510200 510200 510200 510200 510200	019	25555555555555555555555555555555555555	2045 2045 2045 2045 2045 2045 2045 2045	000127933 000127933 000127933 000127933 000127933 000127933 000127933 000127933 000127933 000127933 000127933 000127933 000127933 000127933 000127933 000127933 000127933 000127933 000127933	305 501 552 561 567 567 567 571 887	VACSD VACSD PE+SH HS CTEA COMPSH COMPSH COMPSH RATOSH SB .80 SB .80 SB .80	8.00 8.00 8.00 12.00 2.00 8.00 8.00 8.00 8.00 8.00 8.00	265.82 265.82 398.74 0.00 265.82 265.82 265.82 265.82 265.82 265.82 265.82			
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Richland County - LIVE DETAIL CHECK HISTORY

BY EMPLOYEE NAME 01/18/2019 to 04/12/2019 P 2 prhisrpt

ORG (овј	PROJ	LOC	ЈОВ	CHECK	PAY	TYPE	HOURS	AMOUNT	DED TYPE	EMPLOYEE	EMPLOYER
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Richland County - LIVE DETAIL CHECK HISTORY

BY EMPLOYEE NAME 01/18/2019 to 04/12/2019 P 3 prhisrpt

ORG OB	J PROJ	LOC	JOB CHECK	PAY	TYPE	HOURS	AMOUNT	DED TYPE	EMPLOYEE	EMPLOYER
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Richland County - LIVE DETAIL CHECK HISTORY

BY EMPLOYEE NAME 01/18/2019 to 04/12/2019 P 4 prhisrpt

ORG	овј	PROJ	LOC	JOB	CHECK	PAY	TYPE	HOURS	AMOUNT	DED TYPE	EMPLOYEE	EMPLOYER
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0255000 0255000	0 5364 0 5365	00	255 255		000134180 000134180							



Richland County - LIVE DETAIL CHECK HISTORY

BY EMPLOYEE NAME 01/18/2019 to 04/12/2019 P 5 prhisrpt

ORG	OBJ	PROJ	LOC	ЈОВ	CHECK	PAY TYPE	HOURS	AMOUNT	DED TYPE	EMPLOYEE	EMPLOYER
CHECK 04/1	12/2019	TOTALS:	NET:		1,942.28		82.00	2,863.09		LOC: 255 2,863.09	ORG: PAYROLL 1,160.44
EMPLOYEE 0	000517	TOTALS:	NET:		14,568.53		600.00	20,775.92		20,775.92	7,484.88
GRAND TOTAL	ıS:		NET:		14,568.53		600.00	20,775.92		20,775.92	7,484.88

^{**} END OF REPORT - Generated by ERIKA SPICER **



RICHLAND COUNTY SHERIFF'S OFFICE J. STEVE SHELDON

597 Park Ave. East • Mansfield, Ohio 44905

FAX # 419-522-8153 BUSINESS # 419-774-5881

Administration:

Please accept this letter as notification that Lt. was promoted to Lieutenant on April 19, 2018. His year probation in this new position expires on April 19, 2019. Lt. Boyd will need to be evaluated for clearance of his probationary period.

Thank you for your time and attention to this matter.

Respectfully Submitted,

Sgt. A. Alfrey

Training Sgt.

03/18/2019 CHEY- STATE 702 WHALL 4701



Richland County Sheriff's Office & Civil Division 597 Park Avenue East • 2nd Floor Mansfield, Ohio 44905 Phone: 419-774-5881 Fax: 419-522-8153

Civil Office: 419-774-3570

April 19, 2019

To:

Congratulations! You've successfully met your probationary period as a Lieutenant/Patrol Supervisor on April 19, 2019.

Over the past year you have proved your hard work and determination through your work ethic. I want to commend you for the job you do and encourage you to keep up the good work you do in the Patrol Bureau.

You provide many positive qualities to the department:

- Positive Attitude
- Willingness to work
- Eager to learn

We want to commend you for the job you do and encourage you to keep up the good work.

Sincerely,

J. Steve Sheldon

Richland County Sheriff



En ployee Name:	ID Number:	Watch/Section:	Unit #:						
		C-WATCH							
Rank:	Evaluation Period:	From: To:	Date:						
Lieutenant		10/18 - 4/19	3.20.19				9		
(Check the column that most	SECTION A: FACTOR CHECKLIST accurately describes the employee's	s performance).	Not Satisfactory	Some Improvement Needed	Meets Standards	Exceeds Standards	Does Not Apply		
1. Appearance, Attendance, Punctuality				1000	5				
a. Wear the uniform in compliance with G.O. 15.2							1		
b. Personal appearance in compliance with G.O. 15.2				Н	X		-		
c. Amount and pattern of sick time complies with G.O. 16	.1				M		Ļ		
d. Arrives on time for work and leaves at appropriate time						H	F		
e. Responds to subpoenas							L		
2. Operation and Care of Equipment					F-3	200			
a. Inspects the cruiser/work area at the beginning and en	d of the shift			Ц	X		1		
b. Operates equipment in a safe and reasonable manner					X		1		
c. Properly reports problems with equipment				Н	X	Н	H		
d. Takes care of personal issued equipment, i.e. pistol, ha	indcuffs						1		
3. Commitment to Office Goals			- Annie				-		
a. Takes a lead role in contributing to the overall goals an	d objectives of the Office			M		Н	1		
b. Works with supervisors and deputies to build an effect	ive team			H	X	Н	1		
c. Contributes to Office goals by originating new ideas an	d methods			Н	X	H	+		
d. Is supportive of Office programs and projects				H		H	누		
e. Holds subordinates and/or others responsible for corre				H		H	+		
f. Maintains and exhibits discretion and integrity at all tir	nes when handling confidential informat	on		H		H	+		
g. Accepts assignments without complaint							_		
4. Knowledge of Work							-		
a. Demonstrates knowledge of Office policies, orders, pro	ocedures			11	X	Н	┼╞		
b. Demonstrates knowledge to interpret and enforce Offi	ce policies, orders			H		H	 -		
c. Demonstrates knowledge of ORC and village ordinance	s			H		H	 -		
d. Serves as a resource for above information				H	M	H	H		
e. Properly deals with citizen complaints				H		H	+		
f. Ensures that deputies identify, properly preserve, colle	ct and accurately and thoroughly describ	e evidence					1		
5. Problem Solving							-		
a. Demonstrates logical reasoning patterns and good jud	gment in the decision making process			H	M	H	+		
b. Identifies and resolves problems effectively				H			+=		
c. Suggests new ideas and methods				H	H	M	+		
d. Offers alternative ways of dealing with problem situation				H	H	H	++		
e. Anticipates problems and prepares resolutions in adva				H	H	H	+		
f. Remains calm and controlled under varying situations	and is able to adapt to new or changing o	ircumstances		H	H	H	+=		
g. Follows up on complaints to appropriate resolution									
6. Relationships				TI	Ø	П	1		
a. Recommends or administers appropriate positive or n	egative discipline			H	A	H	1		
b. Does not criticize deputies in front of others				H	N	Ħ	-		
c. Upholds other supervisor orders whenever possible	hilities and functions			H		X	T		
d. Possesses a clear understanding of command respons		issatisfaction		Ħ	×	Ħ	1		
e. Recognizes employee dissatisfaction and makes appro	priore accempls to counsel and resolve o	pour distant		IT	X	IT	T		
f. Accepts feedback in a positive fashion g. Problems in personal relationship with other personner.	ol does not impair work relationships and	guides less experienced denuties		I	N	П	T		
	a does not impair work relationships and	Paraca iesa esperiencea deputies	100						
7. Planning and Organizing a. Assigned duties are accepted without complaint					M	П	T		
b. Assigned duties are accepted without complaint				IT	X	IT	T		

DeputyPerfEval 11-1-18 Page 1 of 3

c. Conducts or delegates inspections of staff and assigned equipment				T	THE
d. Holds subordinates and/or others responsible for corrective action			X	IT	Ħ
e. Initiates follow-up procedures to ensure corrective action is taken			X	Ī	Ī
f. Documents and responds appropriately to absences, tardiness, and other disciplinary problems			X	F	
g. Follows up to ensure satisfactory completion of duties			N	I	Ħ
h. Delegation decisions produce an equitable distribution of work			N	Ħ	Ħ
i. Recognizes training needs of subordinates and recommends training schools or seminars			X	ī	Ħ
8. Written Reports			1/2		W. St.
a. Written information and written assignments are rarely returned for correction			M		
b. Submits reports in a timely manner			X		Ī
c. Performance evaluations are complete and accurate and submitted on time			N		
d. Reviews reports and required forms and makes corrections or instructs deputies to make correction to ensure accuracy and completeness				X	
e. Reviews reports and makes sure the reports are complete and accurate		T	N	ī	Ħ
9. Leadership	100				
a. Actively seeks positive change for the good of the Office		In	M		
b. Trains and guides less experienced deputies		IF	N	T	Ħ
c. Sets an example of professional behavior for other Deputy members		I	X	ī	Ħ
d. Kindles esprit de corps		I	N	Ħ	
e. Shares responsibilities for organizational successes and failures		IF	N	n	Ħ
f. Responds to calls when appropriate		I	N	Ħ	
g. Exhibits a calm demeanor in stressful situations		I	N	Ħ	Ħ
h. Demonstrates ability to take command in emergency situations		IFI	N	Ħ	Ħ
i. Trains others for future promotion		I	M	Ħ	Ħ
j. Demonstrates ability to influence, persuade and motivate people to accomplish tasks	Ī		N	Ħ	Ħ
k. Able to enforce Office policies, orders and procedures	T	IT	N	П	
10. Employee Evaluation					
 a. Subordinates receive formal evaluation/counseling in objective manner with constructive suggestions as to how performance can be improved 					
b. Problems as well as exceptional performance are recognized and noted in evaluation and appropriate action is taken		IT	M	П	П
c. Recognizes employee dissatisfaction and makes appropriate attempts to counsel and resolve situation		I	X	FI	Ħ
d. Regularly assesses training, equipment and other needs and takes appropriate steps to satisfy those needs	T	I	Ø	F	Ħ
e. Explains Office policy and procedures, federal, state laws and village ordinances			X	F	T
f. Formal and informal reprimands are done in an appropriate manner	IT	I	Ø	F	Ħ
g. Fairly evaluates subordinates job performance	TH	T	M	F	F

ADDITIONAL PERFORMANCE FACTORS EVALUATED

Overall doing a great job overseeing C-Watch making sure the shift is running properly and addresing the day to day tasks.

SECTION C: RECORD JOB STRENGTHS, SUPERIOR PERFORMANCE, PROGRESS ACHIEVED & CHECKS FROM EXCEEDS STANDARDS COLUMN

Lt. is always sending me ideas via email, some are being used a lot. He sends a lot of reports back, does a great job making sure they are corrected and grammer is correct.

SECTION D: EXPLAIN CHECKS FROM NOT SATISFACTORY AND SOME IMPROVEMENT NEEDED COLUMNS

Doing good with Goal #1. Goal #2 needs a lot of work, objectives #2 and #3. Make sure voicemail is checked every shift.

RECORD SPECIFIC GOALS OR IMPROVEMENT PROGRAMS TO BE UNDERTAKEN DURING NEXT EVALUATION PERIOD SECTION E:

Make sure you know our 2019 goals and objectives and try to help us meet them. Try to get C-Watch more active. (1) Building checks, not just St. Rt. 39, Ashland Rd, and villages. (2) Try to motivate to get more activity, DUI's, you have a DRE. (3) Try to get more activity in villages.

DeputyPerfEval 11-1-18 Page 2 of 3 RATER: Neertify this report represents my best judgement

REVIEWER:

(Signature) (Bureau Commander) (Date)

EMPLOYEE: (Check One)

💢 I certify that this report has been discussed with me. I understand my signature does not necessarily indicate agreement.

 \square I wish to discuss this report with the Sheriff

EMPLOYEE NAME:	ID NUMBER:	WATCH/SECTIO	N:	UNIT #:
		Supp	port	
RANK:	EVALUATION PER	OD: FROM:	TO:	DATE:
Administrative Sergeant	Octobe	r 2016 to April 2	017	05/10/2017

SECTION A: FACTOR CHECK LIST (Check the column that most accurately describes the employee's performance.)	Not Satisfactory	Some Improvement Needed	Meets Standards	Exceeds Standards	Does Not Apply
1. Observance of Work Hours			X		
2. Attendance			Х		
3. Grooming & Dress				X	
4. Compliance with Rules			X		
5. Safety Practices			Х		
3. Public Contacts	177			X	
7. Employee Contacts				X	
B. Knowledge of Work			X		
9. Work Judgments			X		
10. Planning & Organizing				Х	
11 Job Skill Level			Х		
12. Quality of Work			Х		
13. Volume of Acceptable Work			X		
14. Meeting Deadlines			Х		
15. Accepts Responsibility				Х	
16. Accepts Direction				X	
17. Accepts Change			Х		
18. Appearance of Work Station			Х		
19. Operation and Care of Equipment			Х		
20. Work Coordination			Х		
21. Initiative		- 1	Х		
SECTION B: FOR EMPLOYEES WHO SUPERVISE OTHERS					
22. Planning & Organizing			X		
23. Scheduling & Coordinating				Х	
24. Training & Instructing			X		
25. Effectiveness				Х	
26. Evaluating Subordinates			X		
27 Judgments & Decisions			X		
28. Leadership			X		
29. Operational Economy				Х	
30. Supervisory Control			X		7

SECTION C: ADDITIONAL PERFORMANCE FACT	ORS EVALU	IATED +
	1	-3
SECTION D. DECORD FOR STRENGTING SUBTR	IOD DEDEO	DMANOF
SECTION D: RECORD JOB STRENGTHS, SUPER PROGRESS ACHIEVED, AND CHECKS FROM EXCOLUMN	CEEDS STA	NDARDS
Sgt. Boyd continues to be an asse	t for our	Office. He
works well with others and the public		
Total trail trail out of the party		
	0=10=0=1	
SECTION E: EXPLAIN CHECKS FROM NOT SATI IMPROVEMENT NEEDED COLUMNS	SFACTORY	AND SOME
IMPROVEMENT NEEDED COLUMNS		
SECTION F: RECORD SPECIFIC GOALS OR IMP	POVEMENT	DROGRAMS TO
BE UNDERTAKEN DURING NEXT EVALUATION F		FROGRAMO TO
Sgt. Boyd has met his goal for the ev	AND DESCRIPTION OF THE PERSON	period.
og. Doja nao mot mo godi for the or		
Sgt. Boyd's goal for this evaluation	period wi	Il he hecomo
ogi. boyu's goal for this evaluation	retions a	nd to undete
more integrated in the Dispatch ope	rations a	nd to update
and improve our Office equipment in	spection	program.

REVIEWER:
mno frems. 7/25/17
(Signature) (Date)
a huff followed 7/25/17
(Signature) (Date)
(Signature) (Date)

OF				New Arthur	
AsLIE	EUTENANT OF PA	ATROL	Part Street		
	Office	Sheriff RICHLAND COU	INTY		
THIS IS TO CERTIFY, the office requires it, has appointed	at the undersigned	being of opinion that	t the business of this		47.00
a suitable and competent person as	LIEUTEN	NANT OF PATROL			
Therein, beginning on the 19 and continuing until otherwise ordere	TH day of d.	APRIL	201	8	
Said					
as compensation the sum of	\$32.42		upon the warrant of the		dollars
County Auditor. Witness my signature and seal of offi		19TH A STUDIO COU	day of Laboration MATY DON SHERIFF	APRIL	2018
	ATH OF OFF				
The State of Ohio, Richland County,	SS.				
he/she will support the Constitution of and that he will faithfully discharge the of said County.	f the United States e duties of Deputy	s and the Constitution in the office of the		y sworn, says that Sheriff	
Sworn to before me and signed in my	presence, this	19TH	day of	APRIL	2018
Future Changes	J. STEV Richland	SHELDON SHERIF County	Sheldon		



Richland County Sheriff's Office & Civil Division 597 Park Avenue East • 2nd Floor Mansfield, Ohio 44905

> Phone: 419-774-5881 Fax: 419-522-8153 Civil Office: 419-774-3570

OFFICE CITATION

LIEUTENANT

ON BEHALF OF THE SHERIFF'S OFFICE, IT IS MY PLEASURE TO INFORM YOU THAT YOU HAVE BEEN AWARDED THE OFFICE CITATION FOR OUTSTANDING PERFORMANCE UNDER CIRCUMSTANCES INVOLVING PERSONAL RISK IN THE APPREHENSION OF AN ARMED ASSAILANT.

ON 7-16-18 A CALL WAS RECEIVED OF A POSSIBLE SUICIDAL SUBJECT ON APPLE LANE, WEARING BODY ARMOR AND CARRYING A SHOTGUN. VICTIM WAS SUFFERING FROM PTSD. A COMMAND POST WAS SET UP AT MADISON MIDDLE SCHOOL. OFFICERS SET UP A PERIMETER AROUND THE RESIDENCE. HNT HAD ATTEMPTED TO CALL THE SUSPECT BUT HE FAILED TO ANSWER. ONTARIO POLICE DEPARTMENT USED A DRONE TO SEARCH A LARGE PINE TREE IN SUSPECT'S FRONT YARD WHERE THE SUSPECT WAS FOUND. SUSPECT WAS ORDERED OUT AND ARRESTED. A SHOTGUN WAS LOCATED UNDER THE TREE WHERE THE SUSPECT WAS LYING.

LIEUTENANT YOUR ACTIONS IN ENSURING THE PROTECTION OF PROPERTY AND SECURITY OF ALL CITIZENS BRING CREDIT UPON YOURSELF AND THE SHERIFF'S OFFICE. THIS INCIDENT WAS A SUCCESS AND THE VICTIM WAS ABLE TO GET THE HELP HE NEEDED. YOUR EFFORTS ARE GREATLY APPRECIATED.

PROFESSIONALLY YOURS,

SHERIFF J. STEVE SHELDON RICHLAND COUNTY, OHIO

Stew Sheldon





De It Known that the Sheriff, on the recommendation and approval of the Swards Citations Committee awards to

LIEUTENANT

Office Citation Ohin

In recognition of the recipient's Outstanding Performance of Duty.

December 8, 2018

Bated:

Mary Shelon

Sheriff



RICHLAN	
countyou	ō

Employee Maintenance

(circle one)
ADD CHANGE

DELETE

Name		Empl	oyee#				Salary/pay		
Address							Rate/hour		32.4275
City, State, Zip Code							Alt Rate/hour	ADD SHIFT R80	
Telephone		Has this	person ev	er been em	ployed by		Longevity Payment		
Birthdate		Richland	County in	the past?	Yes or N	0 -	Annual Hours		
Social Security Number							Shift		
Marital Status:							Full/Part		
Sex							STRS		
Race							PERS		*
Title	LT OF PATROL	Cla	ss#				Direct Dep. Route #		
Department Number	LAW	Account #					Direct Dep. Account #		
Munis Org		Object# 510200							
Business Phone Number									
Start Date									
Rehire Date									
Termination Date									
Reason for Termination									
	TAXES	Code	Dep	TY	Add On				
	Federal								
	State								
	City					-			
Status							EFFECTIVE 4-19-2018		
Annual Salary									100
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ignature	Pru		Date		0		Comments		

OF												
As	LIEUTE	LIEUTENANT OF PATROL										
		Office	Sheriff RICHLAND COU	NTY								
THIS IS TO CER office requires it, has appoint	TIFY, that the ted	undersianed	being of opinion that	the business of this								
a suitable and competent per	rson as	LIEUTEN	NANT OF PATROL									
Therein, beginning on the and continuing until otherwise	19TH e ordered.	day of	APRIL	20	18							
Said				4 1 1 1								
as compensation the sum of per ho	our payable bi-	\$32.427 weekly from		upon the warrant of the	8	dollars						
Witness my signature and se	al of office, th	is A.	19TH X/ 14.	day of	APRIL	2018						
Fredha		ZY	RICYLAND COUL JUSTEVE SHELD	NTY DON SHERIFF		1.0						
		OF OFF		a to V		41.						
The State of Ohio, Richland (County, ss.											
he/she will support the Const and that he will faithfully disch of said County.	itution of the Unarge the dution	Jnited States es of Deputy	and the Constitution in the office of the	of the State of Ohio,	Sheriff							
Sworn to before me and signe	ed in my prese	ence, this		day of	APRIL	2018						
		Shen	If A Steere	Sheldon		T WELL						
		J. STEVE Richland	County									



RICHLAND COUNTY Enrollment/Change Form

Department Name: RCSO-Law Employee Number:

Date 11-4-16

HECK O	NE: ⋈ OF	EN EN	IFROLI	LMEN	T	NEW	HIRE CHANGE	Date of 0	Change:		Date of Hire:	Effectiv	ve Date:	
S	CHECK ALL A	APPROPE	RIATE B	OXES B	ELOW	FOR CHA	NGE	01	-01-2017		11/29/95		01-2017	7
9 5	ADD/CAN	CEL DEP	ENDEN	T(S):										
CHANGES	Marria	age* [Birth	□ Add	option	□ Cour	t Order Divorce *if n	narriage,	state previo	us name				
0	CHANGE I	NAME/A	DDRESS	S, state	previo	us								
	Death D	J Age Lin	nit 🗆	Change	e in stu	dent stat	tus 🗆 Other (explain)							
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WANT C	Of LIVIT LOT		1113				Middle:	La	st:	Social	Security #:			
Coverag	ge	Eligible	Depend	dents	- 1				#					
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isstate	ement, misr	represen	ntation o	0			ay be grounds for voiding	g or retro	active termi	ination of co	overage, and may allow	for recovery	of claims	s paid.
SIGN	ATURE OF E	EMPLOY	EE:									ate: 11-4		
											D.	ate	10	
	TIANE W					anrov :-	the section 1 is a section		A. 100.00					
_	i nave b	peen give				enroll in	the Section 125 Flexible S	Spending	Account, bu	ut decline p	articipation.			

PERSONNEL ACTION

TO

STATE OF OHIO

Richland Co. Sheaiff Office AGENCY FROM

UNIT OR OFFICE

NO. 5238850

NAME					M	EX OM		OF BIRTH AY 7 YR	NO. OF YEARS	t	EDU	CATION MAJO	OR	
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(LAST)		(FIRST)		(M.I.	,					16				
то													_	
ADDRESS														
FROM (STREET)			7.	(CITY)				(STA	TE)		(ZIP CODE)	-	(COUNTY)	
то														
EFFECTIVE DATE		PAYROLL NUMBER		POSITION CONT	ROL NO.	BARG	UNIT	FLAG	SOC	AL SECURITY	NUMBER	HQ. C	OUNTY	
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MO DAY	YR.	TO:							-					
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TO:			-		-	-						a in Tiol I	_	
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ENDS		5 TRANSFER BETWE		CIES				ETIREMENT						
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6 PART TIME SEASON		11 REASSIGNMENT												
ENDS		12 POSITION CHANGE								4 BY COURT ORDER				
7 INTERMITTENT		19 TEMPORARY WOR												
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17 ESTABLISHED TERM		OTHER - SEE REM	IARKS											
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hand 1	. 1	Much	7			PPROVE								
5	UTURE	(SIGNATURE)		DATE		OTED								
APPROVAL OF APPOINTING A	HOFF	SHERIFF	11-	29-95		-,								
				-			-						DATE	

PERSONNEL ACTI		Richle	and Co.	Sh jel í	TITUTION E. O.E.1	ice	_		UNIT OF	OFFICE	NO. 5238	95n
NAME	ТО				SEX I			1				Dun
FROM				Þ	- MO	PAY	748	NO. OF YEARS	b	DEGREE	EDUCATION	NOR
TO ADDRESS	(FIRST)		(M)	1)			(31)	Alej		(ZIP C	ODE	(COUNTY)
EFFECTIVE DATE	PAYROLL	NUMBER	POSITION CONT	ROL NO.	BARG UI	IIT FL	LAG	SOC	IAL SECURITY	NUMBER	НО	COUNTY
MO DAY YR	FROM:											
11 29 95	10: 991 0	70			<u>_</u>				4			
CLASS		1 1	CLASS NO	RANGE	STEP	BASE	RATE	LONG	SUPPL	SUPPL	TOTAL	STATUS
FROM: Correction Offi	0/1	o los	33211	14	B	8.00		P	4			1.5
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PPROVAL OF APPOINTING AUTHORITY (SAMES A. STIERHOFF, S	Merh SIGNATURE)	4	DATE 19-95	APPR	PROVED	DIVISIO	50 N	10-11	CERTIFICA		128-9	5 fa

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Employee Maintenance

(circle one)

ADD Change Delete

countyonio						The second secon	
		En	nployee#_			Salary/pay Rate/hour \$	27.840
Name							
Address						Alt Rate/hour	
City, State, Zip Code		Has this perso	on ever bee	n employ	eed by	Wage Factor	
Telephone		Richland Cou	nty in the p	ast? Ye	s or No	Annual Hours	
Birthdate		Richiand Cou	mty in the p	-		Shift	
ial Security Number						Full/Part	
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usiness Phone Number							
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Ailliuai Galai			17	119/1:			
dans d	heldon			110111	>	Comments	
- Area -	V-2-00-5		Date			Commence	
Signature							

DICHI AND
CountyOHIO
Couragemie

Employee Maintenance

(circle one)

ADD Change Delete

Name	9		Employee #			Salary/pay	
Address	3					Rate/hour	\$ 27.2700
City, State, Zip Code	9					Alt Rate/hour	
Telephone	9	Has this pe	rson ever be	en empl	oyeed by	Wage Factor	
Birthdate	9	Richland C	ounty in the	past?	res or No	Annual Hours	
ocial Security Number	Carlo					Shift	
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Title				-		Direct Dep. Route #	
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Status						EFFECTIVE 12/20/12	
Annual Salary							
Jsteveshelo	6n		12/11/1	3			
Signature			Date			Commente	

Smooth Feed Sheets™

Richland Co. Sheriff Office Appointment/Salary Change Record

Name:

New Salary 20.7051 / hour

Effective date 01-01-06

Smooth Feed Sheets™

Richland Co. Sheriff Office Appointment/Salary Change Record

Name:

New Salary \$21,4297 / hour

Effective date 01-01-07

Signed Shereff of Steve Sholdon

Richland Co. Sheriff Office Appointment/Salary Change Record

Name:

New Salary \$23.6449 / hour

Effective date 12-24-09

MTESIE SYSTEM



1-800-GO-AVERY www.avery.com TrueBlockTM Technology Patent Pending Use Avery® TEMPLATE 5163™

Richland Co. Sheriff Office Appointment/Salary Change Record

Name:

New Salary 22.7692 / hour

Effective date 12-24-09

Signed fluigh A Stee Shelet

OF						
As	Deputy Patrol/Minist	terial Officer	of the Court			
		Office	Sheriff	ID COUNT	Y	
THIS IS TO office requires it, has ap	CERTIFY, that the pointed	undersigned	being of opir	nion that the	e business of	this
a suitable and compete	nt person as	Deputy Pa	atrol/Minister	ial Officer of	of the Court	
Therein, beginning on the		day of	May	201	0	
Said	*					
	m of \$20.492 per hour payable bi-		the County T	reasury up	on the warra	_dollars nt of the
County Auditor. Witness my signature a	nd seal of office, thi	s Steed	3rd After RICHLAN J. STEVE	_day of	May Y N SHERIFF	2010
<u>5-1</u>						
*		OF OFF le Secs 3.22,				
The State of Ohio, Rich	and County, ss.					
he/she will support the of and that he will faithfully of said County.				stitution of	y sworn, say the State of (Sheriff	
		-	Lance			
Sworn to before me and	I signed in my prese	ence, this	3rd	_day of	May	2010
d ser		J. STEVE Richland	SHELDON S County	SHERIFF	COOK	
Future Changes						

OF						
As	Deputy Patrol/Minis	sterial Officer	of the Court			
		Office	Sheriff RICHLAND	COUNTY		
THIS IS TO	CERTIFY, that the ppointed		being of opinio			nis
a suitable and compete	ent person as	————	ati ol/ivii iisteriai	0111001 01		
Therein, beginning on and continuing until oth	the 16th nerwise ordered.	day of	August	2009		
Said						
as compensation the s	um of \$22.90 per hour payable b	06	the County Tro	Serial HDO		dollars of the
(\$) County Auditor. Witness my signature a				day of	August	2009
) N	J. STEVE S	COUNTY	SHERIFF	
ş		H OF OFF	V _{J.} STEVE S	COUNTY	SHERIFF	
î.	Rev Co	H OF OFF	V _{J.} STEVE S	COUNTY	SHERIFF	
The State of Ohio, Riche/she will support the and that he will faithful	Rev Continuity, ss.	ode Secs 3.22 United States	FICE , 3-23	being duly	sworn, says	that hio,
ha/she will support the	Rev Continuity, ss.	ode Secs 3.22 United States	FICE , 3-23	being duly	sworn, says ne State of O	that hio,
he/she will support the and that he will faithful	Rev Conhland County, ss. Constitution of the ly discharge the dut	United States	FICE , 3-23 s and the Const	being duly	sworn, says ne State of O	that hio,

OF			(a	
As DEPUTY PA	ATROL/MINISTERIA	L OFFICER OF THE C	OURT	
	Office	Sheriff RICHLAND COUNT	Υ	
THIS IS TO CERTIFY, office requires it, has appointed _	that the undersigned	being of opinion that th	ne business of this	s
a suitable and competent person a	s			
Therein, beginning on the and continuing until otherwise orde	5TH day of red.	JANUARY 200	09	3 /
Said				
as compensation the sum of (\$) per hour pay County Auditor.	yable bi-weekly from	the County Treasury up	do oon the warrant o	llars f the
Witness my signature and seal of c	office, this	5TH day of	JANUARY	2009
	Sheref	RICHLAND COUNT J. STEVE SHELDO		
	OATH OF OFF Rev Code Secs 3.22,			
The State of Ohio, Richland County	/, SS.			
he/she will support the Constitution and that he will faithfully discharge of said County.	of the United States	and the Constitution of	ly sworn, says that the State of Ohio Sheriff	at o,
Sworn to before me and signed in r	my presence, this	5TH day of	JANUARY	2009
Future Changes	J. STEVE Richland (SHELDON SHERIFF	Ship	/

OF				
As Deputy Patrol/Minist	terial Officer	of the Court		
	Office	Sheriff RICHLAND COUNT	Y	
THIS IS TO CERTIFY, that the office requires it, has appointed	undersigned	being of opinion that th	e business of th	iis
a suitable and competent person as	Deputy Pa	atrol/Ministerial Officer	of the Court	
Therein, beginning on the and continuing until otherwise ordered.	day of	January 200	05	
Said				
as compensation the sum of (\$) per hour payable bi- County Auditor. Witness my signature and seal of office, thi		the County Treasury up 1st day of RICHLAND COUNT J. STEVE SHELDOR	January Y	ollars of the 2005
	OF OFF e Secs 3.22,			
The State of Ohio, Richland County, ss.				
he/she will support the Constitution of the U and that he will faithfully discharge the dutie of said County.		and the Constitution of	y sworn, says the State of Ohi Sheriff	
Sworn to before me and signed in my prese	J. STEVE	1st day of Alba	January	2005
	Richland (County		
Future Changes				

Richland Co. Sheriff Office Appointment/Salary Change Record

Name:	Name:
New Salary/ hour	New Salary / hou
Effective date	Effective date 01-01-04 (correction)
Signed James a. Gleerleff	Signed James A. Shert
Richland Co. Sheriff Office	Richland Co. Sheri f Office
Appointment/Salary Change Record	Appoint nent/Salary Ch nge Record
Name:	Name: \
New Salary/ hour	N w salary / hou
Effective date	Effective date
Signed	Signed
Richland Co. Sheriff Office	Ric land Co. Sheriff Office
Appointment/Salary Change Record	Appoint nent/Salary Ch nge Record
Name:	Name:
New Salary/ hour	New Salary / hou
Effective date	Effective date
Signed	Signed

Richland Co. Sheriff Office Appointment/Salary Change Record

Court
Sheriff
RICHLAND COUNTY
being of opinion that the business of this
inisterial Officer of the Court
January 2003
per hour dollars the County Treasury upon the warrant of the
1st day of January 200
7. A Stranger
RICHLAND COUNTY
JAMES A. STIERHOFF, SHERIFF
being duly sworn, says that and the Constitution of the State of Ohio, n the office of the
day of
ffice e Record

Richland County, Ohio	
CERTIFICATE OF APPOINTMENT OF	
as Deputy Sheriff/Ministerial Officer of	the Court
In the Office of	
Sheriff	
SALARY CHANGE: 1-1-00 \$12.5000 HRLY JAMES A. STIERHOFF, SHERIFF SALARY CHANGE: 1-1-01 \$13.9423 HRLY JAMES A. STIERHOFF, SHERIFF SALARY CHANGE: 01-01-02 \$15.3846 HRLY JAMES A. STIERHOFF, SHERIFF	***************************************

being duly sworn, says that he will support the Constitution of the United States and the Constitution of the State of Ohio, and that he will faithfully discharge the duties of Deputy in the office of the... of said County.

The State of Ohio, Richland County, ss.

OATH OF DEPUTY Rev. Code, Secs. 3.22,3.23

Sworn to before me and signed in my presence, this.....day of....

19

DAYTON LEGAL BLANK CO.

OATH OF DEPUTY Rev. Code, Secs. 3.22.3.23

The State of Ohio, Richland County, ss.

مد	sw tw in
Richland County, Ohio	orn, stion of the of
CERTIFICATE OF APPOINTMENT OF	sworn, says that h tution of the State in the office of the Sworn to before m
as Deputy Sheriff/Ministerial Officer of the	the court
In the Office of	wil f 0, and
Sheriff	l suphio, a
SALARY CHANGE: 1-1-00 \$12.5000 HRLY JAMES A. STIERHOFF, SHERIFF SALARY CHANGE: 1-1-01 \$13.9423 HRLY JAMES A. STIERHOFF, SHERIFF	sworn, says that he will support the Constitution of the United States and the Constitution of the State of Ohio, and that he will faithfully discharge the duties of Deputy in the office of the
	and the Consti- tuties of Deputy

20.

OATH OF DEPUTY

The State of Ohio, Richland County, ss. in the office of the

19..

Rev. Code, Secs. 3.22,3.23

being duly sworn, says that he will support the Constitution of the United States and the Constitution of the State of Ohio, and that he will faithfully discharge the duties of Deputy Sworn to before me and signed in my presence, this... Richland County, Ohio CERTIFICATE OF APPOINTMENT OF Deputy Sheriff/Ministerial Officer of the Court In the Office of Sheriff SALARY CHANGE: 1-1-00 \$12.5000 HRLY STIERHOFF, SHERIFF of said County.

DAYTON LEGAL BLANK CO.

	CERTIFICATE OF APPOINTMENT
Of	70
*	Deputy Sheriff/Ministerial Officer of the Court
	Office of Sheriff
	Richland County, Ohio
	TO CERTIFY, That the undersigned being of opinion that the business
	equires it, has appointed
a suitable and	d $competent$ $person$ as * Deputy Sheriff/Ministerial Officer of the Cou
	ning on the 8th day of February 19 99, and con- otherwise ordered.
Said	to receive
as compensati	on the sum of 11.5385 hourly Dollars
(\$ 11.5385) per annum, payable bi-weekly from the County Treasury upon of the County Auditor.
Witness my si	ignature and seal of office, this 8th day of February 1999
	County Richland County Richland

Rachland

CERTIFICATE OF APPOINTMENT Deputy Sheriff/Ministerial Officer of the Court Office of Sheriff Richland County, Ohio THIS IS TO CERTIFY, That the undersigned being of opinion that the business of this office requires it, has appointed... a suitable and competent person as * Deputy Sheriff/Ministerial Officer of the Court therein, beginning on the 4th day of February 19.99, and continuing until otherwise ordered. Said as compensation the sum of \$9.615 769.20 bi-weekly (\$ 9.615) per annum, payable bi-weekly from the County Treasury upon the warrant of the County Auditor. Witness my signature and seal of office, this 4th day of February A. STIERHOFF, SHERIFF

* Deputy, Assistant, Clerk, Bookkeeper, or other employe.

County.

OATH OF DEPUTY

SALARY CHANCE 10-01-98:

DAMES A. SILIERHOFF, SHERIFF

Rev. Code, Secs. 3.22.3.23

The State of Ohio, Richland County, ss.

SALARY CHANGE 07/17/98: sworn, says that he will support the Constitution of the United States and the Constitution of the State of Ohio, and that he will faithfully discharge the duties of Deputy in the office of the. Sworn to before me and signed in my presence, this Richland County, Ohio STIERHOFF CERTIFICATE OF APPOINTMENT OF Correction Officer 1 as In the Office of Sheriff 03-28-96 SALARY CHANGE EFFECTIVE: \$17,784.00, 684.00, JAMES A. STIERHOFF, SE EFFECTIVE 10-01-96: \$18,000.00, 692 of said County. MES A. STIERHOFF, FECTIVE 11-29-96. 19,000.00, 730.80 HERIFF 9 .day of. TOMES A. STIERHOFF, EFFECTIVE 11-29-97: \$20,000.00, 769.20, 9.615 JOMES LAMES A. SITERHOFF, SHERIFF
EFFECTIVE 4/18/98 SALARY & POSITION CHANGE TO CORPORAL: \$23,000.00, 884.64, 11.058 A. STIFRHOFF, SHERIFF 19.

OATH OF DEPUTY Rev. Code, Secs. 3.22,3.23

The State of Ohio, Richland County, ss.

sworn, says that he will support the Constitution of the United States and the Consti-

tution of the State of Ohio, and that he will faithfully discharge the duties of Deputy

\$932.72, 11.659 Sworn to before me and signed in my presence, this in the office of the Richland County, Ohio STIERHOFF, CERTIFICATE OF APPOINTMENT OF Correction Officer 1 In the Office of Sheriff 03-28-96 SALARY CHANGE EFFECTIVE: \$17,784.00, 684.00, JAMES A. STILLED FECTIVE 1 \$18,000.00, STIERHOFF 10-01-96: 692-3 8.654 of said County. JAMES A. STIERHOFF, EFFECTIVE 11-29-96, \$19,000.00, 730.80 PERIFF day of TMES A. STIERHOFF EFFECTIVE 11-29-97: \$20,000.00, 769.20, 9.615 PRIFF HAVES A. SILERHOFF, SHERIFF
EFFECTIVE 4/18/98 SALARY & POSITION CHANGE TO CORPORAL: \$23,000.00, 884.64, 11.058 JAMES A. SILERHOFF. 19

OATH OF DEPUTY

The State of Ohio, Richland County, ss.

Richland County, Ohio

CERTII	FICATE OF APPOINTMENT OF	
	·······	
as	Correction Officer 1	
	In the Office of	
	Sheriff	
SALARY	CHANGE EFFECTIVE: 03-28-96	
	34.00, 684.00, 8.55	
1	10 11	
La	me a Sherry	
JAMES	A. STIERHOFF, SHERIFF	
	TIVE 10-01-96:	
	00.00, 692.32, 8.654	
/	1 N So De	-
1/0	em de Charlet	
JAMES	A. STIERHOFF, SPERIFF	
EFFEC!	TIVE 11-29-96%	1
\$19,0	000.00, 730.804 9,135	
1	101	
Ga	ms a therby	
MES	A. STIERHOFF, SWERIFF	1
EFFECUIV	Æ 11−29−97:	
\$20,000.	.00, 769.20, 9.615	1
/	7 0 00 101	1
	ine a. Glerty	
JAMES A.	. STIERHOFF, SHERIFF	
FECUVE	E 4/18/98 SALARY & POSITION CHANGE TO CORPOR	AL
	0, 884.64, 11.058	
//	1 1 10 100	-
Ya	me a there &	
AMED A	STITERIOFE SHERTER //	1

being duly sworn, says that he will support the Constitution of the United States and the Constitution of the State of Ohio, and that he will faithfully discharge the duties of Deputy in the office of the. of said County.

Sworn to before me and signed in my presence, this.....

day of ...

19...

DAYTON LEGAL BLANK CO.

OATH OF DEPUTY

Richland County, Ohio

CERTIFICATE OF APPOINTMENT OF

Correction Officer 1 as.

In the Office of

Sheriff

SALARY CHANGE EFFECTIVE:	03-28-96
\$17,784.00, 684.00, 8_55	
Jame a Sheek	11
JAMES A. STIERHOFF, SHEAT	FF
EFFECTIVE 10-01-96:	
\$18,000.00, 692.32, 8.	654
Jam de Short	4
JAMES A. STIERHOFF.	ERIFF
EFFECTIVE 11-29-96.	
\$19,000.00, 730.802 9	1/35

JAMES A. STIERHOFF EFFECTIVE 11-29-97: \$20,000.00, 769.20, 9.615

JAMES A. SITERHOFF, SHERIFF

tution of the State of Ohio, and that he will faithfully discharge the duties of Deputy sworn, says that he will support the Constitution of the United States and the Constitution of the C in the office of the. The State of Ohio, Richland County, ss. Rev. Code, Secs. 3.22,3.23 of said County.

Sworn to before me and signed in my presence, this.

.day of ...

19.

OATH OF DEPUTY Rev. Code, Secs. 3.22.3.23

sworn, says that he will support the Constitution of the United States and the Constitution of the State of Ohio, and that he will faithfully discharge the duties of Deputy

19

The State of Ohio, Richland County, ss.

Sworn to before me and signed in my presence, this. in the office of the Richland County, Ohio CERTIFICATE OF APPOINTMENT OF Correction Officer 1 as In the Office of Sheriff 03-28-96 SALARY CHANGE EFFECTIVE: \$17,784.00, 684.00, JAMES A. STIERHOFF, SE EFFECTIVE 10-01-96: \$18,000.00, 692-32, of said County. SHERIFF JANES STIERHOFF day of

OATH OF DEPUTY Rev. Code, Secs. 3.22,3.23

The State of Ohio, Richland County, ss

of said County.

day of

19

sworn, says that he will support the Constitution of the United States and the Constitution of the State of Ohio, and that he will faithfully discharge the duties of Deputy in the office of the Sworn to before me and signed in my presence, this. Richland County, Ohio CERTIFICATE OF APPOINTMENT OF Correction Officer 1 In the Office of

03-28-96

JAMES A. STIERHOFF, SE EFFECTIVE 10-01-96: \$18,000.00, 692-32, STIERHOFF, 5 E 11-29-96. .00, 730.80 ERIFF FECTIVE 11 \$19,000.00, 9 JAMES STIERHOFF,

Sheriff

SALARY CHANGE EFFECTIVE:

\$17,784.00, 684.00,

as

Richland County, Ohio

CERTIFICATE OF APPOINTMENT OF

In the Office of	
Sheriff	

JAMES A. SHERIFF STIERHOFF,

OATH OF DEPUTY Rev. Code, Secs. 3.22,3.23

The State of Ohio, Richland County, ss.

sworn, says that he will support the Constitution of the United States and the Constiin the office of the... tution of the State of Ohio, and that he will faithfully discharge the duties of Deputy of said County.

Sworn to before me and signed in my presence, this.

.day of ...

19.

	A51-1
	- STEPACENT
CER	TIFICATE OF APPOINTMENT
)f	Correction Officer 1
£	Office of Sheriff
	Richland County, Onto
	That the undersigned being of opinion that the business
mIEV	That the undersigned being of
THIS IS TO CERTIFI	, 17000
11112 - '4 ha	s appointed
of this office requires it, ha	s appointed person as * Correction Officer 1 29th day of November 19 95, and con
of the transfer to	person as *
a suitable and competent	day of November
therein, beginning on the tinuing until otherwise or	dered. to receive
tinuing until other	on (100 Dollar
Said	and six hundred fourty 00/100 Doctor
Sata	of Sixteen thousand six hundred fourty 00/100 Dollar of Sixteen thousand six hundred fourty Treasury upon the County Treasury upon the payable bi-weekly from the County Treasury upon the county Tr
as compensation the sum	orly 11 Li maebly from the County Treasury
640.00 biwly 8.00 h	num, payable on-weekly s
the warrant of the Coun	of Sixteen thousand six hundred fourty 00/100 poor of sixteen thousand six hundred fourty 00/100 poor nor sixty num, payable bi-weekly from the County Treasury upon num, payable bi-weekly from the County from the Co
the warrant of the Court	and seal of office, this
Witness my signature a	num, payante of the strain of November 19 and seal of office, this 29th day of Novembe
W 101000	JAMES A. STIERHOFF, SHERIFF Richland
	County

[•] Deputy, Assistant, Clerk, Bookkeeper, or other employe,

CERTIFICATE OF APPOINTMENT	
Of	
* Deputy Sheriff/Ministerial Officer of the Court	as
Office ofShe	eriff
	Richland County, Ohio
THIS IS TO CERTIFY, That the undersigned being of opin	nion that the business
of this office requires it, has appointed	
a suitable and competent person as * Deputy Sheriff/Ministeria	1 Officer of the Court
therein, beginning on the 4th day of February tinuing until otherwise ordered.	19_99, and con-
Said	to receive
as compansation the arm of \$9.615	Dollars
(\$ 9.615) per annum, payable bi-weekly from the Conthe warrant of the County Auditor.	unty Treasury upon
Witness my signature and seal of office, this 4th day of Feb	Stuff
County	

OATH OF DEPUTY Rev. Code, Secs. 3.22.3.23

The State of Ohio, Richland County, ss.

Sworn to before me and signed in my presence, this 4th day of February tution of the State of Ohio, and that he will faithfully discharge the duties of Deputy sworn, says that he will support the Constitution of the United States and the Constiin the office of the. Richland County, Ohio CERTIFICATE OF APPOINTMENT OF Deputy Sheriff/Ministerial Officer of In the Office of Sheriff Sheriff of said County. ichland County A. STIERHOFF, 1999



Employee Maintenance

(circle one)
ADD CHANGE DELETE

Name		Emplo	yee#			Salary/pay	
Address		10		11.5		Rate/hour	28.8000
City, State, Zip Code						Alt Rate/hour	
Telephone		Has this	person eve	er been en	ployed by	Longevity Payment	
Birthdate		Richland	County in	the past?	Yes or No	Annual Hours	
Social Security Number						Shift	0
Marital Status:	TET THE					Full/Part	FIGURE TORK
Sex						STRS	The Control of
Race		400				PERS	
Title		Clas	ss#	10 10		Direct Dep. Route #	
Department Number		Acco	unt#			Direct Dep. Account #	
Munis Org		Obje	ect#		The 12 March 1981		
Business Phone Number							
Start Date							
Rehire Date							
Termination Date			1				
Reason for Termination	to Walk the Built			1			
	TAXES	Code	Dep	TY	Add On		
	Federal						
	State						
	City						
Status					1	NEW RATE	
Annual Salary						EFFECTIVE 12-17-2015	
	121		1	1			
ZUNC	20Mg	4000	OX		1,7		
Signature	1		Date			Comments	

RICHLAND	
countyonio	

Employee Maintenance

(circle one)
ADD CHANGE DELETE

Name		Emplo	oyee#			Salary/pay	
Address						Rate/hour	29.1400
City, State, Zip Code						Alt Rate/hour	The state of the s
Telephone		Has this	person ev	er been em	ployed by	Longevity Payment	
Birthdate		Richland	County in	the past?	Yes or No	Annual Hours	
Social Security Number						Shift	A STATE OF THE STA
Marital Status:						Full/Part	
Sex						STRS	
Race						PERS	
Title	11.5	Clas	ss#			Direct Dep. Route #	
Department Number		Acco	unt#			Direct Dep. Account #	
Munis Org		Obj	ect#				
Business Phone Number							
Start Date							
Rehire Date		Walley To					
Termination Date	the second second		51-				
Reason for Termination							
	TAXES	Code	Dep	TY	Add On		
	Federal						
	State						
	City						
Status					1	NEW RATE	The grade of
Annual Salar						EFFECTIVE 12-15-2016	A M. JAMES ST.
Zich	SVOM	100	Ô	1/7			
ignature			Date			Comments	



Richland County Sheriff's Office & Civil Division 597 Park Avenue East • 2nd Floor Mansfield, Ohio 44905 Phone: 419-774-5881 Fax: 419-522-8153 Civil Office: 419-774-3570

CERTIFICATE OF APPRECIATION

SERGEANT

ON BEHALF OF THE SHERIFF'S OFFICE, IT IS MY PLEASURE TO INFORM YOU THAT YOU HAVE BEEN AWARDED A CERTIFICATE OF APPRECIATION FOR YOUR OUTSTANDING PERFORMANCE IN THE RESPONSE AND INVESTIGATION OF AN AGGRAVATED MENACING COMPLAINT INVOLVING AN ARMED ASSAILANT.

ON JULY 31ST, 2017 OUR OFFICE RECEIVED A REPORT OF AN ARMED PERSON THREATENING THE LIFE OF THE BUSINESS OWNER. THE SUSPECT FLED THE BUSINESS AND WAS LOCATED IN THE AREA BY RESPONDING DEPUTIES. HE WAS TAKEN INTO CUSTODY WITHOUT FURTHER INCIDENT. INVESTIGATIVE INFORMATION LEAD INVESTIGATORS TO THE CLEAR FORK RIVER WHERE TWO FIREARMS HAD BEEN DISCARDED. WITH THE ASSISTANCE OF DIVE TEAM PERSONNEL, BOTH FIREARMS WERE RECOVERED. RESPONDING DEPUTIES AND MAJOR CRIMES DETECTIVES COMPLETED AN EXHAUSTIVE CRIMINAL INVESTIGATION RESULTING IN THE RECOVERY OF THE FIREARM USED IN THE COMMISSION OF THE CRIME AND AN ADDITIONAL FIREARM, FOUND TO BE STOLEN.

YOUR ACTIONS IN ENSURING THE PROTECTION OF PROPERTY AND SECURITY OF ALL CITIZENS BRING CREDIT UPON YOURSELF AND THE SHERIFF'S OFFICE. YOUR EFFORTS ARE GREATLY APPRECIATED.

PROFESSIONALLY YOURS,

Steen

SHERIFF J. STEVE SHELDON RICHLAND COUNTY, OHIO



73 East Second Street • Mansfield, Ohio 44902 Phone: 419-774-5678 Fax: 419-774-5646

	RATES	\$28.41	\$28.80		12.01		\$28.80	1			\$43.20			\$28.80		
	RATES	920.12	-		MINE!					ar weld	Now OT	OWED	URS VACCO	vac cash pa New VAC	OWED	
check date	REG HOURS	reg paid	new reg	OWED	HOLIDAY HOUR	holiday paid n	ew holida O	RATES	OT HOURS	O1 paid	New OT	0.00	0	Age and the state of the state of		\$31.20
1/8/2016	80		\$2,304.00	\$31.20	0			\$0.00				0.00	0			\$31.20
1/22/2016	80		\$2,304.00	\$31.20	0			\$0.00				\$0.00	0			\$35.88
2/5/2016	80		\$2,304.00	\$31.20	12	\$340.92	345.6	\$4.68				\$0.00	0			\$31.20
2/19/2016	80	\$2,272.80		\$31.20	0	and a funda for		\$0.00				\$0.00	0			\$35.88
3/4/2016	80	\$2,272.80		\$31.20	.12	\$340.92	\$345.60	\$4.68				\$0.00	0			\$31.20
3/18/2016	80	\$2,272.80		\$31.20	0			\$0.00				\$0.00	0			\$31.20
4/1/2016	80	\$2,272.80		\$31.20	0	51		\$0.00				\$0.00	0			\$31.20
4/15/2016	80	\$2,272.80	1		-0			\$0.00				\$0.00	0			\$31.20
4/29/2016	80	\$2,272.80			0			\$0.00	I Serie			\$0.00	0			\$31.20
5/13/2016	80	\$2,272.80		\$31.20	0			\$0.00				\$0.00	0	5		\$31.20
5/27/2016	80		\$2,304.00	\$31.20	0 -			\$0.00				\$0.00	0			\$31.20
6/10/2016	80		\$2,304.00		0	-		\$0.00	1 PA-00	4000.21	\$302.40	\$4.09	0			\$35.29
6/24/2016	80		\$2,304.00		0 0			\$0.00		\$298.31	\$302.40	\$0.00	0			\$31.20
7/8/2016	80		\$2,304.00		0 0			\$0.00		652.02	\$64.80	50.88	0			\$32.08
7/22/2016	80		\$2,304.00		0 0			\$0.00		\$63.92	\$64.60	\$0.00	0			\$31.20
8/5/2016	80		\$2,304.00		0 0			\$0.00				\$0.00	0			\$31.20
8/19/2016	80		\$2,304.00		0 0			\$0.00				\$0.00	0			\$31.20
9/2/2016	80		\$2,304.00		0 0			\$0.00	The second second			\$0.00	0			\$31.20
9/16/2016	80		\$2,304.00		0 0			\$0.00		1		\$0.00	0			\$31.20
9/30/2016	80	\$2,272.80	\$2,304.00	\$31.2	0 0			\$0.00				\$0.00	0		1	\$31.20
10/14/2016	80	\$2,272.8	0 \$2,304.00	\$31.2	0 0	Maria San	14.11.25.54	\$0.00		9		\$0.00	0			\$35.88
10/28/2016	80	\$2,272.8	0 \$2,304.00	\$31.2	0 12	\$340.92	\$345.60	\$4.68		18		\$0.00	0			\$31.20
11/11/2016	80	\$2,272.8	0 \$2,304.0	\$31.2	0 0			\$0.00				50.00	0			\$31.20
11/25/2016	80	\$2,272.8	0 \$2,304.0	531.2	0 0			\$0.00				\$0.00	0			\$31.20
12/9/2016	80		0 \$2,304.0		0 0			\$0.00				50.00	0			\$31.20
12/23/2016	80	\$2,272.8	0 \$2,304.0	0 \$31.2	0 0			\$0.00				90.00		-		\$830.21
14,20,100																
						5 10	400.44			OT rate	\$43.71			\$28.	80	
		\$27.0			-	holiday rate	\$29.14	\$0.0	0	Offate	343.72	\$0.00	0			\$58.40
1/6/2017	80	\$2,272.8	0 \$2,331.2		The second second	28		\$0.0				\$0.00	100	3		\$58.40
1/20/2017		\$2,272.8	\$2,331.2			200000	240.00	\$8.7		Mary Control		\$0.00	0		\$0.0	
2/3/2017		\$2,272.8	80 \$2,331.2	0 \$58.4	10 12	\$340.92	349.68	26.7	0							\$183.96

total due \$1,014.17





Richland County - LIVE DETAIL CHECK HISTORY

BY EMPLOYEE NAME 01/08/2016 to 02/03/2017 P 1 prhisrpt

ORG	ОВЈ	PROJ	LOC	ЈОВ		1/08/2016 to PAY TYPE	HOURS	AMOUNT	DED	TYPE	EMPLOYEE	EMPLOYER
RG	OBO	TROO	200	200		4000 SECTION 1		LOC	: 255	ORG:	PAYROLL	
heck Dat	e. 01/	18/2016										
02550000	510200		255	2020	000041105	110 SALARY	32.00	909.12 227.28				
02550000	510200		255	2020	000041105 000041105	500 PE 550 H	8.00	227.28				
2550000	510200)	255 255	2020	000041105	565 CTU	16.00	454.56				
2550000	51020		255	2020	000041105	565 CTU	8.00	227.28 227.28				
2550000	51020)	255	2020	000041105	565 CTU 711 SPEC D	8.00	300.00				
2550000	51020 51020		255 255		000041105	730 CA	0.00	400.00				
2330000	31020		255		000041105							
			255		000041105							
			255 255		000041105							
			255		000041105							
			255 255		000041105							
01755000	53630	0	255		000041105							
01755010	53640	0	255		000041105							
01755020	53650		255 255		000041105							
1755040 CI	HECK 01	/08/2016	TOTALS	: I	NET:	2,096.83	80.00	2,972.80				
Check Dat 02550000	51020	0	255	2020	000042317	110 SALARY	64.00	1,818.24				
02550000	51020	0	255	2020	000042317 000042317	300 VAC 300 VAC	4.00	113.64 113.64				
02550000	51020 51020		255 255	2020	000042317	565 CTU	8.00	227.28				
02550000	51020		255	2020	000042317	711 SPEC D	0.00	200.00				
02550000	51020	0	255	2020	000042317 000042317	935 SHR AT	0.00	200.00				
			255 255		000042317							
			255		000042317							
			255 255		000042317 000042317							
			255		000042317							
			255		000042317							
01755000			255 255		000042317 000042317							
01755010 01755020			255		000042317							
01755040	53353	0	255		000042317	1 000 03	80.00	2,672.80				
C	HECK 01	/22/201	6 TOTAL	5:	NET:	1,860.03	80.00	2,0,2,00				
Check Da	te: 02/	05/2016		2000	000043530	110 SALARY	64.00	1,818.24				
02550000			255 255	2020	000043528 000043528		16.00	454.56				
02550000			255	2020	000043528	550 H	12.00	340.92				
02550000			255	2020	000043528	711 SPEC D	0.00	200.00				
			255 255		000043528							
			255		000043528							
			255		000043528							

Richland County - LIVE DETAIL CHECK HISTORY

BY EMPLOYEE NAME 01/08/2016 to 02/03/2017

P 2 prhisrpt

ORG	OBJ	PROJ	LOC	JOB	CHECK	PAY TYPE	HOURS	AMOUNT DEL	TYPE	EMPLOYEE	EMPLOYER
0175500 0175501 0175502 0175504	0 536400 0 536500 0 533530		255 255 255 255 255 255 255		000043528 000043528 000043528 000043528 000043528 000043528			LOC: 25	5 ORG: PA	AYROLL	
	CHECK 02/		TOTALS	:	NET:	1,935.39	92.00	2,813.72			
Check Da 02550000 02550000 02550000 02550000	510200 510200		255 255 255 255 255 255 255 255 255 255	2020 2020 2020	0 000044739 0 000044739 0 000044739 0 000044739 0 000044739 000044739 000044739 000044739	300 VAC 565 CTU 565 CTU 711 SPEC D	75.75 2.00 1.00 1.25 0.00	2,152.06 56.82 28.41 35.51 100.00			
01755000 01755010 01755020 01755040	536400	9/2016	255 255 255 255 255		000044739 000044739 000044739 000044739 000044739 NET:		80.00	2,372.80			
02550000			255 255 255 255 255	2020	000045957 000045957 000045957 000045957 000045957 000045957	110 SALARY 550 H 565 CTU 711 SPEC D	79.25 12.00 0.75 0.00	2,251.49 340.92 21.31 200.00			2,012.00
01755000 01755010 01755020 01755040	536400 536500	4/2016	255 255 255 255 255 255 255 255		000045957 000045957 000045957 000045957 000045957 000045957 000045957	1,935.39	92.00	2 012 70			
	te: 03/18		LOTINIO.		Add to	1,935.39	92.00	2,813.72		- Marie Marie Andrew	
02550000 02550000 02550000 02550000	510200 510200 510200	/2016	255 255	2020	000047168 000047168 000047168 000047168 000047168	110 SALARY 300 VAC 500 PE 565 CTU	69.00 2.00 8.00 1.00	1,960.29 56.82 227.28 28.41			



Richland County - LIVE DETAIL CHECK HISTORY

BY EMPLOYEE NAME 01/08/2016 to 02/03/2017 p 3 prhisrpt

ORG	OBJ	PROJ	LOC	ЈОВ	CHECK	PAY	TYPE	HOURS	AMOUNT	DED	TYPE	EM	PLOYEE	EMPLOYER
01755000 01755010 01755040 01755040	536400 536500		255 255 255 255 255 255 255 255 255 255		000047168 000047168 000047168 000047168 000047168 000047168 000047168 000047168 000047168	1,54	4.32	80.00	LOC 2,272.80	2: 25	5 ORG:	PAYROLL	272.80	1,070.15
Check Da 02550000 02550000 02550000 02550000 02550000 02550000 02550000 02550000 02550000 02550000 02550000	510200 510200 510200 510200 510200 510200 510200 510200 510200 510200 510200 510200 510200 510200		255 255 255 255 255 255 255 255 255 255	2020 2020 2020 2020 2020 2020 2020 202	000048386 000048386 000048386 000048386 000048386 000048386 000048386 000048386 000048386 000048386 000048386 000048386	110 110 110 110 110 110 110 300 300 565 565	SALARY SALARY SALARY SALARY SALARY SALARY SALARY VAC VAC CTU CTU	8.00 8.00 8.00 7.00 8.00 2.00 3.00 8.00 8.00 1.00 1.00 2.00	227.28 227.28 198.87 227.28 227.28 227.28 256.82 85.23 227.28 227.28 227.28 228.41 28.41 56.82					
01755000 01755010 01755020 01755040	536400 536500		255 255 255 255 255 255		000048386 000048386 000048386 000048386 000048386 000048386	1,54	4.31	80.00	2,272.80					
Check Da 0255000000 02550000 025500000000	510200 510200 510200 510200 510200 510200 510200 510200 510200 510200		255 255 255 255 255 255 255 255 255 255	2020 2020 2020 2020 2020 2020 2020 202	000049592 000049592 000049592 000049592 000049592 000049592 000049592 000049592 000049592	110 110 110 110 110 110 110 110	SALARY SALARY SALARY SALARY SALARY SALARY SALARY SALARY SALARY CTU	8.00 8.00 8.00 8.00 8.00 7.00 8.00 8.00	227.28 227.28 227.28 227.28 227.28 227.28 198.87 227.28 227.28 227.28					



Richland County - LIVE DETAIL CHECK HISTORY

BY EMPLOYEE NAME 01/08/2016 to 02/03/2017 P 4 prhisrpt

ORG	OBJ PR	OJ L	OC	JOB	CHECK	PAY TYPE	HOURS	AMOUNT	DED	TYPE	EMPLOYEE	EMPLOYER	
01755000 01755010 01755020 01755040		2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	55555555555555555555555555555555555555		000049592 000049592 000049592 000049592 000049592 000049592 000049592 000049592				: 255	ORG: P.	AYROLL		
	HECK 04/15/		TALS:	1	NET:	1,544.33	80.00	2,272.80			A		
02550000 02550000 02550000 02550000 02550000 02550000 02550000 02550000 02550000 02550000 02550000 02550000 02550000	Se: 04/29/2 510200 510200 510200 510200 510200 510200 510200 510200 510200 510200 510200 510200 510200 510200 510200	2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	555555555555555555555555555555555555555	2020 2020 2020 2020 2020 2020 2020 202	000050798 000050798 000050798 000050798 000050798 000050798 000050798 000050798 000050798 000050798 000050798 000050798 000050798 000050798 000050798	110 SALARY 110 SALARY	7.00 8.00 8.00 8.00 6.50 6.50 8.00 1.00 1.50 1.50	198.87 227.28 227.28 227.28 184.67 184.67 227.28 227.28 227.28 227.28 2.41 42.62 42.62					
01755010 CH	536400 IECK 04/29/	2016 TO	55 TALS:	1	000050798 JET:	1,649.29	80,00	2,272.83					
Check Dat 02550000 02550000 02550000 02550000 02550000 02550000 02550000 02550000 02550000 02550000 02550000	ce: 05/13/2 510200 510200 510200 510200 510200 510200 510200 510200 510200 510200 510200 510200	2: 2: 2: 2: 2: 2: 2: 2: 2: 2: 2: 2: 2: 2	55 55 55 55 55 55 55 55 55 55 55 55 55	2020 2020 2020 2020 2020 2020 2020 202	000051998 000051998 000051998 000051998 000051998 000051998 000051998 000051998 000051998 000051998 000051998	110 SALARY 110 SALARY 565 CTU	8.00 8.00 6.50 8.00 6.00 8.00 8.00 8.00 8.00 2.00	227.28 227.28 184.67 227.28 170.46 227.28 227.28 227.28 227.28 227.28 227.28					



Richland County - LIVE DETAIL CHECK HISTORY

BY EMPLOYEE NAME 01/08/2016 to 02/03/2017 P 5 prhisrpt

ORG	ОВЈ	PROJ	LOC	JOB	CHECK	PAY TYPE	I	IOURS	AMOUNT	DED	TYPE	EMPLOYEE	EMPLOYER
01755000 01755010 01755020 01755040	53640 53650 53353	0	255 255 255 255 255 255 255 255 255		000051998 000051998 000051998 000051998 000051998 000051998 000051998 000051998	1 544 22		80.00		C: 255	ORG: PA	AYROLL	
		/13/2016	TOTALS	•	NET:	1,544.33		80.00	2,272.			-,	-, -, -, -, -,
Check Da 025500000 02550000 025500000 025500000 025500000000	51020 51020 51020 51020 51020 51020 51020 51020 51020 51020 51020 51020	000000000000000000000000000000000000000	255 255 255 255 255 255 255 255 255 255	2020 2020 2020 2020 2020 2020 2020 202	000053198 000053198 000053198 000053198 000053198 000053198 000053198 000053198 000053198 000053198 000053198 000053198 000053198 000053198 000053198	110 SALA 110 SALA 110 SALA 110 SALA 110 SALA 110 SALA 110 SALA 300 VAC 300 VAC 300 VAC 300 VAC 565 CTU	RY RY RY RY RY RY	8.00 8.00 6.50 8.00 4.00 6.00 8.00 8.00 8.00 8.00 1.50	227.28 227.28 184.67 227.28 113.64 170.46 227.28 227.28 113.64 227.28 227.28				
01755000 01755010 01755020 01755040	53640 53650 53353	0	255 255 255 255 255 255		000053198 000053198 000053198 000053198 000053198 NET:	1,544.32		80.00	2,272.81				
Check Da 02550000 02550000 02550000 02550000 02550000 02550000 02550000 02550000 02550000 02550000	ate: 06/ 0 51020 0 51020 0 51020 0 51020 0 51020 0 51020 0 51020 0 51020 0 51020	10/2016	255 255 255 255 255 255 255 255 255 255	2020 2020 2020 2020 2020 2020 2020 202	000054414 000054414 000054414 000054414 000054414 000054414 000054414 000054414 000054414 000054414 000054414	110 SALA 110 SALA 110 SALA 110 SALA 110 SALA 300 VAC 550 H 565 CTU 570 RATO 570 RATO	RY RY RY RY RY RY	8.00 8.00 7.25 8.00 6.00 2.00 8.00 0.75 8.00 8.00	227.28 227.28 227.28 205.97 227.28 170.46 56.82 227.28 21.31 227.28 227.28				



Richland County - LIVE DETAIL CHECK HISTORY

BY EMPLOYEE NAME 01/08/2016 to 02/03/2017 P 6 prhisrpt

ORG	OBJ P	PROJ	LOC	JOB	CHECK	PAY TYPE	HOURS	AMOUNT	DED	TYPE	EMPLOYEE	EMPLOYER
01755000 01755010 01755020 01755040 CH	536300 536400 536500 533530 ECK 06/10		255 255 255 255 255 255 255 255 255 255	: 1	000054414 000054414 000054414 000054414 000054414 000054414 000054414 000054414 000054414 000054414	1,544.32	80.00	LOC	2: 255	ORG: PA	AYROLL	
Check Date 02550000 02550000 02550000 02550000 02550000 02550000 02550000 02550000 02550000 02550000	e: 06/24/ 510200 510200 510200 510200 510200 510200 510200 510200 510200 510200 510200 510200		22222222222222222222222222222222222222	2020 2020 2020 2020 2020 2020 2020 202	000055612 000055612 000055612 000055612 000055612 000055612 000055612 000055612 000055612 000055612 000055612	110 SALARY 110 SALARY 110 SALARY 110 SALARY 110 SALARY	8.00 8.00 8.00 8.00 8.00 1.00 6.00 8.00 8.00 8.00 8.00	227.28 227.28 227.28 227.28 227.28 227.28 42.62 255.69 227.28 227.28 227.28 227.28				
01755000 01755010 01755020 01755040 CHI	536300 536400 536500 533530 ECK 06/24		255	: 1	000055612 000055612 000055612 000055612 000055612 000055612 000055612 000055612	1,748.37	87.00	2,571.11				
2550000	e: 07/08/ 510200 510200 510200 510200 510200 510200 510200 510200 510200 510200		255 255 255 255 255 255 255 255 255	2020 2020 2020 2020 2020 2020 2020 202	000056810 000056810 000056810 000056810 000056810 000056810 000056810 000056810 000056810 000056810 000056810	110 SALARY 110 SALARY 110 SALARY 110 SALARY 110 SALARY 110 SALARY 110 SALARY 110 SALARY 500 PE 500 PE 565 CTU	8.00 8.00 8.00 8.00 8.00	227.28 198.87 227.28 227.28 227.28 227.28 227.28 227.28 227.28 227.28 227.28 227.28			II)	



Richland County - LIVE DETAIL CHECK HISTORY P 7 prhisrpt

BY EMPLOYEE NAME 01/08/2016 to 02/03/2017

ORG	OBJ	PROJ	LOC	JOB	CHECK	PAY TYPE	HOURS	AMOUNT	DED	TYPE	EMPLOYEE	EMPLOYER
								POC	. 255	ORG: PA	YROLI.	
01755000 01755010 01755020 01755040	53630 53640 53650 53353	0	255 255 255 255 255 255 255 255 255		000056810 000056810 000056810 000056810 000056810 000056810 000056810 000056810							
СН	IECK 07	/08/2016	TOTALS	5: 1	NET:	1,544.32	80.00	2,272.8				
Check Dat	e: 07/	22/2016										
02550000 02550000 02550000 02550000 02550000 02550000 02550000 02550000 02550000 02550000 02550000 02550000 02550000 02550000 02550000	51020 51020 51020 51020 51020 51020 51020 51020 51020 51020 51020	000000000000000000000000000000000000000	25555555555555555555555555555555555555	2020 2020 2020 2020 2020 2020 2020 202	000057998 000057998 000057998 000057998 000057998 000057998 000057998 000057998 000057998 000057998 000057998 000057998 000057998 000057998 000057998 000057998	110 SALAI 110 SALAI 110 SALAI 110 SALAI 110 SALAI 110 SALAI 215 OT 300 VAC 300 VAC 300 VAC 550 H	RY 8.00 RY 8.00 RY 8.00 RY 8.00 RY 8.00	85.23 227.28 227.28 227.28 227.28 227.28 227.28 227.28 227.28 227.28				
01755040 CH	53353 HECK 07	0 /22/2016	255 TOTALS	3: 1	000057998 NET:	1,588.04	81.50	2,336.72				
Check Dat 02550000 02550000 02550000 02550000 02550000 02550000 02550000 02550000 02550000 02550000		05/2016 0 0 0 0 0 0 0 0 0 0 0	25555555555555555555555555555555555555	2020 2020 2020 2020 2020 2020 2020 202	000059193 000059193 000059193 000059193 000059193 000059193 000059193 000059193 000059193 000059193 000059193	110 SALAI 110 SALAI 110 SALAI 110 SALAI 110 SALAI 110 SALAI 110 SALAI 300 VAC 300 VAC	RY 8.00 RY 6.00 RY 8.00 RY 8.00 RY 8.00	227.28 227.28 170.46 227.28 227.28 227.28 227.28 227.28 227.28 227.28 227.28				



Richland County - LIVE DETAIL CHECK HISTORY

BY EMPLOYEE NAME 01/08/2016 to 02/03/2017 P 8



Richland County - LIVE DETAIL CHECK HISTORY

BY EMPLOYEE NAME 01/08/2016 to 02/03/2017 P 9 prhisrpt

ORG	овј	PROJ	LOC	JOB	CHECK	PAY	TYPE	HOURS	AMOUNT	DED	TYPE	EMPLOYEE	EMPLOYER
			100000						LOC	: 255	ORG:	PAYROLL	
			255 255		000061587 000061587								
.====000	-2620	2	255		000061587								
1755000	536300 536400	0	255 255		000061587 000061587								
1755020	536500	0	255 255		000061587 000061587								
01755040 CF	HECK 09	/02/2016	TOTALS	:	NET:	1,544	.31	80.00	2,272.8				
Check Dat			76.42					2 00	227 20				
02550000	51020 51020		255 255		000062777		SALARY	8.00	227.28 227.28				
02550000	51020	0	255	2020	000062777	110	SALARY	8.00	227.28				
02550000	51020	0	255	2020	000062777	110	SALARY	8.00 5.00	227.28 142.05				
02550000	51020 51020	0	255 255		000062777	110	SALARY	8.00	227.28				
02550000	51020	0	255	2020	000062777	110	SALARY	8.00	227.28				
02550000	51020 51020		255 255	2020	0 000062777	300	SALARY VAC	8.00	227.28 85.23				
02550000	51020	0	255	2020	000062777	400	SICK	8.00	227.28				
02550000			255 255	2020	000062777	400	SICK	8.00	227.28				
			255		000062777								
			255		000062777								
			255 255		000062777								
			255		000062777								
01755000	53630	0	255 255		000062777 000062777								
01755010	53640	0	255		000062777								
01755020 01755040			255 255		000062777 000062777								
CI	HECK 09	/16/2016	TOTALS	:	NET:	1,544	1.32	80.00	2,272.80				
Check Dat	te: 09/	30/2016			222252050	7.7.0	CATADY	7 00	200 07				
02550000			255 255	2020	000063968	110	SALARY	7.00	198.87 227.28				
02550000	51020	0	255	2020	000063968	110	SALARY	8.00	227.28				
02550000			255	2020	0 000063968	110	SALARY SALARY	8.00	227.28				
02550000			255 255	2020	0 000063968	110	SALARY	8.00	227.28				
02550000	51020	0	255	2020	000063968	110	SALARY	4.00	113.64 227.28				
02550000			255 255		0 000063968	110	SALARY	8.00	227.28				
02550000	51020	0	255	2020	000063968	400	SICK	4.00	113.64				
02550000			255 255		0 000063968	500	PE	8.00	227.28 28.41				
02550000			255		000063968		SPEC D	0.00	100.00				
			255 255		000063968								
			255		000063968								
			255		000063968								



Richland County - LIVE DETAIL CHECK HISTORY P 10 prhisrpt

BY EMPLOYEE NAME 01/08/2016 to 02/03/2017

RG	OBJ P	ROJ LOC	JOB	CHECK	PAY TYPE	HOURS	AMOUNT	DED TYPE	EMPLOYEE	EMPLOYER
		255		000063069	1,728.20 110 SALARY		LOC	: 255 ORG: P	AYROLL	
1755000	536300	255		000063968						
1755010 CH	536400 ECK 09/30	/2016 TOTA	T.S.	000063968	1,728.20	80.00	2 272 0			
		, 2010 101A	LIU.	1121.	1,720.20	00.00	2,372.0		2.7 (100.2)	1777
neck Dat 2550000	e: 10/14/ 510200	2016 255	2020	000065158	110 SALARY 110 SALARY 110 SALARY 110 SALARY 110 SALARY 110 SALARY 110 SALARY 110 SALARY 110 SALARY 110 SALARY 300 VAC	8.00	227.28			
2550000	510200	255	2020	000065158	110 SALARY	6.00	170.46			
2550000 2550000	510200	255 255	2020	000065158	110 SALARY	8.00	227.28 227.28			
2550000	510200	255	2020	000065158	110 SALARY	8.00				
2550000	510200 510200	255	2020	000065158	110 SALARY	8.00	227.28			
2550000	510200	255	2020	000065158	110 SALARY	8.00	227.28			
2550000	510200	255 255	2020	000065158	110 SALARY	8.00	227.28			
2550000	510200	255	2020	000065158	300 VAC	2.00	227.28 227.28 227.28 227.28 227.28 113.64			
2550000	510200	255 255	2020	000065158	300 VAC	4.00	113.64			
		255		000065158						
		255 255		000065158						
		255		000065158						
		255 255		000065158						
755000	536300	255		000065158						
1755010 1755020	536500	255		000065158						
755040	533530 ECK 10/14	255		000065158	1 544 30	00.00				
CH	BCK 10/14	/2016 IOIA	no:	NEI:	300 VAC	80.00	2,272.80			
							227 20			
550000	510200	255	2020	000066350	110 SALARY	8.00 4.00 8.00	227.28 113.64 227.28			
550000	510200	255	2020	000066350	110 SALARY	8.00	227.28 227.28			
550000	510200	255	2020	000066350	110 SALARY	4.00	113.64			
550000	510200	255	2020	000066350	110 SALARY	8.00	227.28			
550000	510200	255	2020	000066350	110 SALARY 110 SALARY 110 SALARY 110 SALARY 110 SALARY 110 SALARY 110 SALARY 110 SALARY	8.00	227.28			
550000 550000	510200	255	2020	000066350	110 SALARY	8.00 4.00 8.00 8.00 8.00 8.00	227.28			
550000	510200	255 255 255 255 255 255 255	2020	000066350		4.00	227.28 227.28 113.64 113.64 340.92 200.00			
550000 550000	510200	255	2020	000066350 000066350	300 VAC 550 H 711 SPEC D	4.00	113.64			
550000	510200	255	2020	000066350	711 SPEC D	0.00	200.00			
		200		000066350 000066350						
		255 255 255		000066350						
		255 255		000066350						
		255		000066350						



Richland County - LIVE DETAIL CHECK HISTORY P 11 prhisrpt

BY EMPLOYEE NAME 01/08/2016 to 02/03/2017

ORG	OBJ	PROJ	LOC	JOB	CHECK	PAY	TYPE	HOURS	AMOUNT	DED	TYPE	EMPLOYEE	EMPLOYER
			255		202055250				LOC	: 255	ORG: PA	YROLL	
01755000 01755010 01755020 01755040	536300 536400 536500 533530)	255 255 255 255 255		000066350 000066350 000066350 000066350								
CH		/28/2016		: 1	NET:	1,93	5.39	92.00	2,813.				
heck Dat 2550000 2550000 2550000 2550000 2550000 2550000 2550000 2550000 2550000 2550000	510200 510200 510200 510200 510200 510200 510200 510200 510200 510200 510200 510200 510200 510200		255 255 255 255 255 255 255 255 255 255	2020 2020 2020 2020 2020 2020 2020 202	000067536 000067536 000067536 000067536 000067536 000067536 000067536 000067536 000067536 000067536 000067536 000067536 000067536 000067536 000067536	110 110 110 110 110 110 110 300 565	SALARY SALARY SALARY SALARY SALARY SALARY SALARY VAC CTU SPEC D	8.00 8.00 8.00 8.00 8.00 8.00 8.00 8.00	227.28 227.28 170.46 227.28 227.28 227.28 227.28 227.28 227.28 227.28 227.00				
1755020 1755040 CH			255 255 TOTALS	: 1	000067536 000067536 NET:	1,70	2.17	80.00	2,472.80				
heck Dat	e: 11/2	25/2016											
2550000 2550000 2550000 2550000 2550000 2550000 2550000 2550000 2550000 2550000 2550000	510200 510200 510200 510200 510200 510200 510200 510200 510200 510200		255 255 255 255 255 255 255 255 255 255	2020 2020 2020 2020 2020 2020 2020 202	000068727 000068727 000068727 000068727 000068727 000068727 000068727 000068727 000068727 000068727 000068727 000068727 000068727 000068727 000068727	110 110 110 110 110 110 110 110 565	SALARY SALARY SALARY SALARY SALARY SALARY SALARY SALARY SALARY SALARY CTU SPEC D	8.00 8.00 8.00 8.00 8.00 12.00 8.00 8.00 8.00 8.00	227.28 227.28 227.28 227.28 227.28 227.28 227.28 340.92 227.28 227.28 227.28 227.28				



Richland County - LIVE DETAIL CHECK HISTORY

BY EMPLOYEE NAME 01/08/2016 to 02/03/2017 P 12 prhisrpt

ORG	OBJ PR	DJ LOC	JOB	CHECK	PAY TY	PE	HOURS	AMOUNT	DED	TYPE	EMPLOYEE	EMPLOYER
		0.5.5		000000000				Loc	: 255	ORG: PA	YROLL	
01755000 01755010 01755020 01755040 CH	536300 536400 536500 533530 ECK 11/25/	255 255 255 255 255 255 2016 TOTALS	S:	000068727 000068727 000068727 000068727 000068727 NET:	1,856.4	6	92.00	2,713.72				
	e: 12/09/2											8
02550000 02550000 02550000 02550000 02550000 02550000 02550000 02550000 02550000 02550000 02550000 02550000	510200 510200 510200 510200 510200 510200 510200 510200 510200 510200 510200 510200 510200	255 2555 2555 2555 2555 2555 2555 2555	2020 2020 2020 2020 2020 2020 2020 202	000069895 000069895 000069895 000069895 000069895 000069895 000069895 000069895 000069895 000069895 000069895 000069895 000069895	110 SA 110 SA 110 SA 110 SA 300 VA 500 PE 500 PE 500 PE 550 H 600 LG	LARY LARY LARY LARY C	8.00 4.00 8.00 8.00 8.00 4.00 8.00 8.00	227.28 113.64 227.28 227.28 227.28 113.64 227.28 227.28 227.28 227.28 227.28 227.28 207.28				
1755000 1755010 1755020	536300 536400 536500 ECK 12/09/	255 255 255	3.	000069895 000069895 000069895 NET:	3,178.2	4	80.00	4,735.30				
				.,	5,2,5,2	•	00.00	1,133.30				
02550000 02550000 02550000 02550000 02550000 02550000 02550000 02550000 02550000	e: 12/23/2 510200 510200 510200 510200 510200 510200 510200 510200 510200 510200 510200 510200	255 255 255 255 255 255 255 255 255 255	2020 2020 2020 2020 2020 2020 2020 202	000070999 000070999 000070999 000070999 000070999 000070999 000070999 000070999 000070999 000070999 000070999 000070999	110 SA 110 SA 110 SA 110 SA 110 SA 110 SA 110 SA 300 VA 565 CT 711 SP	LARY LARY LARY LARY LARY LARY LARY LARY	8.00 8.00 8.00 8.00 8.00 8.00 8.00 8.00	227.28 227.28 227.28 227.28 227.28 227.28 227.28 227.28 227.28 227.28 300.00				



Richland County - LIVE DETAIL CHECK HISTORY

BY EMPLOYEE NAME 01/08/2016 to 02/03/2017 P 13 prhisrpt

ORG	OBJ	PROJ	LOC	JOB	CHECK	PAY TYPE	HOURS	AMOUNT D	ED TYPE	EMPLOYEE	EMPLOYER
1755000	53630	0	255		000070999			LOC:	255 ORG: F	PAYROLL	
01755000	53640		255		000070999						
01755020	53650	0 /23/2016	255	. 7	000070999 NET:	1,812.97	80.00	2,572.80			
			TOTALS		NEI.	1,012.57	00.00	-,			
Check Dat 02550000	e: 01/ 51020		255	2020	000072073	110 SALARY	8.00	227.28			
2550000	51020		255	2020	000072073	110 SALARY	8.00	227.28 227.28			
02550000	51020 51020		255 255	2020	000072073	110 SALARY 110 SALARY	8.00	227.28			
02550000	51020		255	2020	000072073	110 SALARY	8.00	227.28			
02550000	51020		255		000072073 000072073	110 SALARY 110 SALARY	4.00 8.00	113.64 227.28			
02550000	51020 51020		255 255	2020	000072073	110 SALARY	8.00	227.28			
02550000	51020	0	255		000072073	110 SALARY 300 VAC	8.00	227.28 113.64			•
02550000	51020 51020		255 255		000072073	565 CTU	8.00	227.28			
02550000	51020		255	2020	000072073	711 SPEC D	0.00	500.00			
			255 255		000072073						
			255		000072073 000072073						
			255 255		000072073						
			255		000072073						
			255 255		000072073						
01755000	53630		255		000072073						
01755010 01755020	53640 53650		255 255		000072073						
01755040	53353	0	255		000072073	1 006 77	80.00	2,772.80			
		/06/2017	TOTAL	5:	NET:	1,926.77	00.00	2,772.00			
Check Dat	ce: 01/ 51020	20/2017	255	2020	000073151	110 SALARY	8.00	227.28			
02550000	51020		255	2020	000073151	110 SALARY	8.00	227.28			
02550000	51020 51020	0	255 255		000073151 000073151	110 SALARY 110 SALARY	8.00	227.28 227.28			
02550000	51020		255	2020	000073151	110 SALARY	8.00	227.28			
02550000	51020		255 255	2020	000073151 000073151	110 SALARY 110 SALARY	5.25	149.15 21.31			
02550000	51020		255	2020	000073151	110 SALARY	8.00	227.28			
02550000	51020		255 255	2020	000073151 000073151	110 SALARY 300 VAC	8.00	227.28 56.82			
02550000 02550000	51020 51020		255	2020	000073151	550 H	8.00	227.28			
02550000	51020	0.0	255		000073151	565 CTU 711 SPEC D	8.00	227.28 200.00			
02550000	51020 51020		255 255	2020	000073151 000073151	730 CA	0.00	400.00			
			255		000073151			100			
			255 255		000073151 000073151						
			255		000073151						
			255		000073151						



Richland County - LIVE DETAIL CHECK HISTORY

P 14 prhisrpt

BY EMPLOYEE NAME 01/08/2016 to 02/03/2017

				CHECK		TYPE	HOURS	AMOUNT	DED	TYPE	EMPLOYEE	EMPLOYER
		255	00	00073151				LOC	: 255	ORG: I	PAYROLL	de la la
		255		00073151								
		255		00073151								
755000 755010	536300	255		00073151								
755010	536400 536500	255 255	.00	00073151 00073151								
755040	533530	255		00073151								
	ECK 01/20/2017	TOTALS	: NET		2,005	.69	80.00	2,872.80				
eck Dat	e: 02/03/2017											
550000	510200	255	2020 00	0074240	110	SALARY	6.00	170.46				
2550000	510200	255	2020 00	0074240	110	SALARY	6.00	170.46				
2550000 2550000	510200	255		0074240		SALARY	8.00	227.28				
2550000	510200 510200	255 255	2020 00	00074240		SALARY	8.00	227.28				
2550000	510200	255		0074240		SALARY SALARY	8.00	227.28				
2550000	510200	255	2020 00	0074240		SALARY	8.00	227.28 227.28				
2550000	510200	255		0074240		SALARY	8.00	227.28				
2550000	510200	255	2020 00	0074240		SALARY	8.00	227.28				
2550000	510200	255		0074240	110	SALARY	8.00	227.28				
2550000 2550000	510200	255		0074240			2.00	56.82				
2550000	510200 510200	255 255		0074240			2.00	56.82				
2550000	510200	255	2020 00	0074240		SPEC D	12.00	340.92				
2550000	510200	255		0074240		SHR AT	0.00	300.00				
		255	00	0074240	200	Dilli III	0.00	100.00				
		255	0.0	0074240								
		255		0074240								
		255		0074240								
		255 255		0074240 0074240								
		255		0074240								
		255		0074240								
L755000	536300	255		0074240								
755010	536400	255		0074240								
755020	536500	255		0074240								
	533530 BCK 02/03/2017	255 TOTALS:	00 NET	0074240	2,081	0.4	92.00	3 013 70				
								3,013.72				-,
	EMPLOYEE	TOTALS:	NET		51,195	.35	2,388.50	74,440.58			74,440.58	31,810.44
	CDAND	TOTALS:	NET		51,195	2.5	2,388.50	74,440.58			74,440.58	

^{**} END OF REPORT - Generated by ERIKA SPICER **

EMPLOYEE NAME:	ID NUMBER:	WATCH/SECTION	DN:	UNIT #:	
		Sup	port		
RANK:	EVALUATION PERI	OD: FROM:	TO:	DATE:	
Administrative Sergeant	Octobe	r 2015 to April :	2016	04/28/2016	

					-
SECTION A: FACTOR CHECK LIST (Check the column that most accurately describes the employee's performance.)	Not Satisfactory	Some Improvement Needed	Meets Standards	Exceeds Standards	Does Not Apply
			v		
1. Observance of Work Hours	-		X		
2. Attendance	-		^	X	
3. Grooming & Dress	-		X	^	
4. Compliance with Rules	-		X	-	
5. Safety Practices	-	-	^	v	
6. Public Contacts	-			X	
7. Employee Contacts	-	-		X	
8. Knowledge of Work			X		
9. Work Judgments	-		X		
10. Planning & Organizing				Х	
11 Job Skill Level			X		
12. Quality of Work	-		X		
13. Volume of Acceptable Work	-		Х		
14. Meeting Deadlines			X		
15. Accepts Responsibility				Х	
16. Accepts Direction				Х	
17. Accepts Change			X		
18. Appearance of Work Station			X		
19. Operation and Care of Equipment			X		
20. Work Coordination			X		
21. Initiative			X		
SECTION B: FOR EMPLOYEES WHO SUPERVISE OTHERS					
22. Planning & Organizing			Х		
23. Scheduling & Coordinating				X	
24. Training & Instructing			X		
25. Effectiveness				X	
26. Evaluating Subordinates					Х
27 Judgments & Decisions			X		
28. Leadership			х		
29. Operational Economy				х	
30. Supervisory Control			X		

UATION PERIOD: FROM: TO:	DATE:
October 2015 to April 2016	04/28/2016
SECTION C: ADDITIONAL PERFORMANCE FAC	TORS EVALUATED
SECTION D: RECORD JOB STRENGTHS, SUPE PROGRESS ACHIEVED, AND CHECKS FROM E	RIOR PERFORMANCE, XCEEDS STANDARDS
COLUMN	
Sgt. Boyd has taken on the new role Sergeant to include overseeing t	
Dispatch operation. He will be cha	allenged with this new
task and will need to utilize many o	f his skills to meet the
demands of this new position.	The diame to most the
SECTION E: EXPLAIN CHECKS FROM NOT SAT MPROVEMENT NEEDED COLUMNS	ISFACTORY AND SOME
WIT TO VEHICK! WEEDED GOEDWING	
SECTION F: RECORD SPECIFIC GOALS OR IMP	PROVEMENT PROGRAMS TO
BE UNDERTAKEN DURING NEXT EVALUATION I	
Sgt. Boyd has met his goal for the e	valuation period.
Sgt. Boyd's goal for this evaluati	on period will be to
amiliarize himself with the Dispatch	operation and begin
he process of drafting Dispatch poli	cy.
3 - 4 - 4 - 4 - 4 - 4 - 4 - 4 - 4 - 4 -	

EVALUATOR: I certify this report represents my bes	t judgment.	REVIEWER:	
CAPT. JAX	05/03/2016	Mar NE MM.	7/24/17
(Signature, Title)	(Date)	(Signature)	(Date)
EMPLOYEE: (check one)		. Abuff attent blden	7/31/17
I certify that this report has been discussed with me. I un my signature does not necessarily indicate agreement.	nderstand that	(Signalure)	(Date)
☐ I wish to disquest, this senest with the Chariff		3.	
Sol	5-3-16	(Signature)	(Date)
(Signature)	(Date)		

EMPLOYEE NAME:	ID NUMBER:	ID NUMBER: WATCH/SECTION:		UNIT #:
		Sup	port	
KANK:	EVALUATION PER	OD: FROM:	TO:	DATE:
Administrative Sergeant	April 20	16 to October 2	2016	10/12/2016

Transmittative designation		227			
SECTION A: FACTOR CHECK LIST (Check the column that most accurately describes the employee's performance.)	Not Satisfactory	Some Improvement Needed	Meets Standards	Exceeds Standards	Does Not Apply
Observance of Work Hours			X		
2. Attendance			Х		
3. Grooming & Dress				X	1
4. Compliance with Rules			X		
5. Safety Practices			Х		
6. Public Contacts				X	
7. Employee Contacts				X	
8. Knowledge of Work			X		
9. Work Judgments			X		
10. Planning & Organizing				X	
11 Job Skill Level			X		
12. Quality of Work			X		
13. Volume of Acceptable Work			X		
14. Meeting Deadlines			X		
15. Accepts Responsibility				Х	
16. Accepts Direction				Х	
17. Accepts Change			X		
18. Appearance of Work Station			X		
19. Operation and Care of Equipment			X		
20. Work Coordination			X		
21. Initiative			X		
SECTION B: FOR EMPLOYEES WHO SUPERVISE OTHERS					
22. Planning & Organizing			X		
23. Scheduling & Coordinating		Į.		Х	
24. Training & Instructing			X		
25. Effectiveness				Х	
26. Evaluating Subordinates					X
27 Judgments & Decisions			Х		
28. Leadership			Х		
29. Operational Economy				Х	
30. Supervisory Control			X		

April 2016 to October 2016	10/12/2016
SECTION C: ADDITIONAL PERFORMANCE FAC	TORS EVALUATED
SECTION D: RECORD JOB STRENGTHS, SUPE	DIOD DEDECORMANCE
PROGRESS ACHIEVED, AND CHECKS FROM E	XCEEDS STANDARDS
социм Sgt. Boyd has done well with assis	sting with the Dispatch
Operation. He works well with other	
to help where needed.	
SECTION E: EXPLAIN CHECKS FROM NOT SAT	TISEACTORY AND SOME
IMPROVEMENT NEEDED COLUMNS	TISPACTORT AND SOME
SECTION F: RECORD SPECIFIC GOALS OR IM	
BE UNDERTAKEN DURING NEXT EVALUATION Sgt. Boyd has met his goal for the e	
-geja nas met ne gear for the c	
Sgt. Boyd's goal for this evaluate	
continue to assist with Dispatch O up to date the towed/abandoned ve	
up to date the towed/abandoned ve	filcle files.

EVALUATOR: I cortify this report represents my	best judgment.		REVIEWER:	
CAPT. 1/A	11/10/2016	1.	myon fre msi	7/24/17
(Signature, Title)	(Date)		(Signature)	(Date)
EMPLOYEE: (check one)		2.	Aluff Attentalen	7/3/112
I certify that this report has been discussed with me my signature does not necessarily indicate agreement			(Signatural)	(Date)
☐ I wish to discuss this report with the Sheriff.		3.		
Set	11-16-16		(Signature)	(Date)
(Signature)	(Date)			

EMPLOYEE NAME:	ID NUMBER:	ID NUMBER: WATCH/SECTION:		
		Trai	ning	
10 0.00	EVALUATION PERIO	DD: FROM:	TO:	DATE:
Training Sergeant	April 20	15 - October 2	2015	10/19/2015

	ony	ded	rds	rds	yld
SECTION A: FACTOR CHECK LIST (Check the column that most accurately describes the employee's performance.)	Not Satisfactory	Some Improvement Needed	Meets Standards	Exceeds Standards	Does Not Apply
Observance of Work Hours			x		
2. Attendance			Х		
3. Grooming & Dress				X	
4. Compliance with Rules			X		
5. Safety Practices			X		
6. Public Contacts				X	
7. Employee Contacts				X	
8. Knowledge of Work			X		
9. Work Judgments			Х		
10. Planning & Organizing				X	
11 Job Skill Level			X		
12. Quality of Work			Х		
13. Volume of Acceptable Work			Х		
14. Meeting Deadlines			Х		
15. Accepts Responsibility				X	
16. Accepts Direction				X	
17. Accepts Change			Х		
18. Appearance of Work Station			Х		
19. Operation and Care of Equipment			X		
20. Work Coordination			Х		
21. Initiative SECTION B: FOR EMPLOYEES WHO SUPERVISE OTHERS			X		
22. Planning & Organizing				Х	
23. Scheduling & Coordinating				X	
24. Training & Instructing			X		
25. Effectiveness			Х		
26. Evaluating Subordinates					X
27 Judgments & Decisions			х		
28. Leadership			Х		
29. Operational Economy				Х	
30. Supervisory Control					Х

SECTION C: ADDITIONAL PERFORMANCE FAC	T000 F1/41114
SECTION C. ADDITIONAL PERFORMANCE PAC	TORS EVALUATED
SECTION D: RECORD JOB STRENGTHS, SUPE	RIOR PERFORMANCE,
PROGRESS ACHIEVED, AND CHECKS FROM E COLUMN	XCEEDS STANDARDS
Sgt. Boyd has improved his know	ledge of his assigned
duties. He maintains a good relation	onship with co-workers
and the public. He is able to mana	age his responsibilities
with ease.	
PEOTION E. EVOLANI CUECUC EDGLI HOT CA	
	TISFACTORY AND SOME
SECTION E: EXPLAIN CHECKS FROM NOT SA MPROVEMENT NEEDED COLUMNS	TISFACTORY AND SOME
	TISFACTORY AND SOME
MPROVEMENT NEEDED COLUMNS	
MPROVEMENT NEEDED COLUMNS SECTION F: RECORD SPECIFIC GOALS OR IN	IPROVEMENT PROGRAMS TO
MPROVEMENT NEEDED COLUMNS SECTION F: RECORD SPECIFIC GOALS OR IN BE UNDERTAKEN DURING NEXT EVALUATION	IPROVEMENT PROGRAMS TO I PERIOD
SECTION F: RECORD SPECIFIC GOALS OR IN BE UNDERTAKEN DURING NEXT EVALUATION Sgt. Boyd has met his goal. He	IPROVEMENT PROGRAMS TO I PERIOD
	IPROVEMENT PROGRAMS TO I PERIOD
SECTION F: RECORD SPECIFIC GOALS OR IN BE UNDERTAKEN DURING NEXT EVALUATION Sgt. Boyd has met his goal. He initial phases of OSSI. Sgt. Boyd's goal for this evalua	PROVEMENT PROGRAMS TO PERIOD has assisted with the tion period will be to
SECTION F: RECORD SPECIFIC GOALS OR IMBE UNDERTAKEN DURING NEXT EVALUATION Sgt. Boyd has met his goal. He initial phases of OSSI. Sgt. Boyd's goal for this evalua continue to assist with the implementary of the second of the	PROVEMENT PROGRAMS TO PERIOD has assisted with the tion period will be to entation of OSSI and to
SECTION F: RECORD SPECIFIC GOALS OR IN BE UNDERTAKEN DURING NEXT EVALUATION Sgt. Boyd has met his goal. He initial phases of OSSI. Sgt. Boyd's goal for this evalua continue to assist with the implement assist with the Administrative Ser	PROVEMENT PROGRAMS TO PERIOD has assisted with the tion period will be to entation of OSSI and to
SECTION F: RECORD SPECIFIC GOALS OR IMBE UNDERTAKEN DURING NEXT EVALUATION Sgt. Boyd has met his goal. He initial phases of OSSI. Sgt. Boyd's goal for this evalua continue to assist with the implementary	PROVEMENT PROGRAMS TO PERIOD has assisted with the tion period will be to entation of OSSI and to

EVALUATOR: I certify this report represents my best judgment.	REVIEWER:	
CAST. 14/19/205	1. Mylen mus;	7/24/17
(Signature, Title) (Date)	(Signature)	(Date)
EMPLOYEE: (check one)	2. Shiff fater shelder	7/31/17
I certify that this report has been discussed with me. I understand that my signature does not necessarily indicate agreement.	(Sigrature)	(Date)
☐ I wish to discuss this report with the Sheriff	3.	
(Signature) S-3-16 (Date)	(Signature)	(Date)

INTER-OFFICE COMMUNICATION

TO:

Sgt. McBride

DATE:

08/25/2011

FOR:

REF:

Cpatain J. Baker

EFFECTIVE DATE:

08/28/2011

FROM:

Deputy J.L. Sweat

DIVISION:

Patrol

SUBJECT:

work hours

⊠ MESSAGE

☐ SPECIAL DETAIL

☐ ASSIGNMENT

☐ INTELLIGENCE INFORMATION

On August 28, 2011 Deputy hours on that date.

has agree to come in at 1200 to 1400 to cover the rest of my work

8.25-11 SmoBride

Approves: Capros (. 8

082511 143alus

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1	cou	ruj	OHI	0
		0		

Employee Maintenance

(circle one)
ADD CHANGE DELETE

Nam	e	Emp	oloyee#				
Addres	S			7 1	F	Salary/pay	
City, State, Zip Cod	е					Rate/hour	29.1400
Telephon	е	Has this	norcon	von b		Alt Rate/hour	
Birthdate	е	Has this person ever been employed by Richland County in the past? Yes or No				Longevity Payment	
Social Security Numbe	r	Meman	u County i	in the past	? Yes or No	Annual Hours	
Marital Status						Shift	
Sex						Full/Part	
Race						STRS	
Title		01				PERS	1380
Department Number			ss#			Direct Dep. Route #	
Munis Org		100	ount #			Direct Dep. Account #	
Business Phone Number		Obj	ect#				
Start Date							
Rehire Date							
Termination Date		-					
Reason for Termination							
	TAXES	Code	Dep	- TV			
	Federal	Oode	Бер	TY	Add On		
	State						
	City						
Status							
Annual Salary				-	-	NEW RATE	
7, 1	110-		5	1-		EFFECTIVE 12-15-2016	
	OVOM		0	1			
Signature	, ,		Date	<u>- '</u>	L	Comments	
						Comments	

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RICHLAND
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Employee Maintenance

(circle one)
ADD CHANGE DELETE

Nam	10			1000	Note 186		NOT THE RESERVE
Addres		Em	Employee#			Salary/pay	
City, State, Zip Coo						Rate/hour	28.8000
Telephon						Alt Rate/hour	20.6000
Birthdat		Has this	s person e	ever been	employed by	Longevity Payment	AL THE STATE
Social Security Number		Richlan	d County	in the pas	t? Yes or No	Annual Hours	
Marital Status						Shift	
Se						Full/Part	
Rac						STRS	Land Control
Title		0.				PERS	A second
Department Numbe	r		ass#			Direct Dep. Route #	The second
Munis Org			ount#			Direct Dep. Account #	
Business Phone Number		Ob	ject#				
Start Date							
Rehire Date	FILE TO THE REAL PROPERTY.						
Termination Date							
Reason for Termination							
	TAXES	Code	Daw				
	Federal	Code	Dep	TY	Add On		
	State	, _ / / / / / / / / / / / / / / / / / /					
	City						
Status							
Annual Salary		sit I blight				NEW RATE	
-	A		\wedge		1.	EFFECTIVE 12-17-2015	- William William
MY			2	17		7 - 1 - 100 - 10 - 100 -	
gnature		1000	Date		1	Comments	
						Comments	



RICHLAND COUNTY SHERIFF'S OFFICE J. STEVE SHELDON, SHERIFF

597 Park Ave East • Mansfield, Ohio 44905

Date:	01-05-2017
To:	Capt. Sweat
From:	
Subject:	REQUEST FOR SECONDARY EMPLOYMENT
Applicatio	n is hereby made for secondary employment at the below-named firm:
	Employer: Lucas Local Schools
Address o	f Employer: 84 Lucas North Rd Lucas, OH
Telephone	Number: <u>419-892-2338</u> Hours of Work: <u>2-3 hours/day</u>
Days of W	eek of Employment: 6
Type of W	ork Performed: <u>JV Baseball coach</u>
Does busi	ness have a liquor permit? YES NO Permit #:
B. Is t	he officer / employee covered by Worker's Compensation? YES NO he officer / employee covered by Liability Insurance? YES NO ured by School Plan
Jarrey	Signature of Employer Signature of Applicant
Disapprove	Bureau Commander Bureau Commander
Disapprove	Sheriff Sheriff

Note: THE EMPLOYEE WILL NOT BE REPRESENTING THE SHERIFF'S OFFICE, NOT DOING THE DUTIES OR FUNCTION AS A DEPUTY SHERIFF AND NOT WORKING MORE THAN 20 HOURS PER

WEEK WHILE WORKING IN THIS CAPACITY.

RICHLAN	D
Country	10

Employee Maintenance

(circle one)
ADD Change

Name		Emp	loyee#					
Address		Linp	ioyee#	-			Salary/pay	20.11
City, State, Zip Code							Rate/hour	28.41
		-					Alt Rate/hour	
Telephone					mployed by		Longevity Payment	
Birthdate		Richland	County i	n the past	Yes or No		Annual Hours	
Social Security Number		-					Shift	
Marital Status:							Full/Part	
Sex							STRS	
Race							PERS	
Title		Cla	ss#				Direct Dep. Route #	
Department Number	350	Acco	unt#				Direct Dep. Account #	
Munis Org	62550000	Obj	ect#	5	10200)		
Business Phone Number								
Start Date								
Rehire Date								
Termination Date								
Reason for Termination								
	TAXES	Code	Dep	TY	Add On			
	Federal							
	State							
	City							
Status							EFFECTIVE 12-18-2014	
Annual Salary								
gnature	porler		12	2/23	14.			
g. (d. G.)			Date				Comments	

RICHLAND COUNTY Enrollment/Change Form Department Name: RCSO - Employee Number: HECK ONE: X OPEN ENFROLLMENT	_		UCTIBL	High_ Low_					<u></u>	it Bi-Weekly Bi-Weekly_	emium Amoun nium Amount	Dental Premi	9	
CHECK ALL APPROPRIATE BOXES BELOW FOR CHANGE ADD/CANCEL DEPENDENT(S):	_au	0 -	RCSC	ame: nber:	Department N Employee Nur						HIO	tyoh	oun	
DOB: 04-12-1974 X: Male Female MEDICAL	e:	ective Da	Effe		Date of Hire:		e of Change:	HANGE		□ NEW HIRE				
Death			1		11-29-95		01-01-2016			FOR CHANGE	FNT(S):	ICEL DEPENDEN	ADD/CAN	GES
Death							aga stata nravi	vorce *if ma	der n1	□ Court Orde				HAN
NAME OF EMPLOYEE: First: Middle: Last: Social Security #: ADDRESS: F. City: Sta # of new ID Comparison of the Coverage of the Coverage Eligible Dependents Selection: First Name: Last Name: Initial: Social Sec. # Relationship: Diet Date: Age MEDICAL ## Date: Age I DECLINE dental coverage offered for myself and my eligible dependents. I DECLINE medical coverage offered for myself and my eligible dependents. I DECLINE medical coverage offered for myself and my eligible dependents. I DECLINE medical coverage offered for myself and my eligible dependents. I DECLINE medical coverage offered for myself and my eligible dependents. I DECLINE medical coverage offered for myself and my eligible dependents. I DECLINE medical coverage offered for myself and my eligible dependents. I DECLINE medical coverage offered for myself and my eligible dependents.						ous name	age, state previ	17.30 11.110		ous	ESS, state previo	NAME/ADDRESS	LI CHANGE	O
ADDRESS: City: Sta DOB: 04-12-1974 X: Male Female Coverage Eligible Dependents Selection: First Name: Last Name: Initial: Social Sec. # Relationship: Plate Dete: Age MEDICAL Name: BUYOUT DENTAL Name: Na	-	_	-					(explain)	□ Other	ident status	☐ Change in stud	Age Limit 🗆	□ Death □	Į
ADDRESS: City: Sta DOB: 04-12-1974 X: Male Female Coverage Eligible Dependents Selection: First Name: Last Name: Initial: Social Sec. # Relationship: Plate Date: Age MEDICAL Sta														W. Thorn
Coverage Eligible Dependents Selection: First Name: Last Name: Initial: Social Sec. # Relationshin: Dieth Date: Age MEDICAL DECLINE dental coverage offered for myself and my eligible dependents. I DECLINE dental coverage offered for myself and my eligible dependents. I DECLINE medical coverage offered for myself and my eligible dependents. I DECLINE medical coverage offered for myself and my eligible dependents. I DECLINE medical coverage offered for myself and my eligible dependents. I DECLINE medical coverage offered for myself and my eligible dependents. I DECLINE medical coverage offered for myself and my eligible dependents. EMPLOYEE SIGNATURE:	-				Security #:	Soçi	Last:		Aiddle:	M	irst:	EE: First	OF EMPLOY	NAM
Marital S DOB: 04-12-1974 X: Male Female Coverage Eligible Dependents Selection: First Name: Last Name: Initial: Social Sec. # Relationship: Right Date: Age MEDICAL Name: Buyout Dental Name: Social Sec. # Relationship: Name: Nam											r.	r	SS	ADDR
DOB: 04-12-1974 X: Male Female Coverage Eligible Dependents Selection: First Name: Last Name: Initial: Social Sec. # Relationshin: Right Date: Ago MEDICAL Social Sec. # Buyout Dental Social Sec. # Buyout Dental I DECLINE dental coverage offered for myself and my eligible dependents. I DECLINE dental coverage offered for myself and my eligible dependents. I DECLINE medical coverage offered for myself and my eligible dependents. I DECLINE medical coverage offered for myself and my eligible dependents. EMPLOYEE SIGNATURE:			H = E							Sta				10
Selection: First Name: Last Name: Initial: Social Sec. # Relationship: Bieth Date: Age MEDICAL JUNE DENTAL JUNE BUYOUT DENTAL	ards4	new ID	# of		Male Female		04-12-1974	De						
MEDICAL Age MEDICAL	-							_					total for	Little Common Co
I DECLINE dental coverage offered for myself and my eligible dependents. I DECLINE medical coverage offered for myself and my eligible dependents. EMPLOYEE SIGNATURE:	e: Se	e: A	h Date:	Di	Relationship:	#	Social Sec.	Initia	ame:	Last Na	ne:	First Name	on.	Select
I DECLINE dental coverage offered for myself and my eligible dependents. I DECLINE medical coverage offered for myself and my eligible dependents. EMPLOYEE SIGNATURE:		AIILY	00	GLE	NEATTAL .			BUYOU	AMILY	INGLE	EDICAL	MED		
T DECLINE medical coverage offered for myself and my eligible dependents				-	Z. T. Z.									
Authorization: I hereby certify that this information on the application is true and accurate to the life in the second s						ATURE:_	EMPLOYEE SIG	nendents	ligible d	yself and my ell	e offered for my	dical coverage of	DECLINE ME	_
misstatement, misrepresentation or omis for wording or retroactive termination of my knowledge and belief. I realize that any material		/ materi:	nat any	ealize t	edge and belief. In	of my kno	ate to the best	true and acc	lication	on on the appli	ot this information	by certify that t	zation: I here	Author misstat
X SIGNATURE OF EMPLOYEE	ms paid.	ry of cla	recover	low for	verage, and may al	nation of	etroactive term	for voiding o	ounds		0.01113			
Date: 10-16-15		-15	10-16-	Date:										



Richland County Sheriff's Office & Civil Division 597 Park Avenue East • 2nd Floor Mansfield, Ohio 44905 Phone: 419-774-5881 Fax: 419-522-8153 Civil Office: 419-774-3570

April, 2014

To: Sergeant

From: Sheriff Sheldon

Congratulations! On April 11, 2014 you successfully met your probationary period as a Patrol Sergeant.

Over the past year you have proved your hard work through your determination. I want to commend you for the job you do and encourage you to keep up the good work.

Sincerely,

J. Steve Sheldon

Richland County Sheriff



EMPLOYEE NAME:	ID NUMBER:	WATCH/SECTION A	UNIT#:
SERGEANT	EVALUATION PERIOD:	FROM: TO: OCT 2013 TO APRIL 2014	03-10-14

SECTION A: FACTOR CHECK LIST Check the column that most accurately describes the employee's performance.)	Not Satisfactory	Some Improvement Needed	Meets Standards	Exceeds Standards	Does Not Apply	SE
employee's pariameter,						
Observance of Work Hours			X			
2. Attendance			X			
3. Grooming & Dress			X			S
4. Compliance with Rules			Х			
5. Safety Practices			X			
6. Public Contacts			X			
7. Suspect Contacts			Х			
8. Employee Contacts			X			
9. Knowledge of Work			X			
10. Work Judgments			X			
11, Planning & Organizing				Х		
12. Job Skill Level			X			
13. Quality of Work			X			
14. Volume of Acceptable Work				X		+ []
15. Meeting Deadlines			X			11
16. Accepts Responsibility			X			4 1
17. Accepts Direction			X			1
18. Accepts Change			X			1
19. Effectiveness Under Stress			X			11
20. Appearance of Work Station			X			11
21. Operation and Care of Equipment			X			4 1
22. Work Coordination			X			11
23. Initiative SECTION B: FOR EMPLOYEES WHO SUPERVISE OTHERS			X			
24. Planning & Organizing			X		-	
25. Scheduling & Coordinating			X			
26. Training & Instructing		-	X		-	-
27. Effectiveness		-	X	-	-	-
28. Evaluating Subordiantes		-	X		-	-
29. Judgments & Decisions			X	-	-	-
30. Leadership	-	1	×			-
31. Operational Economy			×		-	
32. Supervisory Control)			-

	DITIONAL PERFORMANCE FACTORS EVALUATED
ODI	CINIAI
UKI	GINAL
CTION D: RE	CORD JOB STRENGTHS, SUPERIOR PERFORMANCE, PROGRESS D CHECKS FROM EXCEEDS STANDARDS COLUMN
STEV	E IS DOING A GOOD JOB WITH NEW OFFICERS
AND	WORKING WITH ONLY 3 MOST OF THE TIME
HEN STEVE	E SEE OFFICER'S NOT CARRYING THEIR PART OF THE
	WORK HE CORRECTS THE PROBLEM
ECTION E: EX	KPLAIN CHECKS FROM NOT SATISFACTORY AND SOME
MPROVEMEN'	T NEEDED COLUMNS
	· · · · · · · · · · · · · · · ·
REVIEW	THE PAPEWORK AND MAKE SURE IT ALL CORRECT
REVIEW	THE PAPEWORK AND MAKE SURE IT ALL CORRECT
REVIEW	THE PAPEWORK AND MAKE SURE IT ALL CORRECT
REVIEW	THE PAPEWORK AND MAKE SURE IT ALL CORRECT
REVIEW	THE PAPEWORK AND MAKE SURE IT ALL CORRECT
REVIEW	THE PAPEWORK AND MAKE SURE IT ALL CORRECT
REVIEW	THE PAPEWORK AND MAKE SURE IT ALL CORRECT
REVIEW SECTION F: R	THE PAPEWORK AND MAKE SURE IT ALL CORRECT ECORD SPECIFIC GOALS OR IMPROVEMENT PROGRAMS TO BE N DURING NEXT EVALUATION PERIOD
SECTION F: R UNDERTAKEN IF AND W	THE PAPEWORK AND MAKE SURE IT ALL CORRECT ECORD SPECIFIC GOALS OR IMPROVEMENT PROGRAMS TO BE N DURING NEXT EVALUATION PERIOD HEN POSSIBLE NEEDS TO RIDE WITH HIS OFFICER'S
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EVALUATOR: I certify this report represents my best judgment.	REVIEWER
(Signature, Title) (Date)	1. (Signature) 3/17/2014
EMPLOYEE: (check one)	(Signature) (Date)
I certify that this report has been discussed with me. I understand that my signature does not necessarily indicate agreement. I wish to di Signature (Signature)	2. Majon 17 WWS 3 24 7014 (Date) 3. Shiff sturoffle 3 29 11/2 (Date) 4. (Signature) (Date) (Signature) (Date)

E III	ECK ALL APPROPRIAT	TE BOXES BEL	OW FOR CHA	Date of Change:	Date of Hire: 11 - 29 - 95	Effe	ective Date:	-13		
E A DA	CHANGE NAME/ADDRESS, si ADD/CANCEL DEPENDENT(S Death 🗀 Age Limit 🗀 Change): Marriage*			orce *If marriage, state pre	vicus name				
NAME OF EN	MPLOYEE: First:	Middl	e: L	ast: S	Social Security #					
				DO	2 5 1 12 2V	(Male	Female			
Coverage Selection:	Eligible Dependents		Last Name		3: 04-12-14 Social Sec. # R	telationship:		ate: Sex:		
							-		-	
	MEDICAL	SINGLE	BUY	DE	ENTAL	SINGLE	EMP & 1			
								-		
Authorization: I	hereby certify that this inform	ation on the applica	ation is true and ac	ccurate to the best of m	y knowledge and belief. I	realize that	any material i	misstatement,		
Authorization: misrepresentat	I hereby certify that this information or omission or fraud, may	ation on the application on the application of the	ation is true and active to	ccurate to the best of mermination of coverage,	y knowledge and belief. I and may allow for recove	ery of claims	paid.	misstatement,		
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misrepresentat	I hereby certify that this information or omission or fraud, may	nation on the application on the application of the	ation is true and active to	ccurate to the best of m ermination of coverage,	y knowledge and belief. I and may allow for recove	ery of claims	paid.	misstatement,		
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misrepresentat	tion or omission or fraud, may	eation on the applic be grounds for wild /	ation is true and at	ccurate to the best of mermination of coverage,	y knowledge and belief. and may allow for recove	ery of claims	paid.	misstatement,		

EMPLOYEE NAME:	ID NUMBER:	WATCH/SECTION	UNIT#:
RANK: DEPUTY	EVALUATION PERIOD:	PROM: TO: OCT. ZOIZ APR	DATE:

SECTION A: FACTOR CHECK LIST (Check the column that most accurately describes the employee's performance.)	Not Satisfactory	Some Improvement Needed	Meets Standards	Exceeds Standards	Does Not Apply	SECTION C: ADDITIONAL PERFORMANCE FACTORS EVALUATED
	-				_	
1. Observance of Work Hours		_	X			
2. Attendance			$\langle \cdot \rangle$			
3. Grooming & Dress		_	\Diamond			SECTION D: RECORD JOB STRENGTHS, SUPERIOR PERFORMANCE, PROGRESS ACHIEVED, AND CHECKS FROM EXCEEDS STANDARDS COLUMN
Compliance with Rules		_	$\stackrel{>}{\sim}$		_	A.9 NEEDED LITTLE TO NO Supervision, was PROMOTED
5. Safety Practices			Δ		_	To SERGEANT.
6. Public Contacts			\times			- Stagean
7. Suspect Contacts			X			A.10. Able TO Make Good Decisions with out Any
8. Employee Contacts			\times			Supervisions Ready to Supervise OTHERS
9. Knowledge of Work				X		Supercostors Ready to Supercosts Streets.
10. Work Judgments				\times		
11. Planning & Organizing					\times	
12. Job Skill Level			X			
13. Quality of Work			X			
14. Volume of Acceptable Work			X			SECTION E: EXPLAIN CHECKS FROM NOT SATISFACTORY AND SOME
15. Meeting Deadlines			X			IMPROVEMENT NEEDED COLUMNS
16. Accepts Responsibility			X			
17. Accepts Direction			X			
18. Accepts Change		1	X			
19. Effectiveness Under Stress			X			
20. Appearance of Work Station			X			
21. Operation and Care of Equipment			X			
22. Work Coordination		Ī			X	
23. Initiative			X			COCTION E PROOPS TREATMENT OF
SECTION B: FOR EMPLOYEES WHO SUPERVISE OTHERS						SECTION F: RECORD SPECIFIC GOALS OR IMPROVEMENT PROGRAMS TO BE UNDERTAKEN DURING NEXT EVALUATION PERIOD WITH PROMOTION CONTINUE TO MAKE GOOD
24. Planning & Organizing						decisions + KEEP his OFFICERS SAFE.
25. Scheduling & Coordinating						The state of the s
26. Training & Instructing						GROW AS A Supervisor Through leatership
27. Effectiveness						TRAINING + EXPERIENCE
28. Evaluating Subordiantes						THE PERIODS
29. Judgments & Decisions			1			
30. Leadership		-				
	+	+	-	-		
31. Operational Economy				-		
32. Supervisory Control	-			-		

D. Section C: Additional Performance Factors Evaluated—Use this section to provide a narrative evaluadon of any Performance Factors that should be evaluated but are not included in Sections A or B.

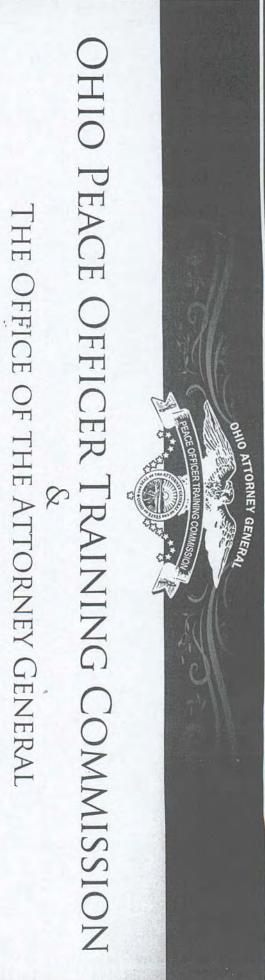
SECTION C: ADDITIONAL PERFORMANCE FACTORS EVALUATED

E. Section D: Record Job Strengths, Superior Performance, Progress Achieved, and Checks From Exceeds Standards Column—Describe outstanding qualities or performances when check marks are placed in the "Exceeds Standards" column, and record other progress or improvements in performance resulting from employee's efforts to reach previously set goals.

SECTION D: RECORD JOB STRENGTHS, SUPERIOR PERFORMANCE, PROGRESS ACHIEVED, AND CHECKS FROM EXCEEDS STANDARDS COLUMN

F. Section E: Explains Checks from Not Satisfactory and Some Improvement Needed Columns—Describe specific work performance deficiencies or job behavior when check marks are placed in the "Not Satisfactory" and "Some Improvement Needed" columns.

SECTION E: EXPLAIN CHECKS I	FROM NOT SATISFACTORY AND SOME IMPROV	EMENT NEEDED COLUMNS
G. Section F: Record Specific Goals or Improve been set for the employee to improve job performance.	rement Programs To Be Undertaken During Next Evalumance. The goals should be realistic and consistent wit	ation Period. Describe any goals that have h the employee's abilities.
SECTION F: RECORD SPECIFIC (EVALUATION PERIO	GOALS OR IMPROVEMENT PROGRAMS TO BE U	NDERTAKEN DURING NEXT
H. Evaluator:		
EVALUATOR: 1 certify this report	represents my best judgment.	
2/1	Sel	05-01-13
(Signature)	(Title)	(Date)
I. Employee: After discussing the Performance the "Employee Signature: and "Date" portions o	Evaluation Report with the Evaluator, the employee sh	all check the appropriate box and fill in
EMPLOYEE:		
☑ I certify that	t this report has been discussed with me.	
	this report has been discussed with me.	
	the offern.	
(Employee's	(D	05.05.13 late)
,	Report is forwarded through the chain of command to	the Sheriff, each supervisor in that chain
REVIEWER:	on the book of the	
IL 1	1 +	5=11/3
1. (Signature)	(Title)	5-12 V3 (Date)
	- 0	l l
2./ 1707	CATAIS	05(13/13
(Signature)	(Title)	(Date)
MATATOIT	· MANT	55 110 15
(Signature)	(Title)	(Date)
1. 200	Shen-H	(Date)
4.6, 5500	1 Shenett	12.03-13
(Signature)	(Title)	(Date)



This is to certify that

has successfully completed the advanced training course

01-004-13-03: First Line Supervision

at the Ohio Peace Officer Training Academy given

November 4 - 7, 2013

Mike DeWine

min Day

Attorney General

Vernon P. Stanforth, Chairperson James J. Afail out

Ohio Peace Officer Training Commission

Mary E. Davis, Interim Executive Director Ohio Peace Officer Training Commission

EMPLOYEE NAME:	ID NUMBER: WATCH/SECTION:	UNIT #:
	Training	
RANK:	EVALUATION PERIOD: FROM:	TO: DATE:
Training Sergeant	October 2014 to April 201	5 04/08/2015

SECTION A: FACTOR CHECK LIST (Check the column that most accurately describes the employee's performance.)	Not Satisfactory	Some Improvement Needed	Meets Standards	Exceeds Standards	Does Not Apply
Observance of Work Hours			х		
2. Attendance				X	
3. Grooming & Dress				X	
4. Compliance with Rules			X		
5. Safety Practices			Х		
6. Public Contacts			х		
7. Employee Contacts				X	
8. Knowledge of Work			X		
9. Work Judgments			X		
10. Planning & Organizing				X	
11 Job Skill Level			Х		
12. Quality of Work			Х		
13. Volume of Acceptable Work			Х		
14. Meeting Deadlines			X		
15. Accepts Responsibility				Х	
16. Accepts Direction				X	
17. Accepts Change			Х		
18. Appearance of Work Station			Х		
19. Operation and Care of Equipment			X		
20. Work Coordination			Х		
21. Initiative SECTION B: FOR EMPLOYEES WHO SUPERVISE OTHERS			X		
22. Planning & Organizing				Х	
23. Scheduling & Coordinating				X	
24. Training & Instructing			х		
25. Effectiveness			X		
26. Evaluating Subordinates					X
27 Judgments & Decisions			X		
28. Leadership			X		
29. Operational Economy				x	
30. Supervisory Control					X

JATION PERIOD: FROM: TO:	DATE:
October 2014 to April 2015	04/08/2015
SECTION C: ADDITIONAL PERFORMANCE FAC	TORS EVALUATED
SECTION D: RECORD JOB STRENGTHS, SUPER	
PROGRESS ACHIEVED, AND CHECKS FROM EX COLUMN	
Sgt. continues to improve hassigned duties. He is on time and h	
rapport with fellow employees. H	
coordination skills are above average	
SECTION E: EXPLAIN CHECKS FROM NOT SATI	SFACTORY AND SOME
MPROVEMENT NEEDED COLUMNS	
SECTION F: RECORD SPECIFIC GOALS OR IMP BE UNDERTAKEN DURING NEXT EVALUATION F	
Sgt. has met his goal. He mplemented changes within his area	
Sgt. s goal for this evaluation p with the implementation of OSSI a Administrative Sergeant's responsible may be filled.	and to assist with the
nay be fined.	

EVALUATOR: I certify this report represents my best judgment.	REVIEWER:	
CAPT. Les 04/16/2015	- 1. mpjon ms.	5/5/15
(Signature, Title) (Date)	(Signature)	(Date)
EMPLOYEE: (check one)	2. Abyl Asternation	5/11/15
☑ I certify that this report has been discussed with me. I understand that my signature does not necessarily indicate agreement.	(Signature)	(Date)
☐ I wish to discuss this report with the Sheriff.	3.	
04-16-15	(Signature)	(Date)
(Signature) (Date)		

ORIGINAL

EMPLOYEE NAME:	ID NUMBER:	WATCH/SECTIO	N:	UNIT #:
		Trair	ning	
	EVALUATION PERI	OD: FROM:	TO:	DATE:
Training Sergeant	April 20	14 to October 2	2014	10/07/2014

SECTION A: FACTOR CHECK LIST (Check the column that most accurately describes the employee's performance.)	Not Satisfactory	Some Improvement Needed	Meets Standards	Exceeds Standards	Does Not Apply
Observance of Work Hours			х		
2. Attendance			-	x	
3. Grooming & Dress				х	
4. Compliance with Rules			х		
5. Safety Practices			X		
6. Public Contacts			X		
7. Employee Contacts				х	
8. Knowledge of Work			Х		
9. Work Judgments			X		
10. Planning & Organizing				х	
11 Job Skill Level			Х		
12. Quality of Work			X		
13. Volume of Acceptable Work			х		
14. Meeting Deadlines			X		
15. Accepts Responsibility				х	
16. Accepts Direction				X	
17. Accepts Change			X		
18. Appearance of Work Station			X		
19. Operation and Care of Equipment			х		
20. Work Coordination			X		
21. Initiative			X		
SECTION B: FOR EMPLOYEES WHO SUPERVISE OTHERS					
22. Planning & Organizing				х	
23. Scheduling & Coordinating				X	
24. Training & Instructing			X		
25. Effectiveness			х		
26. Evaluating Subordinates					х
27 Judgments & Decisions			х		
28. Leadership			х		
29. Operational Economy			х		
30. Supervisory Control					x

CECTION O. ADDITIONAL DEPENDANCE
SECTION C: ADDITIONAL PERFORMANCE FACTORS EVALUATED
SECTION D: RECORD JOB STRENGTHS, SUPERIOR PERFORMANCE, PROGRESS ACHIEVED, AND CHECKS FROM EXCEEDS STANDARDS
COLUMN
Sgt. Boyd has taken well to his new position. He is of time and has developed a good rapport with fellor employees. His organizational and coordination skills are above average.
SECTION E: EXPLAIN CHECKS FROM NOT SATISFACTORY AND SOME IMPROVEMENT NEEDED COLUMNS

SECTION F: RECORD SPECIFIC GOALS OR IMPROVEMENT PROGRAMS TO BE UNDERTAKEN DURING NEXT EVALUATION PERIOD

Sgt. Boyd's goal for this evaluation period is to complete a review of our Training Section operation. In doing so, provide a report as to our strengths and deficiencies and implement an action plan to address the deficiencies.

EVALUATOR; I certif	fy this report represents my best	judgment.		REVIEWER:	
CAPY TO	, LE Division Commander	10/07/2014	1.	major ms.	10/14/2014
(Signature, Title)		(Date)		(Signature)	(Date)
EMPLOYEE: (check	one)		2.	Shiff Attentfolder	11/04/14
✓ I certify that this repo	rt has been discussed with me. I un	derstand that		(Signature)	(Date)
my signature does no	ot necessarily indicate agreement.		3.		
I Wish to discuss t	•	10.13.14	_	(Signature)	(Date)
(Signature)		(Date)			

Shelby Police Department 31 Mack Avenue Shelby, Ohio 44875 419-347-2242

Fax: 419 347-2512



Charles E. Roub, Jr. Chief of Police

4-8-15

Sheriff J. Steve Sheldon

Re: Court of Appeals visit of 3-17-15

Sheriff,

I wanted to convey to you my utmost appreciation for the assistance provided by your staff in planning, coordinating, providing manpower and communications for a rare visit by the Fifth District Court of Appeals at the Kehoe Center.

Chief Deputy Masi was immediately responsive to my issues and requests and was a catalyst in getting things done. Captain Zehner told me that they would do whatever we wanted and needed by way of support for the event. He even got Dick Miller involved and they provided a MARCS repeater and MARCS radios for all security personnel, once we realized that MARCS, our P25 radios or even cellular telephones would not work inside the basement of the Kehoe Center.

The following deputies were present and assisted us, and they were both easy to work with and exceptionally professional and I hope that you extend our sincere thank you for the assistance they provided:

Chief Deputy Masi Capt Zehner Capt Sweat

Sgt

Sgt Viars Dep Lantz

I stopped at the event, and even observed Dep Lantz having students remove their hats during the court session. He was very professional and courteous.

It is this type of cooperation in law enforcement that forges strong, positive relationships, and allows us all to get the job done successfully together. Without the assistance of your staff, I am certain that we would not have had a successful event. I am truly and sincerely appreciative of their work. Thank you, and thanks to your staff.

Respectfully,

Capt M. Lance Combs

	HECK ONE: OPEN E	NROLLMENT IN NEW HIRE PPROPRIATE BOXES BEL		Change: Date of Hire:	Effective Date: _/4	
NAME OF EMPLOYEE: First: Middle: Last: Social Security #:	O CHANGE NAME O ADD/CANCEL D O Death O Age Li	DEPENDENT(S): Marriage*		rder Divorce *If marriage, state previou	s name	
SIGNATURE OF EMPLOYEE:		First: Middl	e: Last:	Social Security #:		
SIGNATURE OF EMPLOYEE:						
SIGNATURE OF EMPLOYEE:						
KSIGNATURE OF EMPLOYEE:						
SIGNATURE OF EMPLOYEE:						
SIGNATURE OF EMPLOYEE: Date: 10-21-13						
KSIGNATURE OF EMPLOYEE: Didox 10-21-13						
KSIGNATURE OF EMPLOYEE: Date: 10-21-13						
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SIGNATURE OF EMPLOYEE; Date: 10-21-13						
	SIGNATURE OF E	MPLOYEE:			ate: 10-21-13	

TO:	757	1	DATE	3:	08-08-14	
FOR:			EFFE	CTIVE DATE:		
FROM:		DIVISION:				
SUBJECT:	Flex hours					
REF:		☐ SPECIAL DETAIL	☐ ASSIGNMENT	☐ INTELLIGENCE IN	IFORMATION	

Capt. Sweat,

I will be flexing two days a week for the next four weeks due to dive training in Columbus. I will be working four extra hours on Monday evenings from appx. 1800-2200 hours and then will secure on Friday afternoon at 1200 hours. This will be done following the trainings on the listed dates: August 11th, 18th, 25th and September 8th. If you have any questions please let me know. Thanks.

Sgt.



Richland County Sheriff's Office & Civil Division 597 Park Avenue East • 2nd Floor Mansfield, Ohio 44905 Phone: 419-774-5881 Fax: 419-522-8153

Civil Office: 419-774-3570

TO:

DATE OF PROMOTION: April 11, 2013

TO THE POSITION OF: Sergeant Patrol

SUBJECT:

Probationary Period

All employees awarded a vacancy shall serve a one-year probation period.

An employee selected shall be considered to have qualified for the position when he/she satisfactorily performs the required duties with proper training by supervision, and when, he/she has completed the appropriate probationary period.

Should an employee not satisfactorily complete the probationary period for a position acquired through job posting, he/she shall be returned to his/her former position with no prejudice.

The probationary reduction shall not be subject to grievance.

OFFICER:

DATE: 07-01-13

Steve Sheldon

Richland County Sheriff



OATH OF OFFICE

STATE OF OHIO
COUNTY OF RICHLAND

I DO SOLEMNLY SWEAR OR AFFIRM THAT I WILL SUPPORT AND ABIDE BY THE CONSTITUTION OF THE UNITED STATES OF AMERICA, THE CONSTITUTION AND LAWS OF THE STATE OF OHIO, AND THE RULES AND REGULATIONS OF THE RICHLAND COUNTY SHERIFF'S OFFICE AND THAT I WILL FAITHFULLY DISCHARGE THE DUTIES OF DEPUTY SHERIFF SERGEANT, TO WHICH I HAVE BEEN APPOINTED ACCORDING TO LAW AND TO THE BEST OF MY ABILITIES.

I UNDERSTAND THAT MY FAILURE TO COMPLY WITH THE PROVISIONS OF THIS OATH, WITH OR WITHOUT FAULT OF MY OWN, IS CAUSE FOR TERMINATION.

I HAVE NOT PAID, NOR HAVE I OFFERED OR PROMISED TO PAY, ANY MONEY OR OTHER THING OF VALUE TO ANY PERSON, FIRM OR CORPORATION FOR THE USE OF INFLUENCE TO PROCURE MY APPOINTMENT TO THIS POSITION.

PRINTED NAME OF MEMBER
SIGNATURE OF MEMBER
SWORN TO AND SUBSCRIBED BEFORE ME, A NOTARY PUBLIC, IN AND FOR THE COUNTY OF RICHLAND, THIS // DAY OF // , 20/3.
Donal El
NOTARY PUBLIC
SWORN TO AND SUBSCRIBED BEFORE ME, SHERIFF, IN AND FOR THE COUNTY OF RICHLAND, THIS 11 DAY OF 10-1, 201.

J. STEVE SHELDON,

SHERIFF, RICHLAND COUNTY

NOTICE: A MEMBER WHO VIOLATES A SWORN OATH IS SUBJECT TO IMMEDIATE TERMINATION, AS WELL AS THE POSSIBILITY OF BEING CHARGED WITH VIOLATIONS OF CRIMINAL STATUTES.





Richland County Sheriff's Office & Civil Division 597 Park Avenue East • 2nd Floor Mansfield, Ohio 44905 Phone: 419-774-5881 Fax: 419-522-8153 Civil Office: 419-774-3570

December 5, 2012

This letter is to inform you that has no pending internal investigations or disciplinary actions by this Agency. This Officer has no Lautenberg Amendment Violations. This agency is aware of and condones this officer's participation in the U.S. Marshals Northern Ohio Violent Fugitive Task Force, and supports this Special Deputation.

Sincerely,

J. Steve Sheldon Richland County Sheriff

Sturthelden



/richland

Adrianne Hoover/richland@Richland To:

Thursday, September 27, 2012 10:29PM Date:

Subject: Re:

History:

This message has been replied to.

Hi Adrianne, I didn't know how to do an original email, so I just replied with this one. My home. phone number is going to be terminated by Wednesday, October 3rd. I will be using my cell don't know if you have to post it somewhere orphone from now on, what. Thanks.

--- Adrianne Hoover/richland wrote: -----

/richland@Richland, Brent To: Jeff Alfrey/richland@Richland, Broom/richland@Richland, Robert Caltrider/richland@Richland, Richard Eichinger/richland@Richland, Raymond Frazier/richland@Richland, William Gordon/richland@Richland, Brian Gunder/richland@Richland, Brad Henderson/richland@Richland, Charles Hosey/richland@Richland, Adrianne Hoover/richland@Richland, Gary Kiener/auditor/richland@Richland, Duane Kilgore/richland@Richland, Scott Kotterman/richland@Richland, Joe Lewis/richland@Richland, Bob Mack/richland@Richland, Matt Mayer/richland@Richland, Jeff McBride/richland@Richland, James Nicholson/richland@Richland, John Nicholson/richland@Richland, Bruce Osborn/richland@Richland, Mike Patrlja/richland@Richland, Danny Rogers/auditor/richland@Richland, Dave Satterfield/auditor/richland@Richland, Steve Schivinski/richland@Richland, James Sweat/richland@Richland, James P Sweat/richland@Richland, Mike Viars/richland@Richland, Jeff Winbigler/richland@Richland, Don-Zehner/auditor/richland@Richland

From: Adrianne Hoover/richland Date: 08/22/2012 02:54PM

Subject:

9 thile!

attached is an updated copy of the radio frequencies.

Adrianne Hoover Richland County Sheriff's Office 597 Park Avenue East Mansfield, Ohio 44905 419-774-5608 Main 419-774-3561 Direct 419-522-8153 Fax

[attachment "RADIO FREQUENCY.pdf" removed by Steve Boyd/richland]



Employee Maintenance

(circle one)

ADD Change Delete

Name	13		Employee #			Salary/pay	
Address						Rate/hour_	7.4.67
City, State, Zip Code						Alt Rate/hour	
Telephone		Has this pers	son ever be	en emplo	yeed by	Wage Factor	
Birthdate		Richland Co	unty in the p	past? Y	es or No	Annual Hours	
ocial Security Number						Shift	
Marital Status:						Full/Part	
Sex						STRS	
Race						PERS	
Title						Direct Dep. Route #	
Department Number	350	Account #				Direct Dep. Account #	
Business Phone Number	CHARLES OF SHIP						
Start Date							
Rehire Date							
Termination Date							
eason for Termination							
	TAXES	Code	Dep	TY	Add On		
	Federal						
	State						
	City						
Status						Employee to receive 17.31 hrs. from	line
Annual Salary	100		07-0	3-1	2	item #337, 62.69 hrs. from line item #	#3502
Signature Control	way		Date			Comments	



From: Steve Sheldon/auditor/richland

Aproved July 701

To: Steve Sheldon/auditor/richland@Richland

Date: Wednesday, May 30, 2012 09:45AM

Subject: Union Day

Sheriff,

I hereby request a union day for myself and deputies Bruce Osborn, Joe Lewis and Thank you deputy Nicholson #748.

for Thursday 5-31-12

TO:	Major Fortr	ney	DATE	3:	04-03-12	
FOR:			EFFE	CTIVE DATE:	04-08-12	
FROM:	Deputy	Deputy		SION:	Patrol	
SUBJECT:						
REF:		☐ SPECIAL DETAIL	☐ ASSIGNMENT	☐ INTELLIGENCE I	NFORMATION	

Major Fortney,

In reference to our conversation, the date that I will be starting A-Watch is 04-08-12. Both A-Watch and C-Watch supervisors have been advised of this as well, and this will require no overtime on any shift. Once this is signed by you, it will need to be forwarded to Pat Galliway for payroll purposes. Thank you.

Deputy .

0K 702

TO:	Pat Galliwa	у	DATE	E: 04-02	2-12	
FOR:			EFFE	CTIVE DATE:		
FROM:	Deputy		DIVIS	DIVISION:		
SUBJECT:						
REF:		☐ SPECIAL DETAIL	☐ ASSIGNMENT	☐ INTELLIGENCE INFORMAT	TION	

Pat,

Myself and Deputy Gunder are going to trade shifts, if approved by the supervisors and Major Fortney, on 04-12-12. I will be going to A-Watch and Gunder will be staying on B-Watch. This trade will last until 05-24-12. In this trade I will be switching rotations, and may have to work 8 days in a row and just wanted to make sure I had that right and wasn't messing something up. I am going to request from Major Fortney that I start A-Watch after my RDO's on 04-06-12 and 04-07-12, to avoid working C-Watch on 04-11-12, then having to work A-Watch on 04-12-12. If you could let me know as far as the days of work that I will need, just to double check myself, I'd appreciate it. As soon as I have confirmation on the trade as well as the request for the early switch, I'll let you know. Thanks. If it helps you check the days of work, I will be going to Sgt. Gordon's rotation.

Deputy

TO:	A- Watch & Supervisor	B-Watch	DATE	3:	04-02-12
FOR:			EFFE	CTIVE DATE:	04-12-12
FROM: SUBJECT:	Deputy	& Gunder	DIVIS	SION:	Patrol
REF:		☐ SPECIAL DETAIL	☐ ASSIGNMENT	☐ INTELLIGENCE I	NFORMATION

Myself and Deputy Gunder would like to trade shifts for approximately 6 weeks. The trade would go into effect on 04-12-12, which is the shift change, with this officer going to A-Watch and Deputy Gunder staying on B-Watch. The trade would end on 05-24-12, with each officer going to their respective shifts. I will be typing up paperwork to give to Major Fortney for his approval, as well as, Pat Galliway for payroll purposes. If you have any questions please contact myself or Deputy Gunder. Thank you.

> & Deputy Gunder #752 Deputy

OK SG. L. heat #757 04/02/2012



12-15-11 DATE: Sgt. Viars and Sgt. Nicholson 01-02-12 EFFECTIVE DATE: TO: FOR: DIVISION: Deputy FROM: ☐ INTELLIGENCE INFORMATION SUBJECT: ■ ASSIGNMENT ☐ SPECIAL DETAIL ☐ MESSAGE REF:

Sgt. Viars and Sgt. Nicholson,

I will be switching my day off from 01-03-12 to 01-02-12. I have jury selection this date and will schedule myself 0800-1600 hrs on 01-03-12. If I get excused from the jury, I will finish working the rest of my shift this date. If you have any questions please let me know. Thanks.

Deputy 1

TO:	PAG		DATE	:	11-2-11
FOR:		EFFECTIVE DATE:			
FROM:		DIVISION:			
SUBJECT:					
REF:		☐ SPECIAL DETAIL	☐ ASSIGNMENT	☐ INTELLIGENCE I	NFORMATION

PAG,

I WORKED A STEP GRANT ON 10-31-11 FROM 1900-2300 HOURS. I HAD DEPUTY GUNDER WORK FROM 2200-2300 HOURS FOR ME TO AVOID USING ANY COMP TIME. THERE SHOULD HAVE BEEN A COPY PLACED IN YOUR MAILBOX, BUT I'M ASSUMING YOU DIDN'T RECEIVE IT. IF YOU HAVE ANY QUESTIONS PLEASE CONTACT ME. THANKS.

DEPUTY

EMPLOYEE/DEPENDENT

I have been given the SIGNATURE

Section 125 Flexible Spending Account, but decline participation.

10-31-11

0350

TO:	721		DATE	l:	08-19-11	
FOR:			EFFE	CTIVE DATE:		
FROM:			DIVIS	DIVISION:		
SUBJECT:						
REF:		SPECIAL DETAIL	☐ ASSIGNMENT	□INTELLIGENC	E INFORMATION	

CAPT. BAKER,

I WILL BE WORKING CHILDREN SERVICES ON 08-22-11 FOR DEPUTY BROOM AND HE WILL BE WORKING B-WATCH FOR ME ON 09-24-11. ALSO, DEPUTY EICHINGER AND MYSELF WILL BE TRADING SHIFTS ON 09-03-11. I WILL BE WORKING 0600-1400 HOURS THIS DATE AND HE WILL BE WORKING 1400-2200 HOURS. IF YOU HAVE ANY QUESTIONS PLEASE CONTACT ME. THANK YOU.

DEPUTY

Best G. Almon

Approved 08-19-11

Capas Tearque

TO:

CAPT. BAKER

DATE:

FOR:

EFFECTIVE DATE:

FROM:

DEPUTY TASER RECERTS DIVISION:

PATROL

SUBJECT:

REF:

⋈ MESSAGE

☐ SPECIAL DETAIL

☐ ASSIGNMENT

☐ INTELLIGENCE INFORMATION

CAPT. BAKER,

ON FRIDAY JULY 1ST, MYSELF AND DEPUTY LEWIS WOULD LIKE TO CHANGE OUR HOURS TO 0800-1600 HOURS TO TAKE THE ON-LINE PORTION OF THE TASER RECERTS. THIS CLASS HAS TO BE DONE BY JULY 4TH, WITH CLASS BEING ON JULY 7TH IN CANTON, OH. IF YOU HAVE ANY QUESTIONS PLEASE CONTACT US. THANK YOU.

DEPUTY

Approves: 06-24-11 iscolus

Richland County Sheriffs Office 55 E. 2nd street Mansfield, Ohio 44904

March,2001

Dear Employer,

This is to formally notify you that, Lucas Fire Department as a volunteer firefighter/ EMT. Pursuant to HB203 that takes effect on March 15, 2001, I am notifying you of his/her status. HB 203 in part reflects the following change to the Ohio Revised Code:

To enact section 4113.41 of the Revised Code to prohibit an employer from terminating an employee who is a volunteer firefighter or volunteer provider of emergency medical services when that employee misses or is late to work because of an emergency to which the employee was dispatched as a volunteer firefighter or volunteer provider of emergency medical services.

Thank you for your support in this matter as we continue to attempt to provide for the emergency needs of citizens in our area.

Sincerely,

Chief Rick J. Evans

4113.41 Absence by volunteer firefighter or emergency medical services provider.

- (A) No employer shall terminate an employee who is a member of a volunteer fire department, or who is employed by a political subdivision of this state as a volunteer firefighter, or who is a volunteer provider of emergency medical services because that employee, when acting as a volunteer firefighter or a volunteer provider of emergency medical services, is absent from or late to the employee's employment in order to respond to an emergency prior to the time the employee is to report to work. An employer may charge any time that an employee who is a volunteer firefighter or a volunteer provider of emergency medical services loses from employment because of the employee's response to an emergency against the employee's regular pay.
- (B) An employee who is a volunteer firefighter or volunteer provider of emergency medical services shall do all of the following:
- (1) Not later than thirty days after receiving certification as a volunteer firefighter or a volunteer provider of emergency services, submit to the employee's employer a written notification signed by the chief of the volunteer fire department with which the employee serves, or the medical director or chief administrator of the cooperating physician advisory board of the emergency medical organization with which the employee serves, to notify the employer of the employee's status as a volunteer firefighter or volunteer provider of emergency services;
- (2) Make every effort to notify the employee's employer that the employee may report late to or be absent from work due to the employee's dispatch to an emergency.

If notification of dispatch to an emergency cannot be made either due to the extreme circumstances of the emergency or the inability to contact the employer, then the employee shall submit to the employee's employer a written explanation from the chief of the volunteer fire department with which the employee serves, or the medical director or chief administrator of the cooperating physician advisory board of the emergency medical service organization with which the employee serves, as applicable, to explain why prior notice was not given.

- (C) At the employer's request, an employee who loses time from the employee's employment to respond to an emergency shall provide the employer with a written statement from the chief of the volunteer fire department or the medical director or chief administrator of the cooperating physician advisory board of the emergency medical service organization, as applicable, stating that the employee responded to an emergency and listing the time of that response.
- (D) An employee who is a member of a volunteer fire department, or who is employed by a political subdivision of this state as a volunteer firefighter, or who is a volunteer provider of emergency medical services shall notify that employee's employer when the employee's status as a volunteer firefighter or volunteer provider of emergency medical services changes, including when the employee's status as a volunteer firefighter or volunteer provider of emergency medical services is terminated.
- (E) If an employer purposely violates division (A) of this section, the employee may bring a civil action for reinstatement to the employee's former position of employment, payment of back wages, and full reinstatement of fringe benefits and seniority rights. An action to enforce this section shall be commenced within one year after the date of the violation in the court of common pleas of the county where the place of employment is located.

Lawriter - ORC - 4113.41 Absence by volunteer firefighter or emergency medical service... Page 2 of 2

(F) As used in this section:

- (1) "Emergency" means going to, attending to, or coming from a fire, hazardous or toxic materials spill and cleanup, medical emergency, or other situation that poses an imminent threat of loss of life or property to which the fire department or provider of emergency medical services has been or later could be dispatched.
- (2) "Emergency medical services" and "emergency medical service organization" have the same meanings as in section $\underline{4765.01}$ of the Revised Code.
- (3) "Volunteer firefighter" has the same meaning as in section $\underline{146.01}$ of the Revised Code.

Effective Date: 03-05-2001

INTER-OFFICE COMMUNICATION

TO:

Capt. Baker

DATE:

06-14-11

FOR:

Deputy

EFFECTIVE DATE:

06-14-11

FROM:

Major D. Fortney

DIVISION:

Administration

SUBJECT:

re: Volunteer Firefighter Leave, ORC 124.1310

REF:

☑ MESSAGE ☐ SPECIAL DETAIL ☐ ASSIGNMENT ☐ INTELLIGENCE INFORMATION

The Prosecutor's Office was asked for a legal opinion whether County government is bound by Ohio Revised Code Section 124.1310, which allows for state employees to receive 40 hours of pay each calendar year for volunteer firefighting/EMT/paramedic duties. Attached please find the opinion which states, in part, that this section of law applies to state employees and there are no analogous statutes for county employees.

Since this is an entitlement covered by neither state law, nor current labor agreement, employees who are engaged in volunteer firefighting/EMT/paramedic activities must do so on their own time.

Thank you.

Major Dale Fortney Richland County Sheriff's Office

Cc: Sheriff Sheldon Director Cicolani Pat Galliway

COPY

Richland County Courthouse

OFFICE OF THE PROSECUTOR RICHLAND COUNTY, OHIO

JAMES J. MAYER, JR.

38 South Park - Second Floor Mansfield, Ohio 44902 Phone: (419) 774-5676 Fax: (419) 774-5589

June 9, 2011

Sheriff Steve Sheldon Richland County Sheriff's Dept. 597 Park Avenue East, 2nd Floor Mansfield, Ohio 44905

Dear Sheriff Sheldon:

You have asked whether Ohio Revised Code Section 124.1310 applies to county employees. The answer is no. This section of law only applies to state employees and there are no analogous statutes for county employees.

Should you have any further questions or concerns, please contact me.

Sincerely, Massie

NANCY H MASSIE

Assistant Prosecuting Attorney

NHM/adc



Richland County Courthouse

OFFICE OF THE PROSECUTOR RICHLAND COUNTY, OHIO

JAMES J. MAYER, JR.

38 South Park - Second Floor Mansfield, Ohio 44902 Phone: (419) 774-5676

Fax: (419) 774-5589

June 9, 2011

Sheriff Steve Sheldon Richland County Sheriff's Dept. 597 Park Avenue East, 2nd Floor Mansfield, Ohio 44905

Dear Sheriff Sheldon:

You have asked whether Ohio Revised Code Section 124.1310 applies to county employees. The answer is no. This section of law only applies to state employees and there are no analogous statutes for county employees.

Should you have any further questions or concerns, please contact me.

Sincerely, Mary J. Massie

NANCY H MASSIE

Assistant Prosecuting Attorney

NHM/adc

INTER-OFFICE COMMUNICATION

ORIGINAL

TO:	MAJOR DA	ALE FORTNEY	DATE	:	04-25-11
FOR:	ABOVE		EFFE	CTIVE DATE:	04-25-11
FROM:	CAPTAIN	NJ BAKER	DIVIS	SION:	PATROL
SUBJECT:	DEPUTY	SIC	K LEAVE		
REF:		SPECIAL DETAIL	☐ ASSIGNMENT	☐ INTELLIGENCE	INFORMATION
ON FF	RIDAY APRI	L 22, 2011 AT 152	0 HOURS, THIS	OFFICER MET	WITH DEPUTY
	IN REGAR	DS TO HIS SICK	LEAVE USAGE	FOR THE FOLL	OWING:
05/29/	10 SAT	URDAY V	VITH TIME OFF		
10/18/			VITH TIME OFF		
11/21/			VITH TIME OFF		
03/06/	11 SUN	DAY V	VITH TIME OFF		
DEPU	TY	VAS ABLE TO BR	ING IN SICK LE	AVE EXCUSES	FOR THE
FOLLOWING		115.11522 10 21			
				3 05 05 10 TUD	OLIGII 05 20 10
DEPU	TY	VAS ON HIS (4) D EEN BY DR. THOM	AY OFF DURING	J 05-25-10 1HK0	DEPUTY
DEPUTY		E SHOWING THA			
TRESENTEE	ANLACOL	E SHO WING TH	11 112 1113 522		
DEPU		VAS SEEN BY DR		FRIDAY NOVEN	MBER 19 AND
WEDNESDA	Y NOVEME	BER 24. DEPUTY	WAS ON	HIS REGULAR	DAYS OFF ON
NOVEMBER	19 AND 20.	DEPUTY	WAS OFF SICK	ON SUNDAY N	OVEMBER 21, 2010
WHICH IS C	OVERED BY	THE SICK LEAV	VE EXCUSE BY	DR. SAWYER.	
DEPU	ITY	SHOULD BE REM	OVED OFF THE	RICHLAND CO	UNTY SHERIFF'S
OFFICE SIC	K LEAVE AI	BUSE LIST. DEPU	JTY	TWO REMAINI	NG INCIDENCES OF
SICK LEAV	E IN CONJU	NCTION WITH H	IS DAYS OFF. D	EPUTY	WAS COUNSELED
REGARDIN	G THE COU	NTY'S SICK LEA'	VE POLICY.		
\bigcirc	7				
1	MT 1.				

CAPTAIN NJ BAKER

	RICHLAN (ND COUN use ballpoi	TY Enrollment pen and pr	ent/Change ress firmly)	Form D	epartment Number mployee Number	•	
	ANGES CHEC	K ALL APPROP NGE NAME/ADDRE CANCEL DEPENDE	ENT □ NEW HIRE RIATE BOXES BEI SS, state previous ENT(S): □ Marriage* □ hange in student status	Birth Adoption		Date of Hire: 11-29-95 re *If marriage, state previous	Effective Date:	
EMPLOYEE/DEPENDENT DATA	NAME OF EMPLO	DYEE: Fire	Midd	le le	Soc	ial Security #:		
BENEFIT								
	SIGNATURE OF	EMPLOYEE:				Date:	0-28-10	
								· in
ш	SIGNATURE	poportunity to open! il	the Section 125 Flexible	Spending Account, bu	t decline participation.	22		

INTER-OFFICE COMMUNICATION

TO:	CAPT. BA	KER AND SGT. Z	EHNER DATE		02-21-11	
FOR:			EFFE	CTIVE DATE:	03-11-11	
FROM:	DEPUTY		DIVIS	ION:		
SUBJECT:						
REF:	⊠ MESSAGE	☐ SPECIAL DETAIL	☐ ASSIGNMENT	☐ INTELLIGENCE I	NFORMATION	

721 AND 711,

I AM REQUESTING THAT ON 03-11-11 I CHANGE MY HOURS OF WORK TO 0800-1600 HRS. I WAS REQUESTED BY THE LUCAS SCHOOLS FIFTH GRADE TEACHER TO COME IN AND TALK WITH THE TWO CLASSES ABOUT DRINKING AND SHOWING THEM A MOVIE. AS THE LUCAS DEPUTY, I DID THIS EVERY YEAR WITH THE CLASS. THE FIRST CLASS WILL BE FROM ABOUT 0900 TO 1015 HRS. AND THE SECOND CLASS FROM APPX. 1300 TO 1415 HRS. THIS OFFICER WILL WEAR NORMAL UNIFORM AND HANDLE CALLS WHILE NOT AT THE SCHOOL. THE TEACHER HAS ALSO ASKED IN APPX. 3 TO 4 WEEKS AFTER THAT IF I CAN COME IN AND DO THE SAME WITH TOBACCO USE. IF YOU COULD LET ME KNOW AS SOON AS POSSIBLE SO I CAN LET MISS CROUSE KNOW, I WOULD APPRECIATE IT. THANK YOU.

DEPUTY

Dapag

Ole: Capros Skir 02-22-11 1430lus

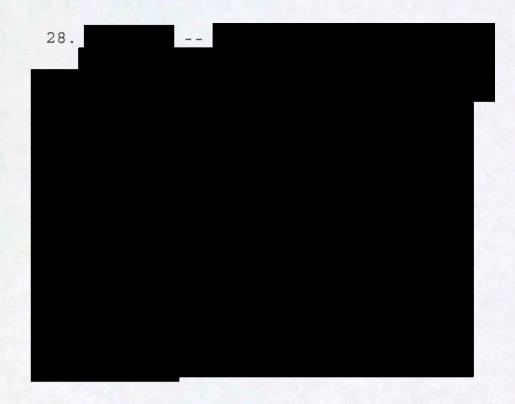
2/23/11

CHILD AND
RICHLAND county on io
CountyOHIO

Employee Maintenance

ADD (circle one)
Change Delete

Name			Employee#				Salary/pay		
Address							Rate/hour		
City, State, Zip Code							Alt Rate/hour		
Telephone		Has this pe	rson ever b	een empl	oyeed by		Wage Factor		
Birthdate		Richland Co	ounty in the	past?	es or No		Annual Hours		
ocial Security Number							Shift		
Marital Status:							Full/Part		
Sex							STRS		
Race							PERS		
Title				-			Direct Dep. Route #		
Department Number	350	Account #				1	Direct Dep. Account #		
siness Phone Number									
Start Date									
Rehire Date									
Termination Date									
eason for Termination									9
	TAXES	Code	Dep	TY	Add On	*			
	Federal								
	State								
	City								
Status						Ī	Pay salary out of line item	n #337.5237.510200	
Annual Salary									
Signature	USeuro	-	0 2 Date	7/10		-	Comments		



	De	eputy Status 2	-4-99	nland Cou	inty Payi	oll Form		
DOH: 11-29-	95		Gross Ar	nount	1	Addi	tional	
Pay Period	Date Paid	Regular	COR.	OVERPAY	HOLIDAY	COR HOL	OVERPAY	HOLIDAYS WORKED
1	01/01/10	1,276.84						
2	01/15/10	1,947.59	1,877.54	70.05				
3	01/29/10	1,947.59	1,877.54	70.05				
4	02/12/10	1,947.59	1,877.54	70.05				
5	02/26/10	1,947.59	1,877.54	70.05				
6	03/12/10	1,947.59	1,877.54	70.05				
7	03/26/10	1,947.59	1,877.54	70.05				TOTAL OVERPAYED
Y.T.D.				420.30				\$ 420.3

INTER-OFFICE COMMUNICATION

DATE: TO: SGT. NICHOLSON FOR: **EFFECTIVE DATE:** 10-6-10 **DEPUTY PATROL** FROM: DIVISION: SUBJECT: REF: ☐ ASSIGNMENT **⋈** MESSAGE ☐ SPECIAL DETAIL ☐ INTELLIGENCE INFORMATION

SGT. NICHOLSON,

I WILL BE WORKING FROM 1000-1800 HOURS ON 10-6-10. THIS IS DONE TO WORK ON A FOLLOW-UP AT THE MADISON JR. HIGH SCHOOL. THANK YOU.

DEPUTY

10-06-10

INTER-OFFICE COMMUNICATION

CAPT. BAKER AND SGT. DATE: TO: **NICHOLSON** 07-23-10 **EFFECTIVE DATE:** FOR: PATROL DIVISION: FROM: **DEPUTY** SUBJECT: ☐ INTELLIGENCE INFORMATION ☐ ASSIGNMENT REF:

721 AND 712,

ON FRIDAY JULY 23^{RD} , DEPUTY LEWIS WILL BE WORKING B-WATCH FOR THIS OFFICER AND I WILL BE WORKING A-WATCH. IF YOU HAVE ANY QUESTIONS PLEASE CONTACT ME OR DEPUTY LEWIS. THANK YOU.

DEPUTY

Deput.

Sol L 713

DILLO CALLAND : THE

J. Steve Sheldon, Sheriff



Richland County Sheriff's Office & Civil Division 597 Park Avenue East • 2nd Floor Mansfield, Ohio 44905 Phone: 419.774.5881 Fax: 419.522.8153 Civil Office: 419.774.3570

March 18, 2010

To:

It is with sincere regret that I am informing you that it has become necessary to lay you off from your position of Deputy Sheriff with the Richland County Sheriff's Office effective April 9, 2010.

Sincerely,

J. Steve Sheldon

Richland County Sheriff

Carlo Carlo

Augratic of

03-22-10

J. Steve Sheldon, Sheriff



Richland County Sheriff's Office & Civil Division 597 Park Avenue East • 2nd Floor

Mansfield, Ohio 44905 Phone: 419.774.5881 Fax: 419.522.8153

Civil Office: 419.774.3570

	1 1 1 1 (21) 1-1
I,notice and have my lay-off ef	do hereby agree to waive my right to a twenty-one (21) day lay-off fective March 30, 2010.
I,	, do not wish to waive my twenty-one (21) day lay-off notice and my
lay-off will be effective April	
*	
	03-25-/0
	Date

- 4/12 Hevrs
- will come in

Pending on Cobra



73 East Second Street • Mansfield, Ohio 44902 Phone: 419.774.5678 Fax: 419.774.5646





Richland County Sheriff's Office & Civil Division 597 Park Avenue East • 2nd Floor Mansfield, Ohio 44905

Phone: 419-774-5881 Fax: 419-522-8153 Civil Office: 419-774-3570

DATE: April 5, 2010

TO: Bookkeeping Department

Richland County

FROM: J. Steve Sheldon, Sheriff

Richland County

RE: - Lay Off

began employment with the Richland County Sheriff's Office on 11-29-95 and laid off on 03-30-10.

Therefore he is entitled to the following for the pay period of 03-18-10 through 03-3 ϕ -10:

Regular Hours	72.00
Overtime Hours	0.00
Holiday Hours –	8.00
Personal Days –	16.00
RATO Days –	16.00
Comp Time Hours –	82.33
Vacation Hours	81.56
Sick Leave Hours	0.00
SICK LEAVE FOR RECORD ONLY	835.44

Your assistance in this matter is appreciated.

Sincerely,

J. Steve Sheldon, Sheriff Richland County



D.O.H. 11-29-95 LAY 03-18-09 RECALLED 08-16-09 LAY-OFF 03-30-10 22.4692 RegHLS: 72 = \$1689.78 (\$23.4692 B70) 0THRS:
23.6449 Holiday: 8 HRS \$194.76 (\$24.3449 R 10) PERSMA1: 16 HES \$389.52 RATO: 16HRS \$389.52 COMP: 82.33 HLS \$ 2004.32 COMPBALANCE as of 12-31-09: 20.83 HRS COMP BAIANCE as of 01-01-10: 68.83 Hes VACATION 81.56 HRS \$1985.57 SICK FOR BECOLD ONLY: 838.44 used 32 hrs sick leave this Day All MONIES PAID OUT OF Line Item 350

Group Insurance Change Report

American United Life Insurance Company³ One American Square, P.O. Box 6123 Indianapolis, IN 46206-6123 (800) 553-5318 Telephone



Anthem

GROUP NAME: Richland County Employee Benefit Plan

DEPARTMENT/AGENCY: Richland County Sheriff's Office

CHECK ONE



AUTHORIZATION FOR DUES DEDUCTION FRATERNAL ORDER OF POLICE, OHIO LABOR COUNCIL, INC. 222 E. Town St., Columbus, Ohio 43215 1-800-FOP-OLCI

I, the undersigned, hereby authorize my Employer to check off and deduct from my payroll an amount equal to dues, remitting directly to the F.O.P. Ohio Labor Council, Inc. (PLEASE PRINT)

Place of Employment RICHLAND COUNTY SHOPIFF'S OFFICE

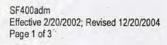
CERTIFICATE OF APPOINTMENT

OF-						
As Special Deputy						
		Office	Sheriff RICHLA	AND COUN.	TY	
THIS IS TO CERT office requires it, has appointe	TIFY, that the	undersigned	being of o	pinion that tl	he business of	this
a suitable and competent pers	**************************************	Special D	eputy			
Therein, beginning on the and continuing until otherwise	19th ordered.	day of	March	20	09	
Said						
as compensation the sum of (\$) per hou County Auditor.	\$0.000 or payable bi		the County	Treasury u	pon the warrar	dollars nt of the
Witness my signature and sea	of office, th	is	19th	day of	March	2009
		Ate	RICHIA	helden.	TV.	
7.F10		/			N SHERIFF	
-142-		OF OFF	17 5 1			
The State of Ohio, Richland Co						
he/she will support the Constitu	ution of the U	Jnited States	and the Co	nstitution of	ly sworn, says	that Ohio,
and that he will faithfully discharged of said County.	arge the dutie	es of Deputy	n the office	of the	Sheriff	
William 11780g						
Sworn to before me and signed	d in my prese	ence, t		of	March	2009
etie		J. STEVE	SHELDON	be lely	n	
Future Changes		Richland C				

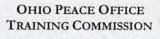


NOTIC Appointment ✓ App	E OF PEAC	E OFFICER AI	PPOINTMENT	T/TERMINATIO		opriate box) rd - highlight correction(s)
Personal Information Disclosure Officer Training Commission and A Security Number will not be disclosure the Attorney General of the State of	Academy require perso ed to individuals or age	onal information for the puncies except in accordance	rpose of accurately rec	ording training, agency/sc aw and policy of the Ohio	hool affiliation, and	d testing information. Your Social
INSTRUCTIONS Completion of this Notice form i Use this Notice to report new ap Sections A, B, and E must be co Please type or legibly print (in ir Mail or fax this Notice to OPOTO	ppointments, appointme ompleted, then complet ok) all required informat	ent status changes, correcti e Section C and pages 2 a ion.	ons (including name cha nd 3 or Section D as app	nges), and terminations. propriate.	'1(A).	
A. OFFICER INFORMATI	ON					
1. SOCIAL SECURITY NUMBER	2. NAME (Last)	(First)	(Middle)		3.	. BIRTHDATE (mm/dd/yyyy)
					(74/12/1974
4. GENDER Male Female	J. ALIAS (LJISI)	(Filst)	(Middle)		6.	. HOME PHONE NUMBER
7. DRIVER'S LICENSE #	8. HOME STREET/I	MAILING ADDRESS (#/SI	reet/PO Box)	(City) (County Na	me) (State	e) (Zip Code)
and of the sec	ì					
a North Charles	11					
List Morney Garles Fit Chief						
B. AGENCY INFORMATION	ON					
9. AGENCY NAME		10. APP	OINTING AUTHORITY'S	NAME & TITLE	1	AGENCY PHONE NUMBER
Richland County Sher		J. Ste	ve Sheldon, Sh	eriff	(4	419 774-5608
12. AGENCY STREET/MAILING AD	- 1 (1) - 200 x		(City)	(County Name	(State)	(Zip Code)
597 Park Avenue East	t	Mans	field	Richland	Ohio	44905
C ADDOINTMENT INFOR	MATION					
C. APPOINTMENT INFOR 13. APPOINTMENT DATE (mm/dd/y	yyy) 14. CURREN	IT DANK	15. TITLE/ POSITIO	ON	1 40	S. ORC SECTION
13. AT I ONE THE UNITED THE			122 122 122 123 123 123 123 123 123 123	201		
17. APPOINTMENT STATUS (mark	Special	Deputy	Special Dep	the state of the s		11.04
Full Time Part Time	Auxiliary			FIRST PEACE OFFICER Anplete all of page 2)	APPOINTMENT?	
Reserve Special				nplete all 01 page 2)	undate evaluation	will occur)
## # T T T T T T T T T T T T T T T T T			1 2 10	proto pageo a ana o an	apadio o raidaboir	Tim Goodi /
D. TERMINATION INCOR	MATION					
D. TERMINATION INFORI 19. TERMINATION DATE (mm/dd/yy	WATION vv)	20 REASON FOR TER	MINATION (mark approp	priate hov)		
and the second of the second o	,,,	20. NEROOM ON TEN	amire Tiors (mark approp	mate box)		
LAGENCY NEFOR		Resigned Dis	charged Retired	Deceased Felo	ny Conviction	Other
Transfer to the state					,	400

E. ATTESTATION OF REP attest that the information provided of this form:	n this form is true and o	IAL correct and is based on my	personal knowledge or in	nquiry. The personnel reci	ords of this agency	substantiate the information on
SIGNATURE OF REPORTING OFFICE	CIAL	NAME & TITLE OF REP	ORTING OFFICIAL (Tvn	ed or Printed Leaibly)	I	DATE
attender		J. Steve Sheld				03.19.09
HAW MA			,			



P.O. Box 309/London, Ohio 43140 Phone: (740) 845-2700/(800) 346-7682 FAX: (740) 845-2675





PEACE OFFICER APPOINTMENT AND OATH OF OFFICE*

t appointment SCHOOL NAME	SCHOOL#
I. TO BE COMPLETED BY APPOINTEE AN	ID APPOINTING AUTHORITY:
On this date, you are hereby appointed as a peace	officer to serve as a Special Deputy
for the Richland County Sheriff's Office	position/title
As such, you shall swear or affirm the following:	
l, .	, do solemnly swear or affirm that I will support the
Constitution and Laws of the United States of Amer	rica, the Constitution and Laws of the State of Ohio,
and the Laws and Ordinances of Richland Count	y and to the
political s	subdivision
best of my ability will discharge the duties of the office	ce of Special Deputy
zest symy azmty mm alesticings are added of the only	position/title
	03/19/2009
Appointee	Date of Appointment (mm/dd/yyyy)
By signing below, I hereby swear or affirm the above position pursuant to the authority vested in me	e by 311.04 order
of Continue	ORG Section
that the individual has personally appeared before m	ne and signed this oath in my presence.
and the Lin	
after Abellon	J. Steve Sheldon, Sheriff
Signature of Appointing Authority	Typed/Printed Name of Appointing Authority and Title
NOTARY:	
. 9	0
Sworn to and subscribed before me this/ 9	day of MARCH, 2009
in the country of Rich (A) and the state	of Ohio
and the state	ERIC G. BOSKO
	SOXIIIIXOS ENICIS BOSKO
/ // /	Notary Public
Signature of Notary/Attorney/Clerk of Courts My commissi	Notary Public

^{*} If you submit a department oath of office, the document must include the officer's nailte, that of appointment, ORC section under which you are appointed and the signature and title of the appointing authority (mayor, safety director, chief of police, etc.) as listed in the ORC section under which you are appointed.

OHIO PEACE OFFICER APPOINTMENT HISTORY

ASIC TRAINING SCHOOL NAME	From: Beginning Dat	To:
1. Appointed by: Richland County Sheriff's Office	Richland	te Ending Date
1. Appointed by:		y Name
From: 02/04/99 To: 03/19/2009 Position title: Deputy		
Month/Date/Year Month/Date/Year (Deputy, Res	serve Officer, Etc.)	
Appointment status: Full-Time Part-Time Auxiliary Reserve Spe	ecial	
2. Appointed by:	Count	y Name
		•
From: To: Position title: (Deputy, Res	serve Officer, Etc.)	
Appointment status: Full-Time Part-Time Auxiliary Reserve Spe	ecial	
3. Appointed by:		
Agency Name	County	y Name
From: Position title:	serve Officer, Etc.)	
	The same and a state of the	
Appointment status: Full-Time Part-Time Auxiliary Reserve Spe	ecial	
4. Appointed by:		
Agency Name	County	y Name
From: To: Position title: (Deputy, Res		
Month/Date/Year Month/Date/Year (Deputy, Res	erve Officer Etc.)	
•	or to omoor, Etc.)	
THIS SECTION TO BE COMPLETED BY THE OFFICER AND AN AGENCY OFFICIAL IN THE P	cial	PUBLIC/ATTORNEY
THIS SECTION TO BE COMPLETED BY THE OFFICER AND AN AGENCY OFFICIAL IN THE PLOCLERK OF COURTS. Is is to certify that we understand that the above information will be used to determine whether the officer require forth in this form is true and accurate to the best of our knowledge. All requested information has been research atmentation has been attached for purposes of verification and/or explanation. It is understood that, should any of the determination made from this request. Further, it is also understood that submission of false information subficiency is a violation of section 2921.13 of the Ohio Revised Code. Richland County Sh	s any mandated/update trainined for accuracy and, where apof the provided information be bmitted to a governmental orgeriff's Office	ng and that the information oplicable or necessary, discovered inaccurate, it
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TrueBlock™ Technology Patent Pending Use Avery® TEMPLATE 5163™

Richland Co. Sheriff Office Appointment/Salary Change Record

Name:		
New Salary	LAY OFF	/ hour
Effective Date	03-30-10	1.0.1.
Signed:	Lenft Asterna	lfelder

OHIO DEPARTMENT OF JOB AND FAMILY SERVICES

OFFICE OF UNEMPLOYMENT COMPENSATION

DETERMINATION OF UNEMPLOYMENT COMPENSATION BENEFITS

JFS-83000 11/04/2008 Claimant's Name		Social Security Number	Determination Identification Number 217469151-1	
Benefit Year Beginning Date 03/22/2009	Benefit Year Ending Date 03/20/2010	Application Date 03/23/2009	Date Issued 03/30/2009	
RICHLAND COUNTY AUDITOR 50 PARK AVE E MANSFIELD, OH 44902		Zanesville Processing Center PO Box 1150 Zanesville, OH 43702-0000 Phone: (866) 217-0008 Fax: (740) 450-0075		
Employer's Name RICHLAND COUNTY AUDITOR		UC Account Number 0802170009		

INITIAL APPLICATION DETERMINATION OF AN IS THIS UNEMPLOYMENT BENEFITS, ISSUED IN ACCORDANCE WITH THE PROVISIONS OF SECTIONS 4141.28(D) & (E), OHIO REVISED CODE

The Ohio Department of Job and Family Services has ALLOWED the claimant's application for unemployment compensation benefits with a benefit year that begins 03/22/2009. During this one-year benefit period, the claimant's benefits rights are as follows:

Weekly Benefit Amount is:

\$503.00

Dependency Class is:

C

Total Benefits Payable Amount is:

\$13,078.00

The claimant's employment during the base period, 10/01/2007 to 09/30/2008 met the weeks and wages eligibility requirement. The chart below shows the employer's Total Amount Chargeable and Proportional Charge with each base period employer, which were used to determine the claimant's benefit rights.

Employer Name

Total Amount Chargeable

Proportional Charge

RICHLAND COUNTY AUDITOR

\$13,078.00

100.0000 %

An issue regarding the claimant's reason for separation, affecting benefits beginning on 03/18/2009, was adjudicated as follows. In accordance with Section 4141.29 of the Ohio Revised Code this agency finds that the claimant is totally unemployed from RICHLAND COUNTY AUDITOR due to a lack of work.

Interested Parties:

Si usted no puede leer esto, llame por favor a 1-877-644-6562 para una traduccion.

DSN: 019396 Page 1 of 3

THIS SPACE FOR OFFICIAL USE ONLY ID: 000000267190939

PSN: 0013372 NOTICE: JI41N1 APPEAL RIGHTS: If you do not agree with this determination, you may file an appeal by mail or fax to the ODJFS office provided. You may also file an appeal online at https://unemployment.ohio.gov. The appeal should include the determination ID number, name, claimant's social security number, and any additional facts and/or documentation to support the appeal. TO BE TIMELY, YOUR APPEAL MUST BE RECEIVED/POSTMARKED NO LATER THAN 04/20/2009 (21 calendar days after the 'Date Issued'). If the 21st day falls on a Saturday, Sunday, or legal holiday, your deadline has already been extended to include the next scheduled work day. If you do not file your appeal within the 21-day calendar period, include a statement with the date you received the determination and your reason for filing late. If your appeal is late due to a physical or mental condition, provide certified medical evidence that your condition prevented you from filing within the 21-day period. In order for your appeal to be considered timely, it must be received/postmarked no later than 21 calendar days after the ending date of the physical or mental condition. If unemployed, claimants should continue to file weekly claims for benefits while the determination is under appeal. For additional information, call the ODJFS automated telephone system at 1-877-644-6562 and select the General Information option or visit the agency's website at https://unemployment.ohio.gov. Claimants may also review the Worker's Guide to Unemployment Compensation.

Si usted no puede leer esto, llame por favor a 1-877-644-6562 para una traduccion.

Weekly Benefit Amount - This is the amount of benefits potentially payable for a week of total unemployment. It represents fifty percent of the claimant's average weekly wage for all base period employment, not to exceed the amount specified in Section 4141.30(B), Ohio Revised Code, for the claimant's dependency.

Dependency Class - This designation is assigned in accordance with the schedule established by law and remains in effect for the benefit year.

- Class A-1 Indicates either that the claimant did not list any dependents or that one or more of his/her dependents has been disallowed for any of the following reasons:
 - Identity of dependent(s) could not be verified;
 - Amount of support contributed by the claimant does not meet requirements;
 - Spouse's income exceeds requirement to qualify as a dependent;
 - Child listed is not a birth child, step-child, or adopted child;
 - Child listed is over 18 years of age with no physical/mental handicap.
- Class A-2 Indicates that the claimant's spouse has an overlapping benefit year with allowed dependents.
- Class A-3 Indicates that the claimant listed dependent(s), but base period wages were insufficient to qualify for a higher benefit amount.
- Class B Indicates one or two eligible dependents.
- Class C Indicates three or more eligible dependents.

Total Benefits Payable - This is the total amount of benefits that can be paid to the claimant during the benefit year. The total is computed by multiplying the weekly benefit amount by 20 (for the first 20 qualifying weeks in the base period), plus one times the weekly benefit amount for each additional qualifying week. Total benefits cannot exceed 26 times the weekly benefit amount.

Employer's Amount Chargeable - This is the amount of benefits that is potentially chargeable to each employer's account.

Employer's Proportion Charge - Employers are charged proportionally, based on the wages paid to the claimant by each employer during the base period. This amount is the percentage of the claimant's benefit entitlement that may be charged to each account.

Base Period Employment History - The base period includes the first four of the last five completed calendar quarters, prior to the benefit year beginning date. If the Alternate Base Period was used, the base period includes the four most recently completed calendar quarters prior to the benefit year beginning date.

Employer Name - All employers for whom the claimant worked during the base period are listed.

Total Base Period Wages - This figure reflects total earnings in the base period with the corresponding employer(s).

Total Qualifying Weeks - This is the number of weeks in the base period in which the claimant earned or was paid wages with the base period employers.

For additional information, employers may refer to the Ohio Unemployment Compensation Guide; claimants may refer to the Workers' Guide to Unemployment Compensation.

Si usted no puede leer esto, llame por favor a 1-877-644-6562 para una traduccion.

DSN: 019396 Page 3 of 3 THIS SPACE FOR OFFICIAL USE ONLY ID: 000000267190939 PSN: 0013372 NOTICE: JI41N1





Richland County Sheriff's Office & Civil Division 597 Park Avenue East • 2nd Floor Mansfield, Ohio 44905 Phone: 419-774-5881 Fax: 419-522-8153

one: 419-//4-3881 Fax: 419-322-8133 Civil Office: 419-774-3570

March 5, 2009

To:

03-05-09

It is with sincere regret that I am informing you that it has become necessary to lay you off from your position of Deputy Sheriff with the Richland County Sheriff's Office effective March 19, 2009.

Sincerely,

J. Steve Sheldon

Richland County Sheriff

Richland Co. Sheriff Office Appointment/Salary Change Record

Name:

Lay-Off

Effective Date

03-19-09

Signed:

Sheref of Steve Alabor





Richland County Sheriff's Office & Civil Division 597 Park Avenue East • 2nd Floor

Mansfield, Ohio 44905

Phone: 419-774-5881 Fax: 419-522-8153

Civil Office: 419-774-3570

DATE: March 18, 2009

TO: Bookkeeping Department

Richland County

FROM: J. Steve Sheldon, Sheriff

Richland County

RE: - Lay Off

began employment with the Richland County Sheriff's Office on 11-29-95 and laid off on 03-19-09.

Therefore he is entitled to the following for the pay period of 03-05-09 through 03-18-09:

Regular Hours	80.00
Overtime Hours	8.00
Holiday Hours - Pres. Day 09	8.00
Personal Days – 4	32.00
RATO Days – 4	32.00
Comp Time Hours - earned 2008/2009	53.32
Vacation Hours	240.12
Sick Leave Hours	0.00
SICK LEAVE FOR RECORD ONLY	919.52

Your assistance in this matter is appreciated.

Sincerely,

J. Steve Sheldon, Sheriff Richland County Comp time balance as of 12-31-08 17.07 hrs. Personal and rato days earned 01-01-09 Overtime hours are for grant Pay off to include shift



Anthem

Complete Simple

GROUP NAME:

Richland County Employee Benefit Plan

DEPARTMENT/AGENCY:

Richland County Sheriff's Office



CHECK ONE

Group Insurance Change Report

American United Life Insurance Company^a One American Square, P.O. Box 6123 Indianapolis, IN 46206-6123 (800) 553-5318 Telephone (317) 285-1565 Fax



D.O.H. 11-29-95 -Ay 03-18-09 RECAILED 08-16-09 LAY-OFF 03-30-10 22.4692 RegHLS: 72 = \$1689.78 (\$23.4692 R70) 0THRS:
23.6449 Holiday: 8 HRS \$194.76 \ (\$24.3449 R no)
PERSMAI: 16 HRS \$389.52 RATO: 16 HRS \$389.52 COMP: 82334180 \$ 2004.32 LINEY 14 COURBAINE 05 0 1 185-39-691.03-29-6.83 ALS 82333 Will Barance at of or or or of the Baselles VACATION 81.56 HRS \$1985.57 Line 5 75 SICK FOR BECOLD ONLY: 838.44 835.44 used 32 hrs sick leave this Day All MONIES PAID OUT OF Line Ttem 350 (-420.30)NUELDAID BALANCE COMPTIME 488 03-30-10 82.33 HLS

EMPLOYEE NAME:	ID NUMBER:	WATCH/SECTION A		UNIT#	
RANK: SERGEANT	EVALUATION PERIOD:	FROM: 04/13	TO: 10/13	10/2/13	

SECTION A: FACTOR CHECK LIST (Check the column that most accurately describes the employee's performance.)	Not Satisfactory	Some Improvement Needed	Meets Standards	Exceeds Standards	Does Not Apply
. Observance of Work Hours		_	X		_
2. Attendance			Х	_	_
3. Grooming & Dress		_	Х		
. Compliance with Rules			X		
5. Safety Practices			Х		
5. Public Contacts			Х		
7. Suspect Contacts			Х		
3. Employee Contacts			X		
9. Knowledge of Work			Х		
10. Work Judgments			Х		
11. Planning & Organizing				X	
12. Job Skill Level			X		
13. Quality of Work			Х		
14. Volume of Acceptable Work				X	
15. Meeting Deadlines			X		
16. Accepts Responsibility			X		
17. Accepts Direction			X		
18. Accepts Change			X		
19. Effectiveness Under Stress			X		
20. Appearance of Work Station			X		
21. Operation and Care of Equipment			X		
22. Work Coordination			X		
23. Initiative SECTION B: FOR EMPLOYEES WHO SUPERVISE OTHERS			X		
24. Planning & Organizing			X		
25. Scheduling & Coordinating			X		
26. Training & Instructing			X		
27. Effectiveness			X		
28. Evaluating Subordiantes			X		
29. Judgments & Decisions			X		
30. Leadership		1	X		
31. Operational Economy			X		
32. Supervisory Control			X		

a b

ECTION C: ADDITIONAL PERFORMANCE FACTO	RS EVALUATED
	TOTAL COLUMN TO
SECTION D: RECORD JOB STRENGTHS, SUPERIOR ACHIEVED, AND CHECKS FROM EXCEEDS STAND	ARDS COLUMN
STEVE IS DOING A GREAT JOB, WITH WH	AT LITTLE MANPOWER
HE GETS. HE MAKES SURE EVERYTHING	
STEVE DID MEET HIS GOALS FROM I	ACT EVALUATION
STEVE DID MEET HIS GOALS FROM I	LAST EVALUATION.
SECTION E: EXPLAIN CHECKS FROM NOT SATISI	EACTORY AND COME
IMPROVEMENT NEEDED COLUMNS	FACTORT AND SOME
	TO DE
SECTION F: RECORD SPECIFIC GOALS OR IMPROUNDERTAKEN DURING NEXT EVALUATION PER	IOD
1. CONTINUE TO LEARN, GET AS MUCH TR	
	VARIATION IN LINE IN L
AS YOU CAN.	
2. TRY TO GET DEPUTIES TO WORK A LIT	ITLE BETTER AS A TEAM.
SEE IF YOU CAN GET THE SHIF	T ACTIVITY UP.

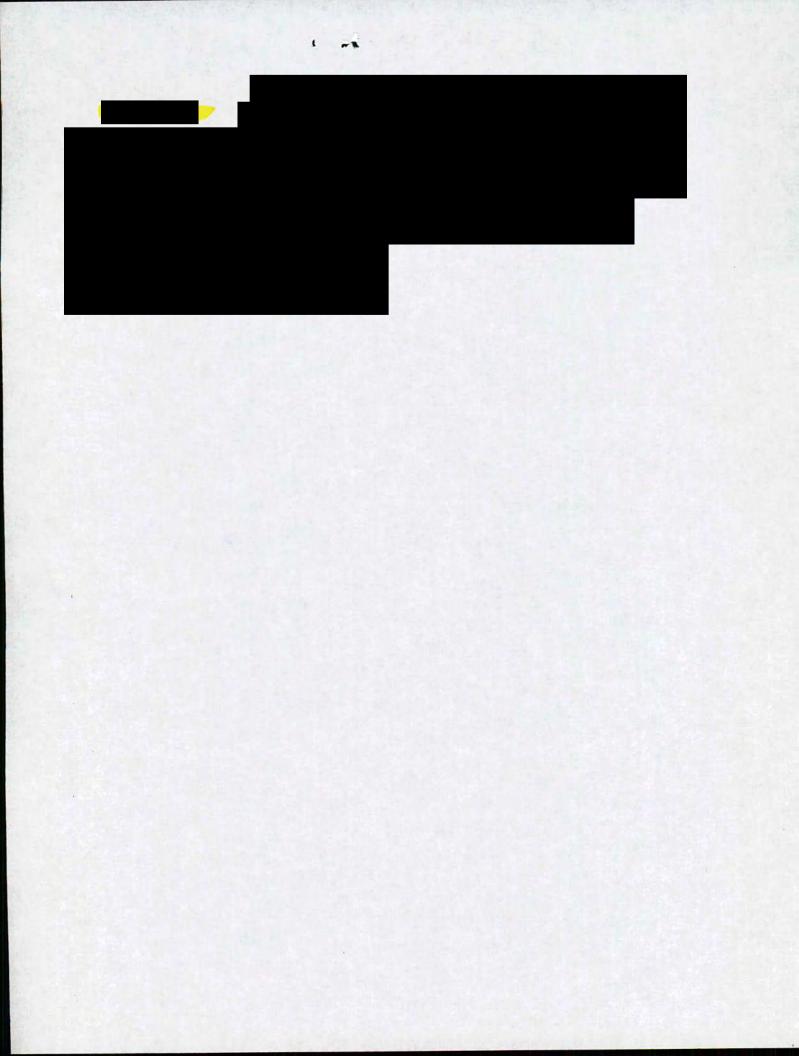
RICHLAND COUNTY Enrollment/Change Form (use ballpoint pen and press firmly) Employee Number: of-01-2010 CHECK ONE: YOU OPEN ENROLLMENT IN NEW HIRE IN CHANGE Date of Change: Date of Hire: OTHER 11-29-95 CHECK ALL APPROPRIATE BOXES BELOW FOR CHANGE ☐ Reinstate above indicated coverage with no lapse ☐ Change name/address □ ADD DEPENDENT(S): □ Marriage* □ Birth □ Adoption □ Court Order If marriage, state previous name ☐ CANCEL DEPENDENT(S): ☐ Divorce ☐ Death ☐ Age Limit ☐ Change in student status Social Security #: NAME OF EMPLOYEE: BENEFIT

EMPLOYEE/DEPENDENT

OTHER INSURANCE

WAIVER

Department Number:_





Richland County Sheriff's Office & Civil Division 597 Park Avenue East . 2nd Floor Mansfield, Ohio 44905 Phone: 419-774-5881 Fax: 419-522-8153 Civil Office: 419-774-3570

August 13, 2009

TO:

Mansfield Municipal Building

Tax Division

30 N. Diamond Street Mansfield, OH 44902

FROM: Sheriff J. Steve Sheldon

Richland County Sheriff Office

597 Park Avenue East Mansfield, OH 44905

RE:

Employees outside Corporate Limits of Mansfield

Attached please find the following listing of employee(s) who reside outside the corporate limits of Mansfield, Ohio. The list only pertains to supervisors and deputies.

If further assistance is needed, please contact our office at the above number.

Sincerely,

J. Steve Sheldon, Sheriff

Enc.

JSS/pag





Richland County Sheriff's Office & Civil Division 597 Park Avenue East • 2nd Floor Mansfield, Ohio 44905 Phone: 419-774-5881 Fax: 419-522-8153 Civil Office: 419-774-3570

March 5, 2009

To:

03-05-09

It is with sincere regret that I am informing you that it has become necessary to lay you off from your position of Deputy Sheriff with the Richland County Sheriff's Office effective March 19, 2009.

Sincerely,

J. Steve Sheldon

Richland County Sheriff



Phone: 419-774-5678 Fax: 419-774-5646

TO: CHIEF REEVES DATE: 02-27-09

FOR: EFFECTIVE DATE:

FROM: DEPUTY DIVISION: PATROL

SUBJECT: UNION DAY

☐ ASSIGNMENT

CHIEF REEVES,

☐ MESSAGE

☐ SPECIAL DETAIL

REF:

ON TUESDAY MARCH 3RD, I WILL BE ON MY REGULAR DAY OFF. WE WILL BE HAVING A UNION MEETING THAT DAY AND I WOULD LIKE TO CHANGE MY DAYS OFF. I WILL BE TAKING SUNDAY, MARCH 1ST, AS MY RDO AND WILL BE WORKING TUESDAY, MARCH 3RD, FROM 0800-1600 HOURS. IF YOU HAVE ANY QUESTIONS PLEASE CONTACT ME. THANK YOU.

DEPUTY

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Appeared on the

☐ INTELLIGENCE INFORMATION

TO:	CAPT. BA	KER	DATE	3:	02-18-09	
FOR:			EFFE	CTIVE DATE:		
FROM:	DEPUTY		DIVI	SION:	PATROL	
SUBJECT:						
REF:	☐ MESSAGE	SPECIAL DETAIL	☐ ASSIGNMENT	☐ INTELLIGENC	E INFORMATION	

CAPT. BAKER,

ON FRIDAY, FEBRUARY 20TH, THE REPRESENTATIVES FROM THE DEPUTIES UNION, WILL BE HAVING A MEETING AT 1030 HOURS IN REFERENCE TO THE PENDING LAYOFFS. MYSELF AND DEPUTY EICHINGER ARE REPRESENTATIVES AND WOULD LIKE TO BE ABLE TO FLEX OUR HOURS THIS DATE TO ATTEND. MY HOURS ALONG WITH DEPUTY EICHINGER WOULD BE FROM 1000-1800 HOURS THIS DATE. WE THANK YOU FOR YOUR TIME AND CONSIDERATION IN THIS MATTER.

DEPUTY & DEPUTY EICHINGER #709

Received Approved thes

ORIGINAL

TO:

CAPT. BAKER

DATE:

10-16-08

FOR:

EFFECTIVE DATE:

FROM:

DEPUTY

DIVISION:

PATROL

SUBJECT:

REF:

☐ MESSAGE

☐ SPECIAL DETAIL

☐ ASSIGNMENT

☐ INTELLIGENCE INFORMATION

CAPT. BAKER,

ON OCTOBER 28TH, 2008, I WILL BE WORKING THE TOBACCO STING WITH OTHER OFFICERS. THIS DATE IS MY RDO, SO TO AVOID ANY OVERTIME, I AM GOING TO SWITCH MY DAY OFF FROM 10-28-08 TO SUNDAY 10-26-08. IF YOU HAVE ANY OUESTIONS PLEASE CONTACT ME. THANK YOU.

DEPUTY

Approved 10-16-08 1400his

LF Danc

TO:	CAPT. BAI	KER	DATE	3:	06-05-08	J W/ 64m
FOR:			EFFE	CTIVE DATE		
FROM:	DEPUTY		DIVIS	SION:	PATROL	
SUBJECT:	LUCAS SA	AFETY TOWN				
REF:	☐ MESSAGE	☐ SPECIAL DETAIL	☐ ASSIGNMENT	□ INTELLIGEN	CE INFORMATION	_

CAPT. BAKER,

ON 06-09-08 THE LUCAS SAFETY TOWN PROGRAM STARTS BACK UP. I AM ON MY RDO THIS DAY. I AM GOING TO WORK FROM 0800-1200 HOURS THIS DATE AND WORK FROM 0800-1200 HOURS ON SATURDAY, 06-07-08. THIS WILL AVOID ANY OVERTIME AND ENSURE THAT COVERAGE FOR SAFETY TOWN IS TAKEN CARE OF. THANK YOU.

DEPUTY

ODICINIAL

on: Capt NJ. 3Kir 060508 1230Jus



TO:

CAPT. BAKER

DATE:

03-21-08

FOR:

EFFECTIVE DATE: DIVISION:

PATROL

FROM: SUBJECT:

REF:

DEPUTY

CHANGE OF DAYS OFF ☐ MESSAGE ☐ SPECIAL DETAIL

☐ ASSIGNMENT

☐ INTELLIGENCE INFORMATION

CAPT. BAKER,

ON TUESDAY APRIL $1^{\rm ST}$, THE VILLAGE COUNCIL IS HOLDING A SPECIAL MEETING AT THE SCHOOL IN REFERENCE TO A STATE GRANT THE VILLAGE IS TRYING TO OBTAIN. THE GRANT IS CALLED "SAFE ROUTES TO SCHOOL" AKA "SRTS". I AM ON THE BOARD ALONG WITH MEMBERS OF THE VILLAGE ADMINISTRATION, MONROE TWP. FIRE DEPT. AND SCHOOL ADMINISTRATION.

THIS MEETING IS ON MY RDO AND I WOULD LIKE TO CHANGE MY DAYS OFF TO AVOID OVERTIME SO THAT I CAN ATTEND THE MEETING. I WOULD LIKE TO MAKE MARCH 30^{TH} MY RDO AND BE SCHEDULED TO WORK ON APRIL 1ST. MY HOURS ON THIS DATE WOULD BE 1400-2200 HOURS, WITH THE MEETING STARTING AT APPROXIMATELY 1900 HOURS, WHICH IS OPENED TO THE ENTIRE COMMUNITY.

IF YOU HAVE ANY QUESTIONS PLEASE CONTACT ME. THANK YOU. ALSO, I WILL BE ATTENDING THE ALL DAY TRAINING ON WEDNESDAY MARCH 26TH.

DEPUTY

03-24-08
1030hus
APPROVED CIPTUST

TO:	CAPT. BA	KER	DATE	3:	02-18-08
FOR:			EFFE	CTIVE DATE:	
FROM:	DEPUTY		DIVIS	SION:	PATROL
SUBJECT:					
REF:	☐ MESSAGE	☐ SPECIAL DETAIL	☐ ASSIGNMENT	□ INTELLIGENCE	INFORMATION

CAPT. BAKER,

DUE TO NEGOTIATIONS BEING HELD ON FRIDAY FEBRUARY $22^{\rm ND}$, WHICH IS MY RDO, I AM WANTING TO FLEX MY DAY OFF TO SUNDAY FEBRUARY $24^{\rm TH}$. I HAVE CHECKED THE SCHEDULE AND THERE IS NO MANPOWER SHORTAGE. THANK YOU.

DEPUTY

Approved 1135 thes



TO:

CAPT. BAKER

DATE:

01-30-08

FOR:

EFFECTIVE DATE:

FROM:

DEPUTY

DIVISION:

PATROL

SUBJECT:

REF:

MESSAGE

☐ SPECIAL DETAIL

☐ ASSIGNMENT

☐ INTELLIGENCE INFORMATION

CAPT. BAKER,

DUE TO THE CONTRACT NEGOTIATIONS BEING ON FEBRUARY $11^{\rm TH}$, THAT IS MY RDO. I AM REQUESTING THAT I CAN CHANGE BY DAYS OFF THIS WEEK TO SUNDAY, FEBRUARY $10^{\rm TH}$. THANK YOU.

DEPUTY

APPROVIDE OF-30-08 MOSLUS

APPROVIDE OFFE TOL



TO:

CAPT. BAKER

DATE:

10-12-07

FOR:

FROM:

DEPUTY

DIVISION:

EFFECTIVE DATE:

PATROL

SUBJECT:

DIVE TRAINING

REF:

☐ MESSAGE ☐ SPECIAL DETAIL

☐ ASSIGNMENT

☐ INTELLIGENCE INFORMATION

CAPT. BAKER,

ON 10-19-07 I WILL BE GOING WITH THE DIVE TEAM FOR A RECOVERY ASSIGNMENT. THIS IS MY RDO, SO TO AVOID ANY OVERTIME, I WILL BE SWITCHING MY DAYS OFF FROM 10-19-07 TO 10-20-07. MY HOURS FOR 10-19-07 WILL BE FROM 0800-1600. COPIES WILL BE GIVEN TO SGT. SHOOK AND PAT GALLIWAY. THANK YOU.

DEPUTY

Approved: 10-15-07 0835hus
CapTNJ J-K9R

						=
TO:	CHIEF REI	EVES	DATE	B:	01-10-06	
FOR:			EFFE	CTIVE DATE		
FROM:	DEPUTY		DIVISION:		PATROL	
SUBJECT:						
REF:	☐ MESSAGE	SPECIAL DETAIL	☐ ASSIGNMENT	□ INTELLIGEN	ICE INFORMATION	

CHIEF REEVES,

I AM SCHEDULED FOR A CLASS ON THURSDAY JANUARY 26TH AND FRIDAY JANUARY 27TH. BOTH OF THESE DAYS ARE MY REGULAR DAYS OFF. INSTEAD OF TAKING THE OVERTIME PAY OR COMP TIME, I WILL FLEX MY DAYS OFF TO THE 28TH AND 29TH OF JANUARY. IF YOU HAVE ANY QUESTIONS PLEASE CONTACT THIS OFFICER. THANK YOU.

DEPUTY

Meaned 1-10-04



TO:	Sgt. Shook	and Capt. Baker	DATE	3:	08-17-07	
FOR:			EFFE	CTIVE DATE:		
FROM:	Deputy		DIVIS	SION:	Patrol	
SUBJECT:	Training					
REF:	☐ MESSAGE	☐ SPECIAL DETAIL	☐ ASSIGNMENT	☐ INTELLIGENC	E INFORMATION	

I will be changing my day off from Tuesday August 28th to Sunday August 26th. I will be conducting training at Mifflin Fire for the Jail Division on this date. This will avoid the payment of overtime. My hours on the 28th will be from 0800-1600 hours. If you have any questions please contact me. A copy will also be given to Pat Galliway. Thank you.

Deputy

Approves: Capros yre 081707

TO:

CHIEF REEVES

DATE:

08-08-07

FOR:

EFFECTIVE DATE:

FROM:

DEPUTY KOCHIS, 746

DIVISION:

PATROL

SUBJECT:

UNION DAY

REF:

☐ MESSAGE ☐ SPECIAL DETAIL

☐ ASSIGNMENT

☐ INTELLIGENCE INFORMATION

CHIEF,

I AM REQUESTING TO HAVE A CONTRACT COMMITTEE MEETING ON 08-16-07 (THURSDAY, ALL HANDS DAY) FOR AN 8 HOUR SESSION. THIS TO GET US PREPARED FOR THE UP INCOMING CONTRACT NEGOTIATION. DEPUTIES THAT WILL BE ATTENDING THIS MEETING WILL BE, MYSELF, DEPUTY EICHINGER, DEPUTY SNAY, DEPUTY

THANK YOU,

CHUCK KOCHIS, 746

CC, 721

Approved on Ohier

TO: CHIE REEVES DATE: 03-27-07 FOR: EFFECTIVE DATE: FROM: DEPUTY KOCHIS, 746 DIVISION: CP SUBJECT: UNION TRAINING REF: ☐ MESSAGE ☐ SPECIAL DETAIL ☐ ASSIGNMENT ☐ INTELLIGENCE INFORMATION

CHIEF,

I AM REQUESTING TO HAVE MYSELF, DEP. EICHINGER, DEP. , DEP. SNAY, BE ABLE TO ATTEND UNION BUSINESS TRAINING ON APRIL 17, 2007 (TUESDAY). THE OHIO LABOR COUNCIL AT THE LOCAL FOP LODGE IS PUTTING ON THIS TRAINING. TRAINING TIMES ARE 1900-1700HRS.

THANK YOU,

Kodsuj4C DEPUTY CHUCK KOCHIS

Approved 29.07 Thief

TO:	CHIEF REI	EVES	DATE	2:	03-16-07	
FOR:			EFFE	CTIVE DATE	:	
FROM:	DEPUTY		DIVIS	SION:	PATROL	
SUBJECT:						
REF:	☐ MESSAGE	SPECIAL DETAIL	☐ ASSIGNMENT	☐ INTELLIGEN	NCE INFORMATION	

CHIEF REEVES,

ON THURSDAY MARCH $22^{\rm ND}$, THE LUCAS SCHOOL DISTRICT WILL BE CONDUCTING THEIR LOCKDOWN DRILLS AT ALL THREE SCHOOLS. THE SUPERINTENDENT HAS ASKED IF I WOULD BE ABLE TO ATTEND THESE DRILLS AND ASSIST HIM AND THE PRINCIPALS. THIS IS ON MY RDO, BUT TO AVOID OVERTIME I WILL FLEX MY HOURS ON SATURDAY, MARCH $24^{\rm TH}$. I WILL WORK THURSDAY, MARCH $22^{\rm ND}$ FROM 1200-1600 HOURS AND ON SATURDAY, MARCH $24^{\rm TH}$, FROM 0800-1200 HOURS. IF YOU HAVE ANY QUESTIONS PLEASE CONTACT ME. THANK YOU.

DEPUTY

Deput

Approved of 1052 thes

Approved Of Chief

The second secon						
TO:	CHIEF REI	EVES	DATI	∃:	03-16-07	
FOR:			EFFE	CTIVE DATE:		
FROM:	DEPUTY		DIVIS	SION:	PATROL	
SUBJECT:						
REF:	☐ MESSAGE	☐ SPECIAL DETAIL	☐ ASSIGNMENT	☐ INTELLIGENCE	E INFORMATION	

CHIEF REEVES,

I WILL BE TRAINING FIREARMS ON WEDNESDAY MARCH $21^{\rm ST}$, WHICH IS MY RDO. TO AVOID THE OVERTIME, I AM GOING TO SWITCH MY RDO TO MONDAY MARCH $19^{\rm TH}$, AND MY NORMAL WORK DAY WILL BE THE $21^{\rm ST}$ FROM 0800-1600 HOURS FOR TRAINING. I HAVE CHECKED THE SCHEDULE AND THERE IS NO MANPOWER ISSUES. THANK YOU.

DEPUTY

Appeored 0831 Hos
Appeored Object



TO:

CAPT. BAKER

DATE:

02-19-07

FOR:

EFFECTIVE DATE:

FROM:

DEPUTY

DIVISION:

PATROL

SUBJECT:

REF:

☐ MESSAGE

☐ SPECIAL DETAIL

☐ ASSIGNMENT

☐ INTELLIGENCE INFORMATION

CAPT. BAKER,

THE WEEK OF MARCH 4^{TH} THRU THE 9^{TH} I WILL BE ATTENDING A SCHOOL IN ALABAMA. MY REGULAR DAYS OFF THIS WEEK ARE THE 4^{TH} AND THE 5^{TH} . TO AVOID OVERTIME, I WILL FLEX MY DAYS OFF TO THE 2^{ND} AND 3RD OF MARCH. THANK YOU.

DEPUTY

Approved: 02-19-07 0900hus. CapTDJ (



TO:

CAPT. BAKER

DATE:

10-19-06

FOR:

CAI I. DIII

EFFECTIVE DATE:

FROM:

DEPUTY

DIVISION:

PATROL

SUBJECT:

TASER SCHOOL

REF:

☐ MESSAGE

☐ SPECIAL DETAIL

☐ ASSIGNMENT

☐ INTELLIGENCE INFORMATION

CAPT. BAKER,

ON WEDNESDAY NOVEMBER 15TH AND THURSDAY NOVEMBER 16TH, I WILL BE ATTENDING A TASER INSTRUCTOR COURSE. BOTH OF THESE DAYS ARE MY RDO'S. TO AVOID THE PAYMENT OF OVERTIME OR ACCUMULATION OF COMP TIME I WILL SWITCH MY DAYS OFF. MY REGULAR DAYS OFF FOR THIS WEEK WILL BE MONEY NOVEMBER 13TH AND SATURDAY NOVEMBER 18TH AND WILL BE SCHEDULED FOR REGULAR DUTY ON THE 15TH AND 16TH.

ALSO, SGT. SHOOK WILL BE ATTENDING THE SAME COURSE AND THE MANPOWER IS SUFFICIENT FOR BOTH DAYS. THE SCHEDULE IN THE PATROL BUREAU WILL BE MARKED AS TRAINING DAYS FOR BOTH OF US. THANK YOU.

DEPUTY

Approved 10-19-06 CapTAST

(4) 10-19-do



TO:

CAPT. BAKER

DATE:

FOR:

EFFECTIVE DATE:

FROM:

DEPUTY

DIVISION:

PATROL

SUBJECT:

REF:

☐ MESSAGE

☐ SPECIAL DETAIL

☐ ASSIGNMENT

☐ INTELLIGENCE INFORMATION

CAPT. BAKER,

DUE TO THE DIVE TEAM FUNDRAISER BEING ON OCTOBER 4^{TH} , WHICH IS MY RDO, I AM SWITCHING THAT DAY FOR OCTOBER 1^{ST} TO BE MY RDO AND OCTOBER 4^{TH} WILL BE A SCHEDULED WORK DAY. THANK YOU.

DEPUTY

Approved: Capros : devosor

ORIGINAL

TO:

CAPT. BAKER

DATE:

07-27-06

FOR:

EFFECTIVE DATE:

FROM:

DEPUTY

DIVISION:

PATROL

SUBJECT:

REF:

☐ MESSAGE

☐ SPECIAL DETAIL

☐ ASSIGNMENT

☐ INTELLIGENCE INFORMATION

CAPT. BAKER,

I AM FLEXING MY DAYS OFF FROM AUGUST 7^{TH} TO AUGUST 5^{TH} , DUE TO WORKING THE FAIR AND DOING THE IRIS SCANNING. I AM SCHEDULED TO WORK THE FAIR FOR MY REGULAR SHIFT STARTING AT 0700 HOURS UNTIL 1500 HOURS. ONCE AGAIN MY RDO'S FOR THIS WEEK WILL BE AUGUST 5^{TH} AND 6^{TH} INSTEAD OF THE 6^{TH} AND 7^{TH} . THANK YOU.

DEPUTY

Approved 07-28-06 0730 lus.

TO:	SGT. WENTZ		DATE:	06-09-06
FOR:			EFFECTIVE DAT	TE:
FROM:	DEPUTY		DIVISION:	PATROL
SUBJECT:				
REF.	☐ MESSAGE ☐ SPECIAL DETAIL	ASSIGNMENT	☐ INTELLIGENCE INFORM	ATION

SGT. WENTZ,

I WILL BE WORKING ON SUNDAY JUNE $11^{\rm TH}$, 2006, FROM 0800-1230 HOURS. I WORKED ON FRIDAY, JUNE $9^{\rm TH}$ FROM 0730-1100 HOURS. FRIDAY WAS MY DAY OFF, SO I FLEXED MY DAYS TO AVOID OVERTIME. THANK YOU.

DEPUTY

Art Gallinay

INTER-OFFICE COMMUNICATION

TO:

LT. BROWN

DATE:

JUNE 7, 2006

FOR:

EFFECTIVE DATE:

FROM:

DEPUTY

DIVISION:

SUBJECT:

REF:

☐ MESSAGE ☐ SPECIAL DETAIL ☐ ASSIGNMENT ☐ INTELLIGENCE INFORMATION

ON JUNE 9^{TH} , 2006, I WILL BE ATTENDING THE LUCAS SAFETY TOWN GRADUATION. THIS IS MY REGULAR DAY OFF, SO TO AVOID THE PAYMENT OF OVERTIME I WILL FLEX MY HOURS ON SUNDAY, JUNE 11, 2006. THIS WILL BE APPROXIMATELY THREE (3) HOURS.

THANK YOU.

DEPUTY

6-9-06 - 8-11.

ON THURSDAY, APRIL 27^{TH} I WILL BE INSTRUCTING FIREARMS WITH DEPUTY FRAZIER FROM 0800-1600 HRS. ALSO ON FRIDAY, APRIL 28^{TH} AND SATURDAY, APRIL 29^{TH} , I WILL BE ATTENDING THE DEFENSIVE TACTICS TRAINING WITH SGT. KRAUSMAN. BOTH THE 28^{TH} AND 29^{TH} ARE MY RDO'S. INSTEAD OF TAKING PAY OR COMP FOR BOTH DAYS, I WILL FLEX ONE OF MY DAYS OFF TO SUNDAY, APRIL 30^{TH} . IF YOU HAVE ANY QUESTIONS PLEASE CONTACT ME. THANK YOU.

DEPUTY

04-21-06

Approved Captione

CHIEF REEVES,

I AM ATTENDING A SCHOOL ON FEBRUARY 27^{TH} AND 28^{TH} AND ALSO ON MARCH 7^{TH} AND 8^{TH} . THESE DAYS ARE ON MY REGULAR DAYS OFF. INSTEAD OF TAKING COMP TIME OR PAY I WILL FLEX MY DAYS OFF TO MARCH 3^{RD} THROUGH THE 6^{TH} . ALSO, I WILL BE IN A SCHOOL ON MARCH 9^{TH} WHICH IS MY REGULAR DAY OFF, AND WILL SWITCH MY DAYS OFF TO MARCH 12^{TH} . THANK YOU FOR YOUR TIME.

DEPUTY

COPY TO: LT. ARBAUGH PAT GALLIWAY

Appened or ote Sheh

DATE: TO: CHIEF REEVES 02-21-06 FOR: EFFECTIVE DATE: FROM: DEPUTY DIVISION: PATROL SUBJECT: REF: ☐ MESSAGE ☐ SPECIAL DETAIL ☐ ASSIGNMENT ☐ INTELLIGENCE INFORMATION

CHIEF REEVES,

ON FEBRUARY 27TH AND 28TH I WILL BE ATTENDING A SCHOOL AND THESE ARE BOTH MY RDO'S. TO AVOID THE PAYMENT OF OVERTIME OR COMPTIME, I WILL CHANGE MY DAYS OFF TO MARCH 4TH AND 5TH. THESE DATES ARE WITHIN THE SAME PAY PERIOD AND SHOULDN'T BE A PROBLEM FOR PAT GALLIWAY. IF YOU HAVE ANY QUESTIONS PLEASE CONTACT ME. THANK YOU.

DEPUTY

COPY TO:

CAPT. BAKER LT. ARBAUGH SGT. KRAUSMAN PAT GALLIWAY

Apploded 07-21-060 hrs

TO:	CHIEF REI	EVES	DATE	3:	01-18-05	
FOR:			EFFE	CTIVE DATE:		
FROM:	DEPUTY		DIVIS	SION:	PATROL	
SUBJECT:						
REF:	MESSAGE	☐ SPECIAL DETAIL	☐ ASSIGNMENT	□ INTELLIGENC	E INFORMATION	

CHIEF REEVES,

ON FEBRUARY 3^{RD} , 2006 I AM ATTENDING A SCHOOL, WHICH IS MY REGULAR DAY OFF. TO AVOID THE PAYMENT OF OVERTIME OR COMP TIME, I WILL SWITCH MY DAYS OFF THIS WEEK. THEREFORE, INSTEAD OF BEING OFF ON FEB. 3^{RD} AND 4^{TH} , I WILL BE OFF THE 4^{TH} AND 5^{TH} . IF YOU HAVE ANY QUESTIONS PLEASE CONTACT ME. A MEMO WILL ALSO BE LEFT FOR LT. ARBAUGH. THANK YOU.

DEPUTY

Appensed to a like in

TO:	CHIEF RE	EVES	DATE	3:	01-10-06
FOR:			EFFE	CTIVE DATE:	
FROM:	DEPUTY		DIVIS	SION:	PATROL
SUBJECT:					
REF:	MESSAGE	☐ SPECIAL DETAIL	☐ ASSIGNMENT	☐ INTELLIGENCE	EINFORMATION

CHIEF REEVES.

I AM SCHEDULED FOR A CLASS ON THURSDAY JANUARY 26TH AND FRIDAY JANUARY 27TH. BOTH OF THESE DAYS ARE MY REGULAR DAYS OFF. INSTEAD OF TAKING THE OVERTIME PAY OR COMP TIME, I WILL FLEX MY DAYS OFF TO THE 28TH AND 29TH OF JANUARY. IF YOU HAVE ANY QUESTIONS PLEASE CONTACT THIS OFFICER. THANK YOU.

DEPUTY

Medical Priet

	RICHLAND C	OUNTY Enrollment e ballpoint pen and press f	/Change Form	Department Numb Employee Numbe	per: 350	_
	CHECK ONE: SOPEN	ENROLLMENT INEW HIRE IN	CHANGE Date of Change		Effective Date:	
	Ш О Reinstate abo	ive indicated coverage with no lapse 1	☐ Change name/address	11-29-95	01-01-06	
	O H CANCEL DEF	DENT(S): Marriage* Birth Ad PENDENT(S): Divorce Death D	Age Limit	status		
	NAME OF EMPLOYEE:	House Consumer	1 2	Social Security #:		
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I WILL BE ATTENDING A MENTAL HEALTH SEMINAR ON THURSDAY AND OFF FRIDAY THE 26TH AND 27TH OF MAY. THE 27TH IS MY REGULAR DAY OFF, SO INSTEAD OF TAKING OVERTIME OR COMP TIME FOR THIS DAY, I'VE CHECKED THE SCHEDULE, AND I WOULD LIKE TO TRADE MY DAY OFF TO SUNDAY THE 29TH. IF YOU HAVE ANY QUESTIONS PLEASE CONTACT ME. THANK YOU.

DEPUTY

Approved: CAPINJO